

MICHIGAN HOMES FOR VETERANS

BOARD MANUAL

BOARD OF MANAGERS OPERATING POLICIES AND PROCEDURES

BP-004

Medically Furloughed and Medically Discharged Members

Reviewed: 02/04/15

PURPOSE: The purpose of this policy is to allow the Michigan Homes for Veterans to maximize bed capacity and maintenance assessments, while at the same time minimize adverse effects to the members of the Home. The policy authorizes the Michigan Homes for Veterans to assess medically furloughed members the cost of maintaining their residency and gives special consideration to medically discharged former members seeking readmission.

PROCEDURES:

Medical furloughs and medical discharges will occur in compliance with Michigan Administrative Rule R 32.75.

I. Medically Furloughed Members

- A. Members requiring emergency medical treatment not available at the Homes will be placed on medical furlough and the home will hold their bed for at least 10 days.
- B. Medically furloughed members returning to the Michigan Homes for Veterans or having expressed a desire to return to the Michigan Homes for Veterans will continue to be charged an amount equal to the assessment in affect at the time of the furlough.
- C. The medical status of the medically furloughed member will be reviewed by the responsible nurse in conjunction with physician input no later than 30 days subsequent to the beginning date of the furlough.
- D. The decision to extend or terminate the medical furlough will be made by the Administrator or designee upon receipt of the medical status report.
- E. It will be the responsibility of the appropriate nurse manager in conjunction with physician input to ensure that the necessary medical information accompanies the medically furloughed member upon return.
- F. Medical furloughs shall not exceed sixty days.

II. Medically Discharged Former Members

- A. On occasion, members of the Michigan Homes for Veterans need to be absent from the Home for more than the maximum 60 days allowed for medical furlough to receive required medical services not available at the Home. A member medically absent from the Michigan Homes for Veterans for more than 60 days shall be medically discharged.

When the decision is made by the Administrator or designee to terminate the medical furlough, a medical discharge shall be made immediately.

- B. Once the Administrator or designee has decided to medically discharge a member, the process for filling that vacant bed will begin immediately.
- C. Once a medical discharge becomes effective, the former member must re-apply for admission.
- D. Upon completion of the application process, the medically discharged former member's application will be placed at the top of the appropriate care level waiting list.
- E. A medically discharged former member will be assigned the next available bed in the care level required.

III. Request for Medical Discharge

- A. If a member or responsible party requests a medical discharge in lieu of a medical furlough, the member's application for readmission will not be placed at the top of the appropriate care level waiting list.
- B. The Administrator may grant an exception if, prior to medical discharge, the duration of the furlough was at least 10 days and the assessment is not in arrears.

The Home's decisions based on this policy may be appealed in accordance with Michigan Administrative Rules R 32.83 through R 32.89.