

# APPROVED

October 3, 2006

Michigan State  
Administrative Board

Lansing, Michigan

September 19, 2006

A regular meeting of the State Administrative Board was held in the Lake Ontario Room, 3<sup>rd</sup> Floor, Michigan Library and Historical Center, on Tuesday, September 19, 2006, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson  
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor  
Mary G. MacDowell, Director, Financial Services Bureau, representing Robert J. Kleine, State Treasurer  
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State  
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General  
Elaine Madigan, Executive Director of School Finance and School Law, representing Michael P. Flanagan, Superintendent of Public Instruction  
Leon Hank, Chief Administrative Officer, representing Kirk T. Steudle, Director, Department of Transportation  
Sherry Bond, Secretary

Others Present:

Kristi Broessel, Department of Community Health; Dianna Quintero, Department of Information Technology; James Burris, Elise Lancaster, Pat Mullen, Janet Rouse, Department of Management and Budget; John K. McGraw, Department of Military and Veterans Affairs; Mohammed Alghurabi, Judy Kransz, Pam Lavender, Department of Transportation; Victor Groszko, Speaker's Office

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

NONE

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

**Retention and Disposal Schedules:**

DEPARTMENT OF ATTORNEY GENERAL,

Consumer Protection Division, 9/19/2006

Labor Division, 9/19/2006

DEPARTMENT OF CIVIL SERVICE, Human Resources Management Network (HRMN) Project, 9/19/2006

DEPARTMENT OF COMMUNITY HEALTH, Bureau of Laboratories,  
9/19/2006

Mr. Pavona moved to approve the retention and disposal schedules. The motion was supported by Mr. Hank and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Report for the special meeting of September 19, 2006. After review of the forgoing Finance and Claims Committee Report, Ms. MacDowell moved that the Finance and Claims Committee Report covering the special meeting held September 19, 2006, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Ms. MacDowell presented the Building Committee Report for the special meeting of September 19, 2006. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the special meeting held September 19, 2006, be approved and adopted. The motion was supported by Mr. Isom and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of September 13, 2006. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held September 13, 2006, be approved and adopted with Items 31, 36, and 37 of the regular Transportation agenda withdrawn by the Department of Transportation at the State Administrative Board meeting held on September 19, 2006. The motion was supported by Mr. Isom and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Hank moved the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Keenan adjourned the meeting.

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SECRETARY

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CHAIRPERSON