

# A G E N D A

## FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 28, 2000 Meeting, 11:00 a.m. - ORTA Conference Room

### SECTION I. AGENCY CONTRACTS

#### 1. DEPARTMENT OF CAREER DEVELOPMENT

- 1) Capital Region Community Foundation  
Lansing, MI \$ 10,000,000.00 Total  
To provide matching funds for the designation and operation of the ConnectMichigan Alliance
- 2) Regents of the University of Michigan  
Ann Arbor, MI \$ 409,500.00 Total  
Funding to operate a Michigan's AmeriCorps program for 63 members to address youth education, neighborhood environment and community revitalization in Detroit
- 3) Area Community Services Employment & Training Coun.  
Grand Rapids, MI \$ 136,525.00 Amendment  
\$ 716,781.00 New Total  
Workforce Development Grant to facilitate dislocated worker services to laid off Amway Corporation workers
- 4) Wisconsin Technical College System Foundation, Inc.  
Ripon, WI \$ 495,831.00 Total  
Funding to provide acquisition of licenses and implementation of Wisconsin Instructional Design System (WIDS) within the Department and across 34 statewide education sites establishing the Work Keys Service Center Network
- 5) Council of Michigan Foundation  
Grand Haven, MI \$ 7,971,077.00 Total  
Statewide funding provided to support local community efforts to address youth and senior health needs

2. DEPARTMENT OF COMMUNITY HEALTH

- 1) Urban Hospital Care Plus Livonia, MI \$ 6,000,000.00 Total  
Indigent health care funding for persons not eligible for Medicaid in Wayne County
- 2) Muskegon Community Health Project Muskegon, MI \$ 250,000.00 Total  
To encourage mid-size companies to increase enrollment in community-based health care

3. DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES

- 1) Michigan Health Professional Recovery Corporation Brighton, MI \$ 2,169,157.80 Amendment  
\$ 6,097,897.80 New Total  
To administer the Health Professional Recovery Program, providing services to impaired professionals
- 2) PricewaterhouseCoopers LLP Chicago, IL \$ 1,250,000.00 Total  
To conduct a financial/actuarial examination of Blue Cross & Blue Shield of Michigan

4. FAMILY INDEPENDENCE AGENCY

- 1) Regional 4C Agencies (Listing on file) \$ 444,301.00 Amendment  
\$ 11,635,737.00 New Total  
To provide referrals, coordination, provider support and outreach
- 2) MSU Extension/Macomb 4C Clinton Township, MI \$ 128,984.00 Amendment  
\$ 786,615.00 New Total  
To provide referrals, coordination, provider support and outreach
- 3) Saginaw Valley Regional 4C Saginaw, MI \$ 231,744.00 Amendment  
\$ 373,023.00 New Total  
To provide referrals, coordination, provider support and outreach
- 4) Adoption Services Agencies (Listing on file) \$ 21,000,000.00 Total  
To provide a full range of adoption services

4. FAMILY INDEPENDENCE AGENCY continued

- 5) Prosecuting Attorneys Assoc. of Michigan  
Lansing, MI \$ 825,000.00 Total  
To provide training seminars on child abuse related topics to improve investigation and prosecution of child abuse and neglect cases
- 6) Starr Commonwealth  
Albion, MI \$ 159,347.00 Amendment  
\$ 22,708,784.00 New Total  
To provide services to neglected or delinquent youth

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

5. DEPARTMENT OF CORRECTIONS

- 1) Modern Waste Systems, Inc.  
Napoleon, MI \$ 1,414,012.83 - 3 Years  
071I1000005 Rubbish removal  
State Prison of Southern  
Michigan at Jackson
- 2) Austin Sales Group, Inc.  
Bloomfield Hills, MI \$ 571,536.00 - 3 Years  
071I0000446 Floor Polishes &  
Waxes for MSI

6. FAMILY INDEPENDENCE AGENCY

- 1) Policy Studies, Inc.  
Denver, CO \$ 5,548,205.00 - 2 years  
Consultant to Provide  
Technical Services to Assist  
in System Transition for CSES

7. BUREAU OF STATE LOTTERY

- 1) Pollard (US) Ltd.  
Winnipeg, MB Canada \$ 29,823,400.00 - 2 years  
071I1000101 Services to  
Design, Develop, Manufacture,  
Deliver and Market Instant  
Lottery Tickets

8. DEPARTMENT OF MANAGEMENT & BUDGET

- 1) Xerox Corporation  
East Lansing, MI \$ 808,567.62 - 5 years  
071I1000103 Copier Upgrade

8. DEPARTMENT OF MANAGEMENT & BUDGET continued

- |  |  |
|--|--|
| 2) Xerox Corporation<br>East Lansing, MI | \$ 627,067.32 - 5 years<br>071I1000103 Color Copier<br>Upgrade   |
| 3) Priority Health<br>Traverse City, MI  | \$ 8,582,400.00 - 1 year<br><b>SPLIT AWARD</b> Pilot Program for<br>State of Michigan Retirees &<br>Their Families |
| Health Alliance Plan<br>Detroit, MI      | \$ 2,377,030.50 - 1 year<br><b>SPLIT AWARD</b> Pilot Program for<br>State of Michigan Retirees &<br>Their Families |
| MCARE<br>Ann Arbor, MI                   | \$ 2,377,030.50 - 1 year<br><b>SPLIT AWARD</b> Pilot Program for<br>State of Michigan Retirees &<br>Their Families |

9. DEPARTMENT OF NATURAL RESOURCES

- |   |   |
|---|---|
| 1) Rogers Printing, Inc.<br>Ravenna, MI | \$ 319,553.00 - One Time Buy<br>071I1000086 Printing of<br>Fishing Guide/Inland Trout &<br>Salmon Guide |
|---|---|

10. DEPARTMENT OF STATE

- |   |   |
|---|---|
| 1) The Regents of U of M<br>Ann Arbor, MI | \$ 794,929.00 - 9 ½ Months<br>071I0000397 Study of seat belt<br>law/number of incidents of<br>police harassment |
|---|---|

11. DEPARTMENT OF TRANSPORTATION

- |   |  |
|---|--|
| 1) F & S Carton Company<br>Grand Rapids, MI | \$ 1,412,753.10 - 3 Years<br>071I000066 Printing of<br>Official Transportation Map |
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**CONTRACT CHANGES/EXTENSIONS**

12. FAMILY INDEPENDENCE AGENCY

- |   |  |
|---|--|
| 1) Dolman & Associates, Inc.<br>Lansing, MI | \$ 700,000.00 Amendment<br>\$ 12,051,700.00 New Total<br>071B7000254 Medical<br>Transcription Services |
|---|--|

13. DEPARTMENT OF MANAGEMENT & BUDGET

- |    |  |                  |   |
|----|--|------------------|---|
| 1) | Bull HN Information Systems<br>Lansing, MI | \$ 12,581,464.00 | Amendment   |
|    |  | \$ 15,277,521.93 | New Total   |
|    |  | 071B1001069      | Equipment purchase<br>& maintenance for MIPC                                    |
| 2) | Bull HN Information Systems<br>Lansing, MI | \$ 16,464,047.00 | Amendment   |
|    |  | \$ 70,180,033.00 | New Total   |
|    |  | 071B6000094      | Equipment purchase<br>& maintenance for MIPC                                    |
| 3) | Londons Farm Dairy<br>Port Huron, MI       | \$ 1,500,000.00  | Amendment   |
|    |  | \$ 8,566,028.48  | New Total   |
|    |  |                  | Lower peninsula contract for<br>milk and dairy products                         |
| 4) | Unisys Corporation<br>Okemos, MI           | \$ 15,996,718.00 | Amendment   |
|    |  | \$ 77,063,092.41 | New Total   |
|    |  | 071B5000692      | Unisys Mainframe<br>Hardware/Software for MIPC                                  |
| 5) | System Automation Corp.<br>Calverton, MD   | \$ 33,400.00     | Amendment   |
|    |  | \$ 2,088,800.00  | New Total   |
|    |  | 071B9000822      | Software & Support<br>Services for Agriculture's<br>Code Customization Services |

14. DEPARTMENT OF MILITARY AFFAIRS

- |    |  |                 |  |
|----|--|-----------------|--|
| 1) | Health Care Linen Service<br>Jenison, MI | \$ 357,000.00   | Amendment  |
|    |  | \$ 1,349,711.35 | New Total  |
|    |  | 071B7000527     | Laundry Service<br>for Grand Rapids Home for<br>Veterans |

15. DEPARTMENT OF NATURAL RESOURCES

- |    |  |                  |   |
|----|--|------------------|---|
| 1) | Electronic Data Systems, Inc.<br>Lansing, MI | \$ 384,000.00    | Amendment                                   |
|    |  | \$ 13,623,408.60 | New Total                                   |
|    |  | 071B5000207      | Develop and<br>Maintain Retail Sales System |

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

16. DEPARTMENT OF CORRECTIONS

- 1) Anthony Boles # 149599 \$ 44.65

The claimant (98-SAB/DOC-127) requests \$44.65 reimbursement for a tape player and headphones lost while under sole control of staff. No receipts were provided so the value was determined using the "Average Cost Schedule." The Department recommends approval of \$5.70 for the residual value.

- 2) John Burnett # 165633 \$137.20

The claimant (98-SAB/DOC-121) requests \$137.20 reimbursement for his tape player, radio, watch, adapter, and eight cassette tapes. The Department recommends \$24.99 for the tape player, \$2.00 for the residual value of the radio, \$13.00 for the watch, \$.70 for the adapter, and \$5.10 for the tapes, for a total of \$45.79.

- 3) Joe Evans # 146195 \$ 22.39

The claimant (98-SAB/DOC-133) requests \$22.39 reimbursement for his headphones lost while under sole control of staff. The Department recommends approval of \$2.23 for the residual value.

- 4) Terry Graham # 169196 \$ 30.00

The claimant (98-SAB/DOC-165) requests \$30.00 reimbursement for his tape player lost while under sole control of staff. The Department recommends approval of \$30.00 for this claim.

- 5) Howard Jack-Bey # 168807 \$ 25.75

The claimant (98-SAB/DOC-109) requests \$25.75 reimbursement for his headphones broken during a shakedown. The Department recommends approval of \$22.20 for the depreciated value of the headphones.

- 6) Kai McKinnie #215981 \$ 79.99

The claimant (00-SAB/DOC-214) requests \$79.99 reimbursement for damages to his TV while it was transported between facilities. The Department confirmed the loss and recommend reimbursement of \$81.99 based on the actual cost of the TV.

- 7) Carlton Mixon # 132473 \$ 15.78

The claimant (00-SAB/DOC-227) requests \$15.78 reimbursement for a sauna belt and cosmetic bag ordered by the claimant. The items were stolen before claimant received them. The Department recommends approval of \$15.78 for this claim.

16. DEPARTMENT OF CORRECTIONS continued

8) Jeurvis Moore-Bey # 128031 \$ 8.00

The claimant (98-SAB/DOC-129) requests \$8.00 for shipping a defective footlocker to the manufacturer for repairs. The Department does not provide for shipping cost for repairs or replacements. The Department recommends denial of this claim.

9) Jeurvis Moore-Bey #128031 \$ 5.50

The claimant (99-SAB/DOC-069) requests \$5.50 reimbursement for body oil that he had ordered. The vendor went out of business and reimbursed the Department for outstanding orders. The Department never reimbursed the claimant and therefore, recommends approval of this claim.

10) Shelly Myers # 260261 \$310.58

The Claimant (00-SAB/DOC-234) requests \$310.58 reimbursement for a gold chain and cross pendent lost while in staff possession. Department Policy limits the value of property items to \$50.00. Department recommends approval of \$40.00 for the depreciated value of the maximum value.

11) Roy Smith # 163676 \$ 45.26

The claimant (98-SAB/DOC-114) requests \$45.26 reimbursement for beard trimmers, an adapter, and padlock lost while under the sole control of staff. Staff verified the loss. Due to the age of the items, residual value was calculated and the Department recommends approval of \$4.53 for the items.

12) Robert Stover # 230917 \$ 81.15

The claimant (98-SAB/DOC-107) requests \$81.15 reimbursement for the cost of an Application for Leave to Appeal and mailing costs. Staff was at fault by not mailing out his Appeal of Right in a timely manner. As a result, Claimant had to pay for an Application for Leave to Appeal and mailing costs. Since claimant did not provide any documentation to establish that he had a loss because of the delay, the Department recommends denial of this claim. This item was withdrawn from the November 14, 2000 Finance and Claims agenda. It was verified with the court that claimant paid \$76.00 for the Leave to Appeal.

16. DEPARTMENT OF CORRECTIONS continued

- 13) Claude Varney # 239322 \$150.00

The claimant (00-SAB/DOC-209) requests \$150.00 reimbursement for a damaged typewriter. The typewriter was damaged during transfer. The Department recommends approval of \$79.40 for the depreciated value.

- 14) Timothy Vogel # 235617 \$ 29.00

The claimant (00-SAB/DOC-228) requests \$29.00 reimbursement for a damaged footlocker and lost headphones. The Department recommends approval of \$33.90 based upon the value of the headphones and residual value of the footlocker.

- 15) Timothy Vogel # 235617 \$ 20.39

The claimant (00-SAB/DOC-229) requests \$20.39 reimbursement for an AC/DC adapter lost while under sole control of staff. The Department recommends approval of \$20.39 for this claim.

- 16) Tyrone Williams # 167128 \$400.00

The claimant (98-SAB/DOC-155) requests \$400.00 reimbursement for his TV, radio, headphones, tape player, winter coat, 10 cassette tapes, two sweaters, two sweatshirts, two pairs sweat pants, four legal books, AA batteries, toiletries, and an earplug lost while under sole control of staff. Claimant's receipts were lost with the listed property so the value was determined from the "Average Cost Schedule." The Department recommends \$47.30 for the residual value of the items.

17. DEPARTMENT OF MANAGEMENT AND BUDGET

- 1) Michael Gomez \$212.53

The claimant (00-SAB-203) requested \$212.53 for damages to his vehicle and loss of personal property. While on state business, the claimant's vehicle was parked in a public area and vandalized. There was no neglect on the part of the State. The Department recommends denial of this claim.

18. DEPARTMENT OF NATURAL RESOURCES

- 1) Darrell Burkett \$567.83

The claimant (00-SAB-181) requests \$567.83 reimbursement for mileage, a satellite dish, water pump, shop vac, and \$100.00 for inconvenience. No receipt was provided for the mileage costs. The Department recommends approval of \$457.83 for the satellite dish, water pump, and shop vac.

18. DEPARTMENT OF NATURAL RESOURCES continued

- 2) David Schaub \$250.00

The claimant (00-SAB-186) requests \$250.00 reimbursement for his insurance deductible for damage to his motorcycle trailer caused when a State vehicle backed into it. The Department recommends approval of this claim.

- 3) Gary Schulte \$798.88

The claimant (00-SAB-165) requests \$798.88 reimbursement for damage to his van caused by hitting a short stump. Claimant's wife was out of the van directing her husband into a camp space when the running board was damaged by a stump that had not been removed. The Department has since removed the stump. The Department recommends denial of this claim.

- 4) State Farm Insurance \$873.14

The claimant (00-SAB-169) requests \$873.14 reimbursement for damage to the vehicle of their insured, Ronald Macy, caused when a park employee cut down a tree and it struck the vehicle. The Department recommends approval of this claim.

19. DEPARTMENT OF TRANSPORTATION

- 1) Terry L. Havens Jr. \$999.99

The claimant requests approval of \$999.99 for damages to his vehicle by a work crew spraying off cement from a state vehicle. A Department employee examined the vehicle and agreed that material similar to cement had been splashed on the vehicle. The Department stated that work performed by employees at the site was performed within the established MDOT maintenance practices and procedures. The Department recommends denial of this claim.

- 2) Samir T. Lama \$359.07

The claimant (00-SAB-214) requests \$359.07 reimbursement for damages to his vehicle. The road had been micro surfaced but the manhole castings were not adjusted. There was a period of time between the micro surfacing and contracting for the manhole castings that led to the damages incurred by the claimant. The Department recommends approval of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY

SECTION VII. APPROVAL OF SPECIAL ITEMS

20. DEPARTMENT OF ATTORNEY GENERAL

- 1) Requests approval for write-offs of 2,369 delinquent employer accounts, representing a total indebtedness of \$5,570,673.42. These debts are barred by statute, have insufficient estates, are discontinued corporations with no assets or are bankrupt corporations.
- 2) Requests approval for write-offs of 962 delinquent unemployment restitution accounts, representing a total indebtedness of \$1,332,663.24. These debts are barred by the Statute of Limitations under MESC v Westphal.
- 3) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A copy of the report is on file with the State Administrative Board Secretary.

Department of Attorney General - November, 2000 - 1 Claim approved.

21. DEPARTMENT OF COMMUNITY HEALTH

- 1) The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A copy of the report is on file with the State Administrative Board Secretary.

Department of Community Health - October, 2000 - 1 Claim approved.

22. DEPARTMENT OF CORRECTIONS

- 1) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value for Alger Maximum Correctional Facility in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property.
- 2) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value for the Camp Branch in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property.
- 3) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value for the Florence Crane Correctional Facility in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property.
- 4) Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value for the Cotton Correctional Facility in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property.

23. DEPARTMENT OF TRANSPORTATION

- 1) Requests approval to allot \$22,250,958.00 of federal/state/local grant funds to acquire land, construct and rehabilitate runways, lights, and taxiways, apron expansion, wetland mitigation, and design for future projects at the following airports:

1. Detroit City	\$ 555,556.00
2. Escanaba	-343,450.00
3. Gaylord	402,000.00
4. Grand Ledge	88,000.00
5. Grand Rapids	21,333,852.00
6. Midland	55,000.00
7. <u>Sault Ste. Marie/Sanderson</u>	<u>160,000.00</u>

TOTAL \$22,250,958.00

These funds are authorized in P.A. 265 of 1999, Account No. 55940, AY00.

- 2) Requests approval to allot \$6,532,015.00 of federal/state/local grant funds for design for future projects, land acquisition, noise program, security fencing, and land at the following airports:

1. Detroit Metro	\$5,133,475.00
2. Detroit Willow Run	622,540.00
3. Grand Haven	316,000.00
4. Grand Haven	17,222.00
5. Howell	460,000.00
6. <u>Sandusky</u>	<u>-17,222.00</u>

TOTAL \$6,532,015.00

These funds are authorized in P.A. 538 of 1998, Account No. 55940.

- 3) Requests approval to allot \$800,000.00 of federal/state/local grant funds for land acquisition at the following airport:

Romeo \$800,000.00

TOTAL \$800,000.00

These funds are authorized in P.A. 265 of 1999, Account No. 55940, AY01.

24. FAMILY INDEPENDENCE AGENCY

- 1) The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

\$1,095.00 at 8848 Witt, Detroit, MI.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

# S U P P L E M E N T A L   A G E N D A

## FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

Novmeber 28, 2000 Meeting, 11:00 a.m. - ORTA Conference Room

### SECTION I. AGENCY CONTRACTS

#### 1s. DEPARTMENT OF NATURAL RESOURCES

- |   |  |
|---|--|
| 1) Local Units of Government<br>(Listing of Grantees on File) | \$ 6,938,045.00 Total<br>Clean Michigan Initiative<br>reimbursement grants to<br>local units of government<br>for development of<br>recreational lands and<br>facilities |
|---|--|

### SECTION II. DMB CONTRACTS

### SECTION III. RELEASE OF FUNDS TO WORK ORDER

### SECTION IV. REVISION TO WORK ORDER

### SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

### SECTION VI. CLAIMS - PERSONAL INJURY

### SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.