



AQUATIC HABITAT GRANT PROGRAM PRE-PROPOSAL GUIDELINES

Instructions:

1. Pre-proposal length is 3 pages maximum and the document should follow the order and format below.
2. Font should be Times New Roman, 12 pt.: 1 inch margins on all sides of page.
3. No letters of support should accompany the pre-proposal.
4. Please refer to the 2014 – Round 2 Aquatic Habitat Grant Program (AHGP) Handbook (IC1972) for guidance on overall program goals, objectives and priorities.
5. Questions on the application process should be directed to:
Chris Freiburger: 517-284-5824 or by email at Freiburgerc@michigan.gov; or
Kelly Parker: 517-284-5957 or by email at Parkerk4@michigan.gov.
6. Pre-proposal applications must be post-marked no later than August 29, 2014.

Title: Please include the name of the water body/geography and the primary activity.

Applicant Information: Applicant name, address, phone number, email.

Brief Project Summary: Briefly describe the problem being addressed by the project and what activities/methods are proposed as the solution (limit response to 50 words).

Estimated Project Cost:

Total Project Cost: _____ **AHGP Grant Request:** _____

Proposed Local Match (minimum 10% of total project cost required): _____

Match Sources: On a separate page, please list the sources of the proposed match. Be sure to include whether the match is cash or in-kind and the status of matching funds (in-hand, applied for, or plan to seek). The match description page does not count against page limits.

Proposed Project Dates: Start: _____ **Completion:** _____

Has this project previously been proposed to the AHGP? (If yes, have modifications to the project design/plan been made?).

Problem Description/Watershed Context: Please describe the current condition of the water body targeted for treatment or protection and what key processes will be addressed through this project. How were the sites/problems identified as a priority for this water body?

Methods and Objectives: What methods or techniques are proposed to be used to obtain the desired habitat enhancement/protection? What type of a monitoring or evaluation component will be used for the habitat enhancement/protection? What experience does the applicant's team have using the proposed methods? How will these methods improve the conditions targeted?

What type of habitat will be restored/protected and how much (i.e. feet, acres, etc.)? What, if any, broader implications will this project have on other aspects of the watershed or non-target species dependent on the aquatic habitat? Are the expected results of the project intended to improve or preserve processes, be a permanent solution to the ecosystem or to treat a symptom of the ecosystem?

How does this project accomplish the goals of the Aquatic Habitat Grant Program? (Please refer to the 2014 – Round 2 AHGP Handbook).

Does this project also meet goals/priorities of additional conservation organizations/agencies? (Please list the agency and plan to which this project relates).

Additional Project Details: Are there other characteristics of the project you feel are necessary to present at this time?

Review: Pre-proposals are due August 29, 2014 and will be reviewed. Applicants will then be notified of the outcome of their pre-proposal beginning September 30, 2014. Applicants with successful pre-proposals will then be invited to submit a complete application packet for their project. Please note that an invitation to submit a complete application packet does not guarantee that your project will be funded.

Pre-Proposals should be mailed to:

Grants Management
Michigan Department of Natural Resources
c/o Kelly Parker
P.O. Box 30425
Lansing, MI 48909-7925