

Level 3 Wetland Identification Program (WIP) Service Application Checklist and Fee Information

This WIP service offers an on-site review of any specific area of land (i.e., WIP review area, unlimited acreage) by the Michigan Department of Environment, Great Lakes, and Energy's (EGLE) scientific staff to verify a wetland delineation (i.e., identification of flagged wetland boundaries) previously completed by a wetland professional (i.e., consultant). Wetlands within the WIP review area must be delineated, flagged, and GPS-mapped prior to submittal of a Level 3 WIP Service Application. Often a project area is much smaller than the actual property parcel(s), so a smaller WIP review area is mapped by the consultant instead of the entire property. EGLE staff will determine whether a wetland is regulated by EGLE under Part 303, Wetlands Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. Upon completion of a Level 3 review, EGLE produces a report and site map(s). Please note that any areas not specifically included in the official WIP review area will not be included within the final WIP report/map(s).

Level 3 WIP Service Applications MUST include several essential documents to be considered as complete. An incomplete WIP Service Application will prevent EGLE from completing a WIP review.

Level 3 WIP Service Application Document Checklist:

- A **Level 3 WIP Site Map**. Maps submitted by wetland professionals typically show Geographic Information System (GIS)/GPS data on aerial photo background. A Level 3 WIP site map of the WIP review area polygon must include landmarks, a scale bar, and north arrow. The map must clearly show all flagged wetland boundaries and acreage labels for each wetland. All wetland boundary flags (e.g., survey ribbon) demarcating wetland boundaries must be GPS-located and identified by alphanumeric code (e.g., A1, A2, A3... B1, B2, B3...) on the map and flagging. Any land not included within the WIP review area boundaries will not be reviewed by the EGLE WIP staff and will not be verified to be wetland or upland (non-wetland) in the final WIP report/map. Example Level 3 site maps: [EXAMPLE 1](#), [EXAMPLE 2](#), [EXAMPLE 3](#).
- A signed statement from the property owner authorizing EGLE entry (unless the applicant is the owner).
- A concise professional wetland delineation report, including descriptions of vegetation communities and hydrology observed within each wetland, and discussion of potential EGLE regulatory issues pertaining to each wetland.
- Wetland delineation data forms (United States Army Corps of Engineers [USACE] format). Paired wetland/upland data forms for each wetland and/or each basic wetland community type on site, as specified in the Regional Supplements to the USACE Wetland Delineation Manual.
- The correct WIP Service Application fee amount. The Level 3 WIP Service Application fee is \$500 for the first acre or less, and \$50 for each additional acre or fraction of an acre of wetland to be reviewed, and \$20 for each additional acre or fraction of an acre of upland (non-wetland) to be reviewed. Level 3 WIP fee example: 20.5 acres (10.5 acres wetland, 10.0 acres upland) = \$500 + (10 x \$50) + (10 x \$20) = \$1200. [WIP Fee Calculator](#).

