

[The template below may be used by water supplies to notify owners and occupants of buildings served by service lines of unknown material. Water supplies may use this or another form of notification that states the service line material is unknown and recommends that homeowners have a plumbing assessment completed on their interior plumbing. Information on how to reduce exposure to lead in drinking water should also be provided. A template flyer explaining ways to reduce exposure to lead in drinking water is available at [Michigan.gov/LCR](http://Michigan.gov/LCR).]

[Date]

[Address]

**SUBJECT: Notification that your water service line material is unknown**

Dear Water Customer:

Your drinking water service line material is unknown, but [insert water supply name] is working toward identifying service line materials throughout the water supply. Because your service line material is unknown, there is the potential that some or all of the line could be made of lead or galvanized pipe that was previously connected to lead. People living in homes with a lead or galvanized pipe previously connected to lead service line have an increased risk of exposure to lead from their drinking water.

**Why are you receiving this letter?**

Lead can cause serious health and developmental problems, especially in developing fetuses and young children. If your home service line contains lead you are at an increased risk of lead exposure. This letter serves to notify you of this risk and provide information to help you reduce the risk of lead exposure.

**What can I do to reduce my risk?**

Review the enclosed flier for steps you can take to reduce your exposure to lead in drinking water. In addition to your service line, other plumbing in your home may contain lead and could increase the levels of lead in your drinking water. These may include faucets, valves, and soldered joints. It is recommended that homeowners contact a licensed plumber and have a plumbing assessment done to determine if your in-home plumbing is a source of lead in your drinking water.

Please contact [insert name of water system contact] at [insert water system phone number] if you have questions regarding this letter.

Please visit [Michigan.gov/MILeadSafe](http://Michigan.gov/MILeadSafe) for more information about sources of lead and what you can do to reduce your exposure.

For additional information about your water system, or a copy of [insert water system name]'s Consumer Confidence Report, an annual report on what is in your drinking water, please contact [insert name of water system contact] at [insert water system phone number].

Sincerely,

[insert name of water system contact]

[insert water system name]

[insert water system phone number]