

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

Monday, November 10, 2003 Meeting, 11:00 a.m.
Bureau of Local Government, Conference Room A

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1. DEPARTMENT OF CAREER DEVELOPMENT

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| 1) Council of Michigan
Foundations
Grand Haven, MI | \$ 174,500.00 Total
Funding to provide support to
various school districts
statewide, for the
implementation of the Learning
to Give Initiative - Selected
school districts will receive
mini-grants |
| 2) Statewide Michigan Works
Agencies
(Listing on file) | \$ 5,479,633.00 Total
Formula funding to provide
Trade Adjustment Assistance
(TAA) and North American Free
Trade Agreement Trade
Adjustment Assistance (NAFTA-
TAA) funding for program
participants |

2. DEPARTMENT OF COMMUNITY HEALTH

- | | |
|---------------------------------------|---|
| 1) Louise Whitney
East Lansing, MI | \$ 31,500.00 Total
Personal service agreement to
provide a registered dietitian
as a consultant in the area of
senior nutrition |
| 2) Your Center
Flint, MI | \$ 50,000.00 Amendment
\$ 127,327.00 New Total
Grant agreement to provide HIV
prevention and support case
management |

2. DEPARTMENT OF COMMUNITY HEALTH continued

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|----|---|--|---|
| 3) | Detroit Urban League, Inc.
Detroit, MI | \$ 84,000.00 Amendment
\$ 681,528.00 New Total | Grant agreement to identify women, infants and children who are eligible to receive USDA Special Supplemental Nutrition Services and ensure they receive WIC program benefits |
| 4) | The Michigan Fitness Foundation
Lansing, MI | \$ 100,000.00 Amendment
\$ 829,862.00 New Total | Grant agreement provides funding to assist several Michigan communities for development of active community environments and to promote walking and bicycling to school |
| 5) | Detroit Receiving Hospital
Detroit, MI | \$ 17,859,600.00 Amendment
\$ 26,789,400.00 New Total | Grant agreement to provide funding for the psychiatric residency program |
| 6) | St. Mary's Medical Center
Grand Rapids, MI | \$ 2,859,532.00 Amendment
\$ 3,929,732.00 New Total | Grant agreement to provide funding for the psychiatric residency program |
| 7) | Munson Medical Center
Traverse City, MI | \$ 45,584.00 Amendment
\$ 219,858.00 New Total | Grant agreement to provide funding for Continuum of Care services to persons living with HIV/AIDS in State of Michigan |
| 8) | Jewish Federation of Metropolitan Detroit
Bloomfield Hills, MI | \$ 500,000.00 Total | Grant agreement will provide funding for the support of Jewish social services, vocational and mental health services |

3. DEPARTMENT OF CONSUMER & INDUSTRY SERVICES

- 1) Low Income Energy Efficiency Grants (Listing on file) \$ 6,797,690.00 Total
To provide energy efficiency, weatherization services, and energy education services to low-income customers
- 2) Low Income Energy Assistance Grants (Listing on file) \$ 5,500,000.00 Total
To provide assistance to low-income residential customers in paying household energy bills as part of the Low-Income and Energy Efficiency Fund

4. DEPARTMENT OF CORRECTIONS

- 1) Luz A. Rivera, R.P.H. Grand Rapids, MI \$ 62,500.00 Total
Pharmacy services on an as needed basis
- 2) National Health Resources Lansing, MI \$ 350,000.00 Total
To provide Registered Nurses and Licensed Practical Nurses
- 3) New Paths, Inc. Flint, MI \$ 607,200.00 Total
To provide drug testing, housing and transitional services for parolees
- 4) Apex Behavioral Health Westland, MI \$ 75,000.00 Total
To provide random substance abuse testing for parolees in Wayne County STOP program
- 5) Correctional Health Lansing, MI \$ 370,000.00 Total
To provide Dental services for prisoners
- 6) Community Recovery Services Flint, MI \$ 470,000.00 Total
To provide outpatient substance abuse treatment for parolees in G-PREP

4. DEPARTMENT OF CORRECTIONS continued

7)	Transition of Prisoners (TOP) Detroit, MI	\$ 205,618.00	Amendment
		\$ 777,522.00	New Total

Engages and equips community churches and volunteers to encourage, assist, and strengthen accountability for ex-prisoners

5. DEPARTMENT OF ENVIRONMENTAL QUALITY

1)	Bay Harbor Club Charlevoix, MI	\$ 150,000.00	Total
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To replace two Type 1 water supply wells found contaminated with volatile hydrocarbons

2)	Coloma Charter Township Coloma, MI	\$ 1,300,000.00	Amendment
		\$ 1,580,000.00	Total

To provide public water into an area of groundwater contamination

3)	United States Department of the Interior-United States Geological Survey Lansing, MI	\$ 900,000.00	Total
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State of Michigan funds with a total of \$1,150,000.00 in agreement for groundwater inventory and mapping project

4)	Various Grantees (listing on file)	\$ 15,195,490.31	Total
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Grants to various local government grantees

5)	Oxford Township Oxford, MI	\$ 725,900.00	Total
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Agreement to extend public water to Parkhurst Mobile Estates

6)	Lockport Township Three Rivers, MI	\$ 500,000.00	Total
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Agreement to upgrade water main and elevated storage to allow for extension of public water into an area of groundwater contamination

6. DEPARTMENT OF HISTORY, ARTS, AND LIBRARIES

- 1) Michigan Library Consortium \$ 60,000.00 Total
Lansing, MI To provide access to OCLC, the
national bibliographic
database, used by libraries
worldwide for efficient and
cost-effective cataloging and
resource sharing

7. FAMILY INDEPENDENCE AGENCY

- 1) Catholic Charities \$ 76,000.00 Total
Flint, MI Enhance parenting skills
- 2) Children's Resource Network \$ 135,000.00 Total
Holland, MI Parent Aide recruitment and
Training services
- 3) Bay Area Women's Center \$ 120,000.00 Amendment
Bay City, MI \$ 931,836.00 New total
Services to women who are
victims of violent crimes
including shelter, counseling,
and legal assistance
- 4) Women's Resource Center of \$ 120,000.00 Amendment
Northern Michigan \$ 1,174,311.00 New Total
Petoskey, MI Services to women who are
victims of violent crimes
including shelter, counseling,
and legal assistance
- 5) Women's Resource Center of \$ 120,000.00 Amendment
of Grand Traverse Area \$ 1,441,941.00 New Total
Traverse City, MI Services to women who are
victims of violent crimes
including shelter, counseling,
and legal assistance
- 6) Region Four Community Serv. \$ 40,000.00 Amendment
Ludington, MI \$ 581,200.00 New Total
Services to women who are
victims of violent crimes
including shelter, counseling,
and legal assistance

7. FAMILY INDEPENDENCE AGENCY continued

7)	Livingston Family Center Pinckney, MI	\$ 84,557.53 Contract \$ 239,579.87 Amendment
8)	M. Jayne Letts Negaunee, MI	\$ 36,435.00 Total SFSC Coordination

SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

8. DEPARTMENT OF COMMUNITY HEALTH

1)	Becton Dickinson and Company Franklin Lakes, NJ	\$ 28,452.00 (One-Time) 391R4001024 Diagnostic Reagents and Testing
2)	Biomerieux Vitek Inc. Hazelwood, MO	\$ 67,256.36 (One-Time) 391R4001033 Enzyme Immunoassay Reagents
3)	Bio-Rad Laboratories, Inc. Hercules, CA	\$ 111,800.00 (One-Time) 391R4001035 Enzyme Immunoassay Reagents
4)	Bio-Rad Laboratories, Inc. Hercules, CA	\$ 62,982.00 (One-Time) 391R4001036 Enzyme Immunoassay Reagents
5)	Thermo Finnigan LLC San Jose, CA	\$ 33,750.00 (1 Year) 391R4001048 Lab Equipment

9. DEPARTMENT OF CORRECTIONS

1)	Reinhart Food Service Marquette, MI	\$ 173,375.00 (3 Years) 071I3000222 Baking Flour - Upper Peninsula
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9. DEPARTMENT OF CORRECTIONS continued

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10. DEPARTMENT OF ENVIRONMENTAL QUALITY

1) Eastern Research Group, Inc. \$ 26,841.00 (1 Year)
Lexington, MA 761R4001006 Pollution
Control Equipment for the
Air Quality Division

11. FAMILY INDEPENDENCE AGENCY

1) Michael Gillespie \$ 156,000.00 (3 Years)
Ann Arbor, MI 071I4001008 Consultant for
Program Evaluation and
Policy Analysis for Zero
to Three, Early On, and
the Strong Families/Safe
Children Initiatives

12. DEPARTMENT OF INFORMATION TECHNOLOGY

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2) DATT Consulting Group \$ 57,600.00 (1 Year)
Leslie, MI 084R4001063 Environmental
Response Networked
Information Exchange
Database Consolidation
Maintenance for the
Department of
Environmental Quality

12. DEPARTMENT OF INFORMATION TECHNOLOGY continued

3)	Del Felker Farmington Hills, MI	\$ 90,000.00 (10 Months) 084R4001022 Computer Software Consultant for the Bureau of Workers and Unemployment Compensation
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13. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	Delphax Technologies, Inc. Minnetonka, MN	\$ 105,671.28 (6 Months) 071R4001063 Annual Full Service Maintenance Agreement for Delphax Equipment
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2)	OCE Printing Systems USA Boca Raton, FL	\$ 42,000.00 (6 Months) 071R4001044 Full Service Maintenance Agreement on Two Pagestream 372 MICR Printing Systems
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3)	ThyssenKrupp Elevator Grand Rapids, MI	\$ 123,000.00 (5 Years) 071i4001005 Elevator Maintenance Services for the Hall of Justice
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4)	Xerox Corporation Lansing, MI	\$ 168,360.54 (6 Months) 071R4001050 Full Service Maintenance Agreement on Xerox Equipment
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14. DEPARTMENT OF STATE

1)	Jett's Cleaning Service Benton Harbor, MI	\$ 29,760.00 (3 Years) 071I3000197 Janitorial Service at Two Secretary of State Branch Offices
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15. DEPARTMENT OF TRANSPORTATION

1)	KWS Cheboygan, MI	\$ 27,923.46 (3 Years) 071I3000147 Galvanized Steel Post Sleeves for Use Statewide
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16. DEPARTMENT OF TREASURY

1) Global Insight USA, Inc. Lexington, MA	\$ 36,300.00 (1 Year) 271R4001001 Electronic Forecasting Subscription Services
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CONTRACT CHANGES/EXTENSIONS

17. DEPARTMENT OF COMMUNITY HEALTH

1) Remel Inc. Lenexa, KS	\$ 20,000.00 Amendment \$ 241,337.89 New Total 071B8000694 Microbiological Prepared Culture Media
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18. DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

1) Compuware Corporation Farmington Hills, MI	\$ 536,400.00 Amendment \$ 8,633,636.00 New Total 071B0000240 Programming and Consulting Services for the Unemployment Agency
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19. DEPARTMENT OF CORRECTIONS

1) Garrett Laboratories Niles, MI	\$ 8,000.00 Amendment \$ 30,828.00 New Total 071B0000789 Milk Testing Services for Michigan State Industries
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2) Sysco Companies of Michigan Detroit, MI	\$ 516,648.88 Amendment \$ 774,973.32 New Total 071B2001489 & 071B2001348 Baking Flour
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23. DEPARTMENT OF MANAGEMENT AND BUDGET

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24. DEPARTMENT OF STATE

1) National Information Consortium Technologies Westlake Village, CA	\$ 71,394.00 Amendment \$ 558,302.00 Net Total 071B9000513 Web Registration Renewal System Maintenance and Support
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25. DEPARTMENT OF TRANSPORTATION

1) J & K Cleaning Engadine, MI	\$ 4,940.87 Amendment \$ 31,010.39 New Total 071B9000087 Janitorial Service at the Newberry TSC
2) Paula L. Martin South Haven, MI	\$ 5,880.00 Amendment \$ 29,400.00 New Total 071B0000065 Grounds Maintenance at the Coloma TSC
3) Uday Shukla Corporation Lansing, MI	\$ 338,342.40 Amendment \$ 1,948,514.40 New Total 071B1001199 Software Consultant to Maintain the Mainframe System for the Office of Information Management

26. DEPARTMENT OF TREASURY

1) Unisys Corporation Okemos, MI	\$ 24,014.00 Amendment \$ 591,181.00 New Total 071B0000671 2D Barcode Application Project
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SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

27. DEPARTMENT OF CORRECTIONS

- 1) Edward Alexander #395144 \$ 34.00

The claimant (03-SAB/DOC-362) requests \$34.00 reimbursement for his headphones damaged while under the sole control of the Department. The Department recommends approval of this claim.

- 2) Brandee Boerman #367963 \$144.00

The claimant (03-SAB/DOC-358) requests \$144.00 reimbursement for her eyeglasses lost after being received at the Western Wayne Facility. The Department recommends approval of this claim.

- 3) Joseph Bryant #170213 \$ 18.25

The claimant (03-SAB/DOC-348) requests \$18.25 reimbursement for his walk man tape player allegedly not packed with his property. Staff says all of the property in his area of control was packed up; therefore, the Department recommends denial of this claim.

- 4) George Churchwell \$ 41.98

The claimant (03-SAB/DOC-279) requests \$41.98 reimbursement for his headphones, tapes, and books allegedly not packed with his property. Claimant signed his property receipt indicating he received all of his property; therefore, the Department recommends denial of this claim.

- 5) Paul Claflin #314361 \$ 18.25

The claimant (03-SAB/DOC-338) requests \$18.25 reimbursement for his watch destroyed by staff action. The Department recommends approval of this claim at one year's depreciation of \$14.60.

27. DEPARTMENT OF CORRECTIONS continued

- 6) Joseph Corsetti #140643 \$194.00

The claimant (03-SAB/DOC-364) requests \$194.00 reimbursement for several items lost while under the sole control of the Department. The Department recommends approval of this claim as follows, 6 towels, \$1.20, 6 pairs of underwear \$1.75, 1 shirt, \$1.50, 1 bathrobe \$7.53, 1 shaver \$2.20, 1 pair sweatpants \$9.42, 1 sweatshirt \$1.50, and 1 wallet \$5.00; totaling \$30.10.

- 7) John Cromer #219622 \$ 14.07

The claimant (03-SAB/DOC-339) requests \$14.07 reimbursement for 3 tank tops and 3 pairs of ankle socks allegedly lost by the laundry. When the laundry was returned to claimant, he did not immediately report that it was not secured; therefore the Department recommends denial of this claim.

- 8) George Gilbert #185268 \$102.85

The claimant (03-SAB/DOC-369) requests \$102.85 reimbursement for his TV damaged while under the sole control of the Department. Since staff did not verify the hand-written price on the receipt, the value was determined from the Average Cost Schedule. The Department recommends approval of this claim at three year's depreciation for the sum of \$32.00.

- 9) La'Ron Glenn #373892 \$106.20

The claimant (03-SAB/DOC-347) requests \$106.20 reimbursement for his TV damaged while under the sole control of the Department. Prisoner Accounting verified claimant paid \$99.35 for the TV. The Department recommends approval of this claim at one year's depreciation for the sum of \$79.48

- 10) Glenn Greene #192085 \$500.00

The claimant (03-SAB/DOC-357) requests \$500.00 reimbursement for his gold wedding band lost while under the sole control of the Department. The Department recommends approval of this claim for the sum of \$50.00 because that is the maximum allowable in the facility and no receipt was provided.

27. DEPARTMENT OF CORRECTIONS continued

11) Dwight Hill #250316 \$ 89.00

The claimant (03-SAB/DOC-363) requests \$89.00 reimbursement for his TV lost while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation of \$71.20.

12) Julianne Jackson #382808 \$ 70.96

The claimant (03-SAB/DOC-310) requests \$70.96 reimbursement for her Lane Bryant order she paid for but never received. The Department recommends approval of this claim.

13) David Kirk #244596 \$159.12 **AMENDED**

The claimant (03-SAB/DOC-180) requests \$159.12 reimbursement for numerous items of personal property. The Department recommends approval of an additional \$14.60 for beard trimmers accidentally omitted when the Board originally approved this claim.

14) Pierre Lasetti #275111 \$ 86.00

The claimant (03-SAB/DOC-346) requests \$86.00 reimbursement for his watch and footlocker damaged while under the sole control of the Department. The Department recommends approval of this claim at 2 year's depreciation of the watch for the sum of \$12.36 and at one year's depreciation for the footlocker for the sum of \$38.52; totaling \$50.88

15) Catherine Lee \$ 75.00

The claimant (03-SAB/DOC-367) requests \$75.00 reimbursement for a money order she sent to Michael Lee #265655 and was deposited into another inmate's account. The Department recommends approval of this claim.

16) Joseph Lince #225340 \$ 33.90

The claimant (03-SAB/DOC-366) requests \$33.90 reimbursement for store items and gloves. **Due to gross staff error and as an exception to the standard practice** the Department recommends approval of this claim for total reimbursement of \$64.47.

27. DEPARTMENT OF CORRECTIONS continued

17) Keith Link #307207 \$ 11.00

The claimant (03-SAB/DOC-361) requests \$11.00 reimbursement for postage charges. Staff authorized a purchase from an unauthorized vendor and the book had to be sent back incurring postage charges of \$11.00. The Department recommends approval of this claim because staff should not have approved the purchase of the book in the first place.

18) Kwame Mathews #305083 \$ 56.44

The claimant (03-SAB/DOC-311) requests \$56.44 reimbursement for a pair of shoes he ordered but never received. The Department recommends approval of this claim.

19) Carl McAllister #172013 \$169.55

The claimant (03-SAB/DOC-344) requests \$169.55 reimbursement for his typewriter lost while under the sole control of the Department. The Department recommends approval of this claim at two year's depreciation of \$101.73.

20) Todd McGill #191090 \$ 30.00

The claimant (03-SAB/DOC-377) requests \$30.00 reimbursement for religious books that he ordered and received but were rejected. Staff has to approve each purchase so the claimant should never have been allowed to order the books. When staff sent them back to the vendor, they were lost. The Department recommends approval of this claim.

21) Terry McNally #250970 \$100.94

The claimant (03-SAB/DOC-360) requests \$100.94 reimbursement for her Lane Bryant order staff incorrectly gave to another prisoner. The Department recommends approval of this claim.

22) Lamont Miller aka Mont#168439 \$150.00

The claimant (03-SAB/DOC-337) requests \$150.00 reimbursement for his jean jacket lost while under the sole control of the Department. The Department recommends denial of this claim because his sister purchased the jacket for him.

27. DEPARTMENT OF CORRECTIONS continued

23) David Minier #184698 \$ 48.48

The claimant (03-SAB/DOC-372) requests \$48.48 reimbursement for templates with numbers, 8 Bager paints, and several pens lost while under the sole control of the Department. Claimant provided no receipts and according to Operating Procedures, hobbycraft supplies whose value cannot be determined are not reimbursable. The Department recommends denial of this claim.

24) Jermaine Morris #248540 \$ 75.00

The claimant (03-SAB/DOC-373) requests \$75.00 reimbursement for unspecified hygiene and mail lost because staff did not properly secure his property, did not pack it and itemize it per policy, and did not assure it was forwarded to his new facility. Unfortunately, claimant did not specify what was lost and provided no receipts, so the Department recommends denial of this claim.

25) Garry Ohler #224972 \$ 27.93

The claimant (03-SAB/DOC-370) requests \$27.93 reimbursement for cables for musical equipment lost while under sole control of the Department. The claimant provided a Prisoner Receipt that had been altered as to how many cords were received; therefore the Department recommends denial of this claim.

26) Paul Ruffin #151590 an unspecified amount

The claimant (03-SAB/DOC-378) requests an unspecified amount for reimbursement for his footlocker damaged by staff. The Department recommends approval of \$58.04 for the footlocker.

27) John Smith #195577 \$128.00

The claimant (03-SAB/DOC-300) requests \$128.00 reimbursement for his TV that was confiscated as contraband. The TV had sanded-off serial numbers and other areas, missing screws, and papers hidden inside it. Claimant contributed to the loss of the TV by violating policy. The Department recommends denial of this claim.

27. DEPARTMENT OF CORRECTIONS continued

28) Clifton Walker #226560 \$999.99

The claimant (03-SAB/DOC-312) requests \$999.99 reimbursement for half a duffle bag full of legal materials allegedly lost at the prison. In staff investigation, it was determined there was no evidence to support a loss of legal papers; therefore, the Department recommends denial of this claim.

29) Edward White-El #194858 \$439.62

The claimant (03-SAB/DOC-359) requests \$439.62 reimbursement for numerous items lost while under the sole control of the Department. Staff did not properly inventory claimant's property. The Department recommends approval of \$293.00 **as an exception to the standard practice due to gross staff error.**

30) Curtis Williams #374189 \$36.50

The claimant (03-SAB/DOC-374) requests \$36.50 reimbursement for 3 pair of underwear, 3 undershirts, 2 long john tops and bottoms allegedly lost at the laundry. Claimant didn't report clothing missing from the laundry immediately upon receipt of clean laundry. The Department recommends denial of this claim.

31) David Williams #188794 \$ 50.52

The claimant (03-SAB/DOC-299) requests \$50.52 reimbursement for his boots lost while under the sole control of the Department. The boots were confiscated and marijuana cigarettes were found under the boot liners. The boots were lost before they could be returned to claimant. The Department recommends denial of this claim because claimant contributed to the loss by violating policy.

32) Christopher Wilson #364916 \$ 19.75

The claimant (03-SAB/DOC-204) requests \$19.75 reimbursement for his beard trimmers lost while under the sole control of the Department. The Department recommends approval of this claim.

27. DEPARTMENT OF CORRECTIONS continued

33) Ross Young #107580 \$ 7.00

The claimant (03-SAB/DOC-371) requests \$7.00 reimbursement for incorrect charges for restricted delivery. The Department recommends denial of this claim.

34) Ross Young #107580 \$120.50

The claimant (03-SAB/DOC-365) requests \$120.50 reimbursement for a radio and store goods stolen from by his cellmate. The radio was confiscated as evidence and then lost. There was no evidence of loss of store goods. The Department recommends approval of this claim for his radio at four year's depreciation of \$4.10.

35) Ross Young #107580 \$102.60

The claimant (03-SAB/DOC-365) requests \$102.60 reimbursement for his TV allegedly damaged when he was transferred from SMI. Claimant provided no proof to support his claim of damage. The Department recommends denial of this claim.

28. DEPARTMENT OF TRANSPORTATION

1) Cheryl Kirsch \$330.80

The claimant (03-SAB-143) requests \$330.80 reimbursement for damage done to her vehicle after hitting a pothole. After investigation, it was determined no major impairments which could present a hazard were detected or left unresolved during the 30 days immediately preceding this incident. The Department recommends denial of this claim.

2) Fred Oliver \$ 55.96

The claimant (03-SAB/DOC-151) requests \$55.96 reimbursement for damage done to his tire by gross negligence of MDOT employees. The Department recommends approval of this claim.

28. DEPARTMENT OF TRANSPORTATION continued

3) James Walczak \$489.57

The claimant (03-SAB-106) requests \$489.57 reimbursement for damage done to his vehicle when he hit a large dip in the road. After investigation, it was determined no major impairments which could present a hazard were detected or left unresolved during the 30 days immediately preceding this incident. The Department recommends denial of this claim.

29. FAMILY INDEPENDENCE AGENCY

1) James R. Curry \$333.46

The claimant (03-SAB-144) requests \$333.46 reimbursement for his personal eyeglasses broken while in a altercation with a youth at the Maxey Training School. The Department recommends approval of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

30. DEPARTMENT OF CAREER DEVELOPMENT

The Department has provided a letter dated October 29, 2003 reporting an emergency contract amendment with EmployOn executed on November 1, 2003 in the amount of \$63,000.00 for continuation of the Michigan Talent Bank allowing unemployment claimants to register as required by law.

31. DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

The Department has provided a letter dated October 29, 2003 reporting the need to contract on a month-to-month basis with LEXUS/NEXUS for electronic information database services.

32. DEPARTMENT OF CORRECTIONS

Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

Florence Crane Correctional Facility
Muskegon Correctional Facility
Richard A. Handlon Correctional Facility

33. DEPARTMENT OF NATURAL RESOURCES

Requests permission to dispose of lost, unclaimed, or abandoned personal property of no intrinsic or commercial value in accordance with DNR Administrative Procedure 04.04-01 from the following:

Rifle River Recreation Area

34. DEPARTMENT OF STATE

The Department of State requests to increase their Warren 12 Mile Branch Office petty cash fund from \$500 to \$600 for a total increase of \$100. The petty fund is used as a change drawer. The current petty cash balance is not adequate to meet the operational needs of that office.

35. FAMILY INDEPENDENCE AGENCY

- 1) The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$ 442.02 at 35 South State Street, Shelby, MI

35. FAMILY INDEPENDENCE AGENCY continued

- 2) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A Copy of the report is on file with the State Administrative Board Secretary.

October 2003 - 2 claims denied and 4 claims approved

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S U P P L E M E N T A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 10, 2003 Meeting, 11:00 a.m.
Bureau of Local Government Conference Room A

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

NEW CONTRACTS

1s. DEPARTMENT OF COMMUNITY HEALTH

Agilent Technologies Inc. Wilmington, DE	\$ 41,099.64 one year 391R4001037 Lab equipment maintenance
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2s. DEPARTMENT OF MANAGEMENT AND BUDGET

Honeywell International Inc. Wixom, MI	\$ 707,747.00 one-time VARIOUS Fire Alarm Systems and Security Access Systems upgrades for Treasury Building, Williams Building, and Hannah Building Ramp
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3s. DEPARTMENT OF NATURAL RESOURCES

1) Complete Source, Inc. Kentwood, MI	\$ 91,946.00 one-time 751R4002108 Conversion of license material into finished hunting and fishing licenses
2) Nastar, Inc. Middleton, WI	\$ 72,000.00 one-time 751R4002110 License stock for hunting and fishing licenses

4s. DEPARTMENT OF STATE POLICE

1) Richard Catton Suttons Bay, MI	\$ 34,153.92 1 yr 6 mos 551R4001005 Regional Exercise Training Coordinator
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4s. DEPARTMENT OF STATE POLICE continued

2)	Randy Mason Layton Dexter, MI	\$ 31,384.80	1 yr 6 mos	551R4001006	Regional Exercise Training Coordinator
3)	David James McElroy Dearborn Heights, MI	\$ 34,153.92	1 yr 6 mos	551R4001007	Regional Exercise Training Coordinator
4)	John Henry West Flint, MI	\$ 34,153.92	1 yr 6 mos	551R4001008	Regional Exercise Training Coordinator
5)	Herner Steven Marquette, MI	\$ 34,153.92	1 yr 6 mos	551R4001009	Regional Exercise Training Coordinator
6)	Donna Southwell Ypsilanti, MI	\$ 34,153.92	1 yr 6 mos	551R4001010	Regional Exercise Training Coordinator

CHANGES/EXTENSIONS

5S. FAMILY INDEPENDENCE AGENCY

Teresa Kay Marvin Portland, MI	\$ 45,000.00	Amendment
	\$ 115,000.00	Total
	071B2001121	Program consultant for the Early On Program

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S P E C I A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 18, 2003 Meeting, 10:55 a.m.
Senate Appropriations Room, 3rd Floor, Capitol Building

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY

SECTION VII. APPROVAL OF SPECIAL ITEMS

1s. DEPARTMENT OF MANAGEMENT AND BUDGET

Release capital outlay appropriations included in Public Act 193 of 2003 totaling \$571,063,900 (\$202,652,000 federal, \$42,789,600 local, \$42,320,000 state restricted, and \$281,302,300 general fund/general purpose) for the Departments of Agriculture, Management and Budget, Military and Veterans Affairs, Natural Resources, and Transportation, and the State Building Authority.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

**S U P P L E M E N T A L
S P E C I A L A G E N D A**

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 18, 2003 Meeting, 10:55 a.m.
Senate Appropriations Room, 3rd Floor, Capitol Building

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

CHANGES/EXTENSIONS

1s. DEPARTMENT OF CORRECTIONS

- | | | |
|----|--|---|
| 1) | Earthgrains
Grand Rapids, MI | \$ 2,000,000.00 Amendment
\$ 6,950,520.00 New Total
071B2001318 Bread Products
Statewide - Lower Peninsula |
| 2) | Transcor America, LLC
Nashville, TN | \$ 630,000.00 Amendment
\$ 1,696,832.00 New Total
071B1001417 Prisoner
Transportation Services |

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY

SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.