

Michigan Board of Foresters –MINUTES
Wednesday, February 6, 2019
DNR CSC Main Conf. Room
1732 West M-32, Gaylord, MI
10 am – 3 Pm Eastern time

1. Chairman Gerald Grossman called the meeting to order at 10:05 am. Roll Call: present in person were Gerald Grossman, Joyce Angel, Bill Botti, and Brenda Haskill. Present on the conference call line were Todd Penrose, Melinda Jones, and Jim Schmierer. Public present: Registered Forester Tony Fox of Arauco, Inc.
2. So moved by Joyce to approve the agenda as presented. Motion supported by Jim. All ayes. Motion carried.
3. So moved by Bill to approve the minutes from January 10, 2018 board meeting with amendments noted. Motion supported by Brenda. All ayes. Motion carried.
4. Public comment. Let the record show that there was no public comment at this time.
5. Old Business
 - a. Draft Bylaws
So moved by Bill to approve the bylaws with all amendments and revisions as noted. Motion supported by Joyce. All ayes. Motion carried. Once finalized, the bylaws will be posted to the Board of Foresters webpage.
 - b. Annual Report
So moved by Brenda to approve the annual report, version ending in v.ja with amendments. Motion supported by Melinda. All ayes. Motion carried. The annual report will be finalized, submitted to the State Forester of Michigan and posted to the Board of Foresters webpage.
 - c. Continuing education (CE) credits
So moved by Melinda to approve the CE Policy drafted by Chairman Grossman with all amendments as noted. Motion supported by Todd. Bill abstained. Remaining all ayes. Motion carried. The CE policy will be posted to the registered forester webpage once finalized.
 - d. Email template for reference checks
The group agreed to use the draft letter developed by Bill for checking references for the next several months and continue to modify it as needed. If a person being used as a reference does not wish to be used or opposes the candidate, the secretary of the Board shall defer the application back to the applicant.
6. New Business
 - a. New registrants/reinstatements
 - i. Bryce Jauquet (application received 1/25/19)
 - ii. Kevin Bryers (application received 2/4/19)
So moved by Todd to approve the applications for registration from Bryce Jauquet and Kevin Bryers. Motion supported by Bill. All ayes. Motion carried. Brenda will notify the applicants and issue them a bill for their program fees payable within 30 days of the letter. Once paid, they are fully enrolled in the program.
 - b. Marketing plan for the program
 - i. Newsletter
The newsletter will contain a copy of the new CE policy, a link to the RF webpage, registration numbers for the program, a highlight of an ethics issue, an update form for all members, and a request to recruit new foresters. Brenda will develop a draft newsletter and send to Joyce for review before February 27th. The newsletter will be

reviewed by the entire board and then circulated to all program participants and posted to the website by March 15, 2019.

ii. Logo - Is one needed?

It was agreed a logo is needed and the official seal for Registered Foresters will be considered.

iii. PowerPoint slides and an elevator pitch will be developed for presentations. Joyce will be sharing an old file of FAQ's from the RF work group with Jerry for his upcoming presentation to Michigan ACF.

c. Financial "report" from the Board secretary

i. \$2200 received from new and reinstated participants as of 1/29/19

ii. Transfer from LARA to DNR has not happened as of 1/29/19. Brenda will check with DNR financial staff and inquire if the transfer has been made and report back to the board.

Brenda noted that there are 4 registered foresters who were accepted into the program in 2018 who are now delinquent on paying their \$200 fee. The group agreed to issue a reminder letter noting they have 60 days to pay before being removed from the program. Once removed they would need to fully reapply for the program in the future. Those delinquent on payment will be show as "inactive" as a status for 60 days or until paid in those 60 days. Once paid, they will be placed on the active master list of registered foresters.

7. The next meeting will be scheduled within 30 days of receipt of a new application for registration or at the call of Chairman Grossman. No future meeting has been scheduled at this time.

8. Public comment

Let the record show there was no comment from the public.

9. Adjourn

So moved by Bill to adjourn the meeting at 1:25 pm. Motion supported by Joyce. All ayes. Motion carried.