

APPROVED

MAR 26 2019

**MICHIGAN STATE
ADMINISTRATIVE BOARD**

Lansing, Michigan

March 12, 2019

A regular meeting of the State Administrative Board was held in the Lake Superior Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, March 12, 2019, at 2:00 p.m.

Present: Shenique Moss, representing Gretchen Whitmer, Governor, Chairperson
Chris McClain, representing Garlin Gilchrist, Lt. Governor
Cindy Paradine, representing Jocelyn Benson, Secretary of State
Dave Brickey, representing Dana Nessel, Attorney General
Stacey Bliesener, representing Rachael Eubanks, State Treasurer
Ross Fort, representing Stella A. Alles, Superintendent of Public Instruction
Laura Dotson, representing Paul Ajegba, Director, Department of
Transportation
Shelby Troub, Secretary

Others Present:
Bill Rottiers, Department of Transportation

1. CALL TO ORDER:

Ms. Moss called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Paradine moved to approve the minutes of the regular meeting of February 26, 2019. Supported by Mr. Brickey, the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Request from the Renaissance Zone Review Board for approval of an amendment to an existing agricultural processing renaissance zone for a project involving Spartan Michigan, LLC and Proliant Dairy Michigan, LLC for the City of St. Johns, Clinton County

Ms. Bliesener moved to approve the request from the Renaissance Zone Review Board. Supported by Mr. McCain, and the motion was unanimously approved.

RETENTION AND DISPOSAL SCHEDULES

Health and Human Services

Bureau of Hospitals and Administrative Operations (49/HAC), 2/5/2019

Licensing, Monitoring and Accreditation (49/MON30), 2/5/2019

Natural Resources

Forest Resources Division (75/FMD), 2/5/2019

Ms. Bliesener moved to approve the Retention and Disposal Schedules. Supported by Mr. McCain, and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

March 12, 2019

March 12, 2019 No. 3

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Building** Committee was held at **11:00 a.m.**
on **March 5, 2019**. Those present being:

Chairperson: Stacey Bliesener, representing
State Treasurer Eubanks

Approved Stacey Bliesener

Member: Shenique Moss, representing
Governor Whitmer

Approved Shenique Moss

Member: Chris McClain, representing
Lt. Governor Gilchrist

Approved Chris McClain

Others: Jim Shell, Dan Sonneveldt, Attorney General's Office; Jennifer Huhn, Department of Natural Resources; Cindy Paradine, Department of State; Bob Burns, Tamara Cooper, Pat Mullen, Shelby Troub, Department of Technology, Management and Budget; Bill Rottiers, Department of Transportation; Andrew Boettcher, Department of Treasury

Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Moss, moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Mr. McClain, and unanimously adopted.

Ms. Bliesener adjourned the meeting.

At the State Administrative Board meeting on March 12, 2019, Item 8 was withdrawn on the Department of Technology, Management and Budget's Building Agenda by the Governor's Office.

AGENDA

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

March 5, 2019 / March 12, 2019
11:00 A.M. / 2:00 P.M. Lake Superior Room, 1st Floor
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACT

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET,
DIMONDALE – Secondary Complex Energy Center – Replace Boiler #1
File No. 171/18248.CDP - Contract No. Y19164
Recommended Contract Award: Limbach Company, LLC, Lansing;
\$2,959,000.00

Description and Justification

The purpose of this contract is to replace an existing boiler. The boiler is deteriorating. The work is needed to reduce maintenance costs and provide reliable heat to the site.

Funding Source

100% Lump Sum Special Maintenance - GF

2. DEPARTMENT OF TRANSPORTATION, PORT HURON – Blue Water Bridge –
Roof Replacements
File No. 591/18316.CDP - Contract No. Y19165
Recommended Contract Award: Royal Roofing Company, Inc., Orion;
\$619,985.00

Description and Justification

The purpose of this contract is to replace multiple roofs at the site. The existing roofs are beyond their expected service life, require frequent repairs, and need to be replaced.

Funding Source

100% Trunkline Funds

MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS

3. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, GRAND RAPIDS –
MVAA Homes – New Veterans Homes
File No. 511/17006.CAK - Index No. 59000 - Contract No. Y17328

Tower Pinkster, Grand Rapids; Modification No. 12, Increase \$102,327.00

Description and Justification

The purpose of this modification is to provide additional professional design services for soil borings at the Grand Rapids site. This modification will also cover various local and state fees, and the water main design from Sugarbush Road to Donner Road.

Funding Source

100% SBA/Federal Funds

Base Contract	\$768,082.31	
Modification No. 1	\$362,000.00	Approved on Director's Agenda 09/26/2017
Modification No. 2	\$136,116.10	Approved on Director's Agenda 03/16/2018
Modification No. 3	\$2,690,030.86	Approved on Ad Board Agenda 04/10/2018
Modification No. 4	\$0.00	Omitted
Modification No. 5	\$72,133.00	Approved on Ad Board Agenda 07/17/2018
Modification No. 6	\$395,700.00	Approved on Ad Board Agenda 07/17/2018
Modification No. 7	\$571,459.60	Approved on Ad Board Agenda 09/11/2018
Modification No. 8	\$76,603.88	Approved on Ad Board Agenda 12/18/2018
Modification No. 9	\$93,876.47	Approved on Ad Board Agenda 12/18/2018
Modification No. 10	\$45,200.00	Approved on Ad Board Agenda 01/08/2019
Modification No. 11	\$1,449,512.90	Approved on Ad Board Agenda 01/08/2019
Modification No. 12	\$102,327.00	See Justification Above
Total Contract	\$6,763,042.12	

4. DEPARTMENT OF ENVIRONMENTAL QUALITY, HARTFORD – Du-Well Metal Products Site – Remedial Investigation
 File No. 761/15185.SAR - Contract No. Y15268
 Global Remediation Technologies, Inc., Traverse City; Modification No. 4
 Increase \$119,114.68
 ISID No. 00534 - Assignment No. 1

Description and Justification

The purpose of this modification is to provide additional professional design services to address environmental contamination. The site was formerly a manufacturing facility with settling lagoons and a surface impoundment. Releases from various sources including an underground/aboveground storage tank system were reported. Previous investigations confirmed the presence of tetrachloroethylene and trichloroethylene products in the soil and groundwater. This work includes the installation/sampling of an

additional deep soil boring, generation of additional cross sections, and reporting. The work is needed to protect public health, safety, welfare and the environment.

Funding Source

100% Strategic Water Quality Initiative Funds

Base Contract	\$47,311.80	
Modification No. 1	\$443,247.90	Approved on Director's Agenda 12/06/2016
Modification No. 2	\$0.00	No Cost Change Order
Modification No. 3	\$51,831.80	Approved on Director's Agenda 02/22/2019
Modification No. 4	\$119,114.68	See Justification Above
Total Contract	\$661,506.18	

REVISION TO CONSTRUCTION MANAGEMENT CONTRACT

5. DEPARTMENT OF STATE POLICE, GRAND RAPIDS – Grand Rapids Consolidation Planning – Construct a New Facility for the Forensic Laboratory, 6th District Headquarters and Post
 File No. 551/15105.JAG - Contract No. Y18266
 Owen Ames Kimball Company, Grand Rapids; Change Order No. 1, Increase \$32,126,530.00

Description and Justification

The purpose of this change order is to provide additional construction management services to complete the project. The original contract was executed once funding had been secured for the completion of phase 300. The original contract included design assist; quality control/assurance and value engineering to help refine the estimates for construction as the plans developed; and funding for early bid packages for site work, concrete, structural steel and elevators which have all been bid, awarded and are under construction. This modification is based on refined estimates generated near the conclusion of phase 500. The documents produced are more accurate than those available when the original contract is executed. The value of this proposed modified contract is less than the amount contained in the original proposal and still provides all of the requested services. The work is needed for the timely and cost-effective completion of this project.

Funding Source

100% State Building Authority Funds

Base Contract	\$15,000,000.00	
Change Order No. 1	\$32,126,530.00	See Justification Above
Total Contract	\$47,126,530.00	

LEASE FOR PRIVATE PROPERTY

6. DEPARTMENT OF TREASURY, STERLING HEIGHTS - Renewal Lease No. 10570 with Ambercrest I & II, LLC, 44004 Woodward Avenue, Suite 300, Bloomfield Township, Michigan 48302, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Treasury as Lessee, for 15,314 usable square feet of office space located at 41300 and 41400 Dequindre Road, Sterling Heights, Michigan 48314. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning March 1, 2019, is \$23.00 (\$29,351.83 per month). Effective March 1, 2024, the annual the per square foot rental rate increases to \$24.50 (\$31,266.08 per month). This is a full-service Lease. This Lease contains a Standard cancellation clause with 90-days' notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

This Lease allows the department to add additional square footage and to stay in the leased premises which meets their operational needs to audit and collect taxes.

Benefit:

This Lease renewal will continue to meet the department's needs for space without the extra cost of relocating. The lessor is building out the additional space at no cost to the State and the square foot renewal rate is within the current market rate for this area.

Funding Source:

100% Restricted Funds

Commitment Level:

Ten years; however, this Lease contains a Standard cancellation clause with 90-days' notice.

Risk Assessment:

Non-approval of this renewal will hinder the department from providing tax service and could bring about increased costs if they are required to relocate.

Zip Code:

48302

7. DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET, LANSING - New Lease No. 12004 with Atrium Office Partners, 3400 West Road, East Lansing, Michigan 48823, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Technology, Management & Budget, as Lessee, for 5,000 square feet of office space located at 217 N. Washington Avenue, Lansing, Michigan 48933. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning February 1, 2019, or upon substantial completion, is 19.00 (\$7,916.67 per month). Effective February 1, 2024, the annual per square foot rental rate increases to \$22.20 (9,250.00 per month). Effective February 1, 2029, the annual per square foot rental rate increases to \$24.20 (10,083.33 per month). This is a full-service Lease. This Lease contains a Standard cancellation clause with 60-days' notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

The purpose of this Lease is to move the Information Technology team from their current location to more efficient newly rebuilt space which is more centrally located. This will enable the team to better serve its client agencies.

Benefit:

This Lease will provide the agency with a better location in closer proximity to their current clients. This Lease will also lower the current square footage allowing for more efficiencies. The rental rate is within the current market rates for this area.

Funding Source:

100% General Fund:

Commitment Level:

Five years; however, this Lease contains a Standard cancellation clause with 60-days' notice.

Risk Assessment:

Non-approval of this Lease will hinder the department from obtaining more efficient, newly renovated space closer to their clients.

Zip Code:

48933

JURISDICTIONAL TRANSFER OF STATE-OWNED LAND

- 8. THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET (DTMB) FOR THE DEPARTMENT OF CORRECTIONS (DOC), CITY OF MUSKEGON, MUSKEGON COUNTY, MI recommends the State Administrative Board, grant to the MICHIGAN LAND BANK FAST TRACK AUTHORITY (MLBFTA), whose address is 300 North Washington Square, Lansing, MI 48913, the permanent jurisdictional transfer of the land described below in consideration of mutual benefits to DOC and MLBFTA, and as provided in 2018 PA 578. Said jurisdictional transfer is on land located in in the City of Muskegon, County of Muskegon, State of Michigan, described as:

MUSKEGON CORRECTIONAL PARCEL

DESCRIPTION: Parcels of land situated in the City of Muskegon, Muskegon County, State of Michigan, and described as follows to-wit:

PARCEL 2:

Part of the South 1/2 of Section 35, T10N-R16W, City of Muskegon, Muskegon County, Michigan and more fully described as: Beginning at the South 1/4 corner of Section 35, Town 10 North, Range 16 West, said point also being the Southeast corner of Lot 69 of the recorded plat of "Port City Industrial Center No. 6" as recorded in Liber 22, pages 5-8, Muskegon County records; thence South 89°56'51" West, along the South line of said Lot 69, 633.77 feet to the Southwest Corner of said Lot 69; thence North 00°40'22" East 890.06 feet to the Northwest Corner of said Lot; thence South 89°56'00" East 632.90 feet to the Northwest Corner of Lot 68 of said plat; thence South 00°37'04" West 100.00 feet; thence South 89°56'00" East 1289.87 feet to the East line of Lot 67 of said plat; thence, along the East line of said Lot 67 the following three (3) courses; along a 303.18

foot curve to the right with a radius of 642.00 feet and a chord bearing and distance of South 22°50'42" West 300.37 feet; thence on a 371.00 foot curve to the left with a radius of 303.00 feet and a chord bearing and distance of South 01°33'47" West 348.26 feet; thence South 33°11'07" East 192.07 feet to the Southeast Corner of Lot 67 of said plat; thence South 89°55'56" West, along the South line of Lots 67 and 68 of said plat, 1277.39 feet to the Point of Beginning. Parcel contains 34.49 acres of land, more or less.

PARCEL 3A: (Adapted from furnished description in Liber 1370 Page 390 of Muskegon County Records and previously survey by Mid-Michigan Surveying, Job #78192, Aug 17, 1978) (To be Deeded)

Part of the Northwest ¼ of the Northeast ¼ of Section 2, Town 9 North, Range 16 West, City of Muskegon, Muskegon County, Michigan, described as: beginning at the Northeast corner of the Northwest ¼ of the Northeast ¼ of Section 2; thence South 2 degrees 39 minutes West, 1133.35 feet along the East 1/8th line of said Section 2; thence North 70 degrees 46 minutes West, 1378.4 feet along the Northerly line of land that was conveyed to Consolidated Rail Corporation; thence North 2 degrees 01 minute East, 674.89 feet along the North and South quarter line of said Section 2; thence North 89 degrees 53 minutes East along the North line of said Northwest ¼ of Northeast ¼ to the place of beginning. Parcel contains 27.47 acres of land, more or less.

SUBJECT TO all agreements, covenants, easements, rights-of-way, reservations and restrictions of record, if any.

The Attorney General has approved the Affidavit of Jurisdictional Transfer as to legal form.

Benefit:

Approval of this Jurisdictional Transfer pursuant to 2018 PA 578, places the subject property under the control of MLBFTA which will manage the parcel disposition.

Funding Source:

N.A.

Commitment Level:

This Jurisdictional Transfer will be permanent.

Risk Assessment:

DOC, MLBFTA and DTMB all support this jurisdictional reassignment. The risk of not approving it is that formal stewardship of this property would not be matched with MLBFTA which will manage the parcel disposition. Further, without this transfer, the applicable direction and intent of 2018 PA 578 will go unfulfilled.

Zip Code:

49440

CONTRACT CHANGE ORDER

9. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, GRAND RAPIDS - CCO No. 5 for Lease No. 10954 approved by the State Administrative Board on April 2, 2002, between The City of Grand Rapids, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget.

This CCO provides for alterations and upgrades to the space occupied by Sub-Lessee, U.S. Bankruptcy Courts for the Western District of Michigan, located on the second and third floors of the leased premises, including: 1. replacement of selected floor coverings throughout the leased premises, 2. installation of an additional I.D. card reader and running electrical power thereto and 3. installation of two new water fountains. All these improvements are as requested by the Department of Technology, Management and Budget on for its Sub-Lessee at a cost not-to-exceed \$76,481.69, including a 10% cost overrun contingency. The subject space is located on the second and third floors of the One Division Building located at One Division, City of Grand Rapids, County of Kent, 49503.

Purpose/Business Case:

The purpose of this CCO is to make physical improvements to the sub-leased space at One Division as negotiated with the State's Sub-Lessee, U.S. Bankruptcy Courts for the Western District of Michigan, pursuant to Sub-Lease 11194, which was approved by the State Administrative Board on October 25, 2016.

Benefit:

This CCO to Lease No. 10954 allows DTMB to continue to meet the reasonably evolving space use needs of its Sub-Lessee, the U.S. Bankruptcy Courts for the Western District of Michigan, pursuant to Sub-Lease No. 11194.

Funding Source:

100% Agency Occupancy Fund (Building Occupancy Costs) with reimbursement by the U.S. General Services Administration on behalf of the U.S. Bankruptcy Courts for the Western District of Michigan, pursuant to coming Amendment No. 1 to Sub-Lease No. 11194.

Commitment Level:

Present through September 30, 2028. However, Lease 10954 contains a Legislative Restrictive cancellation clause with 60-days' notice.

Risk Assessment:

Non-approval of this CCO for Lease 10954 will preclude DTMB from meeting the reasonably evolving space use needs of its Sub-Lessee, the U.S. Bankruptcy Courts for the Western District of Michigan in the One Division Bldg., pursuant to Sub-lease 11194.

ZIP Code:

49503

Ms. Bliesener presented the Building Committee Report for the regular meeting of March 5, 2019. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of March 5, 2019, be approved and adopted with item 8 withdrawn. The motion was supported by Ms. Paradine, and unanimously approved.

APPROVED

March 12, 2019

Michigan State
Administrative Board

March 12, 2019 No. 12

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the Finance and Claims Committee was held at
11:00 a.m. on March 5, 2019. Those present being:

Chairperson: Stacey Bliesener, representing
State Treasurer Eubanks

Approved Stacey Bliesener

Member: Shenique Moss, representing
Governor Whitmer

Approved Shenique Moss

Member: Dan Sonneveldt, representing
Attorney General Nessel

Approved Dan Sonneveldt

Others: Jim Shell, Attorney General's Office; Chris McClain, Lt. Governor's
Office; Jennifer Huhn, Department of Natural Resources; Cindy
Paradine, Department of State; Bob Burns, Tamara Cooper, Pat
Mullen, Shelby Troub, Department of Technology, Management and
Budget; Bill Rottiers, Department of Transportation; Andrew
Boettcher, Department of Treasury

Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda was presented.

Following discussion, Ms. Moss moved the regular agenda be recommended to the
State Administrative Board. The motion was supported by Mr. Sonneveldt and
adopted.

Ms. Bliesener adjourned the meeting.

2/28/2019 8:30 a.m. Final

AGENDA

FINANCE AND CLAIMS COMMITTEE

March 5, 2019, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

March 12, 2019, 2:00 PM
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

This agenda is for general informational purposes only.
At its discretion the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF EDUCATION

- 1.) Various (See bid tab)
 - NOT TO EXCEED
 - \$2,805,556.00 Total
 - FY19 100% Federal Funds
 - Assist with developing a preparation process to improve the quality of existing charter schools and open new, high-quality charter schools

SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Various (See bid tab)
 - \$109,213,991.00 Amendment
 - \$434,904,745.00 New Total
 - FY19-20 66% General Funds; 34% Federal Funds
 - Extend the contract one-year and add funds to implement the federal Family First Prevention Services Act of 2018 and forecasting potential opportunities as well as barriers and challenges that need to be mitigated or overcome

3. DEPARTMENT OF TREASURY

- 1.) JP Morgan Chase Bank, N.A., Columbus, OH
 - \$1,500,000.00 Amendment
 - \$43,775,529.50 New Total
 - FY19-22 100% Federal Funds
 - Add funds for banking services and to add Unemployment Insurance Agency as an authorized agency

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

4. DEPARTMENT OF ENVIRONMENTAL QUALITY

- 1.) City of Plymouth Brownfield Redevelopment Authority, Plymouth, MI
 - \$1,000,000.00 Total
 - FY19-21 100% Restricted Funds (*Renew Michigan*)
 - For Mill Street Towns Redevelopment project to help revitalize the city of Plymouth

5. DEPARTMENT OF TALENT INVESTMENT AGENCY/ WORKFORCE

- 1.) Statewide Workforce Development Boards, (See bid tab)
 - \$600,000.00 Total
 - FY19 100% Federal Funds
 - Summer youth employment program (SYEP) for foster youth ages 14 thru 20.

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

6. DEPARTMENT OF ENVIRONMENTAL QUALITY

- 1.) Mancelona Area Water and Sewer Authority, Mancelona, MI
 - \$725,000.00 Amendment
 - \$3,168,783.82 New Total
 - FY20-21 100% Restricted Funds (*Clean Initiative Fund*)
 - Add funds and extend the grant to provide service to Windy Hill and Deskin Drive, which will provide municipal water into the affected areas

7. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Michigan Public Health Institute, Okemos, MI
 - \$1,076,083.00 Amendment
 - \$99,822,041.00 New Total
 - FY19 12.74% General Funds; 74.90% Federal Funds; 7.28% Restricted Funds; 1.78% Private Funds; 3% Fees; .30% Local Funds
 - Add funds for allocates grant funding to various health and human services projects

7. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 1.) Salvation Army, The, Southfield, MI
 - \$950,00.00 Amendment
 - \$15,578,929.00 New Total
 - FY19 63% General Funds; 37% Federal Funds
 - Add funds for emergency overnight lodging to households (individuals and families), experiencing homelessness in Michigan through emergency shelter and motels
- 2.) Western Michigan University, Kalamazoo, MI
 - \$599,301.00 Amendment
 - \$2,099,301.00 New Total
 - FY19 77.77% General Funds; 11.47% Federal Funds; 10.76% Private Funds
 - Add funds for and allocate grant fund to various health and human service projects

8. DEPARTMENT OF TALENT ECONOMIC DEVELOPMENT/ TALENT INVESTMENT AGENCY

- 1.) Statewide Workforce Development Boards (See bid tab)
 - \$1,300,000.00 Amendment
 - \$71,643,991.00 New Total
 - FY19 93% Federal Funds; 7% Restricted Funds (*Penalty and Interest*)
 - Funds for Temporary Assistance for Needy Families (TANF) to operate the Partnership, Accountability, Training, Hope (PATH) Program. This will provide Family Independence Program participants with education, training, and job search/ job readiness assistance, which will enable them to obtain employment that will reduce or eliminate the need for public assistance

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

9. DEPARTMENT OF NATURAL RESOURCES

- 1.) Mason, Bruce & Girard, Inc., Portland, OR
 - \$522,243.00 (5 Years)
 - FY19-24 100% Restricted Funds (*Forest Development Fund*)
 - 180000003164 Department of Natural Resources Timber Cruise Software Solution

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

10. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

- 1.) Accela Com, San Ramon, CA
 - \$4,699,570.00 Amendment
 - \$19,875,684.87 New Total
 - FY19-20 100% Restricted Funds (*Health Professional Fund and IT Investment Fund*)
 - 071B3200042 Add funds for the modernization of License 2000 and BITS

11. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1.) Bellefeuil, Szur & Associates Inc., Bath, MI
 - \$912,376.00 Amendment
 - \$2,965,593.49 New Total
 - FY19-20 100% Federal Funds
 - 071B3200022 Add funds and extend the contract one-year for state equalization data collection and reporting services for the Department of Treasury

12. DEPARTMENT OF TREASURY

- 1.) Educational Credit Management Corporation, Minneapolis, MN
 - \$22,500,000.00 Amendment
 - \$35,112,562.87 New Total
 - FY19-20 100% Federal Funds
 - 180000000456 Add funds and exercise four option years to provide state-of-the-art school, lender, and guarantee agency services for supporting all guaranty agency functions of the Michigan Guaranty Agency division, change the project manager and contract manager

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS

13. DEPARTMENT OF CORRECTIONS

Prisoner Claims

1. David Adams #462766 \$31.21
The claimant (19-SAB/DOC-7768) requests \$31.21 reimbursement for alleged damaged to his headphones. An investigation was conducted and no damaged to the headphones was found. The Committee recommends DENIAL for this claim.

13. DEPARTMENT OF CORRECTIONS continued

2. Tevin Coney #756543 \$145.22
The claimant (19-SAB/DOC-7596) requests \$145.22 reimbursement for his television he alleges was damaged during a cell search. Documentation does not match the allegations. The Committee recommends DENIAL for this claim.
3. Jerome Crowe #251832 \$105.00
The claimant (19-SAB/DOC-7812) requests \$105.00 reimbursement for his footlocker that was damaged during a cell search. The Committee recommends approval of \$7.90 for this claim.
4. Rashawn Dulaney #839080 \$152.72
The claimant (19-SAB/DOC-7800) requests \$152.72 reimbursement for his missing MP3 player, adapter, pictures, soap dish and bibles. Documentation does not support the allegations. The Committee recommends DENIAL for this claim.
5. David Embry II #516698 \$42.73
The claimant (19-SAB/DOC-7659) requests \$42.73 reimbursement for his missing JP5 tablet. This item was not present at pack up. The prisoner signed the unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
6. Will Fleming #430543 \$5.09
The claimant (19-SAB/DOC-7779) requests \$5.09 reimbursement for his missing padlock. The prisoner signed the unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
7. Scott Gagnon #214457 \$145.22
The claimant (19-SAB/DOC-7787) requests \$145.22 reimbursement for his television that was stolen from his cell. The Committee recommends DENIAL for this claim.
8. Cruz Hinds #637787 \$157.89
The claimant (19-SAB/DOC-7497) requests \$157.89 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$128.50 for this claim.
9. William Hollis #214778 \$551.41
The claimant (19-SAB/DOC-7688) requests \$551.41 reimbursement for his television, trimmers, sandals, t-shirts, briefs, socks, shoes, boots, shorts, and shirt that were stolen from his cell. The Committee recommends DENIAL for this claim.

13. DEPARTMENT OF CORRECTIONS continued

10. Mark Howard #525248 \$140.64
The claimant (19-SAB/DOC-7618) requests \$140.64 reimbursement for a missing television. The television in the prisoner's possession was found to be a stolen television and the prisoner received a Misconduct. The Committee recommends DENIAL for this claim.
11. Drakile Jones #936980 \$23.74
The claimant (19-SAB/DOC-7736) requests \$23.74 reimbursement for headphones damaged during transport. The Committee recommends approval of \$24.07 for this claim.
12. Rasset Lahdir #496198 \$9.59
The claimant (19-SAB/DOC-7662) requests \$9.59 reimbursement for his missing toothpaste, deodorant and shower shoes. The prisoner signed the unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
13. William McAdory #688772 \$174.66
The claimant (19-SAB/DOC-7737) requests \$174.66 reimbursement for his television and headphones that were stolen from his cell. The Committee recommends DENIAL for this claim.
14. Andrew Moody #615231 \$89.99
The claimant (19-SAB/DOC-7708) requests \$89.99 reimbursement for his missing bible. Documentation does not support the allegations. The Committee recommends DENIAL for this claim.
15. Steve Montgomery #207838 \$325.00
The claimant (19-SAB/DOC-7799) requests \$325.00 reimbursement for his missing coat hood, gloves and file case and the repair of the hole in his coat pocket. Documentation does not support the allegations. The Committee recommends DENIAL for this claim.
16. Sean Neumann #700259 \$23.00
The claimant (19-SAB/DOC-7707) requests \$23.00 reimbursement for his JP5 that was damaged in a cell search. The Committee recommends approval of \$16.95 for this claim.
17. Miguel Perez-Hernandez #526745 \$61.46
The claimant (19-SAB/DOC-7712) requests \$61.46 reimbursement for money removed from his account for shoes he did not receive. The Committee recommends approval of \$61.46 for this claim.

13. DEPARTMENT OF CORRECTIONS continued

18. Jeremy Rozycki #971442 \$80.99
The claimant (19-SAB/DOC-7698) requests \$80.99 reimbursement for his missing JP5, shoes, headphone extension and damaged padlock. There is not documentation to support the allegations. The Committee recommends DENIAL for this claim.
19. David Seastrom #853617 \$22.25
The claimant (19-SAB/DOC-7751) requests \$22.25 reimbursement for money removed from his account for a shaver he did not receive. The Committee recommends approval of \$22.25 for this claim.
20. Adam Serwicki #777774 \$256.48
The claimant (19-SAB/DOC-7745) requests \$256.48 reimbursement for his television, headphones, watch, fan, shorts and sunglasses that were stolen from his cell. The Committee recommends DENIAL for this claim.
21. Tyler Shaffer #972629 \$139.92
The claimant (19-SAB/DOC-7673) requests \$139.92 reimbursement for his missing television. A television was not present at the time of pack up. The Committee recommends DENIAL for this claim.
22. Donald Splice #208756 \$45.21
The claimant (19-SAB/DOC-7667) requests \$45.21 reimbursement for money removed from his account for a Hobby Craft order he did not receive. The Committee recommends approval of \$42.65 for this claim.
23. Johnnie Spratt #654659 \$157.89
The claimant (19-SAB/DOC-7721) requests \$157.89 reimbursement for his television that was damaged during transit. The Committee recommends approval of \$94.76 for this claim.
24. Kenneth Thompson #604059 \$189.00
The claimant (19-SAB/DOC-7801) requests \$189.00 reimbursement for his typewriter he alleges was damaged during a cell search. During investigation the typewriter was found to be in working condition. The Committee recommends DENIAL for this claim.
25. Jose Villanueva #290660 \$459.11
The claimant (19-SAB/DOC-7716) requests \$459.11 reimbursement for his missing eyeglasses, shoes, insoles and food items. The Committee recommends approval of \$35.11 for this claim.

13. DEPARTMENT OF CORRECTIONS continued

26. LaRay Williams #502524 \$225.74
 The claimant (19-SAB/DOC-7583) requests \$225.74 reimbursement for his missing MP5, television and headphones. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.

27. Timothy Williams #589895 \$999.00
 The claimant (19-SAB/DOC-7828) requests \$999.00 reimbursement for his MP3 he alleges was damaged after a cell search and for his music downloads. Documentation does not support his allegations. The Committee recommends DENIAL for this claim.

14. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Civilian Claims

1. Ronnell Champion \$22.46
 The claimant (19-SAB-015) requests \$22.46 reimbursement for his broken headphones. The Committee recommends approval of \$22.46 for this claim.

15. DEPARTMENT OF TRANSPORTATION

Civilian Claims

1. Jennie Selim \$80.70
 The claimant (19-SAB-009) requests \$80.70 reimbursement for tire replacement. The Committee recommends approval of \$80.70 for this claim.

2. Jeffrey Strelt \$324.08
 The claimant (19-SAB-017) requests \$324.08 reimbursement for tire replacement. The Committee recommends DENIAL for this claim.

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

11. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

1. Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 19*4950 in the amount of \$19,670.00, with Healy Fire Protection Inc, for repair and service to the Selfridge Air National Guard fire suppression system in Harrison Charter Township, MI

11. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS continued

2. Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 19*1972 in the amount of \$15,000.00, with North Oak Manufacturing, Inc., for replacement of doors for the members rooms and the replacement of countertops and sinks in the shower rooms due to the CMS certification compliance at the D.J. Jacobetti Home, Marquette, Michigan
3. Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 19*1976 in the amount of \$15,000.00, with Gregarge, Inc., to repair ceiling tiles due to the CMS certification compliance at the D.J. Jacobetti Home, Marquette, Michigan
4. Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 19*1978 in the amount of \$25,000.00, with LaForce Hardware and Manufacturing CO., to repair utility doors due to the CMS certification compliance at the D.J. Jacobetti Home, Marquette, Michigan
5. Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 19*3353 in the amount of \$9,439.26, with Ledbetter Electric Company, Inc., to purchase strobes (that tie in with the proprietary fire alarm board) due to the CMS certification compliance at the D.J. Jacobetti Home, Marquette, Michigan

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of March 5, 2019. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of March 5, 2019, be approved and adopted. The motion was supported by Mr. McCain and unanimously approved.

APPROVED

March 12, 2019

March 12, 2019 No. 23

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the Transportation and Natural Resources Committee was held at 11:00 a.m. on March 5, 2019. Those present being:

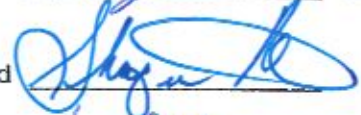
Chairperson: Cindy Paradine, representing
Secretary of State Benson

Approved



Member: Shaquila Myers, representing
Lt. Governor Gilchrist

Approved



Member: Jim Shell, representing
Attorney General Nessel

Approved



Others: Dan Sonneveldt, Attorney General's Office; Shenique Moss, Governor's Office; Jennifer Huhn, Department of Natural Resources; Bob Burns, Tamara Cooper, Pat Mullen, Shelby Troub, Department of Technology, Management and Budget; Bill Rottiers, Department of Transportation; Andrew Boettcher, Department of Treasury

Ms. Paradine called the meeting to order.

The Department of Environmental Quality Agenda was presented.

Following discussion, Mr. Shell moved that the Environmental Quality Agenda be recommended to the State Administrative Board. The motion was supported by Mr. McClain and unanimously adopted.

The Department of Natural Resources Agenda was presented.

Following discussion, Mr. Shell moved that the Natural Resources Agenda be recommended to the State Administrative Board. The motion was supported by Mr. McClain and unanimously adopted.

Transportation and Natural Resources Committee Report
March 12, 2019
Page 2

The Department of Transportation Agenda was presented.

Following discussion, Mr. Shell moved that the Transportation Agenda be recommended to the State Administrative Board. The motion was supported by Mr. McClain and unanimously adopted.

Ms. Paradine adjourned the meeting.

AGENDA

**DEPARTMENT OF ENVIRONMENTAL QUALITY
WATER RESOURCES DIVISION**

**TRANSPORTATION AND NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD**

Transportation and Natural Resources Committee March 5, 2019

State Administrative Board March 12, 2019

This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

GREAT LAKES SUBMERGED LANDS

MARINA LEASES

1. Proposed Marina Lease (1.73 acres) of Lake St. Clair public trust bottomlands for an existing commercial marina, Harrison Township, St. Clair County.

Applicant: Harbor Club South

Consideration: \$3,100 annual fee

- A. Purpose/Business Case (Why should the State do this now?):

To authorize the conveyance (deed) of the State's public trust ownership of the subject Lake St. Clair bottomlands pursuant to Part 325, Great Lakes Submerged Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

- B. Benefit: Compliance with Part 325

- C. Funding Source/Income to the State: \$3,100 annual fee

- D. Commitment Level (is the contract cost fixed for the project; is the contract optional use; is the contract based on estimates, therefore, no quantity is guaranteed?) or not applicable (N/A): N/A
- E. Risk Assessment (i.e., is there risk to the State associated with the award, etc.?). If no, enter N/A: N/A

AGREEMENTS

- 2. Proposed Use Agreement (0.59-acre) of Lake Michigan public trust bottomlands for an existing commercial ship yard, city of Escanaba, Delta County.

Applicant: Basic Towing Inc.

Consideration: \$3,100 annual fee

- A. Purpose/Business Case (Why should the State do this now?):

To authorize the conveyance (deed) of the State's public trust ownership of the subject Lake Michigan bottomlands pursuant to Part 325, Great Lakes Submerged Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

- B. Benefit: Compliance with Part 325

- C. Funding Source/Income to the State: \$1,285 annual fee

- D. Commitment Level (is the contract cost fixed for the project; is the contract optional use; is the contract based on estimates, therefore, no quantity is guaranteed?) or not applicable (N/A): N/A

- E. Risk Assessment (i.e., is there risk to the State associated with the award, etc.?). If no, enter N/A: N/A

3. Proposed Use Agreement (0.56-acre) of Lake Superior public trust bottomlands for tourist cruise boat dockage, city of Munising, Alger County.

Applicant: Pictured Rocks Cruises

Consideration: \$1,200 annual fee

- A. Purpose/Business Case (Why should the State do this now?): To authorize the conveyance (deed) of the State's public trust ownership of the subject Lake Superior bottomlands pursuant to Part 325, Great Lakes Submerged Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.
 - B. Benefit: Compliance with Part 325
 - C. Funding Source/Income to the State: \$1,200 annual fee
 - D. Commitment Level (is the contract cost fixed for the project; is the contract optional use; is the contract based on estimates, therefore, no quantity is guaranteed?) or not applicable (N/A): N/A
 - E. Risk Assessment (i.e., is there risk to the State associated with the award, etc.?). If no, enter N/A: N/A
4. Proposed Use Agreement (0.14-acre) of Lake Michigan public trust bottomlands for a commercial boat sales dock, East Bay Township, Grand Traverse County.

Applicant: Irish Boat Shop, Inc.

Consideration: \$300 annual fee

- A. Purpose/Business Case (Why should the State do this now?):

To authorize the conveyance (deed) of the State's public trust ownership of the subject Lake Michigan bottomlands pursuant to Part 325, Great Lakes Submerged Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

- B. Benefit: Compliance with Part 325
 - C. Funding Source/Income to the State: \$300 annual fee
 - D. Commitment Level (is the contract cost fixed for the project; is the contract optional use; is the contract based on estimates, therefore, no quantity is guaranteed?) or not applicable (N/A): N/A
 - E. Risk Assessment (i.e., is there risk to the State associated with the award, etc.?). If no, enter N/A: N/A
5. Proposed Use Agreement (0.95-acre) of Lake Huron public trust bottomlands for an existing commercial passenger ferry dock, City of Mackinac Island, Mackinac County.

Applicant: Shepler's Development LLC

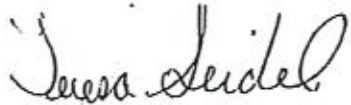
Consideration: \$2,000 annual fee

- A. Purpose/Business Case (Why should the State do this now?):

To authorize the conveyance (deed) of the State's public trust ownership of the subject Lake Huron bottomlands pursuant to Part 325, Great Lakes Submerged Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

- B. Benefit: Compliance with Part 325
- C. Funding Source/Income to the State: \$2,000 annual fee
- D. Commitment Level (is the contract cost fixed for the project; is the contract optional use; is the contract based on estimates, therefore, no quantity is guaranteed?) or not applicable (N/A): N/A
- E. Risk Assessment (i.e., is there risk to the State associated with the award, etc.?). If no, enter N/A: N/A

State Administrative Board Agenda
Page 5
February 26, 2019



Teresa Seidel, Director
Water Resources Division
Department of Environmental Quality

February 12, 2019
Date

FINAL

February 26, 2019, 11:00 A.M.

A G E N D A

NATURAL RESOURCES ITEMS FOR THE
TRANSPORTATION AND NATURAL RESOURCES COMMITTEE - STATE ADMINISTRATIVE BOARD

Transportation and Natural Resources - March 5, 2019 - 11:00 A.M.
State Administrative Board Meeting - March 12, 2019 - 2:00 A.M.

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MINERAL LEASE

1. DIRECT OIL AND GAS LEASE, NONDEVELOPMENT:

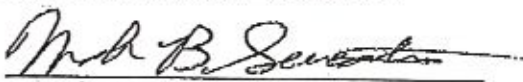
Oil and gas lease rights to 9.16 acres, more or less, of state-owned Department of Transportation fluid mineral and gas rights located in Section 17, T17N, R10W, Richmond Township, Osceola County, have been requested by Schmude Oil, of Traverse City, Michigan.

Terms: Three-year primary term; no extension options; three-sixteenths (3/16) royalty; \$50 per acre bonus consideration; and \$2.00 per acre annual rental.

The Natural Resources Deputy approved this item February 12, 2019. The form of legal documents involved in these transactions has previously been approved by the Attorney General.

I recommend approval.

Respectfully submitted:
Department of Natural Resources

By: 
Mark B. Sweatman, Director
Office of Minerals Management



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



DANIEL EICHINGER
DIRECTOR

February 12, 2019

To: William O'Neill, Natural Resources Deputy

Transaction: One Direct Oil and Gas Lease, Nondevelopment

Authority: Part 5, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended

Applicant: Dennis R. Schmude, d/b/a Schmude Oil, of Traverse City, Michigan

Jurisdiction: Michigan Department of Transportation (MDOT), state-owned fluid mineral and gas rights

Mineral Description: That part of parcel 122 of Control Section 67016, US-131 highway right-of-way lying within the SE1/4 NW1/4, Section 17, T17N, R10W, Richmond Township, Osceola County, containing 9.16 acres, more or less (map attached)

Drilling Type/Unit: Proposed 40-acre Richfield formation drilling unit, comprised of the SE1/4 NW1/4, Section 17, T17N, R10W, Richmond Township, Osceola County.

Comments: This lease request is for completion of a drilling unit.

Lease Terms: Three-year primary term; no extension options; three-sixteenths (3/16) royalty; \$50 per acre bonus consideration; and \$2.00 per acre annual rental.


Restrictions: Nondevelopment with standard highway right-of-way restrictions pertaining to nondiscrimination and no development work or drilling can be conducted on the leased premises without expressed written consent from MDOT.

Notice: Notice was published in the *Herald-Review* newspaper January 9, 2019. This item appeared on the February 5, 2019 DNR Business Calendar and is eligible for approval February 12, 2019.

Recommendation: The oil and gas lease be issued to the applicant pursuant to the above terms and restrictions.


 Mark B. Sweatman, Director
 Office of Minerals Management

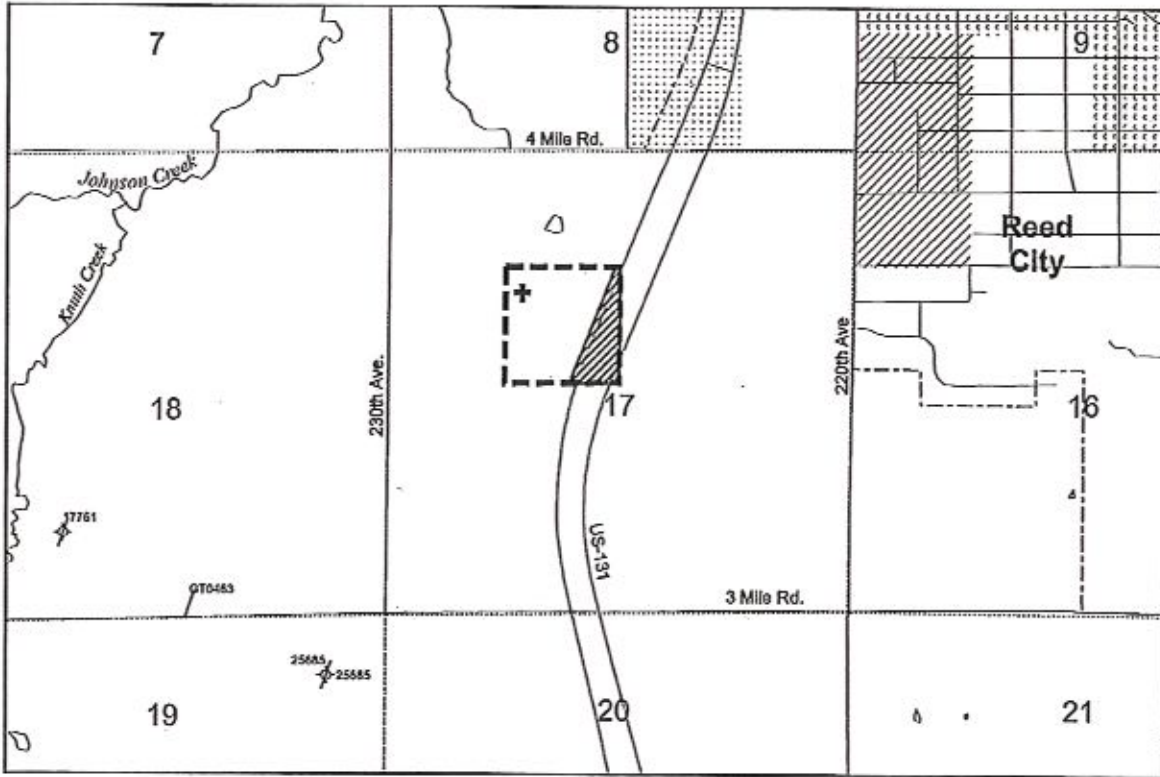
I approve the staff recommendation.












 William O'Neill
 Natural Resources Deputy

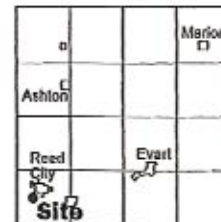
2/12/19
 Approval Date

DIRECT OIL AND GAS LEASE – NONDEVELOPMENT

Dennis R. Schmude d/b/a Schmude Oil
 Proposed 40-acre Richfield Drilling Unit
 SE1/4 NW1/4, Section 17, T17N, R10W
 Richmond Township, Osceola County



-  State-owned fluid mineral and gas rights requested for lease (9.16 acres, more or less) US-131 right-of way
-  Proposed 40-acre Richfield Drilling Unit
-  Surface ownership
-  Mineral and surface ownership
-  Mineral ownership
-  Mixed ownership
-  Proposed surface location
-  Plugged well
-  Brine disposal
-  Dry hole



OSCEOLA COUNTY



02/08/2019

FINAL 2.26.19

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD

T&NR Meeting: March 5, 2019– Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM
State Administrative Board Meeting: March 12, 2019 – Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 2:00 PM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACT PRE-APPROVALS

1. HIGHWAYS – Critical Path Method Scheduling Services
Contract (2019-0274): MDOT will enter into a contract with a consultant that will provide for the performance of as-needed critical path method (CPM) scheduling services statewide. The work items will include developing preliminary construction CPM schedules, reviewing contractor progress schedules and CPM submittals, reviewing contractor time extensions, assisting in the defense of contractor claims, assisting in the development or update of statewide standards, and providing a training program. The contract will be in effect from the date of award through March 31, 2021. The contract amount will not exceed \$1,706,250. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

2. HIGHWAYS – Inspection and Testing Services
Contract (2019-0279) between MDOT and Soil and Materials Engineers, Inc., will provide for as-needed inspection and testing services to be performed at various locations throughout the Bay Region. The work items will include generation of all random sample locations for the Transportation Service Center construction engineers, on-site hot mix asphalt (HMA) sampling, HMA core pick-up from various locations within the region, and quality assurance testing and reporting. The contract will be in effect from the date of award through March 31, 2021. The contract amount will not exceed \$1,972,417.43. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

* Denotes a non-standard contract/amendment
2/26/2019

3. HIGHWAYS – Inspection and Testing Services

Contract (2019-0280): between MDOT and Professional Services Industries, Inc., will provide for as-needed inspection and testing services to be performed at various locations throughout the Bay Region. The work items will include generation of all random sample locations for the Transportation Service Center construction engineers, on-site hot mix asphalt (HMA) sampling, HMA core pick-up from various locations within the region, and quality assurance testing and reporting. The contract will be in effect from the date of award through March 31, 2021. The contract amount will not exceed \$2,000,000. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

CONTRACTS

4. HIGHWAYS – Inspection and Testing Services

Contract (2019-0246) between MDOT and Rowe Professional Services Company will provide for as-needed inspection and testing services to be performed at various locations in the City of Grand Rapids and in Grand Rapids Township, Kent County. The work items will include inspection; quality assurance testing and reporting; measurement; computation, and documentation of quantities; survey quality assurance; and record-keeping. The contract will be in effect from the date of award through December 31, 2020. The contract amount will be \$989,502.06. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

5. HIGHWAYS – Inspection and Testing Services

Contract (2019-0250) between MDOT and Fishbeck, Thompson, Carr & Huber, Inc., will provide for as-needed inspection and testing services to be performed at various locations in the Grand Rapids Transportation Service Center service area. The work items will include office technician services; construction engineering assistance; inspection; quality assurance testing and reporting; and measurement, computation and documentation of quantities. The contract will be in effect from the date of award through March 31, 2021. The contract amount will be \$801,286.08. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

6. HIGHWAYS – Inspection and Testing Services

Contract (2019-0260) between MDOT and Alfred Benesch & Company will provide for inspection and testing services to be performed along I-196 over the Grand River, US-131, Scribner Avenue, Turner Avenue, and Broadway Avenue in the City of Grand Rapids, Kent County. The work items will include inspection; quality assurance testing and reporting; measurement, computation and documentation of quantities; survey quality assurance; and assistance in closing out project documentation. The contract will be in effect from the date of award through December 31, 2019. The contract amount will be \$951,002.80. Source of Funds: 90% Federal Highway Administration Funds and 10% State Restricted Trunkline Funds.

7. HIGHWAYS - Design Services

Contract (2019-0272) between MDOT and Spalding DeDecker Associates, Inc., will provide for design services, including a limited structure survey, to be performed for I-275 from Ford Road to Eureka Road in Wayne County, Michigan. The work items will include performing design surveys; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through December 31, 2019. The contract amount will be \$984,267.10. Source of Funds: 100% State Restricted Trunkline Funds.

BID LETTING PRE-APPROVALS

STATE PROJECTS

- | | | |
|----|--|--|
| 8. | Letting of March 15, 2019
Letting Call: 1903 909
Project: HSIP 41131-203017
Local Agreement:
Start Date: April 15, 2019
Completion Date: November 1, 2019 | Prequalification Level:
\$2,532,000.00 |
|----|--|--|

Application of long line pavement markings on various routes, Allegan, Barry, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, Osceola and Ottawa Counties.

0.00 % DBE participation required

- | | | |
|----|--|--|
| 9. | Letting of March 15, 2019
Letting Call: 1903 911
Project: NHG 84927-129132
Local Agreement:
Start Date: April 1, 2019
Completion Date: May 31, 2019 | Prequalification Level:
\$581,000.00 |
|----|--|--|

Installation of 6 cantilevers, concrete sidewalk, and sign upgrades on I-94, M-8 and M-102 at various locations in the city of Detroit, Wayne County.

0.00 % DBE participation required

10. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 912 **\$2,986,000.00**
 Project: ST 38021-132528
 Local Agreement: 18-5489, 18-5490
 Start Date: July 8, 2019
 Completion Date: October 18, 2019

7.75 mi of hot mix asphalt single course cold milling and resurfacing, detail 7 joint repairs, shoulder widening and paving, slope restoration and pavement markings on M-124 from US-12 to M-50, Lenawee and Jackson Counties. This project includes a 3-year materials and workmanship pavement warranty.

5.00 % DBE participation required

11. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 913 **\$2,730,000.00**
 Project: NH 81103-200987
 Local Agreement:
 Start Date: April 15, 2019
 Completion Date: June 28, 2019

7.91 mi of paver placed surface seal, shoulder corrugations and pavement markings on M-14 from east of Earhart Road easterly to the Washtenaw/Wayne county line, Washtenaw County. This project includes a 3-year pavement performance warranty.

0.00 % DBE participation required

12. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 914 **\$2,185,000.00**
 Project: ST 21032-201219
 Local Agreement:
 Start Date: April 29, 2019
 Completion Date: September 6, 2019

25.80 mi of overband crack fill, double chip seal and micro-surfacing on M-35 from US-2 northerly to the north Delta county line, Delta County. This project includes two 2-year pavement performance warranties.

0.00 % DBE participation required

13. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 915 **\$1,838,000.00**
 Project: M 12021-200706 , ETC
 Local Agreement: 18-5465
 Start Date: September 3, 2019
 Completion Date: June 27, 2020

6.57 mi of hot mix asphalt cold milling and resurfacing, ADA ramp upgrades and pavement markings on US-12 from Saint Joseph Road to Wayne Street in the city of Bronson, Branch County. This project includes a 3-year materials and workmanship pavement warranty.

0.00 % DBE participation required

14. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 916 **\$1,734,000.00**
 Project: ST 17071-201206
 Local Agreement:
 Start Date: 10 days after award
 Completion Date: November 1, 2019

12.91 mi of paver placed surface seal and aggregate shoulder on M-129 from M-134 northerly to the north junction of M-48, Mackinac and Chippewa Counties. This project includes a 3-year pavement performance warranty.

0.00 % DBE participation required

15. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 917 **\$1,500,000.00**
 Project: GF19 36011-203893
 Local Agreement:
 Start Date: August 5, 2019
 Completion Date: September 13, 2019

8.16 mi of intermittent hot mix asphalt cold milling and overlay, aggregate shoulders and pavement markings on M-73 from the Wisconsin/Michigan state line northerly to US-2, Iron County. This project includes two 3-year materials and workmanship pavement warranties.

0.00 % DBE participation required

16. Letting of March 15, 2019
Letting Call: 1903 918
Project: GF19 20012-204256
Local Agreement:
Start Date: September 3, 2019
Completion Date: October 25, 2019
- Prequalification Level:
\$800,000.00

0.90 mi of hot mix asphalt cold milling and resurfacing, sidewalk ramps, curb, gutter and driveway openings and pavement markings on I-75BL from the I-75 northbound off ramp and the I-75 southbound on ramp to northerly of the Lake State Railroad in the city of Grayling, Crawford County. This project includes a 3-year materials and workmanship pavement warranty.

0.00 % DBE participation required

17. Letting of March 15, 2019
Letting Call: 1903 919
Project: ST 16051-200939
Local Agreement:
Start Date: June 3, 2019
Completion Date: July 12, 2019
- Prequalification Level:
\$787,000.00

10.68 mi of overband crack seal, single course chip seal, fog seal and pavement markings on M-33 from M68 northerly to south of Long Lake Road and M-212 from M-33 to the Aloha State Park Entrance, Cheboygan County. This project contains a 2-year pavement performance warranty.

0.00 % DBE participation required

18. Letting of March 15, 2019
Letting Call: 1903 920
Project: ST 10011-200974
Local Agreement:
Start Date: September 3, 2019
Completion Date: October 18, 2019
- Prequalification Level:
\$516,000.00

1.19 mi of hot mix asphalt cold milling and resurfacing, concrete ramps and pavement markings on M-22 from north of Old M-168 to M-115 in the village of Elberta and city of Frankfort, Benzie County. This project includes a 3-year materials and workmanship pavement warranty.

0.00 % DBE participation required

19. Letting of March 15, 2019
 Letting Call: 1903 921
 Project: NHG 41000-132548
 Local Agreement:
 Start Date: April 29, 2019
 Completion Date: June 12, 2020
- Prequalification Level:
\$2,659,000.00

Cantilever replacements, concrete curb, gutter and sidewalk, steel sheet piling, guardrail, signing and pavement markings on various routes in the cities of Grand Rapids, Wyoming, Grandville and Walker, Kent County.

3.00 % DBE participation required

20. Letting of March 15, 2019
 Letting Call: 1903 922
 Project: NH 58034-200982
 Local Agreement:
 Start Date: 10 days after award
 Completion Date: May 30, 2019
- Prequalification Level:
\$595,000.00

3.85 mi of concrete pavement repair on US-23 from School Road to Ida Center Road, Monroe County.

3.00 % DBE participation required

21. Letting of March 15, 2019
 Letting Call: 1903 923
 Project: ST 26032-204383
 Local Agreement:
 Start Date: May 6, 2019
 Completion Date: August 2, 2019
- Prequalification Level:
\$1,630,000.00

16.80 mi of multiple course micro-surfacing, overband crack filling and culvert replacements on M-30 from M-61 northerly to the Gladwin/Ogemaw county line, Gladwin and Ogemaw Counties. This project includes a 2-year pavement performance warranty.

0.00 % DBE participation required

22. Letting of March 15, 2019
 Letting Call: 1903 924
 Project: NH 55031-201208
 Local Agreement:
 Start Date: May 13, 2019
 Completion Date: August 30, 2019
- Prequalification Level:
\$1,475,000.00

9.17 mi of micro-cold milling and resurfacing, joint repairs, overband crack treatment, cape seal and shoulder aggregate on M-35 from Jimtown Road northerly to Dunkas Road, Menominee County. This project includes a 2-year pavement performance warranty.

0.00 % DBE participation required

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| 23. | Letting of March 15, 2019
Letting Call: 1903 925
Project: NH 40011-203976
Local Agreement:
Start Date: September 30, 2019 | Prequalification Level:
\$1,156,000.00 |
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Completion Date: November 8, 2019
2.11 ml of hot mix asphalt cold milling and one course overlay with ADA ramps on US-131 from the southern junction of M-72 to the northern junction of M-72 in the village of Kalkaska, Kalkaska County. This project includes a 3-year materials and workmanship pavement warranty.

2.00 % DBE participation required

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|-----|--|--|
| 24. | Letting of March 15, 2019
Letting Call: 1903 926
Project: ST 45071-203977
Local Agreement:
Start Date: September 3, 2019 | Prequalification Level:
\$583,000.00 |
|-----|--|--|

Completion Date: November 2, 2019
4.55 ml of overband crack filling and micro surfacing, centerline and shoulder corrugations and pavement markings on M-22 from north of Cherry Bend Road to south of Lakeview Hills Road, Leelanau County. This project includes a 2-year pavement performance warranty.

0.00 % DBE participation required

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| 25. | Letting of March 15, 2019
Letting Call: 1903 928
Project: M 22023-131809
Local Agreement:
Start Date: August 19, 2019
Completion Date: October 24, 2019 | Prequalification Level:
\$2,631,000.00 |
|-----|--|--|

9.29 ml of hot mix asphalt cold milling and resurfacing, joint repairs, aggregate shoulders and pavement markings on US-2 from the community of Vulcan easterly to the Dickinson/Menominee county line, Dickinson County. This project includes a 3-year materials and workmanship pavement warranty.

0.00 % DBE participation required

26. Letting of March 15, 2019 Prequalification Level:
\$1,922,000.00
 Letting Call: 1903 930
 Project: NH 11101-201224
 Local Agreement:
 Start Date: July 8, 2019

Completion Date: November 1, 2019
 Bridge rehabilitation including epoxy overlay, full paint, structural steel repair, replace pin and hanger, joint replacement and repairs, concrete barrier, patching and pier repairs, and pavement markings on US-12 over the St. Joseph River, Berrien County. This project includes a 2-year bridge coating warranty.

2.00 % DBE participation required

27. Letting of March 15, 2019 Prequalification Level:
\$545,000.00
 Letting Call: 1903 931
 Project: NH 07011-201163
 Local Agreement:
 Start Date: August 5, 2019
 Completion Date: 27 Working Days

4.97 mi of micro-surface, warranty, overband crackfill, lane, gravel shoulders, berm grading, underdrain outlet cleaning, centerline and shoulder corrugations and pavement markings on US-141 from north of the Iron county line north to M-28, Baraga County. This project includes a 2-year pavement performance warranty.

0.00 % DBE participation required

28. Letting of March 15, 2019 Prequalification Level:
\$1,006,000.00
 Letting Call: 1903 933
 Project: NH 19033-201172
 Local Agreement:
 Start Date: May 13, 2019
 Completion Date: July 26, 2019

4.87 mi of full depth concrete pavement repairs on US-127 from M-21 to north of US-127BL., Clinton County.

3.00 % DBE participation required

29. Letting of March 15, 2019 Prequalification Level:
\$2,056,000.00
 Letting Call: 1903 934
 Project: STG 30062-129231
 Local Agreement: 19-5004
 Start Date: April 1, 2019
 Completion Date: June 1, 2020

Traffic signal modernization, concrete sidewalk, ramps, drainage, sewer and pavement markings in the cities of Jackson and Jonesville, Jackson and Hillsdale Counties.

0.00 % DBE participation required

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| 30. | Letting of March 15, 2019
Letting Call: 1903 935
Project: M 23151-204756
Local Agreement:
Start Date: May 6, 2019
Completion Date: September 20, 2019 | Prequalification Level:
\$938,000.00 |
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Structural steel repairs, pin and hanger replacement, substructure repairs, pressure relief joints, and deck patching on I-96 over Grand River and Billwood Highway, Eaton County. This project includes a 2-year concrete surface coating warranty.

0.00 % DBE participation required

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| 31. | Letting of March 15, 2019
Letting Call: 1903 936
Project: NH 69023-200935
Local Agreement:
Start Date: May 20, 2019
Completion Date: June 28, 2019 | Prequalification Level:
\$567,000.00 |
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5.80 ml of overband crack sealing, single course chip sealing, fog sealing and pavement markings on M-32 from east of Hayes Road to south of Turtle Lake Road, Otsego County. This project contains a 2-year pavement performance warranty.

0.00 % DBE participation required

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| 32. | Letting of March 15, 2019
Letting Call: 1903 937
Project: M 62031-204754
Local Agreement:
Start Date:
Completion Date: Calendar Days | Prequalification Level:
\$503,000.00 |
|-----|---|--|

Pin and hanger replacement, partial joint replacement and healer/sealer on M-37 over Muskegon River in the city of Newaygo, Newaygo County.

0.00 % DBE participation required

33. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 938 \$1,502,000.00
 Project: M 77871-103339 , ETC
 Local Agreement:
 Start Date: May 6, 2019
 Completion Date: June 28, 2019

6.42 mi of hot mix asphalt cold milling and resurfacing, joint repairs and pavement markings on M-136 from Pine Street to Kingsley Road, on M-29 from Remer Road to Riverside Avenue and on M-154 at North Channel Drive carpool lot in the city of St. Clair, St. Clair County . This project includes a 3-year materials and workmanship pavement warranty.

3.00 % DBE participation required

34. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 939 \$1,684,000.00
 Project: NH 82022-201362
 Local Agreement:
 Start Date: April 15, 2019
 Completion Date: July 15, 2019

1.68 mi of concrete pavement repairs, detail 7 joints and crack repairs and pavement markings on I-94 from Pelham Road to Outer Drive in the city of Allen Park, Wayne County.

3.00 % DBE participation required

LOCAL PROJECTS

35. Letting of March 15, 2019 Prequalification Level:
 Letting Call: 1903 905 \$652,000.00
 Project: STUL 69137-133125
 Local Agreement: 19-5000
 Start Date: 10 days after award
 Completion Date: July 19, 2019

1.01 mi of hot mix asphalt crushing, shaping and resurfacing, concrete driveway, excavation earth, embankment, drainage, aggregate base, aggregate shoulders and pavement markings on Krys Road from McCoy Road to Johnson Road, Otsego County. This is a Local Agency proejct.

3.00 % DBE participation required

36. Letting of March 15, 2019
Letting Call: 1903 906
Project: STL 72555-130288
Local Agreement: 19-5025
Start Date: July 8, 2019
Completion Date: August 30, 2019
- Prequalification Level:
\$612,000.00

6.45 mi of hot mix asphalt ultra-thin overlay, shoulder aggregate and pavement markings on County Road 100 from I-75 east to M-18 and on Silsby Road from M-18 to Keno Road to Sunset Road to Saint Helen Road, Roscommon County. This is a Local Agency project.

0.00 % DBE participation required

37. Letting of March 15, 2019
Letting Call: 1903 940
Project: TA 41081-130935-2
Local Agreement: 18-5506
Start Date: 10 days after award
Completion Date: June 30, 2019
- Prequalification Level:
\$1,608,000.00

2.05 mi of hot mix asphalt shared use path, earthwork, restoration and pavement markings on Caledonia Trails from 84th Street to Paul Henry Trail, Kent County. This is a Local Agency project.

5.00 % DBE participation required

BID LETTING POST-APPROVALS

STATE PROJECT

38. Letting of February 1, 2019
 Letting Call: 1902 068
 Project: ST 16032-204268
 Local Agreement:
 Start Date: July 8, 2019
 Completion Date: September 27, 2019
- Low Bid: **\$635,491.04**
 Engineer Estimate: \$540,704.37
 Pct Over/Under Estimate: 17.53 %

3.70 mi of micro-surfacing, hot mix asphalt patching and crack seal, concrete curb, gutter, sidewalk and ramps, and pavement markings on M-27 from south of M-33 to US-23 in the city of Cheboygan, Cheboygan County. This project includes a 2-year pavement performance warranty.

0.00 % DBE participation required

Bidder	As-Submitted	As-Checked
American Pavements, Inc.	\$635,491.04	Same 1 **
Pavement Maintenance Systems, LLC	\$639,467.74	Same 2
Strawser Construction Inc.	\$691,123.52	Same 3

Total Number of Bidders: 3

39. Letting of February 13, 2019
 Letting Call: 1902 304
 Project: M 14032-131577
 Local Agreement:
 Start Date: March 18, 2019
 Completion Date: May 10, 2019
- Low Bid: **\$1,417,060.12**
 Engineer Estimate: \$1,100,285.38
 Pct Over/Under Estimate: 28.79 %

3.57 mi of hot mix asphalt cold milling and resurfacing, concrete curb, gutter, sidewalk and ramps, and pavement markings on M-62 from the west city limits to the east city limits of Dowagiac and on M-51 from Pokagon Street to the north city limits of Dowagiac in the city of Dowagiac, Cass County. This project includes a 3-year materials and workmanship pavement warranty.

3.00 % DBE participation required

Bidder	As-Submitted	As-Checked
Michigan Paving and Materials Company	\$1,417,060.12	Same 1 **
Rieth-Riley Construction Co., Inc.	\$1,597,280.93	Same 2

Total Number of Bidders: 2

* Denotes a non-standard contract/amendment
 2/27/2019

LOCAL PROJECT

40. Letting of February 13, 2019
 Letting Call: 1902 305
 Project: TAU 47093-128441
 Local Agreement: 19-5009
 Start Date: 10 days after award
 Completion Date: September 30, 2019

Low Bid: **\$1,168,677.15**
 Engineer Estimate: \$942,462.75
 Pct Over/Under Estimate: 24 %

2.69 mi of hot mix asphalt shared use path along Lemen Road from 8 Mile Road to 9 Mile Road and on M-36 from 9 Mile Road to the Lakelands Trail, Livingston County. This is a Local Agency project.

5.00 % DBE participation required

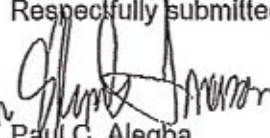
Bidder	As-Submitted	As-Checked	
Zito Construction	\$1,168,677.15	Same	1 **
Fonson Company, Inc.	\$1,341,752.16	Same	2
Hoffman Bros., Inc.	\$1,376,812.00	Same	3
C & D Hughes, Inc.	\$1,512,836.00	Same	4
Mead Bros. Excavating Inc.	\$1,554,257.12	Same	5

Total Number of Bidders: 5

In accordance with MDOT's policies and procedures and subject to concurrence by the Federal Highway Administration, the preparation and award of the appropriate documents approved by the Attorney General, and compliance with all legal and fiscal requirements, the Director recommends for approval by the State Administrative Board the items on this agenda.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of February 11, 2019.

Respectfully submitted,

For 
 Paul C. Ajegba
 Director



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

PAUL C. AJEGBA
DIRECTOR

February 25, 2019

Ms. Shelby Troub, Secretary
State Administrative Board
P.O. Box 30026
Lansing, Michigan 48909

Dear Ms. Troub:

The Michigan Department of Transportation (MDOT) must obtain State Administrative Board (SAB) approval for all maintenance/construction contracts \$250,000 or greater, prior to commencement of work. In cases where MDOT determines emergency action is required, normal procedures cannot be followed prior to the beginning work. In accordance with Administrative Guide Procedure 0510.09 Emergency Purchases, a letter describing the emergency and action taken shall be submitted to notify the SAB, Civil Service Commission, and other sources, if applicable.

On May 23, 2018, the MDOT Muskegon TSC staff reached out to the Bureau of Bridges and Structures because of the rapid and unexpected deterioration of the driving surface of 3 bridges in the US-31 / M-104 Interchange. The following is the email sent to the Bureau:

"The structures on US 31 NB and SB over the M104 ramp and 3rd street north of the draw bridge in Grand Haven are deteriorating at a fast rate. We have had several challenges throughout the winter and this spring maintaining these structures to keep them safe. I have received several calls to the office from the public expressing their concern in regards to safety issues with these structures as well damage claims. Due to the location of the structures within curves as well as off ramps, accessibility is difficult making it a challenge to maintain them. I have had several occasions where it was necessary to call the Ottawa County Sherriff to assist in traffic control in order to patch up very deep and large holes. The concrete in some of the blown up areas are now getting to the second layer of rerod. If there is anything we can do to address this that would be great."


MDOT's Bureau of Bridges and Structures took the lead to administer an emergency contract to proceed with the necessary emergency repair work. Ten MDOT-prequalified contractors were contacted for a mandatory on-site pre-bid meeting that was scheduled for August 6, 2018 at 10:30 a.m. Four contractors attended the meeting. The bid due date was August 10, 2018 at 3:00 p.m. Three bids were received, and Davis Construction Incorporated was awarded the contract as the low bidder at \$391,474.10.

Ms. Shelby Troub, Secretary
Page 2
February 25, 2019

Davis Construction commenced work on August 19, 2018 and completed the work September 28, 2018. The project had no over runs and Davis Construction has been paid \$391,474.10 through DPO 18-11589.

Thank you for your consideration in this matter. If you have any questions, please contact either me or Laura Mester, Chief Administrative Officer, at 517-241-2674.

Sincerely,


for Paul C. Ajegba
Director

cc: K. Hildebrand
V. Weerstra
J. Bruinsma
J. DeRuyver
E. Kind
M. Chynoweth

bcc: J. Grover
E. Poole

Ms. Paradine presented the Transportation and Natural Resources Committee Report for the regular meeting of March 5, 2019. After review of the Transportation and Natural Resources Committee Reports, Ms. Paradine moved that the report covering the regular meeting of March 5, 2019, be approved and adopted. The motion was supported by Ms. Dotson and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Moss adjourned the meeting.



SECRETARY



CHAIRPERSON

