

PUBLIC SAFETY ORGANIZATION REGISTRATION INFORMATION

WHO MUST REGISTER

Before soliciting contributions, or receiving contributions solicited on its behalf, a public safety organization must register with the Attorney General. A public safety organization is any group or organization, association, union, or conference of current or former law enforcement officers, fire fighters, correctional officers, employees thereof or any other entity that represents itself to be affiliated or associated with such organizations that meet both of the following:

1. The voting membership is comprised of at least 75% of individuals who are currently or formerly law enforcement officers, fire fighters or correctional officers.
2. The voting membership consists of at least 25% of all of the individuals the organization claims to represent.

There are three exceptions: 1) All solicitations will be solely to aid a family of a public safety officer who died or was injured in the line of duty; 2) all solicitations are to benefit a separate charitable organization; or 3) the organization is in compliance with the Michigan Campaign Finance Act. See the Act for the specific requirements of these exceptions.

REGISTRATION PERIOD

Your registration is effective immediately upon receipt by the Charitable Trust Section of the completed registration form and a \$25 check payable to "State of Michigan." A notification of registration will be mailed. However, if the form is not completed properly or all required documents are not provided, you will be notified of any deficiencies, and your registration will not be effective until they are corrected. Your registration will expire 6 months after the close of your current fiscal period.

REGISTRATION RENEWAL

A blank registration form will be enclosed with your registration notification. To renew your registration, complete the registration form and submit it with the \$25 registration fee to the Charitable Trust Section before your registration expires.

USE OF FILE NUMBER

All organizations will be assigned a file number that must be used on all correspondence with the Charitable Trust Section.

PROFESSIONAL FUND RAISERS

All professional fundraisers are required to register with the Attorney General. Professional fund raisers are required to post a bond in an amount ranging from \$25,000 to \$100,000 depending on the amount of contributions collected. You are urged, for your own protection, to use only registered professional fund raisers. Any unregistered professional fund raisers you hire must not solicit in Michigan.

TOLL FREE TELEPHONE NUMBER

The Attorney General has established a toll free telephone number that may only be used by the public to obtain information about, or file a complaint against, anyone soliciting contributions under the Public Safety Solicitation Act. The telephone number is (800) 769-4515. Pursuant to section 15 of the Act, all public safety organizations and professional fund raisers are required to print this number, along with certain other disclosures required by sections 12 and 13, on all invoices, pledge cards, or other written requests for payment. Please refer to the Act for details. All other questions, including those of the organization about its registration, must use the telephone number (517) 373-1152.

5. Is the name of any unaffiliated person or organization used in solicitations either by the organization or on its behalf? YES NO

If yes, written consents of the person or organization must be obtained. Copies of all such consents must be attached.

6. Complete the following financial report to show how gross contributions solicited by you, or on your behalf, were used during your most recently completed fiscal year. If the organization is new and has not completed its first fiscal period, indicate "new" below and provide the date the organization will complete its first accounting period.

FINANCIAL REPORT

For the period beginning _____ and ending _____

Gross contributions (before fundraising fees and costs were deducted): \$ _____

Mark one space for each expense category to indicate the portion of gross contributions used for that category. Fund raising costs and fees are to be included under "administrative."

	0-10%	11-25%	26-50%	51-75%	76-100%
Administrative	_____	_____	_____	_____	_____
Political purposes & campaign contributions	_____	_____	_____	_____	_____
Membership services	_____	_____	_____	_____	_____
Charitable contributions (attach schedule)	_____	_____	_____	_____	_____
Education & training	_____	_____	_____	_____	_____

7. Complete the following to show how current and anticipated contributions will be used. Use gross contribution amounts. Any fundraising costs and fees deducted from gross contributions before receiving the proceeds of any campaign should be considered "administrative". The total of the percentage column must equal 100%.

Administrative	_____ %
Political purposes & campaign contributions	_____ %
Membership services	_____ %
Charitable contributions	_____ %
Education & training	_____ %
Total	<u>100</u> %

Under penalties of perjury, I certify that I am authorized to sign this document for the organization and that, to the best of my knowledge and belief, the information provided, including all attachments, is true, correct, and complete. I further understand that the Attorney General, Charitable Trust Section, is to be notified within 15 days of any change in the information provided in this registration form and attachments.

Signature _____ Title _____ Date _____

Print Name _____

THIS IS A PUBLIC RECORD, COPIES OF WHICH ARE SENT, UPON REQUEST, TO ANY INTERESTED PERSON.

Return the completed registration form along with a \$25 check payable to "State of Michigan" to:

DEPARTMENT OF ATTORNEY GENERAL
 Charitable Trust Section
 PO Box 30214
 Lansing MI 48909
 (517) 335-7571