



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

BROM STIBITZ
DIRECTOR

May 21, 2021

TO: All County Registers of Deeds in Michigan and All Other Interested Persons, Government Officials, or Entities

FROM: The Michigan Electronic Recording Commission

SUBJECT: Availability of Grants to Counties for E-Recording

The current State of Michigan budget awarded funds to the Electronic Recording Commission (ERC) to make grants up to \$12,000 available to counties to facilitate or upgrade their real property e-recording capabilities.

Sec. 1047. (1) From the funds appropriated in part 1 for Michigan enhancement grants, \$600,000.00 shall be awarded to the electronic recording commission. From the funds appropriated, the commission shall expend up to \$200,000.00 annually this fiscal year and in the 2 subsequent fiscal years for grants to counties to facilitate or upgrade real property e-recording capabilities. These grants shall be distributed to counties following application to and approval by the commission. The grants shall not exceed \$12,000.00 per request and must be used to invest in or upgrade software necessary for the electronic recording of real property documents. The funds for the electronic recording commission are subject to the following: (a) The commission shall determine an appropriate percentage of total funds to be reserved for newly participating counties and counties which will expend the funds to upgrade the designated software. The commission may require a 10% match in funds from each county to which funds are awarded. (b) Unexpended grant funds appropriated in part 1 for the electronic recording commission are designated as a work project appropriation, and any unencumbered or unallotted funds shall not lapse at the end of the fiscal year and shall be available for expenditures for grants under this section until the grant program is completed.

The Michigan ERC recommends that e-recording be offered by all Michigan counties and is pleased to be able to help facilitate more widespread use. To simplify the application process and minimize administrative costs, counties are eligible to apply for a grant after they have expended funds on their e-recording project.

Requests for reimbursements may be sought at any time once approved costs have been incurred. Costs to invest in or upgrade software are authorized; hardware costs are ineligible.

Expenses incurred between October 1, 2020 and September 30, 2021 are eligible. We expect to be able to provide another round of funding during FY22.

Enter Inside Address

Page 2

April 19, 2021

Grant applications will be processed on a first come, first served basis except that 50% of the funds may be reserved for counties newly participating in e-recording.

To apply for a grant, complete and sign the **APPLICATION FOR E-RECORDING GRANT**. Be sure to include a copy of your paid invoice or receipts. Keep a copy of all documents for your own records.

The Michigan Electronic Recording Standards and other information may be found at www.michigan.gov/erc.

If you have any questions, please contact me at jroebuck@miottawa.org or Deb Stevens, ERC Recording Secretary at stevensd4@michigan.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Roebuck", written over a circular scribble.

Justin Roebuck

Chairperson, Michigan Electronic Recording Commission