



CRO Set Aside Committee Meeting - Tuesday, May 15, 2018 10:00 a.m. MARO
417 Seymour Suite 5
Lansing MI 48933

Meeting Minutes

Committee Chairman Todd Culver called the meeting to order at 10:00 a.m.

Committee Members Present: Todd Culver, Butch Ellis, Genevieve Hayes, Karsten Bekemeier

Guests Present: Noah Belanger, Peckham Inc. and Jo Sinha, Peckham Inc.

Committee Members Absent: Justin Caine

Recording Secretary: Laurie Morse-Dell, MARO

Introductions and Welcome

Todd Culver called the meeting to order, with a welcome to the May CRO Set Aside Committee Meeting.

Review of November 21, 2017 minutes

MOTION: To approve the November 21, 2017 minutes as presented.

Carried

Procurement Update: Genevieve Hayes

New Commodities Sourcing Category Director and Enterprise Sourcing Director were announced.

Terms for CRO Set Aside Committee appointments will be confirmed with appointment office.

Set Aside Requests

No New Requests

Public Comment

Noah: Inquiry on how to proceed with interest in a possible new set aside opportunity at Fort Custer to expand on the current work Peckham is doing there.

-Was encouraged to complete and submit a Set Aside request form as soon as possible.

-It was noted that a special Committee meeting may be needed due to timing of request.

Jo: Based on previous meeting minutes reflecting discussion on the duration of Set Aside status, shared that there is a federal policy in place (not defined in statute) to preserve set aside opportunities in the following way: A set aside is assumed permanent unless situation arises where a CRP can't meet price or quality standards and then the opportunity goes to a purchase exception for one contract cycle before returning to set aside.



- Discussion ensued on federal procurement policies for fair market value. Jo noted Ability One Commission approaches to this determination – one based on price, another on cost. It was also noted that social value of set aside intent is recognized by the Department of Defense.

Old Business

Fair Market Value Review, will continue discussion with Knowledge Works; they were unable to attend the MARO Spring Conference.

New Business

MOTION: That the Board meet in closed session under section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute and under section 13(1)(g) of the Freedom of Information Act, which exempts from public disclosure “information or records subject to attorney-client privilege.”

Carried by agreement from all Members present.

Open Session Resumed

The purpose for which a closed session was held: consideration of material exempt from discussion or disclosure by state or federal statute and under section 13(1)(g) of the Freedom of Information Act, which exempts from public disclosure “information or records subject to attorney-client privilege.”

Duration of set aside status will be reconsidered at next meeting of the Committee.

Request that the next meeting be rescheduled from August 21 to September 11, 2018 at 10:00 a.m. Committee Members will check their calendars for confirmation. It will be held at the MARO Office.

Adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Laurie Morse-Dell', is written in a cursive style.

Laurie Morse-Dell
Recording Secretary