

Department of Natural Resources Recreation Grant Programs 2016 Workshop



www.michigan.gov/dnr-grants

Workshop Overview



PART ONE

• **What's New!**

- Michigan Natural Resources Trust Fund (MNRTF)
- Land and Water Conservation Fund Grants (LWCF)
- Recreation Passport Grant Program (RPGP)
- 5-Year Recreation Plan Requirements

www.michigan.gov/dnr-grants

Workshop Overview



MiRecGrants Online Grant Application

- Question & Answers



PART TWO

Detailed Discussion of Programs

- Question & Answer

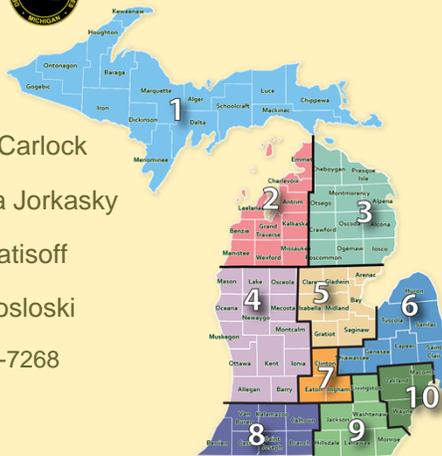
www.michigan.gov/dnr-grants

PART ONE 2016 - What's New



www.michigan.gov/dnr-grants

Grants Management Staff



Region 1 & 3: Merrie Carlock
Region 2 & 4: Tamara Jorkasky
Region 5, 6 & 7: Amy Matisoff
Region 8, 9 & 10: Chip Kosloski
 Grants Management: 517-284-7268

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Other Grants Management Staff



Steve DeBrabander,
 Grants Management Section Manager

Jon Mayes,
 Unit Manager and MNRTF Program Manager

Christie Bayus,
 LWCF, RPGP & Marine Safety Grant
 Program Manager

Kelly Parker,
 Dam Management, Wildlife Habitat and
 Aquatic Habitat Grant Program Manager

Kammy Frayre,
 Invasive Species, Clean Vessel Act
 Program Manager and Conversion Officer

Michael Chuff,
 Financial Specialist MNRTF

Michelle Ballard,
 Payment Officer for multiple grant programs

Lance Brooks,
 Payment Officer for multiple grant programs

Linda Harlow,
 Administrative Assistant, Secretary MNRTF
 Board & Post Completion Compliance

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Michigan Natural Resources Trust Fund (MNRTF)



What's new in MNRTF:

- Great Lakes Shoreline Access Initiative
- Revision to Board Policy 90.1
- Iron Belle Trail Initiative
- Water Trail Initiative Continues to Grow

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Great Lakes Shoreline Access Initiative

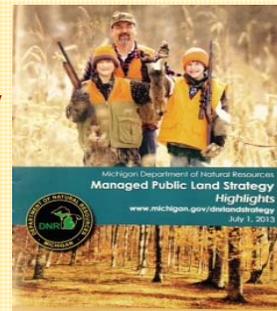


DNR Public Land Strategy

- Goal: Provide quality outdoor recreation opportunities
 - Measurable objective:
Provide public access at least every five miles on the Great Lakes (legal pedestrian access)

www.michigan.gov/dnrlandstrategy

Click on Managed Public Land Strategy *Highlights*



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Great Lakes Shoreline Access Initiative



- MNRTF Board will look favorably at land acquisition applications that help achieve this goal
- Maps indicating existing access/gaps available on-line at: www.michigan.gov/dnrmaps
- Help us make these maps more accurate!
- Contact: Peter Gamberg, gambergp@michigan.gov
517-284-5863

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MNRTF Board Policy 90.1 Amended



Acquisition of Land in Public Ownership

- The Michigan Natural Resources Trust Fund Board will not assist in the acquisition of any land that is already owned by a unit of government, including school district or any special district established by a local unit of government, unless the Board makes an exception
- This policy has not changed but the exception language has changed as follows:

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MNRTF Board Policy 90.1 Amended



Old: An exception can be issued when State or federal law requires that disposal of land be done by way of sale at Fair Market Value

New: An exception can be issued when one or both of the following criteria apply:

- The property is not currently managed for public outdoor recreation and has not been managed for public outdoor recreation in the past 10 years.
- The land acquisition will result in, or is a part of, a significant regional public outdoor recreation opportunity. For the purposes of this policy, significant regional public outdoor recreation opportunity is defined as a project that is expected to attract visitors from a multi-county region and potentially other states.

www.michigan.gov/dnr-grants

Michigan's Iron Belle Trail



Go to:

Michigan.gov/dnrtrails
and click on:

*Michigan's new trail from
Belle Isle to Ironwood*

Contact:

Kristen Bennett, DNR-PRD

bennettk@michigan.gov

248-634-9759

www.michigan.gov/dnr-grants

Michigan's Iron Belle Trail



In 2015 Grant Cycle:

MNRTF Awarded Over \$2 Million to “core projects” of the Iron Belle Trail (one acquisition and 7 development)

What is a “Core” Iron Belle Project?

What is a “Non-core” Iron Belle Project?

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Michigan's Iron Belle Trail



Collaboration is Essential for Success!

Local Units of Government are encouraged to sponsor trail segments in their jurisdiction and apply for grants.

Guidance and grant support are available from MDNR and MDOT.

The Payoffs: Increased tourism and economic activity, better health and fitness, improved access to outdoor recreation and FUN!

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Michigan's Iron Belle Trail



Other Potential Funding Sources:

- MDOT – Transportation Alternatives Program (TAP),
www.michigan.gov/tap
- USFHA - Federal Land Access Program (FLAP),
<http://flh.fhwa.dot.gov/programs/flap/>
- MDNR
 - Recreation Trails Program (RTP) – only for DNR-owned linear parks
 - IBT Appropriation – General Fund appropriation 2015 & 2016
- Private Funders – potential in the near future (possible local match)

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Water Trails



What is a Water Trail?

- A designated, established or planned route along a lake, river, canal or bay
- Aquatic equivalent of a hiking trail
- Well-developed access and launch points
- May be near significant historical, environmental, or cultural points of interest
- Often include nearby amenities (restaurants, campgrounds, etc.)



How are Water Trail Points Awarded?

- Must be designated, established or planned

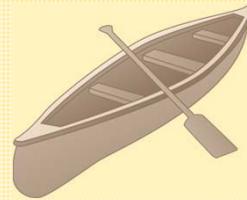
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Water Trails



Various local/regional designations exist

- Michigan Water Trails Website
 - <http://www.michiganwatertrails.org/>
 - Adventure planning/informational resource
- WMU Heritage Water Trails Website
 - <https://www.wmich.edu/glcms/watertrails/>
 - Focus on interactive historical education
- DNR Designation Process Coming Soon



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Land and Water Conservation Fund (LWCF)



What's new in Land and Water Conservation Fund:

- The maximum grant request amount has been increased from \$100,000 to \$150,000

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Michigan Natural Resources Trust Fund (MNRTF)



2015 Results:

Total Applications Received 149 (\$50 million)

Total Grants Recommended 70 (\$28 million)

Success Rate – Acquisition
81 %

Success Rate – Development
38 %

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Michigan Natural Resources Trust Fund (MNRTF)



2015 Results - continued:

Examples of awarded projects:

- Trails
- Picnic Pavilions
- Fishing Piers
- Playscapes
- Boat Launches

Anticipated Funding for 2016 \$12 - \$15 Million

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Land and Water Conservation Fund (LWCF)



2015 Results:

Total Applications Received 27 (\$2.2 million)

Total Grants Recommended 13 (\$1.2 million)

Success Rate – Development
48%

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Land and Water Conservation Fund (LWCF)



2015 Results - continued:

Examples of awarded projects:

- Athletic Field Improvements
- Splash Pad Development
- Recreational Park Improvements
- Playscapes

Anticipated Funding for 2016 \$1 Million

www.michigan.gov/dnr-grants

Recreation Passport Grant Program (RPGP)



2015 Results:

Total Applications Received	45	(\$ 1.8 million)
Total Grant Awards	33	(\$ 1.3 million)

Success Rate – Development
73%

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Recreation Passport Grant Program (RPGP)



2015 Results - continued:

Examples of awarded projects:

- Trail Improvements
- Athletic Field Improvements
- Park Enhancements
- Playscapes

Anticipated Funding for 2016 \$ 1 Million

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5-Year Recreation Plan



5-year Recreation Plan Reminders

- Regional plans are encouraged
- As of 2014, 5-year recreation plans must be uploaded in MiRecGrants



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5-Year Recreation Plan



5-year Recreation Plan Reminders

- 5-year recreation plans must include self-certified site inspections of past grant-assisted sites to be considered complete
- To be eligible for Waterways Grants, information on recreational harbors and marinas is now required.

www.michigan.gov/dnr-grants

MiRecGrants



Online Grant Application System:

- 5-Year Recreation Plans
- Applications for grants
- Submittal of Project Documents
- Project Administration
- Historical Grant Data



Accessible through www.mi.gov/dnr-grants
 Online Application available early **January 2016**

www.michigan.gov/dnr-grants

MiRecGrants

A Snapshot on how to:

- Register and authorize users
- Common software functions
- Complete applications



www.michigan.gov/dnr-grants

MiRecGrants


Michigan Department of Natural Resources


System Login
Portal Home

Advanced Search

Information

NEW - 2015 Recreation Grant Workshop Information

Local units of government and other eligible parties are invited to attend the Michigan Department of Natural Resources (DNR) Recreation Grant workshops in January and February of 2015.

Workshops will be held statewide starting in Baraga on Jan. 13. Click on the underlined text above for a link to the webpage for a complete listing of workshop information.

Please contact our office for additional information on our workshops - phone number (517) 284-7268

Select a calendar day below to view its details.

< Prev Month							January 2015							Next Month >						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7

Events for Tuesday, January 13, 2015

Name	Provided By	Date Type	Date(s)
2015 Recreation Grant Workshop - BARAGA (Upper Peninsula)	MDNR	Calendar	01/13/2015-01/13/2015
2015 Recreation Grant Workshop - MUSKEGON	MDNR	Calendar	01/13/2015-01/13/2015

Portal Home

Viewable by anyone not just registered users.

MiRecGrants


Michigan Department of Natural Resources


System Login
Portal Home

[Michigan.gov Home](#)
[DNR Home](#)
[Contact DNR](#)
[Key DNR Topics](#)

Welcome to MiRecGrants, Michigan Recreation Grants

The DNR, Grants Management Section welcomes you to MiRecGrants. Eligible local units of government, the DNR and recreation authorities can create, manage, submit, track, and amend grant applications and administer awarded grants. Funds are available through the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and the Recreation Passport Grant Program.

Click here to register!

Login

Username

Password

[New Applicant](#)
[Forgot Password?](#)






Registration


Michigan Department of Natural Resources


System Login
Portal Home

[Back](#)

Registration

Please complete all the required fields below. Required fields are marked with an *.

Contact Information

Name	Prefix	First	Middle	Last	Suffix
Organization					
Title					
Address					
City	State	Michigan		Zipcode	
County					
Phone #1	Phone #2				
Fax	Cell Phone				
Email					
Website					
Username					
Password	Confirm Password				

Registration for Eligible Applicants



- DNR must approve eligible applicants or “organizations” (local units of government, State, Recreation Authorities and in some instances school districts).
- Only 1 registration per eligible organization. This registered individual is assigned the role of **Authorized Official**.

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Roles & Permissions



	Initiate Application/ Rec Plan	Complete Application/ Rec Plan	Submit Application/ Rec Plan	Add Staff to Org	Remove Staff from Org	Change Org- Info
Local Unit Roles						
Authorized Official	X	X	X	X	X	X
Agency Staff		X				X
Consultant Roles						
Key Person			X	X	X	X
Consultant		X				X
Engineer		X				X

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Helpful Hints for Software



- Use main tabs
- Underlined Text is a link
- Click on darkened boxes or “Buttons”
- My Training Materials
- Use “Show Help”



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My Home Tab



My Tasks Window

- This window may display the status of your application at various times throughout the application cycle
- Can be sorted by:
 - Date, document type, current status, name, organization

 **My Tasks**

You have **38** new tasks.
 You have **22** tasks that are critical.
 Select the **Open My Tasks** button below to view your active tasks.

[OPEN MY TASKS](#)

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Completing an Application



Helpful Tips:

- SAVE each page before leaving that page.
- Help Button is at the top of the page and links are provided to resources such as the application guidelines.
- * = required field

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Completing an Application



Helpful Tips *continued*:

- Microsoft Notepad is the best program for adding text from another document. Text is counted by characters (spaces, letters, punctuation).
- Upon saving, any errors will be listed at the top of the page. Errors will also be indicated by selecting the Global Errors button.

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Completing an Application



Helpful Tips *continued*:

- Use underlined text (links) to navigate to different pages.
- Review the applicant training guide.
- Save your supporting documentation in an easy to find location.
- ALWAYS remember to SAVE before navigating to a new page.

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My Opportunities Tab

- Funding Source
- Availability Date
- Application Period
- Due Date (4-1-16)
- Description

Click "Apply Now"

Michigan Natural Resources Trust Fund Application 2015
 Offered By: MiRecGrants
 Michigan Natural Resources Trust Fund Application Availability Dates: 02/09/2015-01/03/2016
 Michigan Natural Resources Trust Fund Application Period: not set
 Michigan Natural Resources Trust Fund Application Due Date: 01/03/2016

Description:
 The MNRTF is a state program administered by the DNR on behalf of the Michigan Natural Resources Trust Fund Board with a minimum 25% match. Funding is available for acquisition and development grants for public outdoor recreation opportunities. Grants sites must remain open for public use in perpetuity. An approved five-year recreation plan is required to apply. All applications must be submitted by April 1st each year.

[APPLY NOW](#)

Michigan Recreation Passport Grant Program 2015
 Offered By: MiRecGrants
 Recreation Passport Grant Application Availability Dates: 02/09/2015-12/25/2015
 Recreation Passport Grant Application Period: not set
 Recreation Passport Grant Application Due Date: 12/31/2015

Description:
 The RP grant program is a state program administered by the DNR that requires a minimum 25% match. A portion of the revenues derived from the sale of Recreation Passports provides grants for renovating and improving existing parks, but the development of new parks is eligible. Grant sites must remain open to the public for a minimum of 20 years or 40 years for enclosed structures. An approved capital improvement plan is required to apply. All applications must be submitted by April 1st each year.

[APPLY NOW](#)

Application Menu

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Michigan Natural Resources Trust Fund Application Menu

Document Information: [TF14-0292](#)

[Details](#)

Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Michigan Natural Resources Trust Fund Application	Park City	Authorized Official	Application In Process	01/01/2014 - 02/01/2015 02/02/2015 11:59PM EST

View, Edit and Complete Forms

Select the **View Forms** button below to view, edit, and complete forms.

[VIEW FORMS](#) Click here for Forms

Change the Status

Select the **View Status Options** button below to perform actions such as submitting applications or request modifications.

[VIEW STATUS OPTIONS](#) Click here to change Status

Access Management Tools

Select the **View Management Tools** button below to perform actions such as adding people to this document or viewing the document history.

[VIEW MANAGEMENT TOOLS](#) Click here for App Options

[Back](#)

Michigan Natural Resources Trust Fund Application Menu - Forms

Please complete all required forms below.

Document Information: [TF14-0292](#)
[Details](#)

Forms

Status	Page Name	Note	Created By	Last Modified By
Application				
	Section A: Applicant Site and Project Information		Jane Smith 1/8/2015 8:25:58 AM	Jane Smith 1/8/2015 8:30:48 AM
	Section B: Project Funding and Explanation of Match Sources			
	Section C1: Project Details			
	Section D: Justification of Need			
	Section E: Application History and Stewardship			
	Section F: Site Conditions			
	Section G: Natural Features of The Project Site			
	Section H: Wildlife Values of The Project Site			
	Section I: Natural Resource Recreation Opportunities			
	Section J: Public Access Opportunities			

Required Attachments:

- Supporting Documentation for your application.
- Save after each upload
- File size = 30 MB or less
- File Types

[SAVE](#) [CHECK GLOBAL ERR](#)

Document Information: [TF14-0292](#)
[Details](#)

You are here: > [Michigan Natural Resources Trust Fund Application Menu](#) > [Forms Menu](#)

REQUIRED ATTACHMENTS FOR ACQUISITION PROJECTS

Instructions:

- Click **Save** to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Upload Attachments:

- Click the **Browse** button and search for the document.
- Once selected, the path to the file will appear in the Document Source field.
- Click the **Save** button.
- New Upload bars will appear as files are added.

NOTE: When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "?", in the document name. Attachments may be in Word, PDF, JPG, XLS or GIF format.

All location maps, site development plans, boundary maps, and other graphic information must be clear, legible, detailed, and appropriately labeled. Grants Management staff use these materials to help evaluate your application and to find and evaluate many of the sites. We must also photocopy many of the graphic materials in black-and-white; be sure that what you submit will photocopy legibly. **Please do not submit aerial photographs for location maps, site development plans, or boundary maps.**

REQUIRED CONTENT FOR ALL APPLICATIONS

* **Project Location Map(s):**
Document Source:

* **Advance Notice of a public meeting for public comment and to pass the resolution:**
Document Source:

* **Minutes of the Public Meeting held for public comment and to pass the resolution for the application:**
Document Source:

* **Certified Resolution: from the highest governing body:**
Document Source:

* **Notice of Intent Form and copy of letter transmittal form to the regional deainhouse:**

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My Filtered Applications Tab

- Allow user to search for their applications
- Be sure to select the status of "Application in Process"

Michigan Department of Natural Resources

My Home | My Filtered Applications | My Grants

My Training Materials | My Organization

Back

Filtered Applications Search

For more detailed instructions, select the [Show Help](#) button.

Program:

Application Name:

Person:

Status:

Organization:

Year:

Export Results to: Screen | Results Per Page: 20 | Sort By: --SELECT-- | ASCENDING

Results

Project Name	Organization	Name	Current S
Lighthouse Connector Park Restroom Facility	MDNR Local Unit of Government	TF14-0081	Application in Process

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Submitting the Application

1. Review your application

- Double check all sections
- Error Free?
- Required attachments

2. Two ways to "Submit"

- Forms Menu
- Application Menu

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Michigan Natural Resources Trust Fund Application Menu - Forms

Please complete all required forms below.

Document information: TF14-0292

Details

Forms

Status	Page Name	Note	Created By	Last Modified By
Application	Section A. Applicant Site and Project Information		Jane Smith	Jane Smith
	Section B. Project Funding and Explanation of Match Sources		1/8/2015 8:25:59 AM	1/8/2015 8:30:48 AM
	Section C1. Project Details			
	Section D. Justification of Need			
	Section E. Application History and Stewardship			
	Section F. Site Conditions			
	Section G. Natural Features of The Project Site			
	Section H. Wildlife Values of The Project Site			
	Section I. Natural Resource Recreation Opportunities			
	Section J. Public Access Opportunities			
	Section K. Trails			
	Application Narrative			
	Required Attachments for Acquisition Projects			
	Additional Information			
	Certification of Authorized Official			
	Change Application Status (Submit/Cancel)			

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Michigan Natural Resources Trust Fund Application Menu

Document information: 023A-0292

Details

Document Type	Organization	Role	Current Status	Period Start ?	Time Due
Michigan Natural Resources Trust Fund Application	MDNR	Authorized Official	Application in Process	01/01/2014 - 02/01/2015	04/22/2015 11:00PM EST

View, Edit and Complete Forms

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Change the Status

Select the [View Status Options](#) button below to perform actions such as submitting applications or request modification.

Access Management Tools

Select the [View Management Tools](#) button below to perform actions such as adding people to the document or viewing the document history.

Examine Related Items

Select the [View Related Items](#) button below to view related items such as claims, messages, etc.

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Questions



Questions on what's new or
MiRecGrants?

www.michigan.gov/dnr-grants

PART TWO Grant Program Specifics



Detailed discussion of each
grant program



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Grant Basics



- **March 1** – 5-year Recreation Plan due (if expired)
- **April 1** - Application Deadline
- **April / May** – DNR Review for completeness and project and applicant eligibility
- **June / July** – On-site visit by DNR to all eligible proposed projects

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Grant Basics



- **October** - Preliminary scores provided
- **November** – Final scores provided
- **December** – Recommendations for funding
- **Winter** – Approval of funding for RP
- **Spring of following year** – Approval of funding.
 - Legislative and Governor approval for MNRTF
 - National Park Service for LWCF

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Grant Basics for all programs



- Park must be open to the public
- MNRTF & LWCF – Park must be kept in public outdoor recreation *in perpetuity*
- RPGP – Park must be kept in public outdoor recreation 20 years for outdoor site elements and 40 years for buildings
- Park needs to be well maintained
- Program acknowledgement signage required

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MNRTF Basics



Eligible Projects:

- Development of outdoor recreation facilities
- Acquisition of land or rights in land for natural resource protection and public outdoor recreation



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MNRTF Basics



Eligible Applicants

- Local unit of government, the state, school district (if primary provider of outdoor recreation), or recreation authority legally authorized to provide recreation
- Must have a DNR approved five-year recreation plan

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MNRTF Basics



Min./Max. Grant Request Amounts:

- Acquisition has no minimum or maximum
- Development is \$15,000 minimum and \$300,000 maximum



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MNRTF Basics



Site Control Required:

- Fee Simple or Easement
- Since 1976 – over \$1 Billion has been awarded
- \$500 million cap was reached in May 2011 – funding now comes from investment earnings

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Trust Fund Board



- Five (5) member Board of Trustees
- DNR Director or designee from the Natural Resources Commission (NRC)
- 4 members from the public appointed by the Governor



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Trust Fund Board



- The Board holds 6 public meetings per year
- Their role is to recommend projects for funding to the Legislature and Governor from each year's set of applications



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MNRTF Basics



- Small Acquisition Grant Initiative (SAGI):
 - \$100,000 or less
- Small Development Grant Initiative (SDGI):
 - \$ 50,000 or less
- Historically, these Initiatives have been funded and may be in the future, but no guarantee
- Scoring is still important

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Land and Water Conservation Fund (LWCF) Basics



Eligible applicants:

- State and Local units of Government, Huron-Clinton Metropolitan Authority, Regional Recreation Authorities, School Districts (if primary provider of outdoor recreation), and Federally-recognized Native American Tribes
- Must have a DNR Approved 5-year recreation plan.

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LWCF Basics



Eligible Projects:

- Development projects only – Public outdoor recreation (trails, picnic areas, beaches, campgrounds, boating access, and fishing areas)
- Project must have 50% matching funds (fixed match)

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LWCF Basics



- Grant Request Amounts: \$30,000 minimum and \$150,000 maximum
- Award Recommendation by the DNR Director and approval by the National Park Service
- Site Control Required: Applicant must own the land at the time of application

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Recreation Passport Basics



Eligible Applicants:

- Local units of Government, Huron-Clinton Metropolitan Authority, Regional Recreation Authorities, School Districts (if primary provider of outdoor recreation)
- Applicant must have project listed in a Current Capital Improvement Plan or DNR Approved 5-year recreation plan.

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Recreation Passport Basics



Eligible Projects:

- Development projects only – Public outdoor and indoor recreation (trails, picnic areas, beaches, campgrounds, boating access, and fishing areas)
- Project must have minimum of 25% matching funds

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Recreation Passport Basics



- Minimum/Maximum Grant Request Amounts:
\$7,500 minimum and \$45,000 maximum



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Recreation Passport Basics



- Projects are approved by the DNR Director
- Site Control Required:
 - Applicant must own the land at the time of application, or if the land is leased it must be encumbered for the life of the facilities (20yrs or 40yrs).

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Potential Problem Areas



- Inadequate match
- Contamination
- Does not meet ADA requirements
- Applicant has an unresolved conversion
- Applicant has "Residents Only" policy
- Readiness and feasibility of project

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Common Issues



- Lack of Site Control
- Public Support – Provide letters of support
- Collaboration – Must be specific to the project site
- Marketing – How will you inform people
- Scope Items – Use pulldown menu
- Uploads – Label files so they are easy to ID
- Universal Design
 - Letter/meeting minutes specific to review of proposed development
 - Provide details or descriptions

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The Application



- Narrative
- Attachments
- Site plan
- Location Map



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The Application



Narrative

1. Project Justification and Support
 - Need for the project
 - Alignment with Priorities (5-Year Plan, SCORP, Regional Plans, Grant Programs)
 - Collaboration/Public Support (public input, public support, agreements, regional/Statewide planning)
 - Universal Design – Demonstrate input on developing a project that exceeds ADA.
 - Renovation – Outdoor facilities 20 years/Indoor 40 years

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The Application



Narrative

2. Project Description
 - Describe scope for development or future use for acquisition
 - Placement of facilities
 - Environmentally Friendly (solar energy, recycled materials)
 - Universal Design features
 - Trail projects - connections regional/State



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The Application



3. Natural Resource Access and Protection

- Type of natural resources and significance
- Access provided by project
- Natural Area Buffer / Corridor
- Green Infrastructure



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The Application



4. Other Information

- Existing structures
- Stewardship issues
- Fee policy
- Health advisories
- Public Opposition



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The Application



Attachments

- Project location map
- Advance notice of a public meeting
- Signed minutes of the public meeting
- Certified resolution from governing body
- Documentation of match
- Notice of Intent to regional planning commission
- Photos and maps
- Environmental report (if applicable)

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The Application



Site Plan

Important Elements:

- | | |
|----------------------|--------------------------------|
| North Arrow | Significant Landscape Features |
| Proposed Development | Existing Development |
| Future Development | Access Drive |
| Street Labeled | Project Boundary |

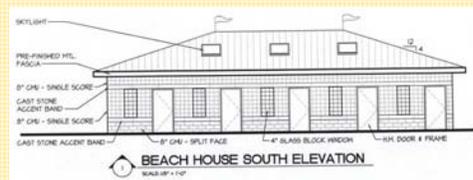
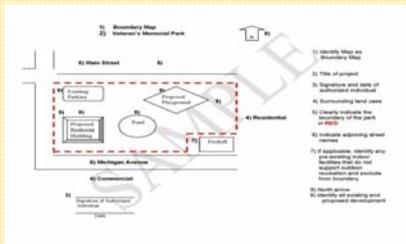


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The Application



- Boundary map
- Site control form, deeds and easements
- Preliminary floor plans/elevation drawings of any proposed structures



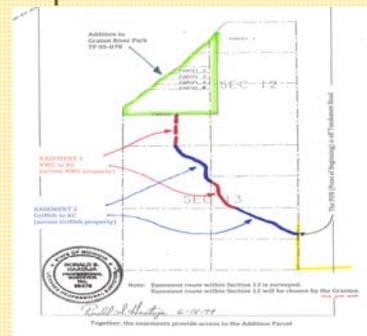
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The Application



MNRTF – Acquisition Attachments

- A plat or parcel map for each parcel
- Any easements that may be necessary to access the property



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The Application



Recommended Supporting Documentation

- Minutes of other public meetings to gather input and support
- Expert documentation of natural resource values
- Letters of support for the project



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Development Applications



Scoring Criteria



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Development Scoring Criteria

Scoring Criteria	LWCF	MNRTF - Dev	RP
Collaboration	x	x	
Natural Resources		x	
Urban Area		x	
Applicant Match		x	
Entrance Fees		x	
Renovation	x	x	x
Universal Design	x	x	x
Public Support	x	x	
Trails	x	x	
Programming/Marketing	x	x	x
Financial Need	x	x	x
Environmentally Friendly Features	x	x	x
Post Completion Compliance	x	x	x
Site/Project Quality	x	x	x
Safety/Crime	x	x	x
Per Capita Dev Grant Assistance	x	x	x

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MNRTF Scoring Criteria



- | | |
|------------------------------------|-----|
| 1. Need for Project | 40 |
| 2. Collaboration | 30 |
| 3. Site and Project Quality | 120 |
| 4. Applicant History | 60 |
| 5. Conversion History | -50 |
| 6. Natural Resources | 40 |
| 7. Financial Need of the Applicant | 40 |
| 8. Urban Area | 40 |

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MNRTF Scoring Criteria



9. Match	40
10. Entrance Fee	30
11. Universal Design	30
Total Points for Core Criteria	480
Potential Board Priority Points	50

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MNRTF Scoring Criteria



1. Need for Project	
A. Rationale	20
B. Public Support	20
Maximum points (A + B)	40

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MNRTF Scoring Criteria



2. Collaboration

A. Formal agreement exists between 2 or more local units of govt. (LUG – not including schools) to share, operate and/or maintain recreation facility	30
B. Recreation facility will be shared, operated and/or maintained by LUGs and other non-governmental entities or there is no formal agreement	15
Maximum points (A or B)	30

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MNRTF Scoring Criteria

Development Only



3. Site and Project Quality - Development

A. Ability to get to site	20
B. Compatibility	20
C. Renovation	20
D. Environmentally friendly (3 or more)	20
E. Crime prevention	20
F. Programming/Marketing	20
Maximum points (A + B + C + D + E + F)	120

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MNRTF Scoring Criteria



4. Applicant History

A. Per capita grant \$ exceeds median	0
B. Per capita grant \$ less than median	20
C. Never received a grant	40
D. Program compliance	10
E. Formal recreation department/committee	10

Maximum points (A or B or C) + D + E **60**

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MNRTF Scoring Criteria



5. Conversion History (a compliance incentive)

If applicant has a known, unresolved conversion	-50
– Land acquired or developed with grant funding is dedicated (encumbered) to public outdoor recreation in perpetuity	
– If these dedicated lands are removed from public outdoor recreation use it is considered a conversion	
– There is a conversion resolution process	

• **Reduction in points** **-50**

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MNRTF Scoring Criteria Development Only	
	
6. Natural Resource-Based Recreation Opportunities – Development	
A. Highest quality	40
B. Good quality	20
C. Fair quality	10
Maximum Points (A or B or C)	40
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MNRTF Scoring Criteria	
	
7. Financial Need	
A. Upper 1/3 MHI*	0
B. Middle 1/3 MHI	20
C. Lowest 1/3 MHI	40
Maximum points (A or B or C)	40
* <i>Median Household Income</i> (MHI is determined using the U.S. five-year community survey estimate.)	
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MNRTF Scoring Criteria



8. Urban Area Recreation Opportunities

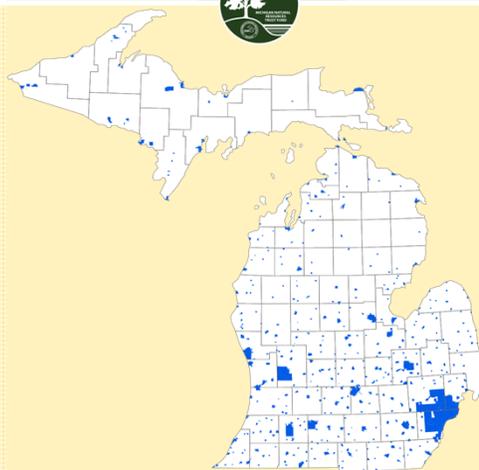
A. Core or inner ring city of MSA*	40
B. Urbanized Area of MSA	30
C. Core city of MiSA**	20
D. Urban Cluster (smaller communities)	10
Maximum points (A or B or C or D)	40

* Metropolitan Statistical Area

** Micropolitan Statistical Area

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Michigan Urban Areas



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MNRTF Scoring Criteria

Development Only



9. Local Match

Local Match Percentage	Top ~2% MHI*	Top 1/3 rd MHI	Middle 1/3 rd MHI	Bottom 1/3 rd MHI
0-25%	0	0	0	0
26-29%	0	0	5	10
30-39%	0	5	10	20
40-49%	5	10	20	30
50%+	10	20	30	40

* Communities with MHI values greater than \$92,110 (to be updated)

Maximum points **40**

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MNRTF Scoring Criteria

Development Only



9. Applicant Match – continued

- Only match that is documented and secure is used to score this criterion.
- ** Match percent is adjusted down, for the purpose of scoring this criterion only, when total project cost (not grant amount requested) exceeds \$400,000.

If total project cost is < or = to \$400,000 then:

$$\frac{\text{Local match}}{\text{Total project cost}} = \text{Local Match \%}$$

If total project cost is > \$400,000 then:

$$\frac{\$400,000 - \text{Grant Request}}{\$400,000} = \text{Local Match \%}$$

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MNRTF Scoring Criteria



10. Entrance Fees	
A. Fees with no waiver	0
B. Waiver with unknown or questionable effectiveness	15
C. No fees or effective waiver	30
Maximum points (A or B or C)	30

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MNRTF Scoring Criteria

Development Only



11. Universal Design	
A. Public Outreach	10
B. Use of universal design	20
Maximum points (A + B)	30



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MNRTF Scoring Criteria

Development



Core criteria for development projects	
Maximum Total Points	480
Potential Board Priority Points	50

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LWCF Scoring Criteria



1. Need for Project	60
2. Site and Project Quality	120
3. Applicant History	60
4. Financial Need of the Applicant	40
5. Quality of the Overall Park Design	50

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LWCF Scoring Criteria



6. Project Facilities/Scope Items	20
7. Universal Access Design	30
8. SCORP Trail Priorities	50
9. Conversions	-50
Total Points Available	430

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Recreation Passport Scoring Criteria



1. Need for project	90
2. Site Quality	20
3. Project Quality	70
4. Applicant History	40
5. Conversion	-20
Total	220

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Acquisition Applications



Michigan Natural Resources Trust Fund



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Acquisition Scoring Criteria

MNRTF Only



1. Need for Project	40
2. Collaboration	30
3. Site and Project Quality *	100
4. Applicant History	60
5. Conversion History	-50
6. Natural Resources *	80
7. Financial Need of the Applicant	40
8. Urban Area	40

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Acquisition Scoring Criteria	
MNRTF Only	
	
9. Match	60
10. Entrance Fee	30
11. Land Ownership *	10
12. Motorized Recreation Use *	10
Total Points for Core Criteria	500
Potential Board Priority Points	50
* Denotes categories that are unique to acquisition	
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Acquisition Scoring Criteria	
MNRTF Only	
	
Site and Project Quality - Acquisition	
A. Ability to get to site	20
B. Compatibility	20
C. Programming/Marketing	20
D. Green infrastructure plan	20
E. Fee simple purchase	20
Maximum points (A + B + C + D + E)	100
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Acquisition Scoring Criteria

MNRTF Only



Natural Resource Protection & Use

A. Most imperiled or desired natural resources protected	60
B. Less critical protection or access need	40
C. Some protection/access provided	20
D. Good quality hunting/fishing/wildlife viewing opportunity	20
Maximum points (A or B or C) + D	80

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Acquisition Scoring Criteria

MNRTF Only



Public Land Ownership

Project is located within a county that contains 50% or more privately owned land.	10
Maximum points	10



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MNRTF Scoring Criteria

Acquisition Only



Motorized Recreation Use	
Project allows motorized recreation use (ORV and/or snowmobile)	10
Maximum points	10



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MNRTF Scoring Criteria

Acquisition Only



Core criteria for acquisition projects	
Maximum Total Points	500
Potential Board Priority Points	50

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MNRTF Scoring Criteria

Board Priorities



Three Board Priority project types:

- Each is worth a maximum of 50 points
- Only the highest scoring Priority Project Type point can be awarded for an application

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Trails and Greenways

Including water trails



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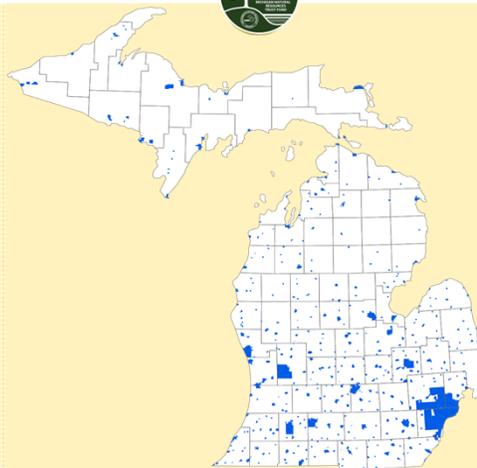
Wildlife Corridors and Deer Yards

Acquisition Only



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Urban Area Projects



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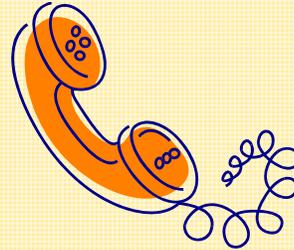
Contact Information



Phone: (517) 28-GRANT (517-284-7268)

Program Information and Forms:
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Questions?

Thank You



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