



Request for Proposal (RFP)
Michigan Department of Technology, Management and Budget (DTMB)
for
DEPARTMENT OF STATE (DOS) – Baraga County, MI
SR #2018-0393

Questions & Answers
December 14, 2018

Q. What are the dimensions of the self-service kiosk that the DOS would install at this location?

A. The Self-Serve Kiosk is approximately 4.5 square feet (25" x 25").

Q. If a proposed space were 1450sf of office/retail space with an additional 350 sf of primarily storage space, would this be automatically rejected? If not, and it was found to be of interest to the State, would this size offering require a program size change and another RFP, or would it be considered with other proposals received if it is in the best interest of the State?

A. The state would be willing to go the standard 10% above the listed 1288sf, up to 1,417sf but anything more than that would not be needed or likely used. We would consider it with other proposals.

Q. If existing carpet is new and colored in congruence with the decorative scheme of a DOS office, would it be acceptable until the first scheduled carpet replacement?

A. The carpet color would have to be examined prior to approving this request. The MDOS strives for uniformity in branch colors and layout as much as possible.

Q. If the occupancy code for the size of space in the RFP does not require a 2nd bathroom a) does the State require a 2nd, public bathroom, or if not b) could the employee bathroom be publicly accessible c) or would the State prefer that if one bathroom was acceptable that it be employee access only?

A. We prefer public restrooms that adhere to code where costs are not prohibitive. If one public restroom was available and meets code, that would be adequate as a unisex public restroom. We prefer that for any new or substantially remodeled location that we do not use the employee restrooms for public use when we can avoid it.