

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

March 12, 2002 Meeting, 11:00 a.m.
Bureau of Local Government, Conference Room A

SECTION I. AGENCY CONTRACTS

Requests approval of the following:

1. DEPARTMENT OF COMMUNITY HEALTH

1)	HIV/AIDS Resource Center Ypsilanti, MI	\$ 137,851.00 Total \$ 275,702.00 New Total
		Assure continued case management/care coordination and support services for persons with HIV disease

2. DEPARTMENT OF CONSUMER & INDUSTRY SERVICES

1)	Michigan Community Action Agency Association	\$ 3,110,000.00 Total Grant for Walk for Warmth to provide energy assistance to low-income households
2)	The Heat and Warmth Fund (THAW) Detroit, MI	\$ 2,000,000.00 Total To provide energy assistance payments for low-income households
3)	The Salvation Army Grand Rapids, MI	\$ 3,000,000.00 Total To provide energy assistance payments for low-income households

3. FAMILY INDEPENDENCE AGENCY

1)	City of Detroit - Youth Department Detroit, MI	\$ 1,695,429.00 Total Pre-trial Services for Juveniles; Interagency Information Sharing Programs; Provide additional support to at-risk youth
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3. FAMILY INDEPENDENCE AGENCY continued

- | | | | |
|----|---|----------------------------------|--|
| 2) | County of Wayne, Community
Justice Department
Detroit, MI | \$ 832,714.00 | Total
Pre-trial Services for
Juveniles; Hiring a Probation
Officer; Accountability based
Program |
| 3) | The County of Jackson
Jackson, MI | \$ 148,975.00
\$ 2,276,199.00 | Amendment
New Total
Child Support Order
Establishment and Enforcement
Functions |
| 4) | City of Detroit, Department
of Human Services
Detroit, MI | \$ 607,854.00 | Total
To provide Emergency Energy
Services to Low-Income
Families |

SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

4. DEPARTMENT OF AGRICULTURE

- | | | | |
|----|---|-----------------|---|
| 1) | Michigan State University
East Lansing, MI | \$ 2,057,343.71 | - 3 Yrs 6 Mos
791R2000083 Educational
Services Relating to Pesticide
& Fertilizer Management for
Groundwater Protection |
| 2) | W G Wade Shows
Auburn Hills, MI | \$ 450,000.00 | - 2 Yrs 6 Mos
071I2000149 Revenue Contract
for Rides, Games, Concessions
- UP State Fair |

5. DEPARTMENT OF CORRECTIONS

- | | | | |
|----|---|-----------------|--|
| 1) | Gordon Food Service
Grand Rapids, MI | \$ 3,150,715.16 | - 3 Years
071I1000507 SPLIT AWARD -
Canned Fruits, Vegetables,
and Juices for LP |
|----|---|-----------------|--|

5. DEPARTMENT OF CORRECTIONS continued

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|--|--|
| Reinhart Institutional Foods
Marquette, MI | \$ 412,858.50 - 3 Years
071I1000507 SPLIT AWARD -
Canned Fruits, Vegetables,
and Juices for UP |
| 2) Fabri-Quilt, Inc.
North Kansas City, MO | \$ 1,335,000.00 - 3 Years
071I2000039 Broadcloth
Fabric for MSI |
| 3) Paul Dubin Company, Inc.
Centerville, MA | \$ 834,750.00 - 3 Years
071I2000081 Yarn, Wool/
Nylon Blend for MSI |
| 4) Austin Sales Group, Inc.
Bloomfield Township, MI | \$ 1,087,825.00 - 3 Years
071I2000115 Polyethylene
Plastic Containers for MSI |

6. DEPARTMENT OF MANAGEMENT & BUDGET

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|--|---|
| 1) Boise Cascade Office Products
Warren, MI | \$ 75,000,000.00 - 5 Years
071I2000095 Just-In-Time
Office Supply Delivery -
Statewide |
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7. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

- | | |
|---|--|
| 1) Ronald McComb, Jr.
Battle Creek, MI | \$ 1,030,260.00 - 3 Years
071I2000103 Food Catering
Services - MI Youth
Challenge Academy |
|---|--|

8. DEPARTMENT OF NATURAL RESOURCES

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| 1) Public Policy Associates, Inc.
Lansing, MI | \$ 630,916.20 - 3 Years
751R2001103 Customer
Satisfaction Research |
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9. DEPARTMENT OF STATE

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|------------------------------------|--|
| 1) AAMVAnet, Inc.
Baltimore, MD | \$ 1,125,000.00 - 3 Years
231R2000034 Motor Vehicle
Telecommunications with
CDLIS |
|------------------------------------|--|

10. DEPARTMENT OF TRANSPORTATION

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|----------------------------------|--|
| 1) TreeScape, L.L.C.
Hale, MI | \$ 255,720.00 - 5 Years
071I2000118 Roadside Tree
Removal Services, East
Region |
| 2) TreeScape, L.L.C.
Hale, MI | \$ 255,720.00 - 5 Years
071I2000119 Roadside Tree
Removal Services, West
Region |

CONTRACT CHANGES/EXTENSIONS

11. DEPARTMENT OF COMMUNITY HEALTH

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|---|--|
| 1) Milliman & Robertson
Indianapolis, IN | \$ 100,000.00 Amendment
\$ 2,625,650.00 New Total
071B7000633 Actuarial Services
for Medicaid |
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12. DEPARTMENT OF CORRECTIONS

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|---------------------------------|---|
| 1) Good Source
San Diego, CA | \$ 3,700,000.00 Amendment
\$ 4,155,164.00 New Total
071B2001098 Cereal - Bulk |
|---------------------------------|---|

13. DEPARTMENT OF INFORMATION TECHNOLOGY

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|--|---|
| 1) Deloitte Consulting, LLP
Lansing, MI | \$ 625,000.00 Amendment
\$ 5,011,764.00 New Total
071B0000781 Consulting
Services - e-Michigan |
| 2) Sprint
Livonia, MI | \$ 3,349,194.12 Amendment
\$ 11,364,358.12 New Total
071B6000077 T1 and T3
Service for Statewide
Telecommunications |
| 3) Qwest
Southfield, MI | \$ 3,349,194.12 Amendment
\$ 21,349,194.12 New Total
071B9000791 Long Distance
Services Statewide |

14. DEPARTMENT OF MANAGEMENT AND BUDGET

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|----|--|---|-----------|
| 1) | Haworth Inc.
Lansing, MI | \$ 600,000.00 | Amendment |
| | | \$ 10,388,643.31 | New Total |
| | | 071B6000468 File Cabinets,
Lateral - Statewide
Contract | |
| 2) | Millar Elevator Service Co.
Lansing, MI | \$ 100,883.83 | Amendment |
| | | \$ 965,597.66 | New Total |
| | | 071B7000360 Elevator
Maintenance and Repair
Services - Capitol and
Secondary Complexes | |

15. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

- | | | | |
|----|--|---|-----------|
| 1) | Waste Management, Inc.
Grand Rapids, MI | \$ 21,270.00 | Amendment |
| | | \$ 413,525.00 | New Total |
| | | 071B7000375 Rubbish Removal
Services - Grand Rapids
Home for Veterans | |

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

16. DEPARTMENT OF CORRECTIONS

Employee Claims

- 1) Allstate Insurance Company \$999.99

The claimant (02-SAB-234) as subrogee of G & R Distributing requests \$999.99 reimbursement for costs for damages to the company's truck that were caused when an employee lowered the parking gate onto the vehicle. The amount of damages paid was \$1,264.57, but they are willing to settle for the \$999.99. The Department recommends approval of this claim.

16. DEPARTMENT OF CORRECTIONS continued

- 2) Terry Filipek \$147.34

The claimant (02-SAB-035) requests \$147.34 reimbursement for damages to his ring caused when it was smashed by a steel locker being unloaded. The Department recommends approval of this amount for the repair of the ring.

Inmate Claims

- 3) Terrance Belcher # 188859 \$250.00

The claimant (02-SAB/DOC-085) requests \$250.00 reimbursement for his damaged footlocker and missing personal property. There was not sufficient evidence that the damage to the footlocker was caused by staff action/inaction. The Department recommends denial of this claim.

- 4) Vincent Burke # 219019 \$ 45.00

The claimant (02-SAB/DOC-086) requests \$45.00 reimbursement for his damaged footlocker. Claimant did not provide any documentation as to the cost or age of the footlocker. The current price of a footlocker is \$42.65. The Department recommends approval of \$4.26 for the residual value of the footlocker.

- 5) Jeffrey Carney # 188923 \$ 60.05

The claimant (01-SAB/DOC-564) requests \$60.05 reimbursement for some store items, books, and art materials allegedly lost by staff. The art materials are State issue and would have been returned to the art program. The value of the books cannot be determined and are not reimbursable. The other missing items were listed on his Property Receipt. The Department recommends denial of this claim.

- 6) Debra Flynn # 296386 \$155.82

The claimant (02-SAB/DOC-054) requests \$155.82 reimbursement for a J. C. Penney order that was lost while under the sole control of the Department, prior to the claimant receiving the order. The Department recommends approval of this claim in the amount of \$178.48, which includes tax and shipping.

16. DEPARTMENT OF CORRECTIONS continued

- 7) Gerald Hamilton # 206795 \$408.33

The claimant (02-SAB/DOC-087) requests \$408.33 reimbursement for hobbycraft items that were seized as non-approved items. At his hearing on the items, he stated he would ship the items home at his expense within 30 days. The items were destroyed after 90 days had passed and they still had not been shipped out. The Department recommends denial of this claim.

- 8) Barren Jones # 231551 \$ 82.70

The claimant (02-SAB/DOC-088) requests \$82.70 reimbursement for his TV that was lost while under the sole control of the Department. The Department recommends approval of \$8.27 for the residual value of the TV that was over 8 years old.

- 9) Dennis Littleton # 336591 \$103.00

The claimant (02-SAB/DOC-089) requests \$103.00 reimbursement for his TV that was lost while under the sole control of the Department. The Department recommends approval of \$103.95 for the new TV.

- 10) Chris Mazur # 233042 \$ 56.98

The claimant (02-SAB/DOC-051) requests \$56.98 reimbursement for a pair of Nike tennis shoes that were lost while under the sole control of the Department. The Department recommends approval of this claim since the shoes were less than a year old.

- 11) Gerald McKinney # 203188 \$ 48.00

The claimant (02-SAB/DOC-090) requests \$48.00 reimbursement for his footlocker and padlock that were lost/damaged while under the sole control of the Department. The Department recommends approval of \$19.20 for the depreciated value of the 3-year-old footlocker and \$5.56 for the new padlock, totaling \$24.76 for this claim.

16. DEPARTMENT OF CORRECTIONS continued

12) Paul Miller # 153786 \$ 28.00

The claimant (02-SAB/DOC-044) requests \$28.00 reimbursement for magazines that he ordered and never received. The Department recommends approval of this claim.

13) Jimmie Montgomery # 170864 \$ 43.50

The claimant (02-SAB/DOC-055) requests \$43.50 reimbursement for his footlocker that was damaged while under the sole control of the Department. The Department recommends approval of \$34.80 for the depreciated value of the one-year-old footlocker.

14) Bobby Moore # 258501 \$ 6.75

The claimant (02-SAB/DOC-014) requests \$6.75 reimbursement for a watch battery he ordered but never received. The company had never processed his order. They are going to send the watch battery to him. The Department recommends denial of this claim.

15) Michael Mott # 225321 \$ 40.11

The claimant (02-SAB/DOC-091) requests \$40.11 reimbursement for his footlocker that allegedly was damaged when he was transferred. The facility did not have a copy of a Property Receipt indicating the footlocker had arrived damaged. The Department recommends denial of this claim because there was not sufficient evidence to prove that a loss had been sustained.

16) Darrell Perry # 219219 \$190.24

The claimant (02-SAB/DOC-001) requests \$190.24 reimbursement for numerous items of personal property allegedly not packed up as an act of retaliation. There is no evidence that his property was not packed in a timely and professional manner. Claimant refused to sign the Property Receipt but did not list missing items on it. The Department recommends denial of this claim because there is not sufficient evidence that he suffered a loss.

16. DEPARTMENT OF CORRECTIONS continued

17) Ricky Ryan # 224678 \$205.26

The claimant (02-SAB/DOC-092) requests \$205.26 reimbursement for 10 paint brushes and 10 containers of paint that were not properly secured by staff. Claimant was unable to provide receipts for the items and Accounting did not have any Disbursement Slips for the items either so the price could not be determined. Items with an undetermined value are not reimbursable so the Department recommends denial of this claim.

18) Monte Sahon-Bey # 207317 \$159.10

The claimant (02-SAB/DOC-056) requests \$159.10 reimbursement for numerous items of personal property that were damaged when staff backed a vehicle over the items. Claimant did not provide any receipts so the values are determined from the Average Cost Schedule. Because this was a gross staff error, the Department recommends approval of the full value of \$27.00 for the headphones, \$1 for the tumbler, \$1 for the bowl, \$10 for two tapes, \$1 for a soap dish, and \$80.00 for the TV, totaling \$120.00.

19) Christopher Stern # 203826 \$ 46.99

The claimant (02-SAB/DOC-050) requests \$46.99 reimbursement for his radio that was lost while under the sole control of the Department. Claimant did not provide any documentation as to the cost or age of the radio so the value was determined from the Average Cost Schedule as \$20.00. The Department recommends approval of \$2.00 for the residual value of the radio.

20) Donald Turnpaugh # 151823 \$ 31.80

The claimant (02-SAB/DOC-093) requests \$31.80 reimbursement for a cartridge for his word processor that he ordered but was lost before he received it. The Department recommends approval of this claim.

16. DEPARTMENT OF CORRECTIONS continued

21) Michael Wappler # 158169 \$114.49

The claimant (02-SAB/DOC-094) requests \$114.49 reimbursement for a TV antenna, court transcripts and a court file copy. He provided an invoice from the court but no Disbursement for that amount was ever made from his account. He also provided a work order for the antenna but no Disbursement for that amount was ever made from his account either. There is no evidence that he sustained a loss so the Department recommends denial of this claim.

22) Clark Washington # 143123 \$ 28.05

The claimant (02-SAB/DOC-057) requests \$28.05 reimbursement for three books that were lost while under the sole control of the Department. The Department recommends approval of this claim.

23) James Washington # 188313 \$ 41.98

The claimant (02-SAB/DOC-047) requests \$41.98 reimbursement for his radio and tape player that were lost as a result of staff not securing his cell. The Department recommends approval of \$19.58 for the depreciated value of the one-year-old radio and \$17.50 for the new tape player, totaling \$37.08.

17. DEPARTMENT OF STATE POLICE

1) Daniel McNeil \$115.95

The claimant (02-SAB-024) requests \$115.95 reimbursement for clothing that greased soaked into them while he was performing a truck inspection. He had been instructed to wear dress clothing during the 2-week ride along during recruit school. He was wearing coveralls over his clothing but the oil soaked through them. The Department recommends approval of this claim.

18. DEPARTMENT OF TRANSPORTATION

- 1) Thomas C. Briggs \$100.80

The claimant (02-SAB-037) requests \$100.80 reimbursement for damages to his sport coat left in his office during the Van Wagner Building fire. The coat was purchased August 15, 2000. The Department recommends a two year depreciation amount of \$75.60.

- 2) Jim Easterling \$ 64.00

The claimant (02-SAB-019) requests \$64.00 reimbursement for damages to his CD player left in his office during the Van Wagner Building fire. The claimant did not show that the CD player was necessary for his employment. The Department recommends denial of this claim.

- 3) Christine M. Hanna \$175.00

The claimant (02-SAB-013) requests \$175.00 reimbursement for damage to her vehicle that occurred when she hit a pothole. The Department recommends denial of this claim due to lack of a 30 notice to repair road damage.

- 4) Dale Strong \$150.00

The claimant (02-SAB-021) requests \$150.00 reimbursement for damages to his vehicle that occurred when he hit a pothole. The Department recommends denial of this claim due to lack of a 30 notice to repair road damage.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

19. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department

19. FAMILY INDEPENDENCE AGENCY continued

in full. The Department is requesting permission from the Board to release the following lien:

\$ 968.33 at 551 Stolpe SW, Wyoming, MI
\$1,444.62 at 15838 Lauder, Detroit, MI

20. DEPARTMENT OF MANAGEMENT & BUDGET

The Department of State requests an increase in the Petty Cash Fund for the Muskegon Branch Office from \$475.00 to \$600.00. This request is made due to an increase in the number of customers, change being quickly depleted, and to alleviate the need for branch staff going to the bank twice daily to secure change.

21. DEPARTMENT OF TRANSPORTATION

Requests approval to allot \$9,000.00 of federal/state/local grant funds to rehabilitate Taxiway D at the following airport:

1.	Battle Creek	\$9,000.00
	TOTAL	\$9,000.00

These funds are authorized in Act 265, P. A. of 1999, AY00, Account No. 55940.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.