

Professional Fundraiser Contract Summary Sheet

Legal Name of Professional Fundraiser:

Legal Name of Charity:

MIFR Number:

MICS Number or EIN:

If charity is not required to be registered, state reason:

Check one box for type of item being submitted and complete related information fields.

Contract

Type: A – Consulting
 B – Solicitation / Event (also files Campaign Financial Statement)

To qualify as a Consulting contract, all of the following conditions must be met:

- the PFR must be retained by a charitable or religious organization for a fixed fee or rate that is not computed on the basis of funds raised or to be raised;
- the PFR does not solicit funds, assets or property, but must only plan, advise, consult, or prepare materials for a solicitation or fundraising event in Michigan;
- the PFR must not receive or control funds, assets, or property solicited in Michigan; and
- the PFR must not employ, procure, or engage any compensated person to solicit, receive, or control funds, assets, or property.

Expected End Date of Contract: ____ / ____ / ____

If contract involves a special event, complete the following:

Type of event: _____

Date of event: ____ / ____ / ____

Location: _____

Contract Addendum or Extension

Expected End Date of Contract: ____ / ____ / ____

Contract Termination

Date of Termination: ____ / ____ / ____

Name of Person Certifying Information on This Form:

Title:

Name of Organization:

Date: