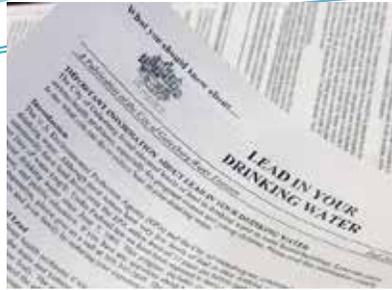




MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

Reporting



Reporting

- **Lead & Copper Report Form**
 - Due to EGLE within 10 days after monitoring period
- **Consumer Notice of Lead & Copper Results (CNLC or Consumer Notice)**
 - Individual tap result to persons served at sample site
 - Delivery to customer within 30 days
- **Certification of Consumer Notice**
 - Due to EGLE within 90 days after monitoring period
- **Lead & Copper Tap Monitoring Results and WQP Monitoring Results**
 - Due to EGLE within 10 days after monitoring period
- **Consumer Confidence Report**
 - Annual report the 90th% result to *all* customers

Lead and Copper Report Form

- Due to EGLE 10 days after the end of the monitoring period
 - January 10
 - July 10
 - October 10
- Makes sure the supply followed correct tiering criteria for site selection
 - Taken from sampling pool
- NEWLY updated in 2019
 - Always go to the website for the newest form

Lead and Copper Report Form

- To accommodate systems that have lead service lines and 1st and 5th sampling requirements the form has been split into two versions.
- Form A – Systems **with** lead service lines
- Form B – Systems **without** lead service lines

Form A – Supply with Lead Service Lines



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
DRINKING WATER AND MUNICIPAL ASSISTANCE DIVISION

LEAD AND COPPER REPORT AND CONSUMER NOTICE FOR COMMUNITY WATER SUPPLY FORM A – SUPPLIES WITH LEAD SERVICE LINES

*Issued under authority of 1976 PA 399, MCL 325.1001 et seq., and Administrative Rules, as amended.
Failure to submit this information is a violation of Act 399 and may subject the water supply to enforcement penalties.*

Administrative Rule R 325.10710d requires water supplies to report lead and copper monitoring information within 10 days after the end of the monitoring period. This form may be used to meet this requirement. Form instructions are available on pages 8 - 10. Submit the information to the appropriate Department of Environmental Quality (DEQ) district office.

1. Supply Name: _____
2. County: _____ 3. WSSN: _____
4. Population: _____ 5. Monitoring Period: From: _____ To: _____
6. Minimum # of Samples Required: _____ 7. # of Samples Taken: _____
8. Name of Certified Laboratory: _____

9. SAMPLE CRITERIA:

This form is for water supplies collecting some or all lead and copper samples from sites WITH LEAD SERVICE LINES. All other supplies should use Form B.

Yes	No		
<input type="checkbox"/>	<input type="checkbox"/>	Are some or all samples from sites WITH lead service lines? If no sites served by a lead service line, STOP and use Form B.	For more information see <i>Instructions</i> item 11 "Tier and Sample Category" at the end of the document.
<input type="checkbox"/>	<input type="checkbox"/>	Did you prioritize sample collection according to the following : <ul style="list-style-type: none"> • Tier 1 sites must be used unless insufficient Tier 1 sites available. • If insufficient Tier 1 sites available, then Tier 2 sites must be used. • If insufficient Tier 2 sites, then Tier 3 sites must be used. • If no Tier 1, 2, or 3 sites are available, sites must be representative of plumbing materials typically found throughout the water system. 	
<input type="checkbox"/>	<input type="checkbox"/>	Were the same sampling sites used as in the previous monitoring period? If no, explain (attach additional pages if needed): _____	

Comments:

Form A - Name and # of Samples

1. Supply Name:	<input type="text"/>		
2. County:	<input type="text"/>	3. WSSN:	<input type="text"/>
4. Population:	<input type="text"/>	5. Monitoring Period:	From: <input type="text"/> To: <input type="text"/>
6. Minimum # of Samples Required:	<input type="text"/>	7. # of Samples Taken:	<input type="text"/>
8. Name of Certified Laboratory:	<input type="text"/>		

Form A - Sample Site Selection and Tiering

<p>This form is for water supplies collecting <u>some</u> or <u>all</u> lead and copper samples from sites WITH LEAD SERVICE LINES. All other supplies should use Form B.</p>		
Yes	No	
<input type="checkbox"/>		<p>Are some or all samples from sites WITH lead service lines?</p> <p>If no sites served by a lead service line, STOP and use Form B.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>Did you prioritize sample collection according to the <u>following</u>:</p> <ul style="list-style-type: none"> • Tier 1 sites must be used unless insufficient Tier 1 sites available. • If insufficient Tier 1 sites available, then Tier 2 sites must be used. • If insufficient Tier 2 sites, then Tier 3 sites must be used. • If no Tier 1, 2, or 3 sites are available, sites must be representative of plumbing materials typically found throughout the water system.
<input type="checkbox"/>	<input type="checkbox"/>	<p>Were the same sampling sites used as in the previous monitoring period?</p> <p>If no, explain (attach additional pages if needed): <input type="text"/></p>
<p>Comments:</p>		

For more information see *Instructions* item 11 "Tier and Sample Category" at the end of the document.



LEAD AND COPPER REPORT AND CONSUMER NOTICE FOR COMMUNITY WATER SUPPLY FORM B – SUPPLIES WITHOUT LEAD SERVICE LINES

*Issued under authority of 1976 PA 399, MCL 325.1001 et seq., and Administrative Rules, as amended.
Failure to submit this information is a violation of Act 399 and may subject the water supply to enforcement penalties.*

Administrative Rule R 325.10710d requires water supplies to report lead and copper monitoring information within 10 days after the end of the monitoring period. This form may be used to meet this requirement. Form instructions are available on pages 5 – 8. Submit the information to the appropriate Department of Environmental Quality (DEQ) district office.

- 1. Supply Name: _____
- 2. County: _____ 3. WSSN: _____
- 4. Population: _____ 5. Monitoring Period: From: _____ To: _____
- 6. Minimum # of Samples Required: _____ 7. # of Samples Taken: _____
- 8. Name of Certified Laboratory: _____

9. SAMPLE CRITERIA:

Yes		No		
<input type="checkbox"/>	<input type="checkbox"/>	Are ALL samples from sites WITHOUT lead service lines? If no, STOP and use Form A to allow for reporting of 1 st and 5 th liter results.		For more information see <i>Instructions</i> item 11 "Tier and Sample Category" at the end of the document.
<input type="checkbox"/>	<input type="checkbox"/>	Did you prioritize sample collection according to the <u>following</u> : <ul style="list-style-type: none"> • Tier 1 sites must be used unless insufficient Tier 1 sites available. • If insufficient Tier 1 sites available, then Tier 2 sites must be used. • If insufficient Tier 2 sites, then Tier 3 sites must be used. • If no Tier 1, 2, or 3 sites are available, sites must be representative of plumbing materials typically found throughout the water system. 		
<input type="checkbox"/>	<input type="checkbox"/>	Were the same sampling sites used as in the previous monitoring period? If no, explain (attach additional pages if needed): _____		
Comments:				

Form B – Supply without Lead Service Lines



Form B - Name and # of Samples

1. Supply Name:	<input type="text"/>		
2. County:	<input type="text"/>	3. WSSN:	<input type="text"/>
4. Population:	<input type="text"/>	5. Monitoring Period:	From: <input type="text"/> To: <input type="text"/>
6. Minimum # of Samples Required:	<input type="text"/>	7. # of Samples Taken:	<input type="text"/>
8. Name of Certified Laboratory:	<input type="text"/>		

Form B - Sample Site Selection and Tiering

<p>This form is for water supplies collecting ALL lead and copper samples from sites WITHOUT lead service lines. If samples are collected at sites with lead service lines, use Form A.</p>		
Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<p>Are ALL samples from sites WITHOUT lead service lines?</p> <p>If no, STOP and use Form A to allow for reporting of 1st and 5th liter results.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>Did you prioritize sample collection according to the <u>following</u>:</p> <ul style="list-style-type: none"> • Tier 1 sites must be used unless insufficient Tier 1 sites available. • If insufficient Tier 1 sites available, then Tier 2 sites must be used. • If insufficient Tier 2 sites, then Tier 3 sites must be used. • If no Tier 1, 2, or 3 sites are available, sites must be representative of plumbing materials typically found throughout the water system.
<input type="checkbox"/>	<input type="checkbox"/>	<p>Were the same sampling sites used as in the previous monitoring period?</p> <p>If no, explain (attach additional pages if needed): <input type="text"/></p>
<p>Comments:</p>		

For more information see *Instructions* item 11 "Tier and Sample Category" at the end of the document.

Form B

11. TAP SAMPLING DATA: (Use additional sheets as needed)

Water Supply Name:

WSSN:

Sample Location	Sample Date	Tier (1,2,3,OT) ¹	Category (see below) ²	Service Line (C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead <input type="checkbox"/> mg/L <input type="checkbox"/> ug/L	Copper <input type="checkbox"/> mg/L <input type="checkbox"/> ug/L	Lab Sample Number
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Consumer Notice of Lead and Copper Results

- Must be given to the residents of sites sampled within 30 days of the supply knowing the results
- Due to EGLE within 90 days following the end of the monitoring period
 - December 29th
 - March 31st
 - September 28th
- Provides information about lead and copper and ways to mitigate potential exposure

Consumer Notice

- Form A – Sample sites with a lead service line
- Be careful of units! The results on the consumer notice should be in parts per billion (ppb)

Consumer Notice of Lead and Copper Results in Drinking Water Form A – Site with a Lead Service Line

Water Supply Name: _____
County: _____ WSSN: _____
Sample Location: _____ Date Sampled: _____

Thank you for participating in the lead and copper monitoring of drinking water. The levels of lead and copper found at your location are in the table below. Your home is served by a lead service line. This means that the pipe that brings water to your home contains lead. The first liter sample represents the water you are likely to drink when turning on the tap, and the fifth liter sample likely represents the water in the service line.

Contaminant	Action Level	Maximum Contaminant Level Goal	1 st Liter Result	5 th Liter Result
Lead (ppb)	15	0	_____	_____
Copper (ppb)	1300	1300	_____	_____

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

ppb: parts per billion or micrograms per liter

ND: not detected

To reduce exposure to lead and copper in drinking water:

- **Run the water to flush out lead.** The more time water has been sitting in your home's pipes, the more lead it may contain. Therefore, if your water has not been used for several hours, run the water before using it for drinking or cooking. This flushes lead-containing water from the pipes. Additional flushing may be required for homes that have been vacant or have a longer service line.
 - If you do **not** have a lead service line, run the water for 30 seconds to two minutes, or until it becomes cold or reaches a steady temperature.
 - If you do have a lead service line, run the water for three to five minutes to flush water from both the interior building plumbing and the lead service line.
- **Use cold water for cooking and preparing baby formula.** Do not cook with or drink water from the hot water tap; lead and copper dissolve more easily in hot water.
- **Do not boil water to remove lead and copper.** Boiling water will not reduce lead and copper levels.
- **Consider using a filter to reduce lead in drinking water.** Read the package to be sure the filter is NSF 53 certified to reduce lead or contact NSF International at 800-NSF-8010, or www.nsf.org for more information.
- **Consider purchasing bottled water.** The bottled water standard for lead is 5 ppb.
- **Identify older plumbing fixtures that likely contain lead.** Older faucets, fittings, and valves sold before 2014, may contain higher levels of lead, even if marked "lead-free." Faucets, fittings, and valves sold after January 2014 are required to meet a more restrictive "lead-free" [definition](#), but may still contain up to 0.25 percent lead.
- **Clean your aerator.** The aerator should be removed at least monthly to rinse out any debris; this debris could include particulate lead.

Consumer Notice

- Form B – Sample sites without a lead service line
- Be careful of units! The results on the consumer notice should be in parts per billion (ppb)

Consumer Notice of Lead and Copper Results in Drinking Water

Water Supply Name: _____
County: _____ WSSN: _____
Sample Location: _____ Date Sampled: _____

Thank you for participating in the lead and copper monitoring of drinking water. The sample represents the water you are likely to drink when turning on the tap. The levels of lead and copper found at your location are in the table below.

Contaminant	Action Level	Maximum Contaminant Level Goal	Your Result
Lead (ppb)	15	0	_____
Copper (ppb)	1300	1300	_____

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

ppb: parts per billion or micrograms per liter

ND: not detected

To reduce exposure to lead and copper in drinking water:

- **Run the water to flush out lead.** The more time water has been sitting in your home's pipes, the more lead it may contain. Therefore, if your water has not been used for several hours, run the water before using it for drinking or cooking. This flushes lead-containing water from the pipes. Additional flushing may be required for homes that have been vacant or have a longer service line.
 - If you **do not** have a lead service line, run the water for 30 seconds to two minutes, or until it becomes cold or reaches a steady temperature.
 - If you **do** have a lead service line, run the water for three to five minutes to flush water from both the interior building plumbing and the lead service line.
- **Use cold water for cooking and preparing baby formula.** Do not cook with or drink water from the hot water tap; lead and copper dissolves more easily in hot water.
- **Do not boil water to remove lead and copper.** Boiling water will not reduce lead and copper levels.
- **Consider using a filter to reduce lead in drinking water.** Read the package to be sure the filter is NSF 53 certified to reduce lead or contact NSF International at 800-NSF-8010, or www.nsf.org for more information.
- **Consider purchasing bottled water.** The bottled water standard for lead is 5 ppb.
- **Identify older plumbing fixtures that likely contain lead.** Older faucets, fittings, and valves sold before 2014, may contain higher levels of lead, even if marked "lead-free." Faucets, fittings, and valves sold after January 2014 are required to meet a more restrictive "lead-free" definition, but may still contain up to 0.25 percent lead.
- **Clean your aerator.** The aerator should be removed at least monthly to rinse out any debris; this debris could include particulate lead.

Consumer Notice – Certification

- A sample copy of the consumer notice with the certification filled out is due to EGLE 90 days after the monitoring period.

Certification:

I hereby certify that the Consumer Notice of Lead and Copper Results has been provided to persons served at each of the taps that were tested, including all the following information:

- Delivery was by mail, hand delivery, or another method approved by the DEQ
- Delivery was within 30 days of knowing the result
- Consumer Notice includes required content:
 - The results of lead and copper tap monitoring for the site that was sampled
 - An explanation of the health effects of lead and copper
 - Steps consumers can take to reduce exposure to lead in drinking water
 - Contact information for the public water supply
 - The maximum contaminant level goal and the action level for lead and copper with the definitions explaining each

Please **initial** each line verifying that each requirement was completed:

_____ A Consumer Notice was sent to persons served at each of the taps that were tested.

_____ Delivery was by mail, hand delivery, or another method approved by the DEQ.

_____ Each Consumer Notice was delivered to the resident within 30 days of knowing the results.

_____ Each Consumer Notice included the required content as stated above.

_____ A sample copy of a Consumer Notice sent to a resident is attached.

Signature

Title

Date

Results Reporting

- Lead and Copper Results
 - Due EGLE within 10 days following the end of a monitoring period
 - If using EGLE lab, results are automatically sent to us
 - If using OTHER labs, you have to send the results to us
- Water Quality Parameter Results
 - Due to EGLE within 10 days following the end of a monitoring period
 - POE
 - 2 week requirement – MOR
 - Quarterly or 6-month requirement
 - DIST
 - Quarterly or 6-month requirement

13. WATER QUALITY PARAMETER DATA (when applicable):

System Name/County _____

WSSN _____

Distribution System	Sample Location		Date	pH	Alk. (mg/l)	Ca as CaCO ₃ (mg/l)	Cond. (mmhos)	Temp. (°F)	PO ₄ /Si	Chloride (mg/l)	Sulfate (mg/l)
Entry Point to the Distribution System	Location	Site Code	Date	pH	Alk. (mg/l)	Ca as CaCO ₃ (mg/l)	Cond. (mmhos)	Temp. (°F)	PO ₄ /Si	Chloride (mg/l)	Sulfate (mg/l)

Consumer Confidence Report (CCR)

- Annual Water Quality Report
- Applies to all community water systems
- Summarizes:
 - Information regarding source water
 - Detected contaminants
 - Compliance
 - Educational information

.....What about lead and copper requirements?

Consumer Confidence Report (CCR) – Lead and Copper Requirements

- Most recent 90th percentile
- Number of detects above the Action Level (AL)
 - Both lead and copper
 - Additional language
- The range of individual compliance samples

Inorganic Contaminant Subject to AL	AL	MCLG	Your Water ⁴	Year Sampled	# of Samples Above AL	Range of Individual Samples	Typical Source of Contaminant
Lead (ppb)	15	0					Corrosion of household plumbing systems; Erosion of natural deposits
Copper (ppm)	1.3	1.3					Corrosion of household plumbing systems; Erosion of natural deposits

Common Errors

Reporting

- **Incomplete**
 - Check every box, and explain answers when needed
 - Sign and date all forms
 - All required language on CCR needs to be added
- **Incorrect units**
 - Results should be in ppb/ug/L on the Consumer Notice form
 - Lead should be in ppb/ug/L and copper should be in ppm/mg/L on the CCR
- **Late**
 - Past due dates = violation