



MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

REQUEST FOR PROPOSALS 2021 RECYCLING GRANT PROGRAM

April 16, 2021 – August 18, 2021

Michigan.gov/MiRecycles



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I. GRANT INFORMATION

A. GRANT DESCRIPTION

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) protects Michigan's environment and public health by managing air, water, land, and energy resources, and is focused on addressing climate change, diversity, equity, and inclusion. In fiscal year (FY) 2021, EGLE will provide matching grants to support Governor Gretchen Whitmer's climate priorities by supplementing efforts to increase the statewide recycling rate, grow recycling markets and recycling supply chains through the NextCycle Michigan Initiative (NCMI) and ensure diversity, equity, and inclusion. A total of \$8.5 million is currently available for Recycling Infrastructure and Recycling Market Development/NCMI projects in FY 2021. A minimum of 25 percent of this funding will be earmarked for entities that have not received an award from the EGLE recycling grants program in the last fiscal year.

These grants, enabled by the Renew Michigan Fund, are an important mechanism for achieving EGLE's priorities of equitable and inclusive support to all Michigan communities and business, and the grants support Governor Whitmer's climate change priorities through measurable reductions in greenhouse gas emissions. Recycling prevents the generation of greenhouse gases at several points along the lifecycle of a product, including avoided energy consumption associated with the mining and extraction of virgin materials and reduced methane emissions from landfills. Achieving a 45 percent recycling rate in Michigan will reduce greenhouse gas emissions by 7 million metric tons of carbon dioxide equivalent annually. This corresponds to the annual energy consumption of more than 760,000 households (approximately 20 percent of Michigan households), or the annual emissions of nearly 1.5 million passenger vehicles (Resource Recycling Systems, 2019).

Additionally, these grants are important for facilitating the safe management of waste materials and helping to maintain the flow of vital raw materials for Michigan manufacturing by protecting our domestic supply chains. Increasing access to recycling opportunities and expanding local recycling end-use markets will result in water savings, energy savings, local job creation, and reduced greenhouse gas emissions.

The **Recycling Infrastructure Grants** are designed to increase the statewide recycling rate, with the goal of achieving a 45 percent statewide recycling rate by 2025. Additionally, the Recycling Infrastructure Grants work to increase collection and processing capacity of recyclable materials or food waste and increase access and participation rates in recycling or food waste composting programs while promoting diversity, equity, and inclusion across Michigan, and they will support Governor Whitmer's climate change priorities through measurable reductions in greenhouse gas emissions.

The **Recycling Market Development Grants** are designed to create new markets or expand existing markets and create supply chains for recycled materials, as well as stimulate demand for recycled materials and recycled content products and strong

supply chains to feed that demand. In addition, these grants aim to assist businesses that manufacture, market, and use recycled-content products while building diversity, equity, and inclusion. These grants will also commercialize technologies to: replace materials with recycled content; to improve the quality, increase the quantity, and grow demand for utilizing recycled materials in manufacturing or other uses; and facilitate research and development of new uses for recycled materials.

The Recycling Market Development grants, enabled by the Renew Michigan Fund, are critical for the protection of the health, safety, and welfare of Michigan residents, and are not only important for facilitation of safe management of waste materials, but also help to maintain the flow of vital materials for Michigan manufacturing. Additionally, increasing access to recycling opportunities and expanding local recycling end-use markets will result in water savings, energy savings, local job creation, and will support Governor Whitmer’s climate change priorities through measurable reductions in greenhouse gas emissions.

APPLICATION ASSISTANCE

NCMI has identified gaps in the state of Michigan’s recycling system, which create opportunities for grant applicants to propose targeted solutions that will have meaningful impact in strengthening Michigan’s recycling infrastructure. NCMI has data resources available that can inform grant applicants as they develop their proposals. NCMI also provides partnership and innovation opportunities that can strengthen a grant application and make it more relevant and competitive. The program will work to recruit minority-owned businesses to build equity, diversity, and inclusion in Michigan. Finally, NCMI provides a “concept proposal” step available ahead of the grant application deadlines that can inform potential grant applicants on their best path forward for success. See NextCycleMichigan.com for more details on all of these resources and to find necessary on-line application tools.

B. GRANT RESPONSE TIMELINE

Grants will be awarded in three separate rounds, and the application deadline for each round will be on the following dates:

Application Deadline	Grant
May 14, 2021	Recycling Market Development
June 16, 2021	Recycling Market Development, Recycling Infrastructure
August 18, 2021	Recycling Market Development, Recycling Infrastructure

Note that, EGLE may release additional RFP Guidance that adds or modifies project grant categories, available funding, and application process dates. Potential applicants should check Michigan.gov/MIREcycles for the latest releases of any additional RFP Guidance and sign up for the EGLE Grants and Loans listserv for notifications: Public.govdelivery.com/accounts/MIDEQ/subscriber/new

C. PROJECT GRANT OBJECTIVES

Project proposals must describe how the project aligns with the objectives identified below for the relevant Project Grant Category:

- **Recycling Infrastructure Grants**
 - Support Governor Whitmer’s climate change priorities through measurable reductions in greenhouse gas emissions by diverting material from disposal.
 - Projects that will benefit an environmental justice community, underserved, or vulnerable populations within a community.
 - Projects that increase the statewide recycling rate to 45 percent by 2025, while building diversity, equity, and inclusion across Michigan.
 - Projects with benefits that exceed costs.
 - Projects that increase collection and processing capacity of recyclable materials or food waste.
 - Projects that increase access to recycling or food waste composting infrastructure.
Projects that increase participation rates in recycling or food waste composting programs.

- **Recycling Market Development Grants**
 - Create new markets or expand existing markets and supply chains for recycled materials.
 - Stimulate demand for recycled materials and recycled content products.
 - Assist businesses that manufacture, market, and use recycled-content products to ensure pool of applications are diverse and inclusive and provide opportunities for both public and private sectors.
 - Commercialize technologies to replace materials with recycled content, to improve the quality, increase the quantity, and grow demand for utilizing recycled materials in manufacturing or other uses.
 - Research and development of new uses for recycled materials.
 - Support economic and environmental impacts, including greenhouse gas reduction, jobs created, water saved, energy saved, or other positive environmental and economic outcomes.
 - Support Governor Whitmer’s climate change priorities through measurable reductions in greenhouse gas emissions by implementing circular economy principles that reduce greenhouse gas generation.
 - Provides societal benefits to the target community that justifies the investment.
 - Projects that will benefit an environmental justice community, underserved, or vulnerable populations within a community.
 - Projects with benefits that exceed costs.

D. ELIGIBLE AND INELIGIBLE APPLICANTS

Eligible applicants for Recycling Infrastructure Grants, Recycling Market Development Grants, and the NextCycle Michigan Initiative are businesses, non-profit organizations,

tribal governments, school districts, universities/colleges, local health departments, regional planning agencies, cities, villages, townships, charter townships, counties, municipal solid waste authorities, and resource recovery authorities located in Michigan. Preference will be given to communities that face historic environmental or socio-economic disparities.

Eligible applicants must be able to confirm the endpoint of materials collected or processed using items purchased with grant dollars. It is expected that grant-funded items will be deployed and utilized in a material management system where collected materials are directed to market for manufacture of new products and are not disposed.

All grant applicants must follow electronic submission and vendor registration requirements as requested by the program. To be considered for multiple grants, eligible entities must submit separate applications for each project. Links to online application forms are found in [Section I](#).

Applicants cannot appear on the Federal Debarment and Suspension List. The list can be searched through the federal System for Award Management (www.SAM.gov).

Applicants must be in good standing with EGLE programs. Within the 24 months immediately preceding the RFP:

- No EGLE grant terminated for cause.
- No demonstrated inability to sign an agreement in a timely fashion, manage a grant, or meet the obligations in a project with EGLE.

Specific eligibility requirements for each of the Project Grant Categories are as follows:

RECYCLING INFRASTRUCTURE GRANTS

Funding or program partners working with Recycling Infrastructure Grant applicants must be actively involved with the implementation and operation of the proposed project.

RECYCLING MARKET DEVELOPMENT GRANTS

Funding or program partners working with Recycling Market Development Grant applicants must be actively involved with the implementation and operation of the proposed project.

All grant recipients are encouraged to register and enter program information within the Michigan Recycling Directory, the Recycled Materials Market Directory (RMMD), and/or the Michigan Materials Marketplace, as applicable, prior to submitting a reimbursement request. The Michigan Recycling Directory, the RMMD, and the Michigan Materials Marketplace are online recycling directories sponsored by EGLE.

E. ELIGIBLE PROJECTS

The eligible projects and activities for each Project Grant Category are as follows:

RECYCLING INFRASTRUCTURE GRANTS

The maximum amount of funding that can be requested per grant by public sector, non-profit, and tribal entities is \$1,000,000. The maximum amount of funding that can be requested per grant by private sector entities is \$300,000. The minimum grant funds an applicant may request is \$5,000. Grantees are required to provide matching funds at least equal to 20 percent of the total grant budget. Match funding may be greater than 20 percent of the total grant budget. Note: the State reserves the right to adjust the match amount/percentage to ensure diversity, equity, and inclusion in the pool of applicants.

Eligible infrastructure projects include but are not limited to:

- The transition from recycling bins to carts, public space recycling containers, creation or enhancement of public drop-off recycling, new or improved recycling processing infrastructure, school recycling projects, collection vehicles, and multi-family recycling projects. Household hazardous waste projects and one-day collection events are not eligible for this grant.
- Carts: Wheeled, covered carts for existing or new curbside recycling or food waste collection programs. Grantees would be expected to contract for purchase, distribution, and servicing of curbside carts. Grant eligible expenses include cost of carts, shipping, assembly, and distribution. Metrics will include collection volume, participation, and/or access increase, which align with the priorities of the EGLE Recycling Program.
- Collection Vehicles: Recycling or food waste collection vehicle for new program or expansion of existing program. Grantee would be expected to purchase vehicle(s), establish routes, and train drivers. The grant eligible expense is the vehicle purchase. Metrics will include collection volume, participation, and/or access increases, which align with the priorities of the EGLE Recycling Program.
- Drop-off Infrastructure: Containers, signage, and other site improvements. Site improvements such as paving, lighting, cameras, and fencing must be tied to a project that significantly increases volume collected/processed or participation/access to be competitive. Grantee would be expected to purchase and install items, oversee any construction activities, contract for collection services, operate and maintain drop-off center. Grant eligible expenses include purchase of containers and signage, shipping, installation, and site improvements. Metrics will include collection volume, participation, and/or access increases, which align with the priorities of the EGLE Recycling Program.
- Multi-Family Infrastructure: Indoor and outdoor containers, signage, and other associated site improvements. Grantee would be expected to purchase and install items, secure partnerships with property owners, contract for collection services (as applicable), and oversee construction activities. Grant eligible expenses may include recycling containers, signage, associated site improvements, shipping, and installation. Metrics will include collection volume, participation, and/or access increases, which align with the priorities of the EGLE Recycling Program.
- Public Space Infrastructure: Recycling or food waste bins for parks, schools,

institutions, businesses, offices, events, etc. Grantees would be expected to purchase and install items, contract for collection services, secure partnerships with property owners, and provide minimal education elements. Grant eligible expenses may include dual waste and recycling containers (“twinned bins”), shipping, installation, and signage. Metrics will include collection volume, participation, and/or access increases, which align with the priorities of the EGLE Recycling Program.

- **Processing Infrastructure:** Equipment needed for processing recyclable materials or food waste and/or recovering or redistributing food waste. Grantees would be expected to contract for design, purchase, and installation of items, train staff, operate and maintain equipment. Grant eligible expenses include design, purchase, and installation of equipment. Metrics will include increased processing capacity, which align with the priorities of the EGLE Recycling Program.

Other notes on eligibility for the Recycling Infrastructure Grant:

- Capital expense and associated installation and service costs that meet the objectives of the project are eligible for grant funding.
- Site improvements such as paving, lighting, and fencing are eligible for grant funding, but must be tied to a project that significantly increases volume collected/processed or participation/access to be competitive.
- To be eligible for grant funding, organics management infrastructure projects must focus primarily on food waste (not yard waste) and must result in a finished or partial compost product to be competitive.

RECYCLING MARKET DEVELOPMENT – NEXTCYCLE MICHIGAN GRANTS

The following project opportunities, as developed through the NCMI, are targeted for funding. All Applicants shall indicate a category for the project requesting grant funds.

- **Foods, Liquids, and Organic Waste Flows (FLOWS)** – Successful applicants must improve Michigan’s organic waste reduction, recovery, processing, and end markets.
- **Intergovernmental Initiatives (I2)** – Successful applicants must create or design regional collaborations, public private partnerships, and innovative municipal programs for recycling system efficiencies and growth that improve access and recovery.
- **Recycling, Innovation and Technology (RIT)** – Successful applicants must develop a business that best innovates new material processing methods, sorting technologies, or recycled product designs.
- **Roadways (ROADS)** – Successful applicants must include recycled material content in road, parking lot, trail, and/or bike path projects with the potential to improve end markets for tires, glass, plastics, and organics (along with other recyclables) in Michigan while creating a resilient regional closed loop economy.

- **Recycling Supply Chains (RSC)** – Successful applicants must increase material collection and/or processing through improved hub and spoke efficiencies, processing, logistics, or material end market innovation.

For each grant availability window, EGLE may define additional specific priorities as part of any RFP Guidance EGLE may release, that adds or modifies project grant categories, available funding, and application process dates. Potential applicants should check [Michigan.gov/MIRecycles](https://www.michigan.gov/MIRecycles) for the latest releases of any additional RFP Guidance. For example, an upcoming round of NCMI Grants may seek projects focused on glass, textiles, mixed plastics, film plastics and organics. Projects focused on any material category are encouraged to apply but may score fewer points if they are not focused on identified grant priorities. Michigan based, circular economy projects that bring material back to the generators supply chain for use in new products, or projects that create recycling markets for materials collected in partnership with Michigan communities, businesses, and recyclers are encouraged. The minimum grant funds an applicant may request is \$5,000. Applicants may resubmit unsuccessful applications in future grant cycles.

The following Recycling Market Development categories are available for funding. The Applicant shall indicate a category for the project requesting grant funds.

- **Covid-19 Recovery and Resiliency** Projects in this category may request up to **\$20,000** for efforts specifically identified to aid recycling market activities to respond to COVID-19 disruptions. Examples include purchases of Personal Protection Equipment, storage of recycled materials, transportation costs, or equipment purchases. Applicant must clearly describe how the funding will aid in the recovery of the recycling market or design of a more resilient recycling system that is better able to adjust to issues caused by COVID-19. Applicants must identify how the funding will support continued supply of recycled material to end-markets. Minimum 20 percent match is required. Note: the State reserves the right to adjust the match amount/percentage to ensure diversity, equity, and inclusion.
- **Research and Testing** Projects in this category may request up to **\$50,000** for materials testing, equipment evaluation, certification, research, and other activities designed to be a step in the development of a new product containing recycled content or development of a technology that will result in the growth of recycling markets in Michigan by improving the quality or quantity of recycled material. Applicant must clearly describe how the research and testing will result in the development of recycled materials end-markets in Michigan. Minimum 50 percent match is required.
- **Marketing** Projects in this category can request up to **\$50,000** for projects to increase use of a recycled content product, inform consumers on the correct use and benefits of using the recycled content product, or train or inform users, vendors and clients on the benefits or use of the product. The applicant must clearly describe and quantify, how the results of the marketing effort will

positively impact the use of recycled materials in Michigan, and reduction in greenhouse gas production or otherwise support climate change initiatives. Minimum 20 percent match is required. Note: the State reserves the right to adjust the match amount/percentage to ensure diversity, equity, and inclusion in the pool of applicants.

- **Analysis, Data Collection, and Facilitation** Projects in this category may request up to **\$100,000** for market analyses, data collection, evaluation, and facilitated interactive dialogue among key players in the recycled materials value chain. The applicant must clearly describe and quantify how the project will result in stronger recycling markets and greenhouse gas reduction in Michigan. Additionally, grant applications will be selected in this category for projects that analyze Michigan's progress toward achieving recycling rate and waste minimization goals. Minimum 50 percent match is required.
- **Sorting and Processing Equipment** Projects in this category may request up to **\$250,000** for sorting and processing equipment that will improve the quality of recycled materials for use in a Michigan end-use market. Examples include, but are not limited to, optical and robotic sorters, granulators, densifiers, etc. The applicant must clearly describe how the equipment will facilitate delivery to an end-market and reduce greenhouse gas generation in Michigan. Minimum 25 percent match is required. Note: the State reserves the right to adjust the match amount/percentage to ensure diversity, equity, and inclusion in the pool of applicants.
- **Recycled Content Product Commercialization and Use** Projects in this category can request up to **\$300,000** for large scale projects that will result in a significant increase in use of recycled materials in a product made in Michigan. Projects may include research, testing, marketing, sorting, and processing equipment, analysis, and data collection with the result being a product or use of recycled materials that results in substantial waste diversion. The applicant must clearly describe how the project will result in a significant increase in recycled materials use and greenhouse gas reduction. Minimum 50 percent match is required.
- **Targeted Partnership Projects** Grant Projects in this category can request up to **\$100,000** for market development activities led by trade organizations, manufacturers, national brands, or non-profits to achieve clear market development outcomes. Applicants must clearly describe and quantify how the project will leverage existing financial and technical resources to grow recycling markets in Michigan. It is anticipated that Targeted Partnership Projects will receive EGLE market development funds that will be added to existing funds for distribution to local market development initiatives. In addition to describing outcomes, the applicant must describe the due-diligence and financial management process for the Partnership Project. Projects that are designed to

directly address climate change and greenhouse gas reduction will receive priority. Minimum 50 percent match is required.

- **NCMI Innovation Challenge Track Grants** Projects in the category can request up to **\$300,000** and must have successfully completed as a Team in an Innovation Challenge Track. All Innovation Challenge Track Teams are eligible for this funding. Minimum 50 percent match is required.
- **Micro Project Grants** Projects in this category can request up to **\$10,000 with no match required** for development of NextCycle Michigan projects including but not limited to Innovation Challenge Track project teams. These reimbursable expenses can be for data collection, analysis, research, or any other approved expense to facilitate a team's continuation in the NextCycle process.

F. INELIGIBLE GRANT ACTIVITIES

The following activities are ineligible under the FY 2021 Recycling Grant Program; this list may not be exhaustive:

- Administration of projects that are a part of an entity's regulatory responsibility.
- Implementation of other activities deemed inappropriate under contract management standards.
- Lobbying or directly influencing legislative decision-making.

The following activities are ineligible under the 2021 **Recycling Infrastructure Grant**:

- Salaries, including expenses related to employment of graduate students, to complete the objectives listed above are not eligible for reimbursement for Recycling Infrastructure Grants.
- Registrations, licenses or permits, fees, taxes, insurance, training costs, office equipment (including computers), indirect or overhead expenses, grant administration, staff expenses, household hazardous waste projects, one-day collection events, or the purchase of real property are not eligible for reimbursement for Recycling Infrastructure Grants.
- In some cases, there will be significant ineligible costs that are required to implement the project. These costs may be listed and defined in order to describe applicant support of the project more completely.

All grant AND matching funding may only be used for eligible items. Staff time, indirect costs and in-kind services are not eligible for a grant or match funding.

Grantee matching contributions may only be in dollars.

G. FUNDING SOURCE AND GRANT AMOUNTS

The funding for this program is made available through the Renew Michigan Fund created in Act 281 of 1967, The Income Tax Act of 1967, as amended.

A total of \$8,500,000.00 is available for Recycling Infrastructure and Recycling Market Development/NCMI projects in FY 2021.

Grantees may be offered partial funding. EGLE may add or subtract money from this grant program at its discretion.

Match funding contributions may come from private, non-profit, foundation, municipal or other partners. Potential local match funding sources may include other grants, bond monies, loans, cash, public partnerships, public/private partnerships, etc. The State reserves the right to adjust the match amount/percentage to ensure diversity, equity, and inclusion.

All grant applicants must follow electronic submission and vendor registration requirements as requested by the program.

Applications will be reviewed, and grants will be awarded in three rounds, the deadline for each round of awards are on the following dates: May 14, 2021, June 16, 2021, August 18, 2021.

H. SELECTION CRITERIA

The following selection criteria are provided for each Project Grant Category: Applicants for Recycling Infrastructure Grants will be selected based upon the following criteria:

- Projects that support Governor Whitmer's climate change priorities through measurable reductions in greenhouse gas emissions
- Projects that will benefit an environmental justice community or underserved and vulnerable populations within a community.
- Projects that show diversity, equity, and inclusion.
- An assessment of the benefits vs costs.
- The project goals are clearly stated, and success is quantitatively defined.
- Within the project area, the proposal supports the grant objectives outlined above.
- The proposal contains a clear and well-developed project narrative, work-plan, timeline, and budget.
- The applicant has demonstrated an ability to collaborate and partner with other groups and organizations, as applicable; and has secured the necessary support and commitments to accomplish the objectives of the proposal.
- The grant recipient must be able to enter into a legal agreement with the State of Michigan and must be in compliance and good standing with the State's environmental department.
- Programs that currently provide or propose robust, continuing education programs with sustainable funding, particularly programs addressing contamination if applicable.
- Sustainable funding mechanisms for recycling or food waste programs.
- Programs with the largest projected increases in processing or collection capacity volume and/or access and participation.
- Programs with best supporting data for the projected increases described above.

Applicants for Recycling Market Development Grants will be selected based upon the following criteria:

- Projects that support Governor Whitmer's climate change priorities through measurable reductions in greenhouse gas emissions.
- Projects that will benefit an environmental justice community or underserved and

vulnerable populations within a community.

- Projects that show diversity, equity, and inclusion.
- An assessment of the benefits vs costs.
- The project goals are clearly stated, and success is quantitatively defined.
- Within the project area, the proposal supports the grant objectives outlined above.
- The proposal contains a clear and well-developed project narrative, work-plan, timeline, and budget.
- The applicant has demonstrated an ability to collaborate and partner with other groups and organizations, as applicable; and has secured the necessary support and commitments to accomplish the objectives of the proposal.
- The grant recipient must be able to enter into a legal agreement with the State of Michigan and must be, in compliance and good standing with EGLE.
- Projects that use the grant funds to secure other sources of capital (grants, loans, investment) or otherwise leverage the funds to gain additional support or investment.
- Projects with the best supporting data.
- Projects that demonstrate a long-term commitment.
- Projects that create circularity in the recycling market for Michigan businesses and/or communities. For purposes of this grant, circularity means returning materials back to the manufacturing or use process by closing the loop and creating a system of material flow that enables resources to return for a second use.
- Projects that result in increased capacity to manage challenging materials streams or otherwise create increased demand for materials currently being disposed.
- Projects that demonstrate the largest measurable economic and environmental impacts, including greenhouse gas reduction, jobs created, water saved, energy saved, or other positive environmental and economic outcomes.

During the grant review process, applicants may be contacted for clarification and for the purpose of negotiating changes in project activities, timelines, and grant amounts, within the parameters outlined in the application instructions.

I. APPLICATION PROCESS AND EVALUATION CRITERIA

To be considered complete, an application must include all steps and components listed below, and the “Applicant Signatory” on the application cover sheet must be signed. Incomplete responses may result in a determination that the application is not eligible for funding.

PROJECT PROPOSAL

Grant funding requests must be completed and submitted on the following website:
Webportalapp.com/sp/egle_recycling_grant_program

J. APPLICATION SUBMISSION INFORMATION

Proposals are due no later than 5:00 p.m. EST, on the Proposal Due Dates. Applicants must submit supporting documentation by the relevant due date above. Supporting

documentation may include financial audit, and letters of commitment; letters of partnership or community support, price quote(s), photographs, calculations, data, and other substantiating information. Entities receiving more than \$500,000 in grant funding will be required to submit a financial audit.

K. GRANT AWARD

Grantees will be notified of their funding status once EGLE’s Director approves the final funding recommendations.

L. ASSISTANCE

For general inquiries regarding this RFP, please contact Erica Richard, Administrative Support Staff, Sustainability Section, Materials Management Division, EGLE, at 517-275-1472 or RichardE1@Michigan.gov

M. PROJECT CLARIFICATION/REVISIONS

During the grant review process, applicants may be contacted for clarification and for the purpose of negotiating changes in project activities, timetable, and grant amounts. EGLE reserves the right to award grants for amounts other than those requested, adjust the match amount/percentage to ensure diversity, equity, and inclusion, and/or request changes to, or clarification of, the proposed work plan.

N. NON-DUPLICATIVE PROGRAMS

Funds from the FY 2021 Program cannot be used to supplant federal, state, or local financial commitments.

O. ACCEPTANCE OF PROPOSAL CONTENT

Successful applicants will be required to enter into a grant agreement with EGLE after accepting the grant award. A grant agreement consists of [standard boilerplate](#) language, the applicant’s approved work plan, timetable, and budget.

Successful applicants may be required to review the grant award agreement with EGLE staff prior to final agreement acceptance.

Failure of a successful applicant to accept the obligations outlined in the final agreement boilerplate may result in withdrawal or cancellation of the grant. EGLE reserves the right to offer partial funding for any grant proposal.

P. CONFIDENTIALITY

All information and materials regarding this grant are subject to the Freedom of Information Act. If the grantee selects to provide business sensitive information that may be exempt from disclosure under the Freedom of Information Act, Act 442 of 1976, Legislature.Mi.Gov/doc.aspx?mcl-15-243, the applicant shall clearly describe the reason for the requested exemption and identify the information for which the exemption is requested.

Q. GRANT AGREEMENT REQUIREMENTS FOR APPROVED APPLICANTS

Successful applicants will be required to enter into a standard grant agreement with EGLE. Project costs incurred prior to entering into an agreement signed by both parties will not be reimbursed. There will be limited opportunities for negotiation prior to entry of a grant agreement. Opportunities to modify a signed agreement will also be limited. Failure of a successful applicant to accept the obligations outlined in the standard agreement may result in withdrawal of the grant. EGLE reserves the right to offer partial funding for any approved applicants. If partial funding is offered to an approved applicant, the applicant will be required to provide the necessary matching funds needed to complete the project. The original application becomes part of the grant agreement, along with changes that may occur during contract negotiation. Additional requirements relevant to an individual project may be specified in the grant agreement. The grant agreement will stipulate a project period during which the project must be completed, and all expenditures must be made. Successful applicants (grantees) must be prepared to agree to the following minimum agreement conditions:

For the Recycling Infrastructure Grant, reimbursements will be for identified expenditures in the grant agreement. Grant reimbursements will be for up to 80 percent of the documented purchase expenditures, not to exceed the awarded grant amount, less a 5 percent retention amount that will be released upon approval of the final report. Reimbursement requests must be submitted by September 30, 2023. The final project report is due six months after the infrastructure item(s) have been purchased, installed, and/or constructed, but no later than September 29, 2024. Grantees must agree to supply data related to the project for up to five years from the project end date as requested by EGLE.

All grants are paid through a reimbursement process. All grantees will submit proof of payment (i.e., canceled checks, ACH, wire transfer confirmations, bank statements, etc.) and proof of receipt of goods to EGLE proving that the vendor has been paid prior to receiving reimbursement from the grant program. Reimbursement must be requested in conjunction with required, quarterly progress reports.

All education, outreach, and publicity products shall acknowledge that the project was supported in whole or in part by the EGLE Recycling Grant Program. Where possible, these products should be printed double-sided on recycled content paper.

II. WORKS CITED

Resource Recycling Systems (2019). *Michigan Recycling Economic Impact & Recycled Commodities Market Assessment*. Michigan Department of Environment, Great Lakes, and Energy.