

# A G E N D A

## FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

June 12, 2001 Meeting, 11:00 a.m.  
Bureau of Local Government Conference Room A

### SECTION I. AGENCY CONTRACTS

Requests approval of the following

#### 1. DEPARTMENT OF CAREER DEVELOPMENT

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| 1) Statewide Adult Education Providers<br>(Listing on file) | \$ 14,897,618.00 Total<br>Grants to adult education providers that, on a voluntary basis, provide adult education and literary services to adults on a statewide basis |
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#### 2. DEPARTMENT OF COMMUNITY HEALTH

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|---|--|
| 1) Corporation for Supportive Housing<br>Brighton, MI                     | \$ 300,000.00 Total<br>Long term care initiative to provide affordable supportive housing in four counties                             |
| 2) Detroit Area Agency on Aging<br>Detroit, MI                            | \$ 250,000.00 Total<br>Long term care initiative to provide single point of entry  |
| 3) Regents of the U of M<br>Alzheimer's Disease Research<br>Ann Arbor, MI | \$ 280,005.00 Total<br>Long term care initiative to design, implement, and evaluate an educational program for direct caregivers       |
| 4) Health Care Association of Michigan<br>Lansing, MI                     | \$ 300,000.00 Total<br>Long term care initiative to provide a crisis team to assist nursing facilities with residents                  |
| 5) BEAM<br>Lansing, MI  | \$ 300,000.00 Total<br>Long term care initiative to provide centralized home office to support project and implement mentoring project |

2. DEPARTMENT OF COMMUNITY HEALTH continued

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| 6)  | HHS, Health Options<br>Grand Rapids, MI  | \$ 275,000.00 Total<br>Long term care initiative to<br>develop key elements in the<br>CareSolutions program  |
| 7)  | Summit Pointe<br>Battle Creek, MI  | \$ 275,000.00 Total<br>Long term care initiative to<br>develop an integrated<br>service delivery system<br>incorporating primary care<br>and elements of long term<br>care |
| 8)  | Alzheimer's Education<br>Program, EMU<br>Ypsilanti, MI                           | \$ 250,000.00 Total<br>Long term care initiative to<br>develop in-home care respite<br>care program  |
| 9)  | Elder Law of Michigan, Inc.<br>Lansing, MI                                       | \$ 250,000.00 Total<br>Long term care initiative to<br>improve long term care<br>system by bringing legal and<br>non-legal resources together                              |
| 10) | Michigan Association of<br>Centers for Independent<br>Living<br>East Lansing, MI | \$ 361,892.00 Total<br>Long term care initiative to<br>assist individuals in<br>transitioning to community<br>based care   |
| 11) | Michigan Public Health<br>Institute<br>East Lansing, MI                          | \$ 765,084.00 Amendment<br>\$ 19,179,967.00 New Total<br>Project funding for changes<br>to additional projects under<br>the master agreement                               |
| 12) | Regents of the University<br>of Michigan<br>Ann Arbor, MI                        | \$ 221,422.00 Amendment<br>\$ 4,756,436.00 New Total<br>Project funding for changes<br>to additional projects under<br>the master agreement                                |
| 13) | Southeastern Michigan<br>Health Association<br>Detroit, MI                       | \$ 126,221.00 Amendment<br>\$ 10,508,200.00 New Total<br>Project funding for changes<br>to additional projects under<br>the master agreement                               |

2. DEPARTMENT OF COMMUNITY HEALTH continued

14) Wayne State University Detroit, MI	\$ 63,200.00 Amendment \$ 2,390,838.00 New Total
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Project funding for changes to additional projects under the master agreement

3. FAMILY INDEPENDENCE AGENCY

1) Catholic Social Services Muskegon, MI	\$ 136,217.00 Amendment \$ 707,253.51 New Total
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To provide in-home mentoring and parenting assistance services to families receiving child abuse and neglect services and FIP

2) Community Action Agencies (CAA's) (Listing on file)	\$ 408,623.00 Amendment \$ 13,974,636.00 New Total
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To stimulate a better focusing of all resources to enable low-income individuals and families to become self-sufficient

3) Family & Children Services Kalamazoo, MI	\$ 482,341.50 Total
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To provide short-term, intensive in-home services to prevent placement of children in foster care

4) Catholic Social Services of Washtenaw County Ann Arbor, MI	\$ 360,000.00 Total
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To provide home-based secondary prevention, focusing on building positive parenting skills with first time Washtenaw County parents

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

4. DEPARTMENT OF CORRECTIONS

1) Medtox Diagnostics Burlington, NC	\$ 1,114,000.00 - 2 Years 07111000304 On-site Instant Drug Testing Devices
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4. DEPARTMENT OF CORRECTIONS continued

2) Waste Management, Inc. \$ 445,098.00 - 5 years  
Sault Ste. Marie, MI Rubbish removal services for  
Kinross, Hiawatha, and Camp  
Koehler facilities

5. DEPARTMENT OF ENVIRONMENTAL QUALITY

1) Great Lakes Environmental \$ 630,000.00 - 2 Yrs 3 mos  
Traverse City, MI 071I1000369 Water Studies  
Research Service

6. FAMILY INDEPENDENCE AGENCY

1) Strategic Protection Group \$ 530,858.88 - 3 Years  
Oak Park, MI 071I1000013 Security Guard  
Service for Forest/Ellery and  
Maddelein District offices

2) Strategic Protection Group \$ 516,732.72 - 3 Years  
Oak Park, MI 071I1000020 Security Guard  
Service for Western Wayne and  
Central Operations

3) Strategic Protection Group \$ 529,787.52 - 3 Years  
Oak Park, MI 071I1000036 Security Guard  
Service Oakland County  
Districts

7. DEPARTMENT OF STATE

1) Total Armored Car Service \$ 572,556.00 - 3 Years  
Detroit, MI 071I1000341 Armored Car Service  
for Wayne, Oakland, and Macomb  
Counties

8. DEPARTMENT OF TRANSPORTATION

1) Compuware Corporation \$ 624,000.00 - 3 Years  
Okemos, MI 071I1000342 System Analyst for  
the FieldManager software

9. DEPARTMENT OF CONSUMER & INDUSTRY SERVICES

1) Bell & Howell Corporation \$ 283,636.00 - One Time Buy  
Schaumburg, IL 672R1000177 Mailing Equipment  
for the Unemployment Agency

**CONTRACT CHANGES/EXTENSIONS**

10. DEPARTMENT OF CONSUMER & INDUSTRY SERVICES

1) GC Services Limited \$ 1,770,000.00 Amendment  
Houston, TX \$ 5,092,000.00 New Total  
071B5000068 Data Capture &  
Reporting Service for the  
Official Prescription Program

11. DEPARTMENT OF COMMUNITY HEALTH

1) BancTec, Inc. \$ 179,560.00 Amendment  
Dallas, TX \$ 1,176,590.00 New Total  
071B5000295 Computer Consultant  
to provide Medicaid Billing  
Scanning

2) Renaissance Government \$ 500,000.00 Amendment  
Solutions \$ 1,469,220.00 New Total  
McLean, VA 071B0000734 Quality Assurance  
Services for Gov Connect  
oversight

12. DEPARTMENT OF CONSUMER & INDUSTRY SERVICES

1) Michigan Public Health \$ 216,850.00 Amendment  
Institute \$ 412,013.00 New Total  
Okemos, MI 071B0000428 Onsite Hospital  
Surveys for Rural Health  
Clinics

13. DEPARTMENT OF CORRECTIONS

1) Peckham Vocational Industries \$ 126,723.31 Amendment  
Lansing, MI \$ 590,906.79 New Total  
071B8000568 Janitorial Services  
for the Earl F. Demarse  
Training Academy

14. FAMILY INDEPENDENCE AGENCY

1) Gordon Food Service \$ 1,000,000.00 Amendment  
Grand Rapids, MI \$ 9,453,952.62 New Total  
071B7000089 Prime Vendor Food  
Contract for residential  
facilities



18. DEPARTMENT OF CORRECTIONS

Employee Claims

- 1) Scott Johnson \$ 68.00

The claimant (01-SAB-075) requests \$68.00 reimbursement for repairs to his eyeglasses as the result of an assault by a prisoner. The Department recommends approval of this claim.

- 2) Douglas Orweller \$100.00

The claimant (01-SAB-103) requests \$100.00 reimbursement for his insurance deductible that he paid when a stone from a prisoner mowing the grass broke his passenger side rear window. The Department recommends approval of this claim.

Inmate Claims

- 3) Andre Coleman-Bey # 173324 \$ 33.49

The claimant (01-SAB/DOC-273) requests \$33.49 reimbursement for a book that was lost while under sole control of the Department. The claimant ordered the book and was transferred prior to receiving the book. The Department recommends approval of this claim.

- 4) Charles Dickson # 241944 \$400.00

The claimant (01-SAB/DOC-281) requests \$400.00 reimbursement for a model motorcycle that he was shipping home. Staff did not send the item home UPS as requested to be insured for \$200.00. The model, shipped USPS, was damaged in shipment. The value of the model has been assessed at \$200.00 and the Department recommends approval of that amount for this claim.

- 5) Ronnie Dimmitt # 221564 \$ 9.00

The claimant (99-SAB/DOC-160) requests \$9.00 reimbursement for a knitted hat was lost while under sole control of the Department. The Department recommends \$.60 for the residual value of the hat from the Average Cost Schedule since the claimant did not provide a receipt.

- 6) James Foreman # 247301 \$ 24.99

The claimant (99-SAB/DOC-189) requests \$24.99 reimbursement for a tape player that he ordered but never received. The Department recommends approval of this claim.

18. DEPARTMENT OF CORRECTIONS continued

- 7) Jack Garvin # 268370 \$ 27.29

The claimant (01-SAB/DOC-274) requests \$27.29 reimbursement for his headphones that were lost while under sole control of the Department. The Department recommends approval of the cost of the headphones and the shipping costs totaling \$26.29.

- 8) David Gleese # 208526 \$ 85.00

The claimant (01-SAB/DOC-233) requests \$85.00 reimbursement for his TV, watch and beard trimmers that were lost while under the sole control of the Department. There was no supporting evidence that a watch and beard trimmers were lost. The Department recommends approval of \$8.00 for the residual value of the TV from the Average Cost Schedule.

- 9) Ricky Heredia # 218608 \$288.23

The claimant (99-SAB/DOC-154) requests \$288.23 reimbursement for his typewriter that was lost while under sole control of the Department. The Department recommends approval of \$164.08 for the one-year-old typewriter.

- 10) Richard Herron # 196892 \$668.58

The claimant (99-SAB/DOC-173) requests \$668.58 reimbursement for his duffel bag and contents lost when left on a loading dock when the claimant was not transferred to Virginia. Due to the gross neglect viewed by the Department, the Department recommends approval of \$452.17 according to the Average Cost Schedule, without depreciation, for this claim.

- 11) Donell Jackson # 221280 \$ 9.99

The claimant (99-SAB/DOC-156) requests \$9.99 reimbursement for a cassette tape that was lost while under the sole control of the Department. The Department recommends approval of \$11.32 for the tape since it was less than a year old.

- 12) Charles Johnston # 269114 \$ 81.99

The claimant (01-SAB/DOC-275) requests \$81.99 reimbursement for his TV that was damaged while stored in segregation locker. The Department recommends approval of \$65.59 for the one-year-old TV.

18. DEPARTMENT OF CORRECTIONS continued

13) David Middleton # 160721 \$200.00

The claimant (01-SAB/DOC-207) requests \$200.00 reimbursement for alleged discrepancies in his account. Claimant's account has been reviewed with him and he was unable to provide additional information to prove any discrepancy; therefore, the Department recommends denial of this claim.

14) Paul Moss # 200680 \$240.00

The claimant (99-SAB/DOC-165) requests \$240.00 reimbursement for numerous items of personal property that were inappropriately disposed of by staff. The Department recommends approval of \$17.17 for the residual value of the items according to the Average Cost Schedule since claimant provided no receipts.

15) Tony Norris #165795 \$ 51.21 **AMENDED**

The claimant (00-SAB/DOC-113) requests \$51.21 reimbursement for the loss of headphones. The Board approved \$2.70 for the residual value of the headphones on 5/15/01. Since that time, the facility has informed the Board that the claimant received \$3.00 from the PBF for the headphones. The Department recommends denial of this claim.

16) Martell Ray # 250951 \$ 31.02

The claimant (01-SAB/DOC-244) requests \$31.02 reimbursement for his headphones that were lost while under the sole control of the Department. The Department recommends approval of \$8.33 for the depreciated value of the 3-year-old headphones, plus \$3.03 shipping and \$5.00 for repairs, totaling \$16.36 for this claim.

17) Kelvin Robinson # 180195 \$288.20

The claimant (01-SAB/DOC-282) requests \$288.20 reimbursement for numerous items of personal property that were lost because staff did not properly secure them. According to Operating Procedures, items with undetermined value (Bibles, books, coffee mugs, combs, soap dishes, legal materials, and envelopes), toiletries, and magazines are not reimbursable. Claimant did not provide any receipts for the missing items so the Average Cost Schedule, without depreciation due to the obvious staff error, was used to determine the value. The Department recommends approval of \$20.00 for the radio, \$15.00 for the shorts, \$6.00 for the 2 t-shirts, \$3.00 for the shower shoes, totaling \$44.00 for this claim.

18. DEPARTMENT OF CORRECTIONS continued

18) Robert Surma #270571 \$ 83.99

The claimant (00-SAB/DOC-052) requests \$83.99 reimbursement for the loss of a TV damaged during transit. There were no receipts provided. The Department recommends the residual value of \$8.00 for the TV.

19) William Thomas # 250119 \$ 50.00

The claimant (01-SAB/DOC-195) requests \$50.00 reimbursement for 5 tapes allegedly lost by staff. The officer who did the pack up originally thought there were 10 tapes; however, when he packed them, there were only 5. There was no additional evidence that the claimant owned 5 additional tapes at the time of the pack up, so the Department recommends denial of this claim.

20) Robert Titus # 261915 \$ 89.98

The claimant (00-SAB/DOC-060) requests \$89.98 reimbursement for his TV that was damaged in transit when he returned from Virginia. The Department recommends approval of \$8.00 for the residual value of the TV according to the Average Cost Schedule since claimant did not provide any receipt.

21) Charles White # 133232 \$440.80

The claimant (01-SAB/DOC-150) requests \$440.80 reimbursement for a word processor and shipping. Since the State Administrative Board approved this claim on 4/10/01, the claimant was provided with a new word processor by the MDOC and Judge Giddings as part of the Cain lawsuit. The Department recommends that an amended decision for denial be made regarding this claim.

22) Charles Williams # 181338 \$ 79.76

The claimant (01-SAB/DOC-189) requests \$79.76 reimbursement for his TV that was damaged when it was sent home by the claimant via UPS. There was such a delay in filing a claim with the UPS that they have refused to address the claim. The Department recommends approval of \$47.81 for the depreciated value of the 2-year-old TV.

19. DEPARTMENT OF STATE

- 1) Theodore Hall \$ 8.00

The claimant (01-SAB-101) requests \$8.00 reimbursement for tracing a money order lost by the Department. The Department recommends approval of this claim.

- 2) Jimmie Holbert \$ 89.00

The claimant (01-SAB-077) requests \$89.00 reimbursement for towing and storage fees. There was a Department error in the vehicle registration. However, the ticket and towing were due to a 14-year-old driving the vehicle. The Department recommends denial of this claim.

- 3) Paul Locher \$ 18.00

The claimant (01-SAB-085) requests \$18.00 reimbursement for a stop payment charge placed on a check lost by the Department. The Department recommends approval of this claim.

- 4) Todd Osann \$ 83.00

The claimant (01-SAB-105) requests \$83.00 reimbursement for towing and storage fees. The vehicle was towed because the driver was cited with an OUIL and a suspended license as well as an incorrect registration. The error on the registration was the fault of the Department. However, the Department recommends denial of the claim based upon the OUIL and suspended license citations.

- 5) Matthew Nightwine \$276.00

The claimant (01-SAB-073) requests \$276.00 reimbursement for towing, storage and lost wages incurred due to an error in transferring the license plate correctly. The Department recommends approval of this claim.

20. DEPARTMENT OF TRANSPORTATION

- 1) Robert Muczynski \$100.63

The claimant (01-SAB-092) requests \$100.63 reimbursement for damage to a tire from hitting a pothole. After investigation, it was determined there were no hazardous conditions detected or left unresolved during the 30-day period immediately preceding this damage. The Department recommends denial of this claim. The Department recommends denial of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

21. DEPARTMENT OF ATTORNEY GENERAL

Requests approval for write-offs of 1,214 delinquent restitution accounts as uncollectible, representing a total indebtedness of \$1,687,612.87. These debts are barred by the Statute of Limitations in accordance with *MESC v Westphal*.

22. DEPARTMENT OF CORRECTIONS

- 1) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value in accordance with PD-BCF53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

Alger Maximum Facility  
Camp Branch  
Florence Crane Correctional Facility  
Marquette Branch Prison

- 2) The Department's monthly report submitted pursuant to the Administrative Procedures of 0620.02. A copy of the report is on file with the State Administrative Board Secretary.

May 2001 - 0 claims approved or denied

23. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

\$1,759.00 at 19221 Connecticut, Roseville, MI

24. DEPARTMENT OF STATE

The Department's monthly report submitted pursuant to the Administrative Procedures of 0620.02. A copy of the report is on file with the State Administrative Board Secretary.

May 2001 - 1 claim closed.

25. DEPARTMENT OF TRANSPORTATION

- 1) Requests approval to allot \$2,157,542 of federal/state/local grant funds to acquire land, construct and rehabilitate runways, lights, and taxi streets, design for future projects, clearing, airport layout plan, crack repair and environmental assessment at the following airports:

1.	Detroit- Grosse Ile	\$	16,667.00
2.	Gaylord		166,666.00
3.	Grand Rapids		47,809.00
4.	Holland		16,400.00
5.	Ionia		(181,000.00)
6.	Iron County		75,000.00
7.	Linden		1,200,000.00
8.	Linden		25,000.00
9.	Monroe		177,000.00
10.	New Hudson		13,500.00
11.	Romeo		125,000.00
12.	Saginaw Harry Browne		417,000.00
13.	Statewide Program		6,500.00
14.	Sault Ste. Marie Sanderson		<u>52,000.00</u>
	TOTAL		2,157,542.00

The funds are authorized in Act 265, P.A. 1999, AY 00, Account No. 55940.

- 2) Requests approval to allot \$37,549,898 of federal/state/local grant funds to acquire land, construct, extend, and rehabilitate runways, lights, taxiways and apron, design for future projects, airport layout plan, construct terminal building, snow removal equipment, environmental assessment, paint marking and passenger loading bridge.

1.	Ann Arbor	\$	166,667.00
2.	Cadillac		95,000.00
3.	Charlevoix		70,000.00
4.	Charlotte		166,667.00
5.	Detroit Metro		19,144,430.00
6.	Dowagiac		17,334.00
7.	Grand Ledge		60,000.00
8.	Hillsdale		24,000.00
9.	Houghton Lake Roscommon		32,000.00
10.	Howell		2,600,000.00
11.	Linden		(1,200,000.00)
12.	Ludington		110,000.00
13.	Marquette-Sawyer		3,648,000.00
14.	Newberry		148,444.00
15.	Pontiac		6,766,800.00

25. DEPARTMENT OF TRANSPORTATION continued

16. Rogers City	65,000.00
17. Romeo	1,670,000.00
18. St. James-Beaver Island	650,000.00
19. Sault Ste. Marie-Chippewa Co.	<u>3,315,556.00</u>
TOTAL	\$37,549,898.00

The funds are authorized in Act 265, P.A. 1999, AY 01, Account No. 55940.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

# S U P P L E M E N T A L   A G E N D A

## FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

June 12, 2001 Meeting, 11:00 a.m.  
Bureau of Local Government Conference Room A

### SECTION I. AGENCY CONTRACTS

#### 1s. DEPARTMENT OF ENVIRONMENTAL QUALITY

- |   |  |
|---|--|
| 1) Mancelona Area Sewer and<br>Water Authority<br>Mancelona, MI | \$ 6,000,000.00 Total<br>To construct a Type I<br>community water supply in an<br>area known as Tar Lake and<br>Wickes Manufacturing |
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### SECTION II. DMB CONTRACTS

### SECTION III. RELEASE OF FUNDS TO WORK ORDER

### SECTION IV. REVISION TO WORK ORDER

### SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

### SECTION VI. CLAIMS - PERSONAL INJURY

### SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.