

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT
NONMOTORIZED ADVISORY WORKGROUP (NAW)**

MEETING MINUTES

December 1, 2010

Approved March 3, 2011

**Ralph A. MacMullan Conference Center
104 Conservation Drive, Roscommon, MI 48653**

PRESENT FOR THE WORKGROUP

John Gonway, *Chair*
Carolyn Kane
Robert Golda
Scott TenBrink
Carol Fulsher (*via phone*)

PRESENT FOR STAFF

Jim Radabaugh, *State Trails Coordinator, Forest Management Division (FMD)*
Annamarie Bauer, *Trail Planning Specialist, FMD*
Andrea Turner, *Administrative Assistant, FMD*
Paul Curtis, *Park Management Plan Administrator, Recreation Division*

PUBLIC ATTENDEES

None

WELCOME INTRODUCTION

Chair Gonway called the meeting to order at 3:00 p.m. He welcomed everyone and introduced himself, followed by introductions of the NAW members and other attendees.

Annamarie Bauer distributed binders to each member, which included the following information:

- Materials for the joint December 1, 2010 meeting with the Michigan Snowmobile and Trails Advisory Council (MSTAC)
- Materials for the NAW December 1, 2010 meeting
 - Agenda
 - Rules of Procedure for the MSTAC
- General Information
 - Trailway Legislation Part 721 Michigan Trailways and Glossary of Trail Definitions
 - Glossary of Michigan Recreation / Trail Group and Acronyms
 - List of the NAW members

The December 1, 2010 Agenda was presented for review and approval.

BUSINESS ITEMS FOR DISCUSSION***RULES OF PROCEDURE*** - Chair Gonway

The rules of the MSTAC also apply to the advisory workgroups including the NAW; copy distributed. Members are not to speak on behalf of the MSTAC or the NAW. Any comments, points of view etc. are those of the individual speaking. Any media or legislative contacts should be directed back to the DNRE.

Chair Gonway noted that there is currently no vice chair for the NAW and will check with Frank Wheatlake concerning this issue.

It was noted that the Equestrian Trailways Subcommittee (ETS) is actually a subcommittee as defined in the Trailways legislation. Everything from the ETS and the other advisory workgroups flow through the MSTAC.

Future agenda items should be forwarded to Chair Gonway and may include:

- Objectives
- Network Discussion / Definition
- Inventory of Assets

MEETING SCHEDULE FOR 2011 – Workgroup Members and Staff

Chair Gonway presented the DRAFT proposed meeting date master schedule. Dates, location, start time, duration, and the use of teleconferencing were discussed. It was determined that Lansing would be the most convenient location for most members; meetings would be scheduled for a minimum of two hours and would begin at 10:00 a.m.

There was general discussion on the hierarchy of the MSTAC. The NAW is advisory and reports to the MSTAC on nonmotorized issues.

The need for integrated mapping was discussed. The DNRE mapping criteria and format for data consistency was noted. The DNRE will look into state requirements and provide an update at the next meeting. The MSTAC is responsible for delivering a statewide comprehensive trail plan.

PUBLIC APPEARANCE

None

NEXT MEETING

March 3, 2011, (video conference) at the Mason Building in Lansing and the Marquette Operations Service Center

A motion was offered by Scott TenBrink, supported by Carolyn Kane, to adjourn. The motion was approved and the meeting adjourned at 4:05 p.m.