

Lansing, Michigan

May 5, 2020

A regular meeting of the State Administrative Board was held on Tuesday, May 5, 2020, at 11:00 a.m.

Present: Shenique Moss, representing Gretchen Whitmer, Governor, Chairperson  
Kate Barnes, representing Garlin Gilchrist, Lt. Governor  
Cindy Paradine, representing Jocelyn Benson, Secretary of State  
Dan Sonneveldt, representing Dana Nessel, Attorney General  
Stacey Bliesener, representing, Rachael Eubanks, State Treasurer  
Ross Fort, representing Micheal F. Rice, Superintendent of Public Instruction  
Laura Mester, representing Paul Ajegba, Director, Department of  
Transportation  
Shelby Troub, Secretary

Others Present:

1. CALL TO ORDER:

Ms. Moss called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Barnes moved to approve the minutes of the regular meeting of April 21, 2020. Supported by Mr. Fort, the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

None

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

None

(Please see the following pages)

# APPROVED

May 5, 2020

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

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The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Building** Committee was held at **11:00 a.m.** on **May 5, 2020**. Those present being:

Chairperson: Stacey Bliesener, representing Approved \_\_\_\_\_  
State Treasurer Eubanks

Member: Shenique Moss, representing Approved \_\_\_\_\_  
Governor Whitmer

Member: Kate Barnes, representing Approved \_\_\_\_\_  
Lt. Governor Gilchrist

Others: Jim Shell, Dan Sonneveldt, Attorney General's Office, Ross Fort, Department of Education; Cindy Paradine, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation

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Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Moss, moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. Barnes, and unanimously adopted.

Ms. Bliesener adjourned the meeting.

# A G E N D A

## BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

May 5, 2020 / May 5, 2020  
Virtual Meeting

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

### **REVISIONS TO CONSTRUCTION CONTRACTS**

1. DEPARTMENT OF CORRECTIONS, CHELSEA – Special Alternative Incarceration Facility – Video Management / Perimeter Security Enhancements  
File No. 472/14432.TMH - Contract No. Y18490  
J. Ranck Electric, Inc., Mt. Pleasant; CCO No. 8, Increase \$154,674.00

#### **Description and Justification**

The purpose of this change order is to provide for the emergency installation of razor wire, to secure the perimeter and allow the Green Oaks facility to receive and secure an incarcerated population in response to the COVID-19 pandemic as required for operational needs.

#### **Funding Source**

100% Agency Operating Funds

Base Contract	\$2,225,731.00	
Change Order No. 1	\$0.00	No Cost Change Order
Change Order No. 2	\$82,773.00	Approved on Director's Agenda 02/19/2019
Change Order No. 3	\$17,598.00	Approved on Director's Agenda 05/24/2019
Change Order No. 4	\$0.00	No Cost Change Order
Change Order No. 5	\$113,633.00	Approved on Director's Agenda 02/07/2020
Change Order No. 6	\$3,129.00	Approved on Director's Agenda 03/06/2020
Change Order No. 7	\$2,683.00	Approved on Director's Agenda 04/10/2020
Change Order No. 8	\$154,674.00	See Justification Above
<b>Total Contract</b>	<b>\$2,600,221.00</b>	

2. DEPARTMENT OF NATURAL RESOURCES, ALLEGAN COUNTY – Trowbridge Dam Site – Dam Removal - Phase 1A  
File No. 751/17158.SAR - Contract No. Y19445  
Envirocon, Inc., Missoula, MT; CCO No. 2, Increase \$175,984.23

**Description and Justification**

The purpose of this change order is to address unknown field conditions discovered during the dam removal activities. The work is being performed to stabilize and remove parts of the dam. The dam is in poor conditions and its stability and ability to control the spread of polychlorinated biphenyls contamination in the sediments is of great concern. The work is needed to return this part of the Kalamazoo River to natural flow and improve aquatic habitat in the environment.

**Funding Source**

100% Capital Outlay Recreation Lands and Infrastructure Funds

Base Contract	\$1,850,442.50	
Change Order No. 1	\$105,247.07	Approved on Director's Agenda 11/15/2019
Change Order No. 2	\$175,984.23	See Justification Above
<b>Total Contract</b>	<b>\$2,131,673.80</b>	

Ms. Bliesener presented the Building Committee Report for the regular meeting of May 5, 2020. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of May 5, 2020, be approved and adopted. The motion was supported by Mr. Fort, and unanimously approved.

# APPROVED

May 5, 2020

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

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The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Finance and Claims** Committee was held at **11:00 a.m.** on **May 5, 2020**. Those present being:

Chairperson: Stacey Bliesener, representing Approved \_\_\_\_\_  
State Treasurer Eubanks

Member: Shenique Moss, representing Approved \_\_\_\_\_  
Governor Whitmer

Member: Dan Sonneveldt, representing Approved \_\_\_\_\_  
Attorney General Nessel

Others: Jim Shell, Attorney General's Office; Ross Fort, Department of Education; Kate Barnes, Lt. Governor's Office; Cindy Paradine, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation

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Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda was presented.

Following discussion, Ms. Moss moved the regular agenda be recommended to the State Administrative Board. The regular agenda includes reporting of emergency purchases with section 9 that are not subject to approval by the Committee or the full State administrative Board and are only included to satisfy notice requirements under section 6 of Board Resolution 2019-1. The motion was supported by Mr. Sonneveldt and unanimously adopted.

Ms. Bliesener adjourned the meeting.

5/1/2020 12:00 p.m. Final

## **A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE**

May 5, 2020, 11:00 a.m.  
Virtual Meeting

### **STATE ADMINISTRATIVE BOARD**

May 5, 2020, 11:00 a.m.  
Virtual Meeting

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This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise this  
agenda and may take up other issues at the meeting.

### **SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS**

#### **1. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

- 1.) Food Bank Council of Michigan, Lansing, MI
  - \$280,000.00 Total
  - FY20 100% Federal Funds
  - To purchase 10,000 boxes of shelf stable meals to vulnerable older adults, 60 years of age and older due to COVID-19

### **SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES**

#### **2. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

- 1.) Black Family Development, Inc., Detroit, MI
  - \$219,000.00 Amendment
  - \$485,800.00 New Total
  - FY20-21 100% Federal Funds
  - Add funds and exercise an option year to continue providing parenting time (visitation) support services
- 2.) National Council on Crime & Delinquency, Oakland, CA
  - \$861,117.00 Amendment
  - \$1,032,367.00 New Total
  - FY20-22 100% Federal Funds
  - Add funds and exercise two option years to evaluate the intake process and risk assessment currently used by child protective services employees to assess the safety of children within the family and the home



2. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 3.) Spectrum Child & Family Services, Westland, MI
  - \$110,000.00 Amendment
  - \$320,000.00 New Total
  - FY20-22 100% Federal Funds
  - Add funds to continue providing Advanced Parent Education – Home Based Services
  
- 4.) Various (*See bid tab*)
  - \$4,001,500.00 Amendment
  - \$35,000,000.00 New Total
  - FY20 100% Federal Funds
  - Add funds to provide essential medical disability determination services (DDS) as required by Social Security Administration regulations

**SECTION 3 - AGENCY SUBMITTED – NEW GRANTS**

3. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Capital Area Community Services, Inc., Lansing, MI
  - \$1,571,428.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities
  
- 2.) Community Action Agency, Jackson, MI
  - \$842,770.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities
  
- 3.) Community Action Agency of South-Central Michigan, Battle Creek, MI
  - \$1,770,843.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

3. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

4.) County of Genesee, Flint, MI

- \$1,628,463.00 Total
- FY20 100% Federal Funds
- To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

5.) Eight CAP, Inc., Orleans, MI

- \$1,114,362.00 Total
- FY20 100% Federal Funds
- To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

6.) Human Development Commission, Caro, MI

- \$604,730.00 Total
- FY20 100% Federal Funds
- This agreement provides funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

7.) Human Development Commission, Caro, MI

- \$503,727.00 Total
- FY20 100% Federal Funds
- To provide funds to promote the opportunity for low-income families to realize significant energy savings as a result of their homes being weatherized and receiving client education information regarding lifestyle changes that impact energy costs

8.) Justice in Mental Health Organization, Lansing, MI

- \$585,015.00 Total
- FY20 100% Federal Funds
- This agreement provides funding for mental health and substance abuse training and other initiatives

### 3. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

#### 9.) Kent County, Grand Rapids, MI

- \$1,606,792.00 Total
- FY20 100% Federal Funds
- To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

#### 10.) Macomb Community Action, Clinton Township, MI

- \$1,606,792.00 Total
- FY20 100% Federal Funds
- To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

#### 11.) Michigan Primary Care Association, Lansing, MI

- \$500,792.00 Total
- FY20 100% Federal Funds
- To provide funding services related to the novel corona virus 2019 (COVID-2019) pandemic

#### 12.) Michigan Public Health Institute, Okemos, MI

- \$3,359,994.00 Total
- FY20 64.29% Federal Funds; 35.71% General Funds
- To provide funding services related to the novel corona virus 2019 (COVID-2019) pandemic

#### 13.) Mid-Michigan Community Action Agency, Farwell, MI

- \$1,779,780.00 Total
- FY20 100% Federal Funds
- To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

#### 14.) MMAP, Inc., Lansing, MI

- \$1,351,957.00 Total
- FY20 100% Federal Funds
- To provide funding to operate the Michigan Medicare/ Medicaid Assistance Program (MMAP), providing counseling, enrollment assistance, and fraud prevention guidance to Michigan Medicare and Medicaid beneficiaries

3. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 15.) Northeast Michigan Community Services Agency, Alpena, MI
- \$706,109.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities
- 16.) NW Michigan Community Action Agency, Inc., Traverse City, MI
- \$814,996.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities
- 17.) Oakland Livingston Human Service Agency, Pontiac MI
- \$2,223,422.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities
- 18.) President and Fellows of Harvard College Cambridge, MA
- \$1,500,000.00 Total
  - FY20-22 100% Private Funds
  - To provide funding to design and implement a suite of initiatives to prevent child maltreatment, increase the share of children living with parents or relatives, and improve the capacity of the Children's Services Agency workforce to continuously improve care for families in Michigan
- 19.) Saginaw County Community Action Committee, Saginaw, MI
- \$784,043.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

### 3. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 20.) Southwest Michigan Community Action Agency, Benton Harbor, MI
- \$906,795.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities
- 21.) Wayne Metropolitan Community Action Agency, Detroit, MI
- \$10,890,345.00 Total
  - FY20 100% Federal Funds
  - To provide funding to help strengthen and coordinate local efforts to expand opportunities for low-income individuals and families to become economically self-sufficient and to improve and revitalize low-income communities

## **SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES**

### 4. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Regents of the University of Michigan, Ann Arbor, MI
- \$754,099.00 Amendment
  - \$34,149,909.00 New Total
  - FY20 66.63% Federal Funds; 12.30% General Funds; 14.85% Local Funds; 2.55% Private Funds; 3.67% Restricted Funds
  - Provide funds for and allocate grant funding to various health and human services projects
- 2.) Salvation Army, Southfield, MI
- \$1,700,000.00 Amendment
  - \$18,228,929 New Total
  - FY20 43.10% Federal Funds; 56.90% General Funds
  - Add funds to provide resources for in-state households (individuals or families) with at least one individual within the household with a disability that are experiencing chronic homelessness upon intake
- 3.) Various (*See bid tab*)
- \$7,397,521.00 Amendment
  - \$171,454,400.96 New Total
  - FY20 59.85% Federal Funds; 33.21% General Funds; 2.73% Local Funds; 1.77% Private Funds; 2.44% Restricted Funds
  - Provide funds for improved access to critical health services

## **SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS**

### **4. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued**

#### 1.) Various (*See bid tab*)

- \$869,300.00 (3 Years)
- FY20 -23 100% General Funds
- 200000000069 Hospital patient clothing

### **5. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**

#### 1.) Bellefeuil, Szur & Associates, Inc., Bath, MI

- NOT TO EXCEED
- \$1,516,250.00 (5 Years)
- FY20-25 100% General Funds
- 190000001985 Data collection and reporting services

## **SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES**

### **6. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**

#### 1.) Bank of America, Chicago, IL

- \$60,000,000.00 Amendment
- \$465,000,000.00 New Total
- FY20 100% Restricted Funds (*Office of Internal Service Fund*)
- 071B4300004 Add funds and extend the contract one-month for Procurement Card Services

#### 2.) Deloitte & Touche, LLP, Detroit, MI

- \$362,554.62.00 Amendment
- \$76,406,337.34 New Total
- FY20 -23 100% General Funds
- 071B3200143 Add funds to support the Precise ID Identity Proofing Service for the statewide enterprise, identity, credentialing and access contract

#### 3.) Enterprise Leasing Company of Detroit dba Enterprise Rent-A-Car, Farmington Hills, MI

- \$0.00 Amendment
- \$230,000.00 New Total
- FY20 100% General Funds
- 071B4300072 Extend the contract six-months for statewide vehicle rental

6. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET  
continued

4.) Honeywell International Inc., Wixom, MI

- \$819,013.00 Amendment
- \$4,970,201.35 New Total
- FY20-24 100% Restricted Funds
- 071B4300058 Add funds for operational support for the two provided systems that service all agencies with internal security protection and for project management engagements adding additional service support area for Office of Infrastructure Protection

5.) J & B Medical Supply, Inc., Wixom, MI

- \$6,000,000.00 Amendment
- \$24,000,000.00 New Total
- FY20-22 100% Restricted Funds (*Unclaimed Property – Administration*)
- 071B7700158 Add funds and exercise an option year for medical supplies and equipment

6.) Kelmar Associates, LLC., Wakefield, MA

- \$310,000.00 Amendment
- \$2,179,375.00 New Total
- FY20-22 100% Restricted Funds (*Unclaimed Property – Administration*)
- 071B7700208 Add funds to the Department of Treasury's Unclaimed Property System

**SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS**

7. DEPARTMENT OF CORRECTIONS

Prisoner Claims

1. Bohdan Andriaschko #279644 \$84.14  
The claimant (20-SAB/DOC-6178) requests \$84.14 reimbursement for stolen food items. The Committee recommends DENIAL for this claim.
2. Bryant Armour #252868 \$52.74  
The claimant (20-SAB/DOC-8737) requests \$52.74 reimbursement for missing Dickies coat. A coat was not present at the time of pack up. The Committee recommends DENIAL for this claim.
3. Henry Bethune #500130 \$199.89  
The claimant (20-SAB/DOC-8903) requests \$199.89 reimbursement for damaged television and missing JP5 player. The Committee recommends approval of \$12.71 for this claim.

7. DEPARTMENT OF CORRECTIONS continued

4. Nicole Ecckles #692586 \$34.33  
The claimant (20-SAB/DOC-8959) requests \$34.33 reimbursement of funds removed from her account for an order she did not receive. This matter was resolved through the grievance process and the prisoner's account has been refunded. The Committee recommends DENIAL for this claim.
5. Belinda Jones #967095 \$87.17  
The claimant (20-SAB/DOC-8916) requests \$87.17 reimbursement for her shoes, watch and JP5 armband alleged damaged during a cell search. This claim could not be supported. The Committee recommends DENIAL for this claim.
6. Jeremy King #361945 \$139.92  
The claimant (20-SAB/DOC-8939) requests \$139.92 reimbursement his missing television. The Committee recommends approval of \$139.92 for this claim.
7. Todd Maneke #892030 \$586.31  
The claimant (20-SAB/DOC-8717) requests \$586.31 reimbursement for his missing footlocker, fan, sunglasses, JP5 player, shoes, padlock, trimmers, book and reading glasses. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
8. Kenneth Penley #256574 \$106.93  
The claimant (20-SAB/DOC-8668) requests \$106.93 reimbursement for his missing/stolen shoes, fan, trimmers and shaver. A shaver was the only item present at the time of pack up. The Committee recommends approval of \$12.65 for this claim.
9. Daniel Perry #135959 \$650.50  
The claimant (20-SAB/DOC-8801) requests \$650.50 reimbursement for a ring that was stolen from his cell. The Committee recommends DENIAL for this claim.
10. William Sherman #869327 \$68.64  
The claimant (20-SAB/DOC-6178) requests \$68.64 reimbursement for his missing shoes. The Committee recommends approval of \$56.69 for this claim.
11. Donald Swank #444755 \$21.00  
The claimant (20-SAB/DOC-8654) requests \$21.00 reimbursement for his reading glasses he alleges were damaged during a cell search. The Committee recommends DENIAL for this claim.



7. DEPARTMENT OF CORRECTIONS continued

12. Cavoni Tindall #639347 \$985.82  
The claimant (20-SAB/DOC-9062) requests \$985.82 reimbursement for missing jacket, fan, undergarments, shoes, JP5 player, sweater, commissary bags, television, watch, trimmers and headphones. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
13. Travis Vines #345000 \$111.43  
The claimant (20-SAB/DOC-8966) requests \$111.43 reimbursement for his missing shoes, headphones and shorts. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.

8. DEPARTMENT OF HEALTH AND HUMAN SERVICES

## Employee Claim

- 1) Saquoya Hundell \$100.00  
The claimant (20-SAB-022) requests \$100.00 reimbursement for replacement of her windshield that was damaged in an employee parking lot. The Committee recommends DENIAL for this claim.
- 2) Jan Matijevic \$130.28  
The claimant (20-SAB-021) requests \$130.28 reimbursement for replacement of a tire that was damaged during a home visit. The Committee recommends approval of \$130.28 for this claim.
- 3) Darline Woodard \$646.25  
The claimant (20-SAB-115) requests \$646.25 reimbursement for repair of her vehicle damaged by a faulty parking gate. The Committee recommends approval of \$646.25 for this claim.

9. DEPARTMENT OF MILITARY & VETERANS AFFAIRS

## Civilian Claims

- 1) Steven Hay \$999.99  
The claimant (20-SAB-029) requests \$999.99 reimbursement for two replacement RV tires that were damaged by spike strips. The Committee recommends DENIAL for this claim.
- 2) Jonathan Kiefer \$943.69  
The claimant (20-SAB-026) requests \$943.69 reimbursement for repair of his personal vehicle that was damaged in a training exercise. The Committee recommends DENIAL for this claim.

## 10. DEPARTMENT OF TRANSPORTATION

### Civilian Claims

- 1) Robert Smith \$763.80  
The claimant (20-SAB-030) requests \$763.80 reimbursement for replacement/repair of tires and sensors. The Committee recommends approval of \$763.80 for this claim.

## **SECTION 8 - CLAIMS – PERSONAL INJURY LOSS**

## **SECTION 9 - SPECIAL ITEMS**

## 11. DEPARTMENT OF CORRECTIONS

Reporting emergency PCard Purchases in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual.

## 12. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

Reporting emergency purchase orders in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual.

## 13. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET/ FINANCIAL SERVICES

Reporting emergency PCard purchases in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual.

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of May 5, 2020. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of May 5, 2020, be approved and adopted. The motion was supported by Ms. Barnes and unanimously approved.

# APPROVED

May 5, 2020

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

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The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Transportation and Natural Resources** Committee was held at **11:00 a.m.** on **May 5, 2020**. Those present being:

Chairperson: Cindy Paradine, representing Approved \_\_\_\_\_  
Secretary of State Benson

Member: Kate Barnes, representing Approved \_\_\_\_\_  
Lt. Governor Gilchrist

Member: Jim Shell, representing Approved \_\_\_\_\_  
Attorney General Nessel

Others: Dan Sonneveldt, Attorney General's Office; Ross Fort, Department of Education; Shenique Moss, Governor's Office, Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Stacey Bliesener, Department of Treasury

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Ms. Paradine called the meeting to order.

The Department of Transportation Agenda was presented.

Following discussion, Ms. Barnes moved that the Transportation Agenda be recommended to the State Administrative Board. The motion was supported by Mr. Shell and unanimously adopted.

Ms. Paradine adjourned the meeting.

5.5.20 Final

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE  
STATE ADMINISTRATIVE BOARD

T&NR Meeting: May 5, 2020  
Virtual Meeting, 11:00 AM

State Administrative Board Meeting: May 5, 2020  
Virtual Meeting, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

**CONTRACT PRE-APPROVALS**

1. HIGHWAYS – Construction Engineering Services  
Contract (2020-0499) between MDOT and Prein & Newhof, Inc., will provide for full construction engineering services to be performed for the resurfacing of M-72 and associated improvements from US-131 easterly to the Kalkaska/Crawford county line in Kalkaska County (CS 40022 – JN 209671). The work items will include project administration; inspection; staking; quality assurance testing and reporting; measurement, computation, and documentation of quantities; and finalizing all project documentation. The contract will be in effect from the date of award through December 31, 2021. The contract amount will not exceed \$835,993.02. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.
  
2. HIGHWAYS – Inspection and Testing Services  
Contract (2020-0500): MDOT will enter into a contract with a consultant that will provide for as-needed inspection and testing services to be performed for construction projects at various locations in the Marshall Transportation Service Center service area. The work items will include inspection; quality assurance testing and reporting; and measurement, computation, and documentation of quantities. The contract will be in effect from the date of award through November 15, 2021. The contract amount will not exceed \$959,771. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

3. HIGHWAYS – Design Services  
Contract (2020-0501): MDOT will enter into a contract with a consultant that will provide for design services to be performed for the rehabilitation of M-25 from Hancock Street to M-136 in the City of Port Huron and in Fort Gratiot Township, St. Clair County (CS 77091 – JN 208272PE). The work items will include performing design surveys; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; preparing staging plans and special provisions for maintaining traffic during construction; and preparing a transportation maintenance plan. The contract will be in effect from the date of award through November 19, 2021. The contract amount will not exceed \$706,697.22. Source of Funds: 100% State Restricted Trunkline Funds.
4. HIGHWAYS – Design Services  
Contract (2020-0502): MDOT will enter into a contract with a consultant that will provide for design services to be performed for the rehabilitation of M-29 from Church Road to Palms Road in Ira Township, St. Clair County (CS 77051 – JN 208697PE). The work items will include performing design surveys; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; preparing staging plans and special provisions for maintaining traffic during construction; and preparing a transportation maintenance plan. The contract will be in effect from the date of award through December 18, 2021. The contract amount will not exceed \$997,328.62. Source of Funds: 100% State Restricted Trunkline Funds.
5. HIGHWAYS – Design Services  
Contract (2020-0504): MDOT will enter into a contract with a consultant that will provide for geotechnical investigation services to be performed for various projects in the Southwest Region. The work items may include pavement coring, soil boring, soil sampling, forensic study of pavements, grade inspection, and culvert and/or sewer videotaping. The contract will be in effect from the date of award through three years. The contract amount will not exceed \$950,000. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.
6. HIGHWAYS – Design Services  
Contract (2020-0505): MDOT will enter into a contract with a consultant that will provide for geotechnical investigation services to be performed for various projects in the Southwest Region. The work items may include pavement coring, soil boring, soil sampling, forensic study of pavements, grade inspection, and culvert and/or sewer videotaping. The contract will be in effect from the date of award through three years. The contract amount will not exceed \$950,000. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

7. HIGHWAYS – Design Services  
 Contract (2020-0517): MDOT will enter into a contract with a consultant that will provide for road survey and design services to be performed for the cold milling and two-course asphalt overlay and associated improvements on M-37 from M-96 (Dickman Road) to Creekview Drive in the cities of Springfield and Battle Creek, Calhoun County (CSs 13011 and 013013 - JN 210067PE). The project length is 2.97 miles. The work items will include performing design surveys; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through December 31, 2021. The contract amount will not exceed \$590,550. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

### CONTRACTS

8. \*EXECUTIVE (Office of Economic Development) - SIB Loan  
 Contract (2020-0461) between MDOT and the Macatawa Area Express Transportation Authority is a state infrastructure bank (SIB) loan to assist the Authority in financing transportation infrastructure improvements through the purchase of buses for public transportation. The Authority plans to use federal grant funds to repay the loan. MDOT will loan \$1,417,847 at 2.5 percent interest for 20 months to the Macatawa Area Express Transportation Authority. The contract will be in effect from the date of award through December 31, 2021. Source of Funds: SIB Loan Funds - \$1,417,847.
9. HIGHWAYS (Maintenance) - Construction of Chemical Storage Facility  
 Contract (2020-0474) between MDOT and the Chippewa County Road Commission will provide for the construction of a chemical storage facility in Goetzville, Michigan. The contract will be in effect from the date of award through two years. The contract amount will be \$700,000. Source of Funds: 100% State Restricted Trunkline Funds.
10. HIGHWAYS –Program Manager Consultant Services  
 Contract (2020-0002) between MDOT and AECOM Great Lakes, Inc., will provide for the establishment of a bridge bundling pilot project for up to 20 local agency bridges statewide (CSs various – JN 209457EPE). The work items will include assisting the other program manager consultant (PMC), as directed by MDOT; helping the other PMC to develop and support a program governance model; helping MDOT to coordinate with local agencies at the project level; performing preliminary engineering services; beginning evaluation of span lengths and cross section elements for superstructure standardization; and performing design surveys. The contract will be in effect from the date of award through April 30, 2021. The contract amount will be \$1,488,698.96. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

11. HIGHWAYS –Program Manager Consultant Services  
Contract (2020-0003) between MDOT and HNTB Michigan, Inc., will provide for assistance to MDOT with the development of a bridge bundling program and to the other program manager consultant (PMC) with the establishment of a bridge bundling pilot project for up to 20 local agency bridges statewide (CSs various – JN 209457EPE). The work items will include assisting the other PMC, as directed by MDOT; developing and implementing a quality control plan; reviewing and validating the initial selection of bridges for the project; incorporating feedback from recent local agency bridge inventory surveys and refining/updating scopes; and performing bridge scoping services. The contract will be in effect from the date of award through April 30, 2021. The contract amount will be \$1,365,171.34. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.
12. HIGHWAYS – Construction Services  
Contract (2020-0486) between MDOT and Fishbeck, Thompson, Carr & Huber, Inc., will provide for full construction engineering services to be performed for the installation of Environmental Sensor Stations and Road Weather Information Systems at various locations in the Bay and Metro Regions (CSs 73112 and 63112 – JNs 127539CON and 110934CON). The work items will include project administration; inspection; staking; quality assurance and testing and reporting; measurement, computation, and documentation of quantities; reporting and record keeping; processing progress pay estimates, contract modifications, and all other contract documentation; and finalizing all project documentation. The contract will be in effect from the date of award through December 9, 2022. The contract amount will be \$739,999.40. Source of Funds: Federal Highway Administration Funds and/or State Restricted Trunkline Funds, depending on the particular project authorized.
13. HIGHWAYS - Design Services  
Contract (2020-0518) between MDOT and Surveying Solutions, Inc, will provide for design surveying services to be performed for the reconstruction of US-31 at various locations in Oronoko Township, Berrien County (CS 11057 - JN 201984PE). The work items may include road design surveys, hydraulics surveys, structure surveys, and right-of-way surveys. The contract will be in effect from the date of award through December 31, 2020. The contract amount will be \$545,578.76. Source of Funds: 100% State Restricted Trunkline Funds.
14. HIGHWAYS – Design Services  
Contract (2020-0540) between MDOT and Capital Consultants, Inc., dba C2AE will provide for design services to be performed for the resurfacing of M-89 from M-222 (Monroe Street) to 29th Street in the City of Allegan, Allegan County (CS 03023 – JN 128163PE). The work items will include performing design surveys; performing geotechnical investigations; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through January 6, 2023. The contract amount will be \$662,045.90. Source of Funds: 100% State Restricted Trunkline Funds.



**SUBCONTRACT**

15. (2017-0204/S64)  
 Sanisweep Inc. Low Bid: \$827,223.12  
 3450 Riverhill Drive NW  
 Grand Rapids, MI 49534

Description of Work: Street Sweeping  
 Approval is requested to authorize the Kent County Road Commission to award a three-year subcontract for street sweeping, including emergency sweeping, in Kent County. The work will include street sweeping and intersection sweeping to prevent storm drains from flooding and to prevent damage to state infrastructure. The project was advertised, and one bid was received and accepted. The County has found the costs to be reasonable and competitive with costs in surrounding counties. The subcontract will be in effect from the date of award through December 31, 2022. Source of Funds: 100% State Restricted Trunkline Funds.

**PRE-BID LETTING  
 TRUNKLINE CONTRACTS**

16. Letting of May 1, 2020 Prequalification Level:  
 Letting Call: 2005 068 **\$1,215,000.00**  
 Project: M 49111-210191  
 Local Agreement:  
 Start Date: 10 days after award  
 Completion Date: October 30, 2020

3.15 mi of hot mix asphalt pavement, aggregate base, geotextile liner, riprap and pavement markings on M185 from north of Dennis O. Cawthron Shoreline Trail northerly to north of British Landing on Mackinac Island, Mackinac County.

**POST-BID LETTING  
 TRUNKLINE CONTRACTS**

17. Letting of April 3, 2020 Low Bid: \$1,315,877.50  
 Letting Call: 2004 016 Engineer Estimate: \$956,614.43  
 Project: M 61072-207989 Pct Over/Under Estimate: 37.56 %  
 Local Agreement:  
 Start Date: April 20, 2020  
 Completion Date: June 25, 2021

Bridge rehabilitation including deck patching, epoxy overlay, railing and deck joint replacement, silane barriers and pressure relief joints, guardrail and approach work on US-31 over Laketon Avenue in the city of Muskegon, Muskegon County. This project includes a 5-year thin epoxy overlay warranty.

0.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
<b>Grand River Construction, Inc.</b>	<b>\$1,315,877.50</b>	<b>Same</b>	<b>1 **</b>
Anlaan Corporation	\$1,452,768.32	Same	2

\* Denotes a non-standard contract/amendment  
 4/27/2020

Total Number of Bidders: 2

18. Letting of April 3, 2020  
 Letting Call: 2004 029  
 Project: NH 13131-204743, ETC  
 Local Agreement: 20-5058  
 Start Date: May 4, 2020  
 Completion Date: August 28, 2020
- Low Bid: **\$5,140,761.76**  
 Engineer Estimate: \$4,326,531.73  
 Pct Over/Under Estimate: 18.82 %

2.90 mi of hot mix asphalt cold milling and resurfacing, concrete curb, gutter and sidewalk, pavement joint repair, pavement marking and railroad safety improvements including hot mix asphalt approach, concrete curb and gutter, earthwork and slope restoration on I-94BL (Dickman Road) from east of Helmer Road to west of I-194 southbound on-ramp and I-94BL at Grand Trunk Western (GTW) and Kendall Street at GTW in the city of Battle Creek, Calhoun County.

4.00 % DBE participation required

Bidder	As-Submitted	As-Checked
<b>Michigan Paving and Materials Company</b>	<b>\$5,140,761.76</b>	<b>Same 1 **</b>
Rieth-Riley Construction Co., Inc.	\$7,052,579.42	Same 2

Total Number of Bidders: 2

19. Letting of April 3, 2020  
 Letting Call: 2004 030  
 Project: NH 39022-206566  
 Local Agreement:  
 Start Date: May 18, 2020  
 Completion Date: November 14, 2020
- Low Bid: **\$5,433,463.70**  
 Engineer Estimate: \$4,030,298.40  
 Pct Over/Under Estimate: 34.82 %

2.82 mi of hot mix asphalt temporary shoulder widening, shoulder rehabilitation, crossovers and bridge rehabilitation with 21 inch prestressed concrete box beam and 28 inch prestressed concrete I beam on I-94 over Grand Elk Railroad and I-94 over Canadian National Railroad from Lover's Lane to east of Sprinkle Road in the cities of Kalamazoo and Portage, Kalamazoo County.

5.00 % DBE participation required

Bidder	As-Submitted	As-Checked
<b>Kamminga &amp; Roodvoets, Inc.</b>	<b>\$5,433,463.70</b>	<b>Same 1 **</b>
Milbocker and Sons, Inc.	\$5,445,999.50	Same 2
C. A. Hull Co., Inc.	\$9,425,716.45	Same 3

Total Number of Bidders: 3

\* Denotes a non-standard contract/amendment  
 4/27/2020

20. Letting of April 3, 2020  
 Letting Call: 2004 092  
 Project: ST 53011-200681  
 Local Agreement: 19-5622  
 Start Date: September 14, 2020  
 Completion Date: June 18, 2021
- Low Bid: **\$1,147,493.36**  
 Engineer Estimate: \$906,160.73  
 Pct Over/Under Estimate: 26.63 %

1.08 mi of hot mix asphalt cold milling and resurfacing with sidewalk ramp upgrades on US-10 from Rowe Street to James Street and M-116 (Ludington Avenue to Lakeshore Drive) from James Street to Tinkham Avenue. This project includes a 3-year materials and workmanship pavement warranty.

0.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
<b>Rieth-Riley Construction Co., Inc.</b>	<b>\$1,147,493.36</b>	<b>Same</b>	<b>1 **</b>
Elmer's Crane and Dozer, Inc.	\$1,228,937.43	Same	2

Total Number of Bidders: 2

**LOCAL AGENCY CONTRACTS**

21. Letting of April 3, 2020  
 Letting Call: 2004 061  
 Project: EDC 25000-130616  
 Local Agreement: 20-5111  
 Start Date: 10 days after award  
 Completion Date: October 2, 2020
- Low Bid: **\$2,780,966.95**  
 Engineer Estimate: \$2,412,892.00  
 Pct Over/Under Estimate: 15.25 %

0.91 mi of hot mix asphalt cold milling and resurfacing, aggregate base, concrete curb, gutter and ramps, culverts, temporary sheet piling, modular block wall, signing and pavement markings on Hill Road from Saginaw Road to Center Road, Genesee County. This is a Local Agency project.

0.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
<b>Superior Contracting Group L.L.C.</b>	<b>\$2,780,966.95</b>	<b>Same</b>	<b>1 **</b>
Angelo Lafrate Construction Company	\$2,969,610.00	Same	2
Rohde Bros. Excavating, Inc.	\$3,047,493.35	Same	3
Zito Construction	\$3,453,933.75	Same	4

Total Number of Bidders: 4

22. Letting of April 3, 2020  
 Letting Call: 2004 065  
 Project: CPMG 81000-202926  
 Local Agreement: 20-5086  
 Start Date: June 30, 2020  
 Completion Date: December 18, 2020
- Low Bid: **\$1,247,660.43**  
 Engineer Estimate: \$1,095,796.00  
 Pct Over/Under Estimate: 13.86 %

\* Denotes a non-standard contract/amendment  
 4/27/2020

Expansion of the existing SCOOT Adaptive Traffic Signal on various routes at 29 intersections in the city of Ann Arbor, Washtenaw County. This is a Local agency project.

0.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
<b>Dan's Excavating, Inc.</b>	<b>\$1,247,660.43</b>	<b>Same</b>	<b>1 **</b>
J. Ranck Electric, Inc.	\$1,256,825.90	Same	2
Motor City Electric Utilities Company	\$1,312,689.01	Same	3
Rauhorn Electric, Inc.	\$1,360,001.36	Same	4

Total Number of Bidders: 4

23. Letting of April 3, 2020  
 Letting Call: 2004 075  
 Project: BRT 44000-206091  
 Local Agreement: 20-5019  
 Start Date: 10 days after award  
 Completion Date: May 28, 2021
- Low Bid: **\$5,488,355.78**  
 Engineer Estimate: \$3,520,689.10  
 Pct Over/Under Estimate: 55.89 %

Bridge replacement and approach work on Second Street over the Flint River in the village of Columbiaville, Lapeer County. This is a Local Agency project.

4.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
<b>Hardman Construction, Inc.</b>	<b>\$5,488,355.78</b>	<b>Same</b>	<b>1 **</b>
Anlaan Corporation	\$5,538,179.22	Same	2
Toebe Construction LLC	\$6,199,546.42	Same	3
Z Contractors, Inc.	\$8,606,787.13	Same	4

Total Number of Bidders: 4

24. Letting of April 3, 2020  
 Letting Call: 2004 077  
 Project: STU 63000-205951  
 Local Agreement: 20-5104  
 Start Date: June 13, 2020  
 Completion Date: May 27, 2021
- Low Bid: **\$2,610,750.85**  
 Engineer Estimate: \$2,217,550.75  
 Pct Over/Under Estimate: 17.73 %

0.98 mi of hot mix asphalt cold milling, resurfacing and widening, concrete curb, gutter and sidewalk, drainage and pavement markings on 13 Mile Road from Evergreen Road to Southfield Road in the cities of Beverly Hills and Southfield, Oakland County. This is a Local Agency project.

4.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
<b>Ajax Paving Industries, Inc.</b>	<b>\$2,610,750.85</b>	<b>Same</b>	<b>1 **</b>

\* Denotes a non-standard contract/amendment  
 4/27/2020

Pro-Line Asphalt Paving Corp.	\$2,717,998.45	Same	2
Cadillac Asphalt, L.L.C.	\$2,777,955.13	Same	3
Fonson Company, Inc.	\$2,880,394.32	Same	4

Total Number of Bidders: 4

25. Letting of April 3, 2020  
 Letting Call: 2004 087  
 Project: STL 29000-206064  
 Local Agreement: 20-5066  
 Start Date: May 18, 2020  
 Completion Date: July 3, 2020
- Low Bid: **\$525,760.34**  
 Engineer Estimate: \$473,722.65  
 Pct Over/Under Estimate: 10.98 %

2.50 mi of hot mix asphalt resurfacing, aggregate shoulders and pavement markings on Luce Road from Skyline Drive north to M-57, Gratiot County. This is a Local Agency project.

3.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
<b>Central Asphalt, Inc.</b>	<b>\$525,760.34</b>	<b>Same</b>	<b>1 **</b>
Michigan Paving and Materials Company	\$562,519.05	Same	2
Rieth-Riley Construction Co., Inc.	\$573,761.50	Same	3

Total Number of Bidders: 3

**PURCHASING**

26. Alpine Tree Services  
 Newaygo, MI 49337
- \$1,000,000.00 Amendment  
 \$3,762,250.00 New Total  
 FY17-21 100% Restricted Funds  
*State Trunkline Maintenance*

Additional funds for one option year renewal of Forestry Tree Removal Services for Wayne County, Taylor Transportation Services Center.

27. Corby Energy Services, Inc.  
 Belleville, MI 4811
- \$7,500,000.00  
 FY 20-26  
 100% State Trunkline Maintenance

This is a contract request for culvert rehabilitation and drainage restoration for MDOT Grand Region, Bay Region, Southwest Region, University Region, and Metro Region.

28. Upper Peninsula Rubber Company, Inc.  
 dba Tunnel Vision
- \$2,500,000.00  
 FY 20-26  
 100% State Trunkline Maintenance

This is a contract request for culvert rehabilitation and drainage restoration for MDOT Superior Region and North Region

\* Denotes a non-standard contract/amendment  
 4/27/2020

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of February 11, 2019.

Respectfully submitted,

Paul C. Ajegba P.E.  
Director

Ms. Paradine presented the Transportation and Natural Resources Committee Report for the regular meeting of May 5, 2020. After review of the Transportation and Natural Resources Committee Reports, Mr. Fort moved that the report covering the regular meeting of May 5, 2020, be approved and adopted. The motion was supported and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Moss adjourned the meeting.

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SECRETARY

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CHAIRPERSON