

**NON-CAREER WILDLIFE POSITIONS  
AVAILABLE NCWA  
Michigan Department of Natural  
Resources DNR - WILDLIFE DIVISION  
Northern Lower Peninsula Region 2**

Posting Date: **February 12, 2021** Deadline for Response: **February 28, 2021**

<u>Location:</u>	<u>Employment Dates &amp; hours:</u>	<u># of Positions</u>	<u>Description</u>
<b>Cadillac Customer Service Center</b>  8015 Mackinaw Trail Cadillac MI 49601	Starting approximately: May 16 –September 17, 2021  500-600 hours total each position	2 NCWA	Assist the local Wildlife Division staff with waterfowl banding efforts; assist dam, dike, and water control structure maintenance, assist with handling nuisance animal complaints, wildlife specimen retrieval; assist with various habitat projects, other duties as assigned.
<b>Gladwin Field Office</b>  801 N Silverleaf Gladwin MI 48624	Starting approximately: May 02–September 30, 2021  Approximately 719 hours total	1 NCWA	Assist the local Wildlife Division staff with surveys, banding and tagging efforts; assist with treatment stand marking; assist with opening maintenance, crop plantings, and habitat cuts; assist with dam, dike, and water control structure maintenance; assist with handling nuisance animal complaints, wildlife specimen retrieval, and wildlife disease monitoring; answer public inquires pertaining to wildlife, assist with vehicle and equipment maintenance, assist with crop damage assessments and farm inspections, and other duties as assigned.
<b>Roscommon Customer Service Center</b>  8717 N. Roscommon Road Roscommon, MI 48653	Starting approximately: May 02–September 30, 2021  Approximately 719 hours total	1 NCWA	Assist the local Wildlife Division staff with surveys, banding and tagging efforts; assist with treatment stand marking; assist with opening maintenance, crop plantings, and habitat cuts; assist with dam, dike, and water control structure maintenance; assist with handling nuisance animal complaints, wildlife specimen retrieval, and wildlife disease monitoring; answer public inquires pertaining to wildlife, assist with vehicle and equipment maintenance, assist with crop damage assessments and farm inspections, and other duties as assigned.
<b>Traverse City Customer Service Center</b>  2122 S M-37 Traverse City, MI 49685	Starting approximately: May 16–September 30, 2021  Approximately 719 hours total	1 NCWA	Assist the local Wildlife Division staff with openings maintenance, crop plantings, tractor operation and maintenance, surveys, banding and tagging efforts; assist with treatment stand marking and habitat cuts; assist

		with dam, dike, and water control structure maintenance; assist with handling nuisance animal complaints, wildlife specimen retrieval, and wildlife disease monitoring; answer public inquires pertaining to wildlife, assist with vehicle and equipment maintenance, assist with crop damage assessments and farm inspections, and other duties as assigned.
--	--	---

### **Screening Criteria**

- Possess a high school diploma or GED certificate.
- Possess a valid driver's license.
- Possess a commercial driver's license.
- Experience interacting with customers or the public.
- Experience operating heavy equipment.
- Experience operating hand and power tools.
- Experience operating and maintaining chainsaws.
- Experience operating tractors and farm implements.
- Possession of or working towards a degree in Wildlife Management, Wildlife Biologist, or a related field.
- Experience working for any wildlife related agency.
- Experience identifying Michigan flora and fauna.
- Experience handling crop damage.
- Pesticide Certification.

### **Selection Criteria:**

#### **Required**

- Education: Education typically acquired through the completion of high school.
- Experience: No specific amount or type is required.
- Possess a valid driver's license. May be required to have a medical examiner's certification (health card) as an employee that will operate a vehicle with a Gross Vehicle Weight rating (GVWr) of 10,001 pounds or more, or a combination vehicle with a Gross Combination weight rating (GCWr) of 10,001 pounds or more. The cost of the medical examination will be covered by the State of Michigan.
- May be assigned duties that require the application of pesticides, which may require certification or registration as a pesticide applicator in compliance with the Pesticide Control Act of 1976.
- May require possession of the Commercial Driver's License (CDL) issued by the Secretary of State as required by Public Act 346 of 1988 to operate a designated state vehicle.

#### **Desired**

- Education: Possession of or working towards a degree in wildlife management, natural sciences, biology, or a related field.
- Flexibility to work various hours, up to 40 hours per week, including some early mornings and late evenings.
- Ability to work independently.
- Ability to communicate well with co-workers and the public.
- Knowledge of the safe use of operating hand and power tools.
- Experience operating and maintaining chainsaws.
- Knowledge or experience relating to wildlife and/or DNR programs.
- Knowledge or experience in handling crop damage.
- Knowledge of the safe use of agriculture and construction equipment.
- Knowledge and ability to identify Michigan flora and fauna.
- Ability to accurately read a map.