

# BIOSOLIDS ANNUAL DMR

Step by Step Guide to Submittal in MiWaters



EGLE Environmental Assistance Center  
800-662-9278

[Michigan.gov/EGLE](https://Michigan.gov/EGLE)

08/2020

## 1) Make sure your Site is still selected and 2) Click on View DMRs

The screenshot displays the EGLE MiWaters portal interface. The top navigation bar includes links for Home, About, Contact, Sign Out, and MI.gov Home. The user is logged in as Cindy Sneller. The left sidebar menu shows the following options: Dashboard, Details, Contacts List, **Apps, Requests and Reports** (highlighted with a red arrow and labeled '1'), Permits, Evaluations, Violations, Compliance and Enforcement Actions, Financials, Documents, and Authorized Users. The main content area is titled 'Forms' and contains three sections: 'Applications, Service Requests & Permit Change Forms' with options to 'Start New Form' and view 'Draft & Submitted Forms'; 'Compliance Reports' with options to view 'New and Draft Assigned Forms' and 'Submitted Reporting Forms'; and 'DMRs' with a 'View DMRs' option (highlighted with a red arrow and labeled '3'). A red arrow labeled '2' points to the 'Apps, Requests and Reports' menu item.

EGLE MiWaters Water Resources Information and Forms

Home About Contact Sign Out MI.gov Home

Cindy Sneller

Forms

Applications, Service Requests & Permit Change Forms

Begin filling out a **new form** or view or revise a **previous submission**

**Start New Form**  
Permit Applications, Service Requests and Permit Change Forms

**Draft & Submitted Forms**  
View or revise **draft and submitted** Applications, Service Requests, Permit Change Forms and Reports

Compliance Reports

Reporting forms relating to **current submissions, permits** and **active compliance actions**

**New and Draft Assigned Forms**  
Browse **reporting forms** relating to a submission, permit or compliance action

**Submitted Reporting Forms**  
View or revise **previously submitted reports**

DMRs

View, edit, and submit **discharge monitoring reports**

**View DMRs**

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## 1) Find the Biosolids Annual DMR (Hint: Date range is 1 year), 2) Click Open

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EGLEMiWatersWater Resources Information and Forms

🏠📍⚙️

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Jackson WWTP

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Discharge Monitoring Reports

Start Date: 08/01/2019, End Date: 12/31/2020

Search🔍🔄

DMR Set	Frequency	Due	Received	Violations	Status	
MI0023256 v6.0 (12/1/2020 - 12/31/2020) v1	Monthly	1/20/2021		No	Unstarted	OpenXML
MI0023256 v6.0 (11/1/2020 - 11/30/2020) v1	Monthly	12/20/2020		No	Unstarted	OpenXML
MI0023256 v6.0 (10/1/2020 - 10/31/2020) v1	Monthly	11/20/2020		No	Unstarted	OpenXML
MI0023256 v6.0 (10/1/2019 - 9/30/2020) v1	Annual	10/30/2020		No	Unstarted	OpenXML
MI0023256 v6.0 (9/1/2020 - 9/30/2020) v1	Monthly	10/20/2020		No	Unstarted	OpenXML
MI0023256 v6.0 (8/1/2020 - 8/31/2020) v1	Monthly	9/20/2020		No	Unstarted	OpenXML
MI0023256 v6.0 (7/1/2020 - 7/31/2020) v1	Monthly	8/20/2020		No	Unstarted	OpenXML
MI0023256 v6.0 (6/1/2020 - 6/30/2020) v1	Monthly	7/20/2020	7/14/2020	No	Submitted	OpenXMLDownload
MI0023256 v6.0 (5/1/2020 - 5/31/2020) v1	Monthly	6/20/2020	6/15/2020	No	Submitted	OpenXMLDownload
MI0023256 v6.0 (4/1/2020 - 4/30/2020) v1	Monthly	5/20/2020	5/14/2020	No	Submitted	OpenXMLDownload
MI0023256 v6.0 (3/1/2020 - 3/31/2020) v2	Monthly	4/20/2020	5/18/2020	No	Submitted	OpenXMLDownload

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Note that there is nothing under “Daily” tab, Click on “Summary” tab

The screenshot displays the EGLE MiWaters web application interface. At the top, a dark navigation bar includes links for Home, About, Contact, and Sign Out, along with a user profile for Cindy Sneller. Below this, a teal header bar shows the EGLE logo and the text 'MiWaters Water Resources Information and Forms'. The main content area is titled 'DMR Data Entry' with a '< DMR List' button. A sub-header indicates the 'Monitoring Point SLDL: Biosolids Annual Report'. Two tabs are visible: 'Daily' and 'Summary'. A red arrow points to the 'Summary' tab. The 'Daily' tab is currently active, showing the message 'No Daily DMR Available for this Monitoring Point.' The left sidebar contains a 'SITE' section with 'Jackson WWTP' selected, and a list of navigation options: Dashboard, Details, Contacts List, Apps, Requests and Reports, Permits, Evaluations, Violations, Compliance and Enforcement Actions, Financials, Documents, and Authorized Users. The bottom footer contains links to MI.gov Home, MiWaters Home, Contact, Policies, and a copyright notice for 2020 State of Michigan.

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EGLE MiWaters Water Resources Information and Forms

DMR Data Entry < DMR List

Monitoring Point SLDL: Biosolids Annual Report

Daily Summary

No Daily DMR Available for this Monitoring Point.

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Jackson WWTP

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This is a place holder, but it will ask for Biosolids Analytical Data.

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Period 10/1/

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DMR Data Entry< DMR List

Monitoring Point SLDL: Biosolids Annual ReportDailySummary

No Discharge

Parameter	Quantity or Loading	Units	Quality or Concentration			Units	Sample Freq
Total Solids 00500 Biosolids (-) Months: All Months	Sample Measurement	****	****				See Permit Requireme
	Permit Requirement	****	****	(Report) Minimum Monthly (Biosolids)	(Report) Average Monthly (Biosolids)	(Report) Maximum Monthly (Biosolids)	See Permit Requireme
Total Arsenic, dry weight 01003 Biosolids (-) Months: All Months	Sample Measurement	****	****				See Permit Requireme
	Permit Requirement	****	****	(Report) Minimum Monthly (Biosolids)	(Report) Average Monthly (Biosolids)	75 Maximum Monthly (Biosolids)	See Permit Requireme
Total Cadmium, dry weight 46395 Biosolids (-) Months: All Months	Sample Measurement	****	****				See Permit Requireme
	Permit Requirement	****	****	(Report) Minimum Monthly (Biosolids)	(Report) Average Monthly (Biosolids)	85 Maximum Monthly (Biosolids)	See Permit Requireme
Total Copper, dry weight 46394 Biosolids (-) Months: All Months	Sample Measurement	****	****				See Permit Requireme
	Permit Requirement	****	****	(Report) Minimum Monthly (Biosolids)	(Report) Average Monthly (Biosolids)	4300 Maximum Monthly (Biosolids)	See Permit Requireme

If you land applied, 1) Enter Biosolids data, 2) Click Save, and 3) Click Validate and Review

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DO NOT DO REAL WORK HERE, THIS IS A TESTING ENVIRONMENT. data refresh occurred on 2/2/2020

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DMR Data EntryDMR List

Monitoring Point SLDL: Biosolids Annual ReportDailySummary

Validate and Review

MI0023256 v5.0 - Jackson WWTP

Period 10/1/2019 - 9/30/2020 (Draft)

asterisk (\*) in any field for a list of available Non-Report Reason Codes

Parameter

Quantity or Loading

Units

Quality or Concentration

Units

Sample Freq

Sample Type

Total Solids  
00500  
Biosolids (-) Months: All Months

Sample Measurement

\*\*\*\*

\*\*\*\*

%

See Permit Requirements

Composite

Permit Requirement

\*\*\*\*

\*\*\*\*

(Report)  
Minimum Monthly (Biosolids)

(Report)  
Average Monthly (Biosolids)

(Report)  
Maximum Monthly (Biosolids)

See Permit Requirements

Composite

Total Arsenic, dry weight  
01003  
Biosolids (-) Months: All Months

Sample Measurement

\*\*\*\*

\*\*\*\*

mg/kg

See Permit Requirements

Composite

Permit Requirement

\*\*\*\*

\*\*\*\*

(Report)  
Minimum Monthly (Biosolids)

(Report)  
Average Monthly (Biosolids)

75  
Maximum Monthly (Biosolids)

See Permit Requirements

Composite

Total Cadmium, dry weight  
46395  
Biosolids (-) Months: All Months

Sample Measurement

\*\*\*\*

\*\*\*\*

mg/kg

See Permit Requirements

Composite

Permit Requirement

\*\*\*\*

\*\*\*\*

(Report)  
Minimum Monthly (Biosolids)

(Report)  
Average Monthly (Biosolids)

85  
Maximum Monthly (Biosolids)

See Permit Requirements

Composite

Total Copper, dry weight  
46394  
Biosolids (-) Months: All Months

Sample Measurement

\*\*\*\*

\*\*\*\*

mg/kg

See Permit Requirements

Composite

Permit Requirement

\*\*\*\*

\*\*\*\*

(Report)  
Minimum Monthly (Biosolids)

(Report)  
Average Monthly (Biosolids)

4300  
Maximum Monthly (Biosolids)

See Permit Requirements

Composite

SaveCancelClear All

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If you didn't land apply, 1) Check the No Discharge box, 2) Click Save, and 3) Click Validate and Review

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QA

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DMR Data Entry

DMR List

Monitoring Point SLDL: Biosolids Annual Report

Daily

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☒ No Discharge

1

Enter an asterisk (\*) in any field for a list of available Non-Report Reason Codes

Parameter	Quantity or Loading	Units	Quality or Concentration			Units	Sample Freq	Sample Type
Total Solids 00500 Biosolids (-) Months: All Months	Sample Measurement	****	****	****	****	%	See Permit Requirements	Composite
	Permit Requirement	****	(Report) Minimum Monthly (Biosolids)	(Report) Average Monthly (Biosolids)	(Report) Maximum Monthly (Biosolids)		See Permit Requirements	Composite
Total Arsenic, dry weight 01003 Biosolids (-) Months: All Months	Sample Measurement	****	****	****	****	mg/kg	See Permit Requirements	Composite
	Permit Requirement	****	(Report) Minimum Monthly (Biosolids)	(Report) Average Monthly (Biosolids)	75 Maximum Monthly (Biosolids)		See Permit Requirements	Composite
Total Cadmium, dry weight 46395 Biosolids (-) Months: All Months	Sample Measurement	****	****	****	****	mg/kg	See Permit Requirements	Composite
	Permit Requirement	****	(Report) Minimum Monthly (Biosolids)	(Report) Average Monthly (Biosolids)	85 Maximum Monthly (Biosolids)		See Permit Requirements	Composite
Total Copper, dry weight 46394 Biosolids (-) Months: All Months	Sample Measurement	****	****	****	****	mg/kg	See Permit Requirements	Composite
	Permit Requirement	****	(Report) Minimum Monthly (Biosolids)	(Report) Average Monthly (Biosolids)	4300 Maximum Monthly (Biosolids)		See Permit Requirements	Composite

Save

Cancel

Clear All

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3

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# Click Certify and Submit and you have completed your Biosolids Annual Report in MiWaters!

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Review DMR Errors and Violations

Back

MI0023256 v5.0 - Jackson WWTP

Period 10/1/2019 - 9/30/2020 (Draft)

All clear, no errors or violations found. You may submit when ready.

DMR Set	Monitoring Point	DMR Type	Day	Parameter	Result Type	Description
		(All)			(All)	
No Errors or Violations						

Certify and Submit

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