

# APPROVED

November 20, 2007

Michigan State  
Administrative Board

Lansing, Michigan

November 13, 2007

A special meeting of the State Administrative Board was held in the Lake Superior Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, November 13, 2007, at 11:15 a.m.

Present: Steve Liedel, Legal Counsel, representing Jennifer M. Granholm, Governor, Chairperson  
Walter Herzig, Chief of Staff, representing John D. Cherry, Lt. Governor  
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General  
Mary G. MacDowell, Director, Financial Services Bureau, representing Robert J. Kleine, State Treasurer  
Joseph Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State  
Elaine Madigan, Executive Director of School Finance and School Law, representing Michael P. Flanagan, Superintendent of Public Instruction  
Myron Frierson, Director, Bureau of Finance and Administration, representing Kirk T. Steudle, Director, Department of Transportation  
Sherry Bond, Secretary

Others Present:

Joel Storchan, Department of Information Technology; Elise Lancaster, Janet Rouse, Department of Management and Budget; Julie Karkosak, Michigan Economic Development Corporation

1. CALL TO ORDER:

Mr. Liedel called the meeting to order and led the Pledge of Allegiance to the Flag.

2. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

3. REPORTS AND RECOMMENDATIONS OF COMMITTEES:  
(Please see the following pages)

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Michigan State  
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## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

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The Honorable Jennifer M. Granholm, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Finance and Claims** Committee was held at  
**11:00 a.m.** on **November 13, 2007**. Those present being:

Chairperson: Mary G. MacDowell, representing Approved \_\_\_\_\_  
State Treasurer Kleine

Member: Socorro Guerrero, representing Approved \_\_\_\_\_  
Attorney General Cox

Member: Steve Liedel, representing Approved \_\_\_\_\_  
Governor Granholm

Others: Pat Isom, Department of Attorney General; Joel Storchan,  
Department of Information Technology; Sherry Bond, Elise  
Lancaster, Janet Rouse, Department of Management and Budget;  
Kris Squibb, Department of Natural Resources; Myron Frierson,  
Department of Transportation; Walt Herzig, Lt. Governor's  
Office; Julie Karkosak, Michigan Economic Development  
Corporation

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The Finance and Claims Committee regular agenda and supplemental agenda  
were presented.

Following discussion, Ms. Guerrero moved that the regular agenda and  
supplemental agenda be recommended to the State Administrative Board for  
approval with Item 7(1) of the regular agenda corrected to reflect the  
correct grantee and Items 17(22), 17(29), 17(39), 17(46), 17(51),  
17(88), 17(96), 17(99), and 17(109) of the regular agenda tabled. The  
motion was supported by Mr. Liedel and unanimously adopted.

Ms. MacDowell adjourned the meeting.

**A G E N D A**

**FINANCE AND CLAIMS COMMITTEE**

November 13, 2007, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

**STATE ADMINISTRATIVE BOARD**

November 13, 2007, 11:15 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

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This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise  
this agenda and may take up other issues at the meeting.

**SECTION I. AGENCY CONTRACTS**

Requests approval of the following:

1. DEPARTMENT OF COMMUNITY HEALTH

- |   |  |
|---|--|
| 1) Michigan Association of<br>Community Mental Health<br>Boards<br>Lansing, MI              | \$ 57,000.00 Amendment<br>\$ 409,000.00 New Total<br><b>FY08</b> 60.88% Federal Funds<br>36.68% Fees 2.44% Other<br>Additional funds for one-year<br>grant agreement to provide<br>funding for Michigan<br>Association of Community<br>Mental Health Boards to<br>administer substance abuse<br>training |
| 2) Spectrum Health Hospitals<br>DeVos Children's Hospital<br>Foundation<br>Grand Rapids, MI | \$ 223,089.00 Amendment<br>\$ 233,089.00 New Total<br><b>FY08</b> 100% Federal Funds<br>Additional funds for one-year<br>grant agreement to provide<br>funding for the Poison Control<br>Center at DeVos Children's<br>Hospital  |

1. DEPARTMENT OF COMMUNITY HEALTH continued

3) left blank intentionally

- 4) Karla Hemphill-Harris, DO \$ 25,000.00 Total  
Kentwood, MI **FY08** 50% Federal Funds  
50% State GF  
11-month grant agreement to  
provide funding for primary  
care medical, dental or mental  
health professionals willing  
to work full-time in a  
Michigan Health Professional  
Shortage Area
- 5) Melanie Kramer-Harrington, MD \$ 25,000.00 Total  
Sandusky, MI **FY08** 50% Federal Funds  
50% State GF  
11-month grant agreement to  
provide funding for primary  
care medical, dental or mental  
health professionals willing  
to work full-time in a  
Michigan Health Professional  
Shortage Area
- 6) MI Coalition Against Domestic \$ 31,275.00 Amendment  
And Sexual Violence \$ 51,275.00 New Total  
Okemos, MI **FY08** 100% Federal Funds  
Additional funds for one-year  
grant agreement to provide  
coordination of sexual  
violence prevention planning  
activities

1. DEPARTMENT OF COMMUNITY HEALTH continued

- 7) Nordic Interactive LLC \$ 300,000.00 Amendment  
Flint, MI \$ 7,965,585.00 New Total  
**FY01-08** 95% State GF  
5% Federal Funds  
Additional funds for seven-  
year agreement to provide  
funding for support of the  
State's Aging Information  
System - Company name change
- 8) Lea Ann Hammers \$ 20,000.00 Amendment  
East Lansing, MI \$ 40,000.00 New Total  
**FY08** 50% State GF  
50% Federal Funds  
Additional funds for the two-  
year agreement to provide  
funding for Special Assistant  
Attorney General legal  
services to the Medicaid  
Program

2. DEPARTMENT OF CORRECTIONS

- 1) Catholic Social Services \$ 940,000.00 Amendment  
of Lenawee County \$ 1,340,000.00 New Total  
Adrian, MI **FY08-09** 100% General Fund  
Two-year extension and  
additional funds to provide  
substance abuse treatment to  
prisoners, parolees and  
probationers
- 2) left blank intentionally
- 3) Western Michigan University \$ 60,000.00 Amendment  
Kalamazoo, MI \$ 735,000.00 New Total  
**FY08-09** 100% General Fund  
Additional funds to provide  
substance abuse treatment to  
prisoners, parolees, and  
probationers

3. DEPARTMENT OF EDUCATION

1) Communication Access Center \$ 359,450.00 New Total  
Flint, MI **FY08-10** 100% Restricted Funds  
To provide Interpreter  
Services at Michigan Schools  
for the Deaf and Blind

4. DEPARTMENT OF ENVIRONMENTAL QUALITY

1) Saginaw County Economic \$ 350,000.00 Amendment  
Development Corporation \$ 1,350,000.00 New Total  
Saginaw, MI **FY08** 100% Restricted Funds  
Two-year grant for Brownfield  
Redevelopment at Rifkin Metal

2) Various Grantees \$ 1,500,000.00 Total  
(Listing on file) **FY08** 100% State Restricted  
Two-year grants for Brownfield  
Redevelopment

3) Regents of the University of \$ 30,000.00 Total  
Michigan FY08 100% Federal Funds  
Ann Arbor, MI To fund this grant to this  
Non-Profit Grantee for a  
Coastal Zone Management  
Project

5. DEPARTMENT OF HISTORY ARTS AND LIBRARIES

1) Commonwealth Cultural NOT TO EXCEED  
Resources Group, Inc. \$ 81,905.00 Total  
Jackson, MI **FY08** 79% Federal Funds  
21% Private Funds  
One-year contract for  
preparation of a National  
Register of Historic Places  
inventory and nomination and  
Cultural Resources Management  
Plan

6. DEPARTMENT OF HUMAN SERVICES

- 1) Various Courts \$ 750,000.00 Amendment  
(Listing on file) \$ 1,125,000.00 New Total  
**FY08-10** 100% Federal Funds  
Additional grant funds for the  
next two fiscal years that  
should have been included in  
the original grant to improve  
Disproportionate Minority  
Contact Levels
- 2) Northern Family Intervention Services, Inc. NOT TO EXCEED  
Gaylord, MI \$ 122,259.34 Total  
**FY08-10** 100% Federal Funds  
Three-year contract for  
Intensive In-Home Parent  
Education
- 3) Rebecca Bode NOT TO EXCEED  
Marion, MI \$ 32,625.00 Total  
**FY08-10** 100% Federal Funds  
Three-year contract for Parent  
Aide Services
- 4) Charlevoix-Emmet ISD NOT TO EXCEED  
Charlevoix, MI \$ 43,980.00 Total  
**FY08-10** 100% Federal Funds  
Three-year contract for Family  
Education and Support Services
- 5) Alicia Burke \$ 49,992.00 Total  
Escanaba, MI **FY08-10** 100% Federal Funds  
Three-year contract for Direct  
Support Services
- 6) Good Will Farm Association \$ 47,760.00 Total  
Inc. **FY08-10** 100% Federal Funds  
Houghton, MI Three-year contract for  
Foster/Adoptive Family Support  
Services

6. DEPARTMENT OF HUMAN SERVICES continued

- |     |   |  |
|-----|---|--|
| 7)  | Ontonagon County MSU<br>Extension<br>Ontonagon, MI        | \$ 72,000.00 Total<br><b>FY08-10</b> 100% Federal Funds<br>Three-year contract to reduce<br>the number of child abuse<br>referrals |
| 8)  | Ontonagon County MSU<br>Extension<br>Ontonagon, MI        | \$ 72,000.00 Total<br><b>FY08-10</b> 100% Federal Funds<br>Three-year contract for Family<br>Support Program                       |
| 9)  | The Friendship Shelter, Inc.<br>Gaylord, MI               | NOT TO EXCEED<br>\$ 30,015.00 Total<br><b>FY08-10</b> 100% Federal Funds<br>Three-year contract for Parent<br>Aide Services        |
| 10) | Melissa A. Rainier<br>Lake City, MI                       | NOT TO EXCEED<br>\$ 30,000.00 Total<br><b>FY08-10</b> 100% Federal Funds<br>Three-year contract for Parent<br>Aide Services        |
| 11) | Jane Moore<br>Cadillac, MI                                | NOT TO EXCEED<br>\$ 45,000.00 Total<br><b>FY08-10</b> 100% Federal Funds<br>Three-year contract for Parent<br>Aide Services        |
| 12) | Child and Family Services<br>of the U.P.<br>Marquette, MI | \$ 44,886.00 Total<br><b>FY08-10</b> 100% Federal Funds<br>Three-year contract for<br>wraparound coordination<br>services          |
| 13) | Lutheran Social Services<br>Grand Rapids, MI              | \$ 118,500.00 Total<br><b>FY08-10</b> 100% Federal Funds<br>Three-year contract for Youth<br>in Transition Services                |

7. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

- 1) William Couchman, County Commissioner, Macomb Board of Commissioners Clinton Twp., MI \$ 970,000.00 Total **FY08** 100% Federal Funds  
The Grantee will receive funding to provide retraining, job placement and other services to dislocated workers affected by plant closures/mass layoffs in the area served by the grantee
  
- 2) Great Lakes Renewable Energy Association Dimondale, MI \$ 102,624.00 Total **FY08** 100% Federal Funds  
Funding will be provided for research and to analyze current Renewable Energy Portfolio Standards and Renewable Energy Certificate trading programs, which will lead to "best practices" recommendations
  
- 3) PSC-Low Income Energy Efficiency Grants (Listing on file) \$ 6,075,000.00 Total **FY08** 100% Restricted Funds  
These Low-Income Energy Efficiency grant funds will provide energy efficiency and weatherization services and energy education services to low-income customers of Michigan for expanded energy efficiency measures
  
- 4) 2008 MIOSHA CET Grants (Listing on file) \$ 1,035,000.00 Total **FY08** 100% Restricted Funds  
These grants will provide occupational safety and health training to in-state employers and employees who are not receiving this training through more traditional methods and to develop safety and health programs

8. DEPARTMENT OF NATURAL RESOURCES

- |  |   |
|--|---|
| 1) Canada Creek Snowmobile Club<br>Atlanta, MI | NOT TO EXCEED<br>\$ 38,151.00 Total<br><b>FY08-09</b> 100% State Restricted<br>Two-year grant to local<br>snowmobile club for grooming<br>and maintenance of trails |
|--|---|

**SECTION II. DMB CONTRACTS**

Requests approval of the following:

**NEW CONTRACTS**

9. DEPARTMENT OF INFORMATION TECHNOLOGY

- |  |   |
|--|---|
| 1) Spectrum Systems, Inc.<br>Fairfax, VA | \$ 64,900.00 (3 years)<br><b>FY08-11</b> 100% Federal Funds<br>084R8200047 Creation of a<br>Statewide contract for<br>"Safeboot" Encryption Software<br>for Mobile Devices, Training<br>and Implementation Services |
|--|---|

**Various RE:START Vendors**

**Short-term Staff Augmentation  
for information technology for  
various departments**

- |                                   |  |
|-----------------------------------|--|
| 2) Konzman Consulting<br>Holt, MI | \$ 228,800.00 (1 year)<br><b>FY08</b> 100% Federal Funds<br>071I8200017 To provide the<br>Department of Information<br>Technology and its customer,<br>the Office of Educational<br>Assessment and Accountability<br>in the Department of<br>Education, with a full-time<br>contractor to provide<br>technical and project<br>management expertise related<br>to the administration of<br>Michigan Education Assessment<br>Program |
|-----------------------------------|--|

10. DEPARTMENT OF MANAGEMENT AND BUDGET

- 1) Alpine Janitorial Enterprises \$ 37,136.00 (2 years)  
Comstock Park, MI **FY08-09** 63% Federal Funds  
37% General Funds  
071I7200295 Janitorial  
Services, MRO Region #15 for  
the Department of Human  
Services
- HouseWorks Services, Inc. \$ 130,800.00 (2 years)  
Dowagiac, MI **FY08-09** 63% Federal Funds  
37% General Funds  
071I7200295 Janitorial  
Services, MRO Region # 15 for  
the Department of Human  
Services
- 2) Tri-City Contracting, LLC NOT TO EXCEED  
Saginaw, MI \$ 738,468.00 (4 years)  
**FY08-11** 100% Restricted  
071I7200280 Tree and Shrub  
Removal Services for the Bay  
and University Regions,  
Department of Transportation

11. DEPARTMENT OF TRANSPORTATION

- 1) Oce North America, Inc. \$ 56,310.00 (One-Time)  
Troy, MI **FY08** 100% Restricted  
071I8200008 Printer, Scanner  
and Maintenance for the  
Engineering Print Unit
- 2) Williams & Heintz Map \$ 179,513.01 (3 years)  
Corporation **FY08-10** 100% Restricted  
Capitol Heights, MD 071I8200014 Production and  
Mailing of the Michigan  
Aeronautical Charts

**CONTRACT CHANGES**

12. DEPARTMENT OF AGRICULTURE

1) Idexx Laboratories, Inc. \$ 15,600.00 Amendment  
Westbrook, ME \$ 78,350.04 New Total  
**FY08** 100% General Funds  
071B4200049 Additional funds  
for a one-year option to the  
contract for Equine Infectious  
Anemia Test Kits

13. DEPARTMENT OF COMMUNITY HEALTH

1) Becton Dickenson \$ 35,000.00 Amendment  
Sparks, MD \$ 210,238.88 New Total  
**FY08** 100% Federal Funds  
071B4200300 Additional funds  
for Mycobacterium Tuberculosis  
Test Kits - A one year option  
was done in May, but funds  
were not added at that time

2) Bio Rad Laboratories \$ 300,000.00 Amendment  
Hercules, CA \$ 1,474,018.08 New Total  
**FY08** 100% Various  
- depending on test  
071B4200328 Additional funds  
for a 9-month option on the  
contract for Neonatal HIV Test  
Kits

3) DiaSorin, Inc. \$ 41,000.00 Amendment  
Stillwater, MN \$ 84,001.55 New Total  
**FY08** 100% General Funds  
071B6200316 Additional funds  
for Enzyme Immunoassay Regents  
due to an increase in testing

13. DEPARTMENT OF COMMUNITY HEALTH continued

- 4) Gen-Probe  
San Diego, CA
- \$ 255,000.00 Amendment  
\$ 2,553,240.00 New Total  
**FY08** 47% General 53% Federal  
071B5200212 Additional funds  
for a one-year option to the  
contract for Strand  
Displacement Amplification  
Assay Kits
- 5) Remel, Inc.  
Lenexa, KS
- \$ 20,000.00 Amendment  
\$ 200,122.85 New Total  
**FY08** 91% General 9 % Federal  
071B5200211 Additional funds  
for a one-year option to the  
contract for Microbiological  
Media used to Grow, Isolate  
and Identify Microorganisms
- 6) SWM Systems, Inc.  
Kalamazoo, MI
- \$ 49,189.00 Amendment  
\$ 1,401,904.23 New Total  
**FY08** 90% Federal 10% General  
071B2001260 Additional funds  
for Inspection and  
Certification Services - an  
option year was executed  
earlier but no funds were  
added at that time
- 7) Upper Peninsula Emergency  
Medical Services, Corp.  
Kalamazoo, MI
- \$ 17,625.00 Amendment  
\$ 493,617.00 New Total  
**FY08** 90% Federal 10% General  
071B2001311 Additional funds  
for Inspection and  
Certification Services - an  
option year was executed  
earlier but no funds were  
added at that time

14. DEPARTMENT OF ENVIRONMENTAL QUALITY

- 1) Air Check, Inc. \$ 84,000.00 Amendment  
Fletcher, NC \$ 249,350.00 New Total  
**FY08** 100% Federal Funds  
071B5200252 Additional funds  
for a 9-month option to the  
contract for Diffusion Barrier  
Charcoal Test Kits
- 2) Quality Environmental \$ 83,000.00 Amendment  
Containers \$ 370,203.60 New Total  
Beaver, WV **FY08** 100% Restricted Funds  
071B4200223 Additional funds  
for a 9-month option to the  
contract for Sample Bottles,  
Jars, Vials and Caps

15. DEPARTMENT OF INFORMATION TECHNOLOGY

- 1) Integris, Inc. \$ 1,788,000.00 Amendment  
Billerica, MA \$ 4,377,497.98 New Total  
**FY08** 100% Restricted  
071B1001726 Additional funds  
for the Software Upgrade for  
Case Management & Tracking,  
Field Audit and Selection  
modules of the FARSTAR/ESKORT  
System for the Department of  
Treasury
- 2) Veritec Solutions \$ 900,000.00 Amendment  
Jacksonville, FL \$ 2,500,000.00 New Total  
**FY08** 100% Restricted Funds  
071B6200311 Additional funds  
due to increased activity for  
database operation,  
maintenance, and internet  
hosting for the Deferred  
Presentment Regulatory Program

15. DEPARTMENT OF INFORMATION TECHNOLOGY continued

**Various RESTART Vendors**

**Amendment(s) to existing contract(s) for Short-term Staff Augmentation for information technology for various departments**

3) Ved Software	\$ 38,880.00	Amendment
Farmington Hills, MI	\$ 77,760.00	New Total

**FY08** 100% Federal Funds  
071B7200224 Additional funding for a Senior Programmer/Analyst to assist the Department of Environmental Quality with web-based reporting for the Annual Wastewater Reporting Program

16. DEPARTMENT OF MANAGEMENT AND BUDGET

1) Hi-Tec Building Services	\$ 32,000.00	Amendment
Jenison, MI	\$ 185,552.50	New Total

**FY08-09** 63% Federal Funds  
37% General Funds  
071B3001366 Additional funds for a one-year option on the contract for Janitorial Services at the Monroe County Office for the Department of Human Services - to align the end date with other MRO contracts in Region 21

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

17. DEPARTMENT OF CORRECTIONS

Inmate Claims

- 1) Dennis Baran #248080 \$124.14

The claimant (07-SAB/DOC-087) requests \$124.14 reimbursement for his Dick Blick order he did not receive. The Department recommends approval of this claim.

- 2) Derrick Boyd #523025 \$ 26.98

The claimant (07-SAB/DOC-088) requests \$26.98 reimbursement for 2 tapes he ordered and never received. The Department recommends approval of this claim.

- 3) Bobby Chapple #247469 \$ 4.79

The claimant (07-SAB/DOC-048) requests \$4.79 reimbursement for his padlock broken by staff. The Department recommends approval of this claim.

- 4) Christopher Cooper #248816 \$ 46.75

The claimant (07-SAB/DOC-050) requests \$46.75 reimbursement for his hobby craft order never received. The Department recommends approval of this claim.

- 5) Raymond Dillworth #169723 \$ 53.51

The claimant (07-SAB/DOC-091) requests \$53.51 reimbursement for his catalog order he did not receive. The Department recommends approval of this claim.

- 6) Anthony Edwards #322087 \$ 59.50

The claimant (07-SAB/DOC-011) requests \$59.50 reimbursement for his legal materials lost while under control of the Department. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

- 7) Pedro Gutierrez #516036 \$100.00

The claimant (07-SAB/DOC-106) requests \$100.00 reimbursement for his gold chain and cross lost while under control of the Department. The Department recommends approval of \$98.00 for this claim.

- 8) Darrel Jacobs #450768 \$109.73

The claimant (07-SAB/DOC-093) requests \$109.73 reimbursement for store goods lost during transfer. The Department recommends approval of this claim.

- 9) Larry Jones #183188 \$ 7.50

The claimant (07-SAB/DOC-141) requests \$7.50 reimbursement for his birth certificate lost while under control of the Department. The Department recommends approval of this claim.

- 10) Craig Lambert #381826 \$ 43.90

The claimant (07-SAB/DOC-148) requests \$43.90 reimbursement for a pair of shoes ordered and never received. The Department recommends approval of this claim.

- 11) Duane Reincke #327245 \$ 9.33

The claimant (07-SAB/DOC-151) requests \$9.33 reimbursement for .his hobby craft order never received. The Department recommends approval of this claim.

- 12) Dwayne McKinney #192346 \$112.91

The claimant (07-SAB/DOC-131) requests \$112.91 reimbursement for his typewriter damaged while under control of the Department. The Department recommends approval of this claim.

- 13) Mann Davis #429123 \$ 17.94

The claimant (07-SAB/DOC-300) requests \$17.94 reimbursement for his headphones sent out for repair and lost when returned to the facility. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

14) Thomas Moore #174138 \$ 10.02

The claimant (07-SAB/DOC-122) requests \$10.02 reimbursement for his headphones broken by staff during a shake down. The Department recommends approval of \$19.23 for this claim.

15) John Mueller #274874 \$ 6.50

The claimant (07-SAB/DOC-139) requests \$6.50 reimbursement for his padlock destroyed by staff. The Department recommends approval of this claim.

16) Avery Parker #241854 \$ 20.98

The claimant (07-SAB/DOC-001) requests \$20.98 reimbursement for his book and magazine that were rejected. The Department recommends approval of this claim.

17) Sherrie Pierce #254610 \$ 37.20

The claimant (07-SAB/DOC-030) requests \$37.20 reimbursement for her JL Marcus order she never received. The Department recommends approval of this claim.

18) Roosevelt Rice #225688 \$ 54.99

The claimant (07-SAB/DOC-098) requests \$54.99 reimbursement for his boots he ordered and never received. The Department recommends approval of this claim.

19) Cleophis Sledge #220568 \$ 67.25

The claimant (07-SAB/DOC-138) requests \$67.25 reimbursement for his gym shoes and sweat suit lost during transfer. The Department recommends approval of \$73.75 for this claim.

20) Roderick Smith #466351 \$ 81.90

The claimant (07-SAB/DOC-108) requests \$81.90 reimbursement for his TV damaged by staff. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

21) Derek Tanner #264303 \$ 11.00

The claimant (07-SAB/DOC-121) requests \$11.00 reimbursement for his headphones damaged while under control of the Department. The Department recommends approval of this claim.

22) Deyon Washington #401956 \$ 20.00

The claimant (07-SAB/DOC-100) requests \$20.00 reimbursement for 3 **Tabled** t-shirts and 2 boxers missing while under control of the Department. The Department recommends approval of \$9.83 for this claim.

23) Jamil Uddin #233689 \$ 54.99

The claimant (07-SAB/DOC-103) requests \$54.99 reimbursement for a pair of boots ordered and never received. The Department recommends approval of this claim.

24) Keith Washington #594183 \$ 54.95

The claimant (07-SAB/DOC-111) requests \$54.95 reimbursement for a pair of shoes ordered and not received. The Department recommends approval of this claim.

25) Gail Winters #316793 \$ 10.36

The claimant (07-SAB/DOC-059) requests \$10.36 reimbursement for her book lost while under control of the Department. The Department recommends approval of this claim.

26) Claude Wright #260842 \$ 6.50

The claimant (07-SAB/DOC-113) requests \$6.50 reimbursement for a bag of tobacco not packed with his property. The Department recommends approval of this claim.

27) Daryl Goss #187436 \$359.98  
aka Ali-Wajid

The claimant (07-SAB/DOC-114) requests \$359.98 reimbursement for his typewriter damaged during transfer. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

28) John Akrawi #179935 \$161.68

The claimant (06-SAB/DOC-323) requests \$ 161.68 reimbursement for his typewriter damaged during transfer from one facility to another. The Department recommends approval of this claim.

29) Kevin Appelt #382705 \$ 48.13

The claimant (06-SAB/DOC-344) requests \$ 48.13 reimbursement for his tape player and bag of tobacco stolen while under control of the Department. The Department recommends approval of this claim for \$34.98.

30) Toma Bell #457342 \$ 50.43

The claimant (06-SAB/DOC-408) requests \$50.43 reimbursement for store goods lost while under control of the Department. The Department recommends approval of this claim.

31) Elqwom Brown #307019 \$ 79.00

The claimant (06-SAB/DOC-405) requests \$ 79.00 reimbursement for his footlocker damaged during transfer from one facility to another. The Department recommends approval of this claim.

32) Jamal Burch #213288 \$ 22.97

The claimant (06-SAB/DOC-382) requests \$22.97 reimbursement for 3 tapes ordered and never received. The Department recommends approval of this claim.

33) Charles Hart #250187 \$318.00

The claimant (06-SAB/DOC-407) requests \$318.00 reimbursement for his typewriter damaged while under control of the Department. The Department recommends approval of this claim.

34) Dale Morgan #210413 \$ 96.10

The claimant (06-SAB/DOC-313) requests \$96.10 reimbursement for his typewriter damaged while under control of the Department. The Department recommends approval of \$96.01.

17. DEPARTMENT OF CORRECTIONS continued

35) Jerry Patton #348508 \$ 38.00

The claimant (06-SAB/DOC-361) requests \$38.00 reimbursement for 2 pairs of sweatpants and 2 sweatshirts lost while under control of the Department. The Department recommends approval of this claim.

36) Ronald Pingilley #244071 \$115.00

The claimant (06-SAB/DOC-437) requests \$115.00 reimbursement for his TV and radio lost while under control of the Department. The Department recommends approval of this claim.

37) Desiraye Root #381860 \$103.49

The claimant (06-SAB/DOC-401) requests \$103.49 reimbursement for his cross and chain lost while under control of the Department. The Department recommends approval of this claim.

38) Ollie Sangster #123599 \$ 38.00

The claimant (06-SAB/DOC-385) requests \$38.00 reimbursement for his footlocker confiscated by staff. The Department recommends approval of \$22.80 for this claim.

39) Rondale Templeton #363676 \$ 84.75

The claimant (06-SAB/DOC-413) requests \$84.75 reimbursement for his ~~haver~~ and tape player lost while under control of the Department. The Department recommends approval of \$81.85 for this claim.

40) Walter Wengorovius #285619 \$ 50.00

The claimant (06-SAB/DOC-438) requests \$50.00 reimbursement for his completed hobby craft purse he made. The Department recommends approval of \$55.38.

41) Devon Wyrick #252806 \$ 81.90

The claimant (06-SAB/DOC-411) requests \$81.90 reimbursement for his TV damaged during transfer. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

42) Jerome Sweezer #169468 \$ 46.40

The claimant (06-SAB/DOC-015) requests \$46.40 reimbursement for 2 books lost while under control of the Department. The Department recommends approval of this claim.

43) Daniel Fleming #476965 \$ 86.81

The claimant (07-SAB/DOC-020) requests \$86.81 reimbursement for his TV that was damaged while under control of the Department. The Department recommends approval of this claim.

44) Carlos Williams #214952 \$ 22.45

The claimant (07-SAB/DOC-033) requests \$22.45 reimbursement for a book he ordered and never received. The Department recommends approval of this claim.

45) Jason Wallager #268339 \$ 79.00

The claimant (07-SAB/DOC-041) requests \$79.00 reimbursement for his footlocker ordered and was stolen while under control of the Department. The Department recommends approval of this claim.

46) Darnell Castelow #155915 \$100.44

The claimant (07-SAB/DOC-044) requests \$100.44 reimbursement for **Tabled** items including shoes, boots, tapes and tape player lost while under control of the Department. The Department recommends approval of \$95.94 for this claim.

47) Gilbert Cassasola #227925 \$101.95

The claimant (07-SAB/DOC-047) requests \$101.95 reimbursement for 2 pairs of tennis shoes, boots, watch and green sweatpants missing when he transferred. The Department recommends approval of this claim.

48) Louis McLilly #201289 \$ 30.72

The claimant (07-SAB/DOC-065) requests \$30.72 reimbursement for his coat ordered and never received. The Department recommends approval of \$29.62 for this claim.

17. DEPARTMENT OF CORRECTIONS continued

49) Robert Banks #245163 \$ 23.98

The claimant (07-SAB/DOC-161) requests \$23.98 reimbursement for 2 tapes lost while under control of the Department. The Department recommends approval of this claim.

50) Megal Barnett #261694 \$ 56.70

The claimant (07-SAB/DOC-162) requests \$56.70 reimbursement for his coat lost while under control of the Department. The Department recommends approval of this claim.

51) Joseph Brown #270867 \$ 17.50

The claimant (07-SAB/DOC-167) requests \$17.50 reimbursement for his headphones damaged while under control of the Department. The Department recommends approval of \$14.00 for this claim.

52) Rico Chandler #404841 \$ 79.00

The claimant (07-SAB/DOC-169) requests \$79.00 reimbursement for his footlocker ordered and given to another inmate by staff. The Department recommends approval of this claim.

53) Steve Gugudis #314996 \$ 49.25

The claimant (07-SAB/DOC-179) requests \$49.25 reimbursement for a watch he ordered and never received. The Department recommends approval of this claim.

54) Terry Hall, Sr. #163132 \$158.95

The claimant (07-SAB/DOC-181) requests \$158.95 reimbursement for an order he placed with the Leather Factory but never received. The Department recommends approval of this claim.

55) Marcus Poole #235421 \$118.00

The claimant (07-SAB/DOC-194) requests \$118.00 reimbursement for his TV that was lost while under control of the Department. The Department recommends approval of \$117.63 for this claim.

17. DEPARTMENT OF CORRECTIONS continued

56) Andrew Porch #351842 \$ 14.95

The claimant (07-SAB/DOC-195) requests \$14.95 reimbursement for his tape player that was lost while under control of the Department. The Department recommends approval of \$13.16 for this claim.

57) Aaron Suganuma #437383 \$ 11.00

The claimant (07-SAB/DOC-198) requests \$11.00 reimbursement for his headphones ordered and never received. The Department recommends approval of this claim.

58) Charles Webb #367774 \$ 16.99

The claimant (07-SAB/DOC-199) requests \$16.99 reimbursement for his headphones broken by staff during a shakedown. The Department recommends approval of this claim.

59) Steve Barnes #449863 \$ 25.14

The claimant (07-SAB/DOC-202) requests \$25.14 reimbursement for his book ordered by mother and never received. The Department recommends approval of this claim.

60) Jeffery Roland #343933 \$ 15.79

The claimant (07-SAB/DOC-208) requests \$15.79 reimbursement for his headphones damaged during transfer from one facility to another. The Department recommends approval of \$13.92 for this claim.

61) Charles Dickenson #310778 \$ 29.75

The claimant (07-SAB/DOC-215) requests \$29.75 reimbursement for his boots accidentally damaged by staff. The Department recommends approval of this claim.

62) Afshin Masheli #442417 \$ 42.90

The claimant (07-SAB/DOC-225) requests \$42.90 reimbursement for his tennis shoes and padlock lost while under control of the Department. The Department recommends approval of \$42.90 for this claim.

17. DEPARTMENT OF CORRECTIONS continued

63) Ira Riley #242422 \$ 98.41

The claimant (07-SAB/DOC-230) requests \$98.41 reimbursement for his leather order never received. The Department recommends approval of \$91.92 for this claim.

64) Jason Spaccarotelli #313658 \$124.37

The claimant (07-SAB/DOC-233) requests \$124.37 reimbursement for his store items seized by staff. The Department recommends approval of this claim.

65) Vivian Brown #249841 \$ 35.00

The claimant (07-SAB/DOC-240) requests \$35.00 reimbursement for her store items that was stolen by another inmate. The Department recommends approval of this claim.

66) Gregory Ficht #420801 \$ 23.73

The claimant (07-SAB/DOC-244) requests \$23.73 reimbursement for his store order missing while at the hospital. The Department recommends approval of \$23.70.

67) Scott Patton #222326 \$ 37.19

The claimant (07-SAB/DOC-246) requests \$37.19 reimbursement for his order to Shipwreck Beads but never received. The Department recommends approval of this claim.

68) Tobias Kenyon #327218 \$ 14.99

The claimant (07-SAB/DOC-249) requests \$14.99 reimbursement for his polo shirt damaged by staff. The Department recommends approval of \$18.53 for this claim.

69) Robert Moon #615269 \$ 86.81

The claimant (07-SAB/DOC-250) requests \$86.81 reimbursement for his TV destroyed by staff. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

70) James Glockzin #228371 \$ 58.50

The claimant (07-SAB/DOC-251) requests \$58.50 reimbursement for sweat suit, shirt, winter coat and 1 pair of gloves lost while under control of the Department. The Department recommends approval of \$52.00.

71) Kirk Rice #227927 \$ 45.00

The claimant (07-SAB/DOC-252) requests \$45.00 reimbursement for hobby craft items disposed of by staff. The Department recommends approval of \$54.24 for this claim.

72) Thomas Hardenburg #407825 \$ 80.84

The claimant (07-SAB/DOC-259) requests \$80.84 reimbursement for his store order not received before being transferred from one facility to another. The Department recommends approval of this claim.

73) Michael Danforth #256170 \$ 10.37

The claimant (07-SAB/DOC-260) requests \$10.37 reimbursement for postage to send out his hobby craft. The Department recommends approval of this claim.

74) Jason Nail #307273 \$ 13.75

The claimant (07-SAB/DOC-262) requests \$13.75 reimbursement for his sweatpants damaged during the numbering process. The Department recommends approval of \$10.85 for this claim.

75) Mark Curry #180759 \$ 51.90

The claimant (07-SAB/DOC-265) requests \$51.90 reimbursement for his jogging shoes lost while under control of the Department. The Department recommends approval of this claim.

76) Gregory Witten #404271 \$ 19.95

The claimant (07-SAB/DOC-270) requests \$19.95 reimbursement for his watch lost while under control of the Department. The Department recommends approval of \$22.35 for this claim.

17. DEPARTMENT OF CORRECTIONS continued

77) Jeffrey Robbins #176406 \$ 38.40

The claimant (07-SAB/DOC-271) requests \$38.40 reimbursement for his order from Choice Magazine that was stolen from the property room. The Department recommends approval of this claim.

78) Jeffrey Litner #438851 \$ 17.50

The claimant (07-SAB/DOC-272) requests \$17.50 reimbursement for his tape player lost while under control of the Department. The Department recommends approval of this claim.

79) David Simmons #318426 \$ 11.65

The claimant (07-SAB/DOC-275) requests \$11.65 reimbursement for his necklace and religious medallion he ordered but never received. The Department recommends approval of this claim

80) James Chipman #130130 \$ 30.86

The claimant (07-SAB/DOC-279) requests \$30.86 reimbursement for his 200 Pro Football Guide lost while under control of the Department. The Department recommends approval of this claim.

81) Martin Salski #204169 \$ 11.47

The claimant (07-SAB/DOC-281) requests \$11.47 reimbursement for his hobby craft project destroyed by staff. The Department recommends approval of this claim.

82) Shawn Griffin #347669 \$ 2.77

The claimant (07-SAB/DOC-283) requests \$2.77 reimbursement for 3 stamped envelopes and 2 bars of soap lost while under control of the Department. The Department recommends approval of this claim.

83) David Buhnerkemper #228163 \$ 95.17

The claimant (07-SAB/DOC-285) requests \$95.17 reimbursement for his property destroyed by mice. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

84) Ronald Irvin #168107 \$ 82.10

The claimant (07-SAB/DOC-288) requests \$82.10 reimbursement for numerous legal papers lost while under control of the Department. The Department recommends approval of \$96.80 this claim.

85) Eugene McKinney #260969 \$ 27.31

The claimant (07-SAB/DOC-297) requests \$27.31 reimbursement for his headphones lost while under control of the Department. The Department recommends approval of this claim.

86) Tauheed Wilder #323774 \$ 51.00

The claimant (07-SAB/DOC-301) requests \$51.00 reimbursement for his watch lost while under control of the Department. The Department recommends approval of this claim.

87) Christopher Blake #411309 \$ 28.29

The claimant (07-SAB/DOC-305) requests \$28.29 reimbursement for his boots stolen during transfer. The Department recommends approval of this claim.

88) Delvin Conner #269170 \$ 16.20

The claimant (07-SAB/DOC-308) requests \$16.20 reimbursement for his cosmetics and 2 legal envelopes lost during transfer facility to another. The Department recommends approval of \$13.85 for this claim.

89) Bobby Simbler #203506 \$ 22.26

The claimant (07-SAB/DOC-309) requests \$22.26 reimbursement for his typewriter ribbons ordered but not received. The Department recommends approval of this claim.

90) Corey Robinson #313841 \$ 48.75

The claimant (07-SAB/DOC-310) requests \$48.75 reimbursement for a coat he ordered and never received. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

91) Will Sanders #155803 \$ 18.05

The claimant (07-SAB/DOC-319) requests \$18.05 reimbursement for food items mice had gotten into. The Department recommends approval of \$19.55 for this claim.

92) Richard Taylor #365775 \$ 87.90

The claimant (07-SAB/DOC-320) requests \$87.90 reimbursement for his TV damaged while under control of the Department. The Department recommends approval of \$70.32 for this claim.

93) Jaron Battle #259907 \$ 34.95

The claimant (07-SAB/DOC-327) requests \$34.95 reimbursement for a pair of shoes missing while under control of the Department. The Department recommends approval of this claim.

94) Dale Smith #458925 \$ 16.14

The claimant (07-SAB/DOC-330) requests \$16.14 reimbursement for his headphones damaged when transferred from one facility to another. The Department recommends approval of this claim.

95) Maurice Stewart #290922 \$ 11.87

The claimant (07-SAB/DOC-331) requests \$11.87 reimbursement for his headphones damaged by staff. The Department recommends approval of this claim.

96) Amadou Traore #437180 \$ 22.55

The claimant (07-SAB/DOC-332) requests \$22.55 reimbursement for his walkman headphones and adaptor lost while under control of the Department. The Department recommends approval of \$14.60 for this claim.

97) Delvon Jones #502753 \$ 34.10

The claimant (07-SAB/DOC-334) requests \$34.10 reimbursement for his walkman lost while under control of the Department. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

98) Michael Freeman #325901 \$ 49.37

The claimant (07-SAB/DOC-335) requests \$49.37 reimbursement for store order and 6 envelopes lost while under control of the Department. The Department recommends approval of this claim.

99) Caroline Davis #236182 \$999.99

The claimant (07-SAB/DOC-339) requests \$999.99 reimbursement for **Tabled** typewriter, TV, radio, tape player, toiletries, and other inmates allowed by officer. The Department recommends approval of \$800.00 for this claim.

100) Perry Davis #121739 \$ 35.00

The claimant (07-SAB/DOC-346) requests \$35.00 reimbursement for handmade stuffed, crocheted teddy bear. The Department recommends approval of this claim.

101) Perry Davis #121739 \$ 48.50

The claimant (07-SAB/DOC-347) requests \$48.50 reimbursement for his 2 crocheted dolls destroyed by staff. The Department recommends approval of this claim.

102) Katherine Guyton #476251 \$ 18.75

The claimant (07-SAB/DOC-351) requests \$18.75 reimbursement for her JL Marcus order not received. The Department recommends approval of this claim.

103) Fred Hahn #209086 \$ 37.79

The claimant (07-SAB/DOC-352) requests \$37.79 reimbursement for his watch lost while under control of the Department. The Department recommends approval of \$38.89.

104) LaRone Harris #196334 \$ 44.00

The claimant (07-SAB/DOC-353) requests \$44.00 reimbursement for his watch ordered and never received. The Department recommends approval of this claim.

17. DEPARTMENT OF CORRECTIONS continued

105) Rodney Hernandez #140042 \$ 79.00

The claimant (07-SAB/DOC-355) requests \$79.00 reimbursement for his footlocker damaged by staff. The Department recommends approval of this claim.

106) Lisa Meyer #453077 \$ 38.00

The claimant (07-SAB/DOC-358) requests \$38.00 reimbursement for her JL Marcus order never received. The Department recommends approval of this claim.

107) Antonio Munoz #371949 \$100.00

The claimant (07-SAB/DOC-359) requests \$100.00 reimbursement for his jewelry boxes lost while under control of the Department. The Department recommends approval of this claim.

108) Melissa Burgess #220327 \$ 44.75

The claimant (07-SAB/DOC-345) requests \$44.75 reimbursement for her JL Marcus order lost while under control of the Department. The Department recommends approval of this claim.

109) DeAngelo Jones #246248 \$ 48.15

The claimant (07-SAB/DOC-084) requests \$48.15 reimbursement for his footlocker damaged while under control of the Department. The Department recommends approval of this claim for \$48.15.

18. DEPARTMENT OF TRANSPORTATION

1) Jeffrey Cortez \$277.71

The claimant (07-SAB-106) requests \$277.71 reimbursement for damage to his vehicle after hitting a pothole. The Department recommends denial of this claim because the Department did not have adequate notice of the condition.

18. DEPARTMENT OF TRANSPORTATION continued

- 2) Laura Fila \$999.99

The claimant (07-SAB-137) requests \$999.99 reimbursement for damage to her vehicle when a sign fell. The Department recommends approval of this claim.

- 3) Lamont Richmond \$999.99

The claimant (07-SAB-110) requests \$999.99 reimbursement for damage to his motorcycle after hitting a pothole. The Department recommends denial of this claim because the Department did not have adequate notice of the condition.

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

19. DEPARTMENT OF CORRECTIONS

- 1) Report of two emergency purchase orders in accordance with Administrative Guide Procedure 0620.02 PO #472N7229585 for \$63,401.91 with Medical Staffing Network, Inc. for nursing services for prisoners in the Bureau of Health Care Services, Region II and PO #472N7229932 for \$28,878.00 with Dean Boiler & Burner Services, Inc. for a new boiler.
- 2) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

Muskegon Correctional Facility, 11/1/2007  
Saginaw Correctional Facility, 11/5/2007

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

**A M E N D E D  
S U P P L E M E N T A L  
A G E N D A**

**FINANCE AND CLAIMS COMMITTEE**

November 13, 2007, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

**STATE ADMINISTRATIVE BOARD**

November 13, 2007, 11:15 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

. . . . .  
**This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise  
this agenda and may take up other issues at the meeting.**

**SECTION I. AGENCY CONTRACTS**

Requests approval of the following:

1s. DEPARTMENT OF TREASURY/MICHIGAN STRATEGIC FUND

- |                                     |   |
|-------------------------------------|---|
| 1) Ann Arbor SPARK<br>Ann Arbor, MI | \$ 550,000.00 Total<br><b>FY05-06</b><br>100% 21 <sup>st</sup> Century Jobs Fund<br>Grant to support activities<br>associated with the Michigan<br>Innovation Equipment Depot,<br>housing and distributing<br>equipment and consumable items<br>donated by Pfizer to accelerate<br>the growth of Michigan life<br>science companies |
|-------------------------------------|---|

**SECTION II. DMB CONTRACTS**

**NEW CONTRACTS**

2s. DEPARTMENT OF MANAGEMENT AND BUDGET

- |  |   |
|--|---|
| 1) Schindler Elevator Corp.<br>Lansing, MI | \$ 1,246,950.24 (3 years)<br><b>FY08-10</b> Various Funding<br>071I7200279 Elevator<br>Maintenance Services for the<br>Departments of Community<br>Health, Corrections,<br>Agriculture, and Military and<br>Veterans Affairs at the<br>Capitol, North, and Secondary<br>Complexes |
|--|---|

2s. DEPARTMENT OF MANAGEMENT AND BUDGET continued

1) Kone, Inc. Wyoming, MI	\$ 61,380.00 (3 years) <b>FY08-10</b> Various Funding 071I7200279 Elevator Maintenance Services for the Departments of Community Health, Corrections, Agriculture, and Military and Veterans Affairs at the Capitol, North, and Secondary Complexes
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**CONTRACT CHANGES**

3s. DEPARTMENT OF MANAGEMENT AND BUDGET

1) A&B Quality Cleaning Battle Creek, MI	\$ 300,000.00 Amendment \$ 1,684,733.47 New Total <b>FY08-09</b> 75% Federal Funds 25% Restricted Funds 071B1001223 Additional funds for an 18-month extension of the contract for Janitorial Services at the Battle Creek Air National Guard Base for the Department of Military and Veterans Affairs
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SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

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Ms. MacDowell presented the Finance and Claims Committee Report for the regular meeting of November 13, 2007. After review of the forgoing Finance and Claims Committee Report, Ms. MacDowell moved that the Finance and Claims Committee Report covering the regular meeting held November 13, 2007, be approved and adopted. The motion was supported by Mr. Herzig and unanimously approved.

4. ADJOURNMENT:

Mr. Pavona moved that the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Liedel adjourned the meeting.

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SECRETARY

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CHAIRPERSON