

SILVER LAKE STATE PARK ORV AREA MEETING – WORKING DRAFT

MARCH 3, 2015

INFORMATION PERMIT SALES		
Task - Retail Sales	Responsible	Deadline
ORV Welcome Center	Charlotte Kiefer Jason Fleming DNR Staff	
Define – Dune Ready	Doug R. DNR Staff	
Campground – State Park	Charlotte Kiefer	
Silver PT Gas Station (sells ORV) Wilson’s Gas Station	DNR Staff	
AppleTree	Charlotte Kiefer Tim Schreiner Chad Coker	30 Days
Cooks Lakeside Marine	Charlotte Kiefer Tim Schreiner	30 Days

COMMUNICATION		
Task - Signs	Responsible	Deadline
YouTube Website Marketing	PRD – J. Baker	30 Days
Communications	Jacklin Blodgett, Mike Cook, Chad DuMont	
Signs Sign Plan MISSDIG	Tim Schreiner Township County Sheriff MDOT	30 Days
LED Message Signs (Solar) (Static)	Tim Schreiner	30 Days
Checklist Flyer TO: Businesses Township Hotels Campgrounds	Charlotte Keifer	30 Days

DUNE ENTRY / ACCESS		
Task – Check Points	Responsible	Deadline
Check Point 1 – Fox Road	DNR Staff &	

Stickers, Volunteers	Volunteers	
Safety Flags, Roll-Bars, Coolers, Air	DNR Staff & Volunteers	
Access From ORV Welcome Center <ul style="list-style-type: none"> Street Legal Non-Licensed: Fox Road Right-of-Way, Township Easement on Private Property Becomes Express Lane Additional Lane: Loop Around Dune Ready 	Anna Marie B. DEQ Charlotte Kiefer PRD: Doug R, Kevin K.	60 Days
Dune Up-Ramp <ul style="list-style-type: none"> Pull Off's for Disabled 2nd On Ramp-Widen Alternate Ramp Fire Trail: Width? Normal Row Width? Review Existing DEQ Permit 	Anna Marie B. Charlotte Kiefer DEQ	Fact Finding: 30 Days
By-Pass Around Lot: Dune Ready, Recirculation <ul style="list-style-type: none"> By-Pass / Restroom: Go through 2nd Check Again Vehicle Stacking Adaptable 2 Lanes Past 1st Check: Cones to Divide Lanes Stop Sign for Exit and To Continue 	Chad Coker, David Martel, Mike Cook, LED Officer, Charlotte Kiefer, Park Staff, Sheriff, Steve Guppy	2 Weeks

ELIMINATE WAIT / STOP ON-RAMP DUE TO DISABLED VEHICLES

Task	Responsible	Deadline
Tow Disabled Vehicles <ul style="list-style-type: none"> Concession Vendor 	Charlotte, PRD-Brenda M.	

PARKING LOT

Task	Responsible	Deadline
Welcome Center: Additional Parking	Charlotte Kiefer	
Staging Area: Enforcement	Jason Fleming LED Sheriff	(Property Acquisition – Lease)
Concession: Valet Parking	Jason Fleming	
Parking Reservation Vouchers: <ul style="list-style-type: none"> Validate as Soon as Issued – Lic # 7-8 am, 8-9 am Entry/Parking Times 9pm Night Before Every Weekend: “Dune Climb to Dune Climb” 	Jason Fleming J. Baker Charlotte Kiefer DNR Staff	
Parking Lot Plan <ul style="list-style-type: none"> Realign Current Sites Additional Parking Lot 	Anna Marie B.	Contact With Volunteers: 2 Weeks

VOLUNTEERS

Task	Responsible	Deadline
Training Date <ul style="list-style-type: none"> • Expectations • Volunteer T-Shirts or Vests • “Dune Climb to Dune Climb” • Duties / Roles • Recruitment • Schedule • Ideal Number of Volunteers 	Charlotte PRD: Miguel R. Cristine Hoffman Dave Smith David Martel Jim Martino	Conference Call ASAP w/in 2 Weeks
Friend’s Group	Miguel R.	
Debrief: Evaluation	DNR Staff	Post Memorial Day Meeting