

**DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET,
VEHICLE AND TRAVEL SERVICES (VTS)
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED and UNCLASSIFIED EMPLOYEES
Effective January 1, 2016**

MICHIGAN SELECT CITIES *

Meals and Lodging	
Lodging**	\$75.00
Breakfast	10.25
Lunch	10.25
Dinner	24.25

IN-STATE ALL OTHER

Meals and Lodging	
Lodging **	\$75.00
Breakfast	8.50
Lunch	8.50
Dinner	19.00

Per Diem

Total Per Diem	\$81.50
Lodging	45.50
Breakfast	8.50
Lunch	8.50
Dinner	19.00

Group Meetings

Group Lunch	11.50
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OUT-OF-STATE SELECT CITIES *

Meals and Lodging

Lodging **	Contact Conlin Travel
Breakfast	13.00
Lunch	13.00
Dinner	25.25

OUT-OF-STATE ALL OTHER

Meals and Lodging

Lodging **	Contact Conlin Travel
Breakfast	10.25
Lunch	10.25
Dinner	23.50

Per Diem

Total Per Diem	\$89.50
Lodging	45.50
Breakfast	10.25
Lunch	10.25
Dinner	23.50

Incidental Costs Per Day (with overnight stay)	\$5.00
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Mileage Rates

Premium Rate Approved Private Vehicle	\$.540 per mile
Standard Rate (State's Mid-Sized Car Cost)	\$.360 per mile

* See Select Cities listing.

** Lodging available at State rate, or call Conlin Travel at 877-654-2179.

**SELECT HIGH COST CITY LIST
TRAVEL RATE REIMBURSEMENT FOR CLASSIFIED and UNCLASSIFIED EMPLOYEES
EFFECTIVE October 1, 2015**

Michigan Select Cities/Counties

<u>Cities</u>	<u>Counties</u>
Ann Arbor, Detroit, Holland, Mackinac Island, Pontiac, Auburn Hills, South Haven	All of Wayne and Oakland

Out of State Select Cities/Counties

<u>State</u>	<u>City/County</u>	<u>State</u>	<u>City/County</u>
Arizona	Phoenix/Scottsdale	Massachusetts	Boston (Suffolk), Burlington, Cambridge Woburn, Martha's Vineyard
California	Los Angeles (Los Angeles, Orange & Ventura Counties, and Edwards AFB) Monterey, Palm Springs, San Diego, San Francisco, Santa Monica South Lake Tahoe, Truckee, Yosemite National Park	Minnesota	Minneapolis/St. Paul (Hennepin and Ramsey Counties)
Colorado	Aspen, Telluride, Vail	Nevada	Las Vegas
Connecticut	Bridgeport/Danbury	New Mexico	Santa Fe
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) (See also Maryland and Virginia)	New York	Manhattan (the borough of Manhattan, Brooklyn, Bronx, Queens and Staten Island, Riverhead, Ronkonkoma, Melville Suffolk County, Tarrytown, White Plains, New Rochelle
Florida	Boca Raton, Delray Beach, Jupiter, Fort Lauderdale, Key West	Pennsylvania	Bucks County, Pittsburgh
Idaho	Sun Valley/Ketchum	Rhode Island	Bristol, Jamestown/Middletown/Newport (Newport County) Providence
Illinois	Chicago (Cook and Lake counties)	Texas	Austin, Dallas, Houston (L.B. Johnson Space Center)
Louisiana	New Orleans	Utah	Park City (Summit County)
Maryland	Montgomery & Prince George County Baltimore City, Ocean City	Vermont	Manchester, Stowe (Lamoille County)
		Virginia	Alexandria, Falls Church, Fairfax
		Washington	Seattle