



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

Water Resources Division

**Industrial Stormwater Program Stormwater Pollution Prevention Plan (SWPPP) Annual Review Report Form**

**Instructions**

The intent of this compliance assistance document is to provide a SWPPP Annual Review Report Form that permittees can use to meet the conditions of the National Pollutant Discharge Elimination System (NPDES) Wastewater Discharge General Permit for Stormwater Discharges or NPDES Individual Permits. Facilities operating under a permit that authorizes the discharge of industrial stormwater issued after April 1, 2021, will no longer need to submit a SWPPP Annual Review Report via MiEnviro. However, these facilities must still complete a SWPPP Annual Review Report and retain a copy (written or electronic) with the stormwater program, records on-site for 3 years. This document and other compliance assistance documents can be found at EGLE's [Industrial Stormwater webpage](#).

**Facility Information**

Designate Name: \_\_\_\_\_

Certificate of Coverage No. or Individual Permit No.: \_\_\_\_\_

Facility Address: \_\_\_\_\_

County: \_\_\_\_\_

**Facility Contact Information**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Industrial Stormwater Certified Operator Information**

Name: \_\_\_\_\_

Certification No.: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

The [SWPPP Checklist](#) on the [Industrial Stormwater webpage](#) should be used to review the facility's SWPPP before the following questions are completed. Please refer to the applicable [General Permit](#), if needed, for additional information on the SWPPP requirements.

- 1)  YES  NO – Does the SWPPP and MiEnviro site include current and accurate facility information?

- 2)  YES  NO – Does the site map meet the conditions of the permit?
- 3)  YES  NO – Has the SWPPP been appropriately updated to include controls intended to address any new exposures or processes?
- 4)  YES  NO  NA – Have noncompliance and spill events been documented and reported as required by the permit?
- 5)  YES  NO – Has employee SWPPP training been performed and documented as required by the permit?
- 6)  YES  NO – Have routine preventative maintenance and housekeeping inspections been performed and documented as required by the permit?
- 7)  YES  NO – Have comprehensive site inspections been performed and documented as required by the permit?
- 8)  YES  NO – Have visual assessments been performed and documented as required by the permit?
- 9)  YES  NO – Has the SWPPP been reviewed and signed by the Industrial Stormwater Certified Operator and the permittee or designated representative?
- 10)  YES  NO – Based on the results from the SWPPP Annual Review, is the facility operating in compliance with the permit?
- 11)  YES  NO  NA – Has the Short-Term Stormwater Characterization Study requirements required by the permit been met?
- 12)  YES  NO  NA – Has the Benchmark Monitoring requirements required by the permit been met?

Additional Comments (attach separate sheet if necessary):

**I certify that the above information is correct to the best of my knowledge.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

If you need this information in an alternate format, contact [EGLE-Accessibility@Michigan.gov](mailto:EGLE-Accessibility@Michigan.gov) or call 800-662-9278.

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