

## How to Apply for Lansing area Positions:

Step 1: Review the list of open [positions and locations](#).

Step 2: Complete the [application](#). **A signature IS NOT required on the application.**

Step 3: Send your completed application, resume and cover letter to [DNR-WLD-Lansing-Noncareer-Hiring@michigan.gov](mailto:DNR-WLD-Lansing-Noncareer-Hiring@michigan.gov) no later than February 28<sup>th</sup>, 2021, and in the body of the email, list the positions and locations for which you are applying in priority order.



# NON-CAREER EMPLOYMENT APPLICATION

By authority of the Michigan Department of Natural Resources,  
 Completion of this application is required to be considered for employment.

**INSTRUCTIONS:** Complete with black ink or type. Attach additional sheets as necessary.

## POSITION INFORMATION

Date	Position Applying For	Location(s)
Shifts Available <input type="checkbox"/> Days <input type="checkbox"/> Afternoons <input type="checkbox"/> Midnights <input type="checkbox"/> Weekends		

## APPLICANT INFORMATION

Applicant's Name (Last, First, M.I.)	Telephone (Between 8 AM and 5 PM)	County of Residence
Street Address, City, State, ZIP Code		
Email		

Where did you learn of this DNR employment opportunity?

Civil Service Web Site/DNR Website                       Other Web Site (please specify) \_\_\_\_\_  
 Career/Job Fair (please specify) \_\_\_\_\_                       Other (please specify) \_\_\_\_\_  
 DNR Employee (please specify) \_\_\_\_\_

Are you related to anyone who currently works for the Michigan DNR? If so, please indicate name(s) of relatives

\_\_\_\_\_

Have you ever been employed by the State of Michigan? If yes, please indicate date of employment and department?

\_\_\_\_\_

Have you been disciplined within the last 2 years? (reprimands need not be reported)

YES     NO

Have you ever been dismissed or resigned in lieu of dismissal?                      If yes, please explain

YES     NO

Are you 18 years old or older?

YES     NO

## EDUCATION AND TRAINING

CHECK ALL APPROPRIATE BOXES -- ATTACH PHOTOCOPY OF TRANSCRIPT (IF COLLEGE COURSEWORK IS REQUIRED)	SCHOOL AND ADDRESS	MAJOR	NUMBER OF HRS OR DATE OF COMPLETION
<input type="checkbox"/> High School Graduate/GED			
<input type="checkbox"/> Post High School, Vocational, or Business School			
<input type="checkbox"/> Associate's Degree			
<input type="checkbox"/> College, less than BA or BS Degree			
<input type="checkbox"/> Bachelor's Degree			
<input type="checkbox"/> Master's Degree			
<input type="checkbox"/> Other:			

## MILITARY EXPERIENCE

Branch of Service	Position
Rank at Date of Discharge	Type of Discharge

