



**LAND AND WATER CONSERVATION FUND  
2011 GRANT APPLICATION**

*This information is requested by authority of Act 451 of 1994, as amended.  
This application must be completed in full to apply for a grant from the Land and Water Conservation Fund.*

DNRE USE ONLY	
Application Number	
Region Number	

*A large print version of this application is available upon request.*

**Section A1: Applicant, Site, Project Identification**

Name of Applicant (Government Unit)		Federal ID Number	County
Name of Authorized Representative (responsible for application day-to-day)		Title	
Address		Telephone (       )	
City	State	ZIP	E-mail
State House District	State Senate District		U.S. Congressional District
Address of site		City, Village or Township of site	
County in which site is located	Town, Range and Section Numbers of site location		Latitude/Longitude at park entrance
Park Name	Proposal Title (not to exceed 40 characters)		
Proposal Description			

**Section A2: Project Funding**

*See the 2011 Land and Water Conservation Fund Application Guidelines booklet for guidance.*

SOURCES OF MATCHING FUNDS	PROJECT COST AMOUNTS
a. General Funds or Local Restricted Funds (Applicant's own cash)	\$ _____ .00
b. Force Account Labor/Materials (Applicant's own paid labor or materials)	\$ _____ .00
c. Federal (CDBG or RTP) or State Funds	\$ _____ .00
d. Cash Donations	\$ _____ .00
e. Donated Labor and/or Materials	\$ _____ .00
f. <b>Total Match (Must be 50% of total project cost)</b>	\$ _____ .00
g. <b>Grant Amount Requested (Must be 50% of total project cost) (Round to the nearest 100 dollars)</b>	\$ _____ .00
h. <b>Total Project Cost (Must equal the total estimated cost in Section A4)</b>	\$ _____ .00

**Section A3: Explanation of Match Sources**

Complete only if you entered a value for any or all of items c, d, or e in Section A2 of this application.

**c. Federal or other state funds** - Provide the information requested below for each federal or state program from which matching funds will be provided. **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND RECREATIONAL TRAILS PROGRAM (RTP) FUNDS ARE THE ONLY FEDERAL FUNDS THAT CAN BE USED AS MATCH.**

(1)Program Name	Administering Agency	
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Contact Name for Administering Agency	Telephone (       )	Amount \$
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Type of Funds

Grant funds awarded \_\_\_\_\_  
*Date grant funds approved*

Grant funds applied for, not yet approved \_\_\_\_\_  
*Estimated approval date*

Appropriated funds \_\_\_\_\_  
*Date appropriated*

Other, explain \_\_\_\_\_

Is documentation containing the scope of work and budget for the other grant funds included with application?  No  Yes

Is documentation (such as a grant approval letter) that verifies the availability of funds included with application?  No  Yes

(2)Program Name	Administering Agency	
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Contact Name for Administering Agency	Telephone (       )	Amount \$
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Type of Funds

Grant funds awarded \_\_\_\_\_  
*Date grant funds approved*

Grant funds applied for, not yet approved \_\_\_\_\_  
*Estimated approval date*

Appropriated funds \_\_\_\_\_  
*Date appropriated*

Other, explain \_\_\_\_\_

Is documentation containing the scope of work and budget for the other grant funds included with application?  No  Yes

Is documentation (such as a grant approval letter) that verifies the availability of funds included with application?  No  Yes

**d. Cash Donations** - List the individual sources and the amounts to be donated below.

SOURCE	AMOUNT
_____	\$ _____
_____	\$ _____
_____	\$ _____

Is a letter of intent from each donor included with application?  No  Yes

**e. Donated Labor or Materials** - Include each item to be donated, the source, dollar value, and how the dollar value was determined.

ITEM	SOURCE	DOLLAR VALUE	VALUATION METHOD
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____

Is a letter of intent from each donor included with application?  No  Yes

**Section A4: Project Details**

Applicant's current control of the site:  Fee Simple  Road or Utility Easement (entrance only)

**Project Cost Estimate Table**

List the specific development scope items (play equipment, parking lot paving, landscaping) rather than aspects of project execution (materials, labor, equipment, site clearing). Do not include ineligible items such as engineering costs beyond 15% of the subtotal and contingencies. NOTE: ALL OVERHEAD UTILITY LINES MUST BE BURIED.

SCOPE ITEMS <small>Limit each item description to 25 characters. Do Not Abbreviate.</small>	SIZE OR QUANTITY	COST
1. _____	_____	\$ _____
2. _____	_____	\$ _____
3. _____	_____	\$ _____
4. _____	_____	\$ _____
5. _____	_____	\$ _____
6. _____	_____	\$ _____
7. _____	_____	\$ _____
8. _____	_____	\$ _____
9. _____	_____	\$ _____
10. _____	_____	\$ _____
<b>Permit Fees</b>		\$ _____
	<b>SUBTOTAL</b>	\$ _____
	<b>ENGINEERING</b> (These fees may not exceed 15% of subtotal)	\$ _____
	<b>TOTAL ESTIMATED COST</b> (Total Estimated Cost must match item h. of Section A2 of this form)	\$ _____

**Section B: Justification of Need**

What was the date(s) of public meeting to discuss submission of the grant application? \_\_\_\_\_

If you are submitting multiple applications, what is the priority for this application?  
(1 = highest) \_\_\_\_\_

What is the expiration date on your community's DNRE-approved recreation plan? \_\_\_\_\_

What page(s) of your recreation plan is the need for the proposed project discussed? \_\_\_\_\_

SCHOOL DISTRICT APPLICANTS - Recreational opportunities for the general public are available at school facilities (check all that apply):

a.  During Normal School Hours  Outside Normal School Hours  During the Summer

b. What percentage of time (on an annual basis) will the recreation opportunities provided by this project be available to the general public? \_\_\_\_\_ % per year

**Section C: Applicant History and Stewardship**

	NO	YES
Has applicant received DNRE recreation grant(s) in the past?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, does applicant currently have an open, active grant?	<input type="checkbox"/>	<input type="checkbox"/>
Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?	<input type="checkbox"/>	<input type="checkbox"/>
Does applicant have a "residents only" policy for this park or other parks or recreation facilities?	<input type="checkbox"/>	<input type="checkbox"/>

**Section D: Site Conditions**

**NOTE: Contaminated sites are ineligible for funding under LWCF.**

Complete the following property checklist on the environmental conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.

NO YES UNKNOWN

1. Is there (or has there been) contamination on any portion of the property from commercial uses (examples: manufacturing and/or minerals processing or extraction)?

2. Is there (or has there been) contamination on any portion of the property from use as a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment storage or processing, recycling or disposal facility?

3. Is there (or has there been) contamination on any portion of the property from storage of automotive or industrial batteries or other parts, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers?

4. Are there (or have there been) waste disposal pits, lagoons, or ponds on the property?

**Provide written documentation from the Michigan Department of Environmental Quality and/or the U.S. Environmental Protection Agency certifying that remediation of any contamination has been completed.**

Has an environmental assessment been completed for the site?  NO  YES

What is the applicant's current year budget for parks and recreation? \$ \_\_\_\_\_

What are the estimated operation and maintenance costs associated with the proposed project? \$ \_\_\_\_\_

Are permits required for the development of the site?  NO  YES  UNKNOWN

If yes, complete the following table:

TYPE OF PERMIT	PERMITTING AGENCY	EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINE PERMIT REQUIREMENTS
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION E: Public Access Opportunities**

Will the site be open to the  general public or  by group reservation only?

List the hours open to the public \_\_\_\_\_

If the site is adjacent to an inland lake or river, are other public access sites available for this water body?  No  Yes

How will the public be reasonably able to access this site? (check all that apply and show on site plan)

Automobile  Boat  Public Transportation  Motorized Trail  Non-Motorized Trail including  Sidewalk or Pathway  
Mountain Bike and Hiking Trails

Other (describe) \_\_\_\_\_

Do you now or do you intend in the future to charge an entrance fee to the project site?  No  Yes

If yes, fee schedule and policy for reduced entrance fees for low income users included with application?  No  Yes

**SECTION F: Certification**

*I hereby certify that I am an official of the applicant agency and am empowered to make the necessary commitments to apply for this grant. I also certify that I understand all of the commitments and responsibilities listed in the Open Project Selection Process Booklet (IC 5600) related to this grant.*

Printed/typed name of authorized agent \_\_\_\_\_ Title of authorized agent \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Complete all information, sign, and mail to:

**GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
AND ENVIRONMENT  
PO BOX 30425  
LANSING MI 48909-7925**

OVERNIGHT or EXPRESS MAIL to:

**GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
AND ENVIRONMENT - MASON BUILDING, 3<sup>RD</sup> FLOOR  
530 W ALLEGAN  
LANSING MI 48933**

**Mailed applications must be postmarked by the US Postal Service no later than 11:59pm April 1, 2011.**

**DO NOT FAX APPLICATION.**