



Request for Proposal (RFP)
Michigan Department of Technology, Management and Budget (DTMB)
for
Department of Environment, Great Lakes & Energy (formerly known as DEQ)
– Kalamazoo/Portage, Kalamazoo County
SR #2019-0063

Questions & Answers
May 2, 2019

PLEASE NOTE: An item not discussed previously, are charging stations for electric cars. EGLE does now have “energy” in their new name for the Department.

Q. Please advise on this RFP as it says the State seeks 22k square foot, but the space estimator shows 13k.

A. The Space Estimator indicates a total of 22,290 square feet on page #4. This figure is arrived at with the following sub-totals: 8,188 SF for special support area, 13,374 SF for office space, and 728 SF for future growth.

Q. The question is that while it is situated on the property just south of Milham, would it qualify?

A. It appears that this building (Portage Family Fitness) is located at 6051 Constitution Blvd Ste A, Portage, MI 49024. Therefore, it would not be within the target boundaries of this RFP as stated in Section I.1 - Location.

Q. Please clarify if there are any preferred or critical adjacencies for any of the work areas identified in the Office Work Area Requirements form. i.e. Assistant Division Director or Chief spaces near reception, or away from reception?

A. No, it is the preference of the Department to keep the individual Divisions together.

Q. There is a requirement for six (6) total Conference & Meeting Spaces. Does the State prefer these to be spread throughout the space or clustered together near reception?

A. EGLE really doesn't have a preference on where the conference rooms are, it is more important to have enough of them, like the 6 recommended. Obviously, the Department wants the option of one conference room large enough to accommodate the entire staff, or the ability to combine two rooms into one that can handle the entire staff.

Q. The Office Work Area Requirements form calls for a Cold Storage area of approx. 1,600 NSF. Please clarify what “Cold Storage” means to the State. Is this un-tempered space, or refrigerated space? What is the desired temperature range in this space? What is the desired level of finish for walls, floors, lighting, ceiling within this space?

A. Cold storage should be just that, not heated or partially heated. It would be ideal if it could maintain a temperature range of 45-85 F in this area. The space would be for equipment, lockers that store field clothes, etc.

Q. In the Comments section of the Cold Storage requirement on the Office Work Area Requirements form there is a request for an overhead garage door and space to pull in a vehicle for loading and unloading. Will the State accept a carport type structure, or a convenient reserved uncovered surface parking/loading area adjacent to the building in lieu of an overhead garage door?

A. If there is the ability for EGLE staff to drive a vehicle into a bay in the cold storage area, that would be a nice feature. This isn't essential, however. We do need a dedicated parking area in front of an overhead garage door, for loading and unloading of equipment.

Q. The Office Work Area Requirements form calls for a requirement of Men's & Women's Showers and Lockers. If shared showers are available within the building for use by all occupants is this acceptable to the State, or is it an absolute requirement the showers are located within the State's leased space?

A. A combined shower area would work, providing we have locks on the doors.

Q. The Office Work Area Requirements form calls for a Lab. Please specify if special ventilation or HVAC design is required for any activities in this room? Please also specify if there are special power requirements within this room. Please specify the type of flooring material required in this room, and please confirm the counters required in this room are to be the same material as outlined in the Design and Construction Standards. Please state specific examples of the types of hazardous materials that will be stored within this space.

A. If EGLE ended up with a lab like what they have now, that should work. Adequate counter top space to store equipment, with a stainless-steel sink. Standard ventilation such as with a residential kitchen, should be enough. We do need a boot wash area, with running water and a low positioned drainage area.