How to Effectively Interpret Information Found on a Driving Record

October 2018
The Master Driving Record

The Master Driving Record (MDR) file established by Michigan law contains information for individuals licensed in Michigan, unlicensed drivers, and out-of-state licensed drivers convicted of traffic violations in Michigan. The MDR is compiled of information submitted by the Secretary of State branch offices, internal units, courts, police agencies, other states, and the Department of Community Health.

The MDR has two components: the **driver license header** and the **driving history**.

The **driver license header** appears first on the MDR and contains an individual’s driver license number, full name, date of birth, address, eye color, height, weight, sex, and most recent application information. It may also contain special restrictions, aliases, previous names, endorsements, and a mailing address.

The **driving history** appears below the header and includes convictions for traffic violations, Failure to Appear in Court (FAC) and Failure to Comply with Judgment (FCJ) suspensions, accidents, and licensing actions such as mandatory suspensions, revocations, denials, and restrictions of driving privileges.

The type of information displayed in the driver license header and driving history depends on the type of inquiry used to obtain a driver’s information.

**There are 3 types of driving records available for purchase:**

- **Certified Complete Record** – This is the most complete record a customer can purchase, often purchased by the customer at the request of an attorney for a court appearance or for an administrative hearing.

- **Certified Edited Record** – This is usually purchased by customers who need to provide a record for an employer.

- **Certified CDL Edited Record** – This is purchased by customers who need to provide an employer with proof they’ve complied with federal Commercial Driver License requirements. See Appendix D for additional information.

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SAMPLE DRIVING RECORD

The key on the next page explains information shown in the sample driving record below. Driving records are generated through mainframe inquiries, but not all inquiries will display the information in this sample.

1 A SOS 28 01/29/2015 10:09:15 IP10_28_17_152/MIPC. 42;9;P123456789000.

2 THIS RECORD WAS MARKED AS BOS/LEGACY OWNED ON 01/06/2015 TRANSACTION PROCESSING FOR THIS RECORD CAN ONLY BE PERFORMED ON BOS

3 P-123-456-789-000
   JOHN QUINCY PUBLIC 02/12/1962 M 6-01 220 BLU IMAGE
   123 E MAIN R-CHAF-CY-ANT 01/05/2015 02/12/2019
   LANSING MI 48911-1234 33 VOTER ***-***-**** CORRECTIVE LENS
   MAIL: PO BOX 123
   MAIL: LANSING MI 48901

4 US
   PREV NAME: JOHN QUINCY JONES

5 * THIS DRIVER HAS NO PRIOR 904 MANDATORY ADDITIONAL VIOLATIONS OF
   * SUSPENSION/REVOCATION OR 625 ALCOHOL RELATED CONVICTIONS WITHIN THE
   * TIME FRAMES REQUIRING PLATE CONFISCATION.

6 03/23/2014 INDIANA 01/24/2014 DISOBEYED TRAFFIC CONTROL
   DEVICE -CV
   ACCIDENT 09/13/2014 060-7000 MSP METRO POST NORTH
   2 VEH/UNIT 0 INJ 0 KILLED
   V00 X4 PA

7 **************************************** END OF RECORD HISTORY ****************************************

8 LICENSE VALID
   DRIVING STATUS: ELIGIBLE - RECORD CLEAR
   (ELECTRONICALLY CERTIFIED IN COMPLIANCE WITH MCL 257.204A,
   AS OF RECORD RUN DATE INDICATED ABOVE.)

9 MI SOS (PREPARED IN COMPLIANCE WITH MCL 257.733)
   (FOR GOVERNMENTAL OR INDIVIDUAL DRIVERS USE ONLY)

Talking Points:

1. A record from a driving event on January 29, 2015, with a timestamp of 10:09:15.
2. The record is marked as BOS/LEGACY owned, specific to processing by BOS systems.
3. The driver’s information, including dates and addresses.
4. The record includes details of a traffic violation on March 23, 2014, involving disobeying traffic control devices.
5. A note on the driver's eligibility status as of the record run date.
Key to Sample Driving Record

1. This line shows the source (“SOS” for Secretary of State), date, time, and IP address for the computer that generated the driving record.

2. BOS/BAM message – Some mainframe records are “owned” by BOS/Legacy. Transactions for these records can only be processed using the BOS program.

3. The customer’s driver license number is shown. The full name and residence address are below. The mailing address, if present, is shown below the residence address.

4. This line shows the customer’s date of birth, sex, height, weight, and eye color on the first line. IMAGE indicates the record is associated with a digital photo or signature.

5. This line displays the license application code, license type code (including endorsements and CDL group), most recent license issue date, and license expiration date respectively. Refer to the following acronyms that may appear here:

   **License Application Code**
   - R – Renewal
   - O – Original
   - D – Duplicate
   - C – Correction
   - P – Probationary

   **License Type Code**
   (Base License/Endorsements)
   - OPER – Operator’s
   - CHAF – Chauffeur
   - MOPED – Moped
   - CY – Motorcycle
   - F – Farmer
   - R – Recreational

   **Commercial Driver License (CDL)**
   (Including CDL Endorsements)
   - Group A, B, or C
   - N – Tankers
   - H – Hazardous Materials
   - P – Passenger
   - S – School
   - T – Double Trailers

6. VOTER indicates the customer is registered to vote (this will be blank if the customer is not registered). The asterisks mean the customer either has a verified Social Security number on file or the customer presented proof of ineligibility when the most recent driver license was applied for. CORRECTIVE LENS is a restriction that means the customer must wear glasses or contacts when driving.

7. US indicates the customer is a US citizen. LT shows for customers who have limited term legal presence (such as foreign students) and NC for customers who are non-citizen immigrants. Legal presence information is only displayed if present on the record. Also, previous names are shown below the legal presence status.

8. This area lists the number of drug and alcohol violations the customer has on record (purchased edited records do not display this information).

9. This area is the driving history. The sample record shows one traffic citation (DISOBEYED TRAFFIC CONTROL DEVICE) with a conviction date of 03/23/2014 (shown on the left). The citation was issued 1/24/2014 (shown on the right). The sample record shows one traffic accident which occurred on 9/13/2014. 060-7000 indicates the accident report number and MSP (Michigan State Police) is the law enforcement agency that supplied the report. 2 vehicles were involved in the accident with no injuries or fatalities listed. V00 is an accident code indicating the driver was not given a citation for the accident. X4 means the driver had not been drinking. PA means a passenger vehicle was involved in the accident. A list of Accident Codes is shown in Appendix B. A list of vehicle types is shown in Appendix C.

10. The license status is shown on some inquiries after the driving history. This sample shows the customer has a valid license and is eligible to drive. The legal notice at the bottom of the page cites the law under which the driving record was produced. It is printed at the end of all certified driving records.
# DRIVING HISTORY ENTRIES

The following is a list of actions such as traffic convictions, suspensions, revocations, and other mandatory actions shown on driving records.

## TYPE OF ENTRY

<table>
<thead>
<tr>
<th>ACCIDENT</th>
<th>SAMPLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCIDENT</td>
<td>07/04/2010 050-4729 SPRING ARBOR TWP PD 1 VEH/UNIT 0 INJ 0 KILLED V07 X3 PA</td>
</tr>
</tbody>
</table>

**Comment:** V07 is an accident code that means the driver was, in the officer’s opinion, improperly passing and that behavior may have caused the accident. X3 means alcohol was involved in the accident. PA indicates a passenger vehicle was being driven. A list of accident codes can be found in Appendix B.

## BASIC DRIVER IMPROVEMENT COURSE

****BDIC**** - LETTER SENT - 11/18/2014******PASSED - 01/20/2015 - ********

11/16/2014 DETROIT 09/19/2014 DISOBEYED STOP SIGN –PA

**Comment:** If a customer is eligible for and passes a BDIC, the ticket information will no longer be displayed on certain driving records. A master driving record will still display the ticket but no points will be listed. In the above example the driver was cited on 9/19/2014, the conviction date was 11/16/2014, a BDIC eligibility letter was mailed to the customer on 11/18/2014, and the customer completed a BDIC course on 01/20/2015.

## CANCELLATION

01/27/2015 LICENSE CANCELLED, SUBJECT VOLUNTARILY SURRENDER Lic

## CITATION

10/26/2013 GRAND RAPIDS 09/30/2013 SPEED 30/25 –CY

**Comment:** The date the traffic citation was issued is shown on the right (09/30/2013). The date of conviction is shown on the left (10/26/2013). CY indicates a motorcycle was being driven.

## COMMERCIAL DRIVER LICENSE SUSPENSION

CDL/CMV PRIVILEGE SUSP FROM 10/01/2014 THRU 09/30/2015, FROM CONV OF 09/20/2014 CDL GRP: A CDL END: NT

**Comment:** This driver cannot operate a vehicle requiring a CDL; however, the driver’s operator or chauffeur license may still be valid.
<table>
<thead>
<tr>
<th>Event Type</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DENIAL/REVOCATION</strong></td>
<td>ADMINISTRATIVE DENIED AND REVOKED (MCL 257.303) FROM 12/27/2012 AND UNTIL APPROVED, REINSTATEMENT FEE REQUIRED. ELIGIBLE FOR REVIEW AFTER 12/26/2013, FROM ACTIVITY OF 12/06/2012, 2 OR MORE SUBSTANCE ABUSE CONV IN 7 YEARS</td>
</tr>
<tr>
<td><strong>DRIVER IMPROVEMENT</strong></td>
<td>12/10/2007 DRIVER IMPROVEMENT WARNING LETTER NO LIC</td>
</tr>
<tr>
<td><strong>DRIVER RESPONSIBILITY</strong></td>
<td>08/23/2007 DRIVER RESPONSIBILITY FEE NOTIFICATION FOR QUALIFYING CONVICTION, FROM ACTIVITY OF 08/08/2006 ASSESSMENT: P308133</td>
</tr>
<tr>
<td><strong>DRIVER RESPONSIBILITY</strong></td>
<td>03/23/2014 PAID DRIVER RESPONSIBILITY FEE FOR QUALIFYING CONVICTION, FROM ACTIVITY OF 12/10/2013 ASSESSMENT: M961123</td>
</tr>
<tr>
<td><strong>Comment:</strong></td>
<td>A unique number used to link all DRF actions together for one assessment – in the sample shown an M961123.</td>
</tr>
<tr>
<td><strong>DRIVER RESPONSIBILITY</strong></td>
<td>DRIVER RESPONSIBILITY FEE SUSPENSION FROM 02/01/2012 THROUGH <em>INDEFINITE</em>, ASSESSMENT: AB96104. LICENSE NOT VALID UNTIL REINSTATEMENT FEE PAID, FROM ACTIVITY OF 02/03/2011</td>
</tr>
<tr>
<td><strong>DRUG CRIME</strong></td>
<td>03/08/2010 MUSKEGON 04/25/2008 DRUG CRIME MUSKEGON CIRC COURT ORDER. SUSPENSION FROM 03/08/2010 THROUGH MIDNIGHT OF 09/03/2010, FROM CONVICTION OF 03/08/2010, DRUG CRIME SUSP, REINSTATEMENT FEE NOT REQUIRED BY LAW</td>
</tr>
<tr>
<td><strong>FAC SUSPENSION and CLEARANCE</strong></td>
<td>01/07/2015 SUSPENSION **** 09/22/2014 FAC #10321445ST ALMA 02/10/2015 SUSP TERMINATED FAILED TO YIELD</td>
</tr>
</tbody>
</table>
### FCJ SUSPENSION and CLEARANCE (Failure to Comply with Judgment)

<table>
<thead>
<tr>
<th>Date</th>
<th>Reason</th>
<th>License Number</th>
<th>Location</th>
<th>Other Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/01/2015</td>
<td>SUSPENSION</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/08/2014</td>
<td>FCJ</td>
<td>#SD253348</td>
<td>CLIO</td>
<td></td>
</tr>
<tr>
<td>03/14/2015</td>
<td>SUSP TERMINATED</td>
<td></td>
<td>LIMITED ACCESS SPEED 75/70 -PA</td>
<td></td>
</tr>
</tbody>
</table>

### FINANCIAL RESPONSIBILITY

***OPEN FR ACTION – DO NOT PROCESS***
MUST CALL DRIVER RECORDS ACTIVITY UNIT AT 517-636-6406 FOR FR STATUS AND CONFIRM ELIGIBILITY BEFORE COMPLETING THE TRANSACTION

**Comments:** This status message is only displayed when a driver license transaction is processed. Branch offices consult with the Driver Records Activity Sub-unit staff to obtain a driver’s status when a Financial Responsibility case is pending.

### HIGH BLOOD ALCOHOL CONTENT (HI-BAC) SUSPENSION

<table>
<thead>
<tr>
<th>Date</th>
<th>Reason</th>
<th>Location</th>
<th>Other Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/16/2012</td>
<td>IONIA</td>
<td></td>
<td>OPERATING WITH BLOOD ALCOHOL CONTENT OF .17 OR MORE -PA</td>
</tr>
<tr>
<td>06/14/2012</td>
<td>OPERATING WITH BLOOD ALCOHOL CONTENT OF .17 OR MORE -PA</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SUSPENSION</td>
<td></td>
<td>THROUGH MIDNIGHT OF 08/02/2013. LICENSE NOT VALID UNTIL REINSTATEMENT FEE PAID, FROM ACTIVITY OF 07/16/2012, MANDATORY ACTION CONVICTION</td>
</tr>
</tbody>
</table>

### IGNITION INTERLOCK

-See SOBRIETY COURT ORDERED LICENSE-

### MANDATORY SUSPENSION

-See SUSPENSION-

### OUT OF STATE CITATION

<table>
<thead>
<tr>
<th>Date</th>
<th>Reason</th>
<th>Location</th>
<th>Other Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/24/2012</td>
<td>INDIANA</td>
<td></td>
<td>FOLLOWED TOO CLOSELY -NC</td>
</tr>
</tbody>
</table>

### POINTS

<table>
<thead>
<tr>
<th>Date</th>
<th>Reason</th>
<th>License Number</th>
<th>Location</th>
<th>Other Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/25/2014</td>
<td>MUSKEGON</td>
<td>04/07/2014</td>
<td>DROVE WHILE LICENSE SUSP/REV/DENIED -PA</td>
<td>2</td>
</tr>
</tbody>
</table>

**Comments:** Points show on the right side of the page – this record shows the violation added 2 points to the record. Points stay on the record for 2 years.
PROBATIONARY EXTENSION
01/10/2008 PROBATIONARY PERIOD EXTENDED FROM 10/03/2008 THROUGH MIDNIGHT OF 02/20/2009 AND UNTIL MEETS REQUIREMENTS OF MCL 257.310D, FROM ACTIVITY OF 04/26/2008

Comments: Activity that occurred on 4/26/2008 – such as a traffic citation – extended the driver’s probationary period. Michigan drivers are on probation for a minimum of 3 years beginning when they first obtain a license. Drivers must complete the last ten months of probation with no unsafe driving events, such as traffic convictions, at-fault crashes, or suspensions. If an unsafe driving event occurs in the last ten months of probation, the probationary period is extended until the driver completes ten consecutive months without an incident.

REEXAMINATION SUSPENSION

RESTRICTION
11/05/2014 BATTLE CREEK 08/10/2014 PERSON UNDER 21 PURCHASE /CONSUME /POSSESS LIQUOR SUSP FROM 12/08/2014 THROUGH MIDNIGHT OF 01/06/2014 AND REST LICENSE FROM 01/07/2015 THROUGH MIDNIGHT OF 03/08/2015 AND UNTIL PAYMENT OF REINSTATEMENT FEE, FROM ACTIVITY OF 11/05/2014, MANDATORY ACTION CONVICTION, MAY DRIVER TO AND FROM RESIDENCE AND EMPLOYMENT, TO PROBATION, AND SCHOOL, MUST CARRY PROOF OF DESTINATION AND HOURS MIP/OPEN/TRANS

SECTION 625G PERMIT CLEARANCE
01/12/2015 SECTION 625G PERMIT CLEARED, COMPLAINT #: 635-15, ARREST DATE: 09/19/2014, FROM ACTIVITY OF 12/17/2014

SECTION 625G PERMIT ISSUANCE
06/14/2014 SECTION 625G PERMIT ISSUED, COMPLAINT #: 14-3796, ORI: GRANDVILLE PD, TIME: 0841 PM

Comments: An officer from the Grandville Police Department confiscated the person’s driver license on 6/14/2014 at 8:41 PM. The driver was issued a paper DI-177 permit (also known as a SECTION 625G permit) to drive with until the case is adjudicated.
SOBRIETY COURT ORDERED LICENSE
03/05/2015  GRAND RAPIDS DISTRICT COURT
SOBRIETY RESTRICTED LICENSE
FROM 03/05/2015 THROUGH
*INDEFINITE* AND UNTIL
APPROVED, FROM ACTIVITY OF
01/08/2015. LICENSE NOT
VALID UNTIL REINSTATED
FEE PAID, ANY ALCOHOL/DRUG
RELATED ACTIVITY, ORIGINAL
ACTION TO BE REINSTATED,
VOID ON VIOLATION OF ORDER;
MAY DRIVE TO AND
FROM RESIDENCE AND
EMPLOYMENT, TO TREATMENT AND/OR
SUPPORT GROUP MTGS, TO
TO PROBATION, AND SCHOOL, MUST
CARRY PROOF OF DESTINATION AND
HOURS, MAY DRIVE TO CT HEARINGS,
AND IGNITION INTERLOCK PROVIDER,
MAY ONLY OPERATE VEHICLE
EQUIPPED WITH IGNITION INTERLOCK
DEVICE INSTALLED.

SUSPENSION
11/20/2014  INKSTER 09/22/2014 DROVE WHILE LICENSE
SUSP/REV/DENIED -PA
12/01/2014 ADDITIONAL SUSPENSION FROM
12/18/2014 THROUGH MIDNIGHT OF 01/17/2015,
FROM VIOLATION OF 09/22/2014, PROGRAMMATIC
VIOLATION OF 09/22/2014, PROGRAMMATIC
MANDATORY ADDITIONAL, REINSTATEMENT
FEE NOT REQUIRED BY LAW

SUSPENSION/RESTRICTION
09/15/2012  HILLSDALE 08/21/2012 PERSON UNDER 21 WITH BAC -
-P A
HILLSDALE DIST COURT ORDER.
SUSPENSION/RESTRICTION FROM
09/15/2012 THROUGH MIDNIGHT OF
12/13/2012 AND UNTIL PAYMENT OF
REINSTATEMENT FEE. FROM CONVICTION
OF 09/15/2012, MAY DRIVE TO AND FROM
PERSONS RESIDENCE AND PLACE OF
EMPLOYMENT, MUST CARRY PROOF OF
DESTINATION AND HOURS
APPENDIX A: ABBREVIATIONS ON DRIVING RECORDS

The following is a list of the most common abbreviations found on Michigan driving records (not an all-inclusive list).

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC</td>
<td>Assigned Claims</td>
</tr>
<tr>
<td>ACC</td>
<td>Accident</td>
</tr>
<tr>
<td>ADDL</td>
<td>Additional</td>
</tr>
<tr>
<td>ADMIN</td>
<td>Administrative</td>
</tr>
<tr>
<td>APP</td>
<td>Application</td>
</tr>
<tr>
<td>APPR</td>
<td>Approved</td>
</tr>
<tr>
<td>APT</td>
<td>Apartment</td>
</tr>
<tr>
<td>AUTH</td>
<td>Authority/Authorized</td>
</tr>
<tr>
<td>BAC</td>
<td>Blood Alcohol Content</td>
</tr>
<tr>
<td>BDIC</td>
<td>Basic Driver Improvement Course</td>
</tr>
<tr>
<td>CDL</td>
<td>Commercial Driver License</td>
</tr>
<tr>
<td>CDSS</td>
<td>County Driver Safety School</td>
</tr>
<tr>
<td>CF #</td>
<td>Court File Number</td>
</tr>
<tr>
<td>CIRC</td>
<td>Circuit (Court)</td>
</tr>
<tr>
<td>CIR CT</td>
<td>Circuit Court</td>
</tr>
<tr>
<td>CONDL</td>
<td>Conditional</td>
</tr>
<tr>
<td>CONTD</td>
<td>Continued</td>
</tr>
<tr>
<td>CONV</td>
<td>Conviction</td>
</tr>
<tr>
<td>CY</td>
<td>Motorcycle</td>
</tr>
<tr>
<td>DA</td>
<td>Driver Assessment</td>
</tr>
<tr>
<td>DEPT</td>
<td>Department</td>
</tr>
<tr>
<td>DI</td>
<td>Driver Improvement</td>
</tr>
<tr>
<td>DIAG</td>
<td>Diagnostic</td>
</tr>
<tr>
<td>DIST</td>
<td>District (Court)</td>
</tr>
<tr>
<td>DLAD</td>
<td>Driver License Appeal Division</td>
</tr>
<tr>
<td>DR STMT</td>
<td>Doctor's Statement</td>
</tr>
<tr>
<td>DRF</td>
<td>Driver Responsibility Fee</td>
</tr>
<tr>
<td>EFF</td>
<td>Effective</td>
</tr>
<tr>
<td>ELIG</td>
<td>Eligible</td>
</tr>
<tr>
<td>EMERG</td>
<td>Emergency</td>
</tr>
<tr>
<td>EQUIP</td>
<td>Equipment</td>
</tr>
<tr>
<td>FAC</td>
<td>Failure to Appear in Court</td>
</tr>
<tr>
<td>FCA</td>
<td>Failure to Change Address</td>
</tr>
<tr>
<td>FCJ</td>
<td>Failure to Comply with Judgment</td>
</tr>
<tr>
<td>FCPV</td>
<td>Failure to Clear Parking Violations</td>
</tr>
<tr>
<td>FED</td>
<td>Federal (Court)</td>
</tr>
<tr>
<td>FR</td>
<td>Financial Responsibility</td>
</tr>
<tr>
<td>FTA</td>
<td>Failure to Appear</td>
</tr>
<tr>
<td>GCWR</td>
<td>Gross Combination Weight Rating</td>
</tr>
<tr>
<td>GRP</td>
<td>Group</td>
</tr>
<tr>
<td>GVW</td>
<td>Gross Vehicle Weight</td>
</tr>
<tr>
<td>GVWWR</td>
<td>Gross Vehicle Weight Rating</td>
</tr>
<tr>
<td>HOSP</td>
<td>Hospital</td>
</tr>
<tr>
<td>HI-BAC</td>
<td>High Blood Alcohol Content</td>
</tr>
<tr>
<td>HWY</td>
<td>Highway</td>
</tr>
<tr>
<td>INC</td>
<td>Incorporate</td>
</tr>
<tr>
<td>INDEF</td>
<td>Indefinitely</td>
</tr>
<tr>
<td>INFO</td>
<td>Information</td>
</tr>
<tr>
<td>INFL</td>
<td>Influence</td>
</tr>
</tbody>
</table>
INJ  Injured
LATE RECD  Late Received Abstract
LIC  License
LIQ  Liquor
LT  Limited Term (meaning the customer has temporary legal presence). Legal presence status will only show in the driver header if present on the record.
MAG  Magistrate (Court)
MAND  Mandatory
MCL  Michigan Compiled Laws
MED  Medical
MS  Mandatory Suspensions
MSP  Michigan State Police
MTR  Motor
MUN  Municipal (Court)
NC  Non-Citizen (meaning the customer has indefinite legal presence status). Legal presence status will only show in the driver header if present on the record.
NEG  Negligent
NUM  Number
ORIG  Original
OUCS  Operating Under the Influence of Controlled Substance
OUIL  Operating Under the Influence of Liquor
OWI  Operating While Intoxicated
P.D.  Property Damage
PD  Police Department
PET  Petitioner
RD  Road
RECOM  Recommended
REFD  Referred
REQ  Require/Required/Requirements
RESP  Responsible/Responsibility
REST  Restriction or Restricted
RETD  Returned
REV  Revocation
SO  Sheriff’s Office
SOS  Secretary of State
SPEC  Special
ST  Street
STMT  Statement
SUBJ  Subject
SUSP  Suspension/Suspended
SUPT  Superintendent
TEMP  Temporary
TERM  Terminate
TIP  Temporary Instruction Permit
TRAF  Traffic (Court)
UBAC  Unlawful Blood Alcohol Content
UBAL  Unlawful Blood Alcohol Level
UDAA  Unlawfully Driving Away Auto (Joyriding)
UDR  Unsatisfactory Driving Record
UJ  Unsatisfied Judgment
UUA  Unlawful Use of Motor Vehicle
UDR  Unsatisfactory Driving Record
UJ  Unsatisfied Judgment
US  The customer is a US Citizen. Legal presence status will only show in the driver header if present on the record.
VEH  Vehicle
VIOL  Violation/Violated
YR  Year
APPENDIX B: ACCIDENT CODES

The following codes are found on driving records that show a traffic accident.

**V Codes**, which indicate whether the driver’s behavior contributed to the accident, were amended in 1993. Both older and newer codes are shown below.

*Note*: Accident reports also include vehicle type. A list of vehicle types is in Appendix C.

### V Codes – 1992 and Earlier

The following codes are prefaced with the letter V. Note that these codes are not always shown on the record – they’re only present if included in the accident report completed by the law enforcement officer.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>00</td>
<td>No Violation Code</td>
</tr>
<tr>
<td>01</td>
<td>Speeding</td>
</tr>
<tr>
<td>02</td>
<td>Driving Below Minimum Speed Limit</td>
</tr>
<tr>
<td>03</td>
<td>Failed to Yield Right of Way – Disregard of Traffic Control</td>
</tr>
<tr>
<td>04</td>
<td>Drove Wrong Way</td>
</tr>
<tr>
<td>05</td>
<td>Drove Left of Center</td>
</tr>
<tr>
<td>06</td>
<td>Improper Turn, Improper or No Signal</td>
</tr>
<tr>
<td>07</td>
<td>Improper Backing, Unsafe Start</td>
</tr>
<tr>
<td>08</td>
<td>Followed Too Closely, Unable to Stop in Assured Clear Distance, Failed to Use Due Care and Caution</td>
</tr>
<tr>
<td>09</td>
<td>Other Hazardous Action</td>
</tr>
</tbody>
</table>

### V Codes – 1993 and Later

The following codes are prefaced with the letter V. Note that these codes are not always shown on the record – they’re only present if included in the accident report completed by the law enforcement officer.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>00</td>
<td>None</td>
</tr>
<tr>
<td>01</td>
<td>Speeding</td>
</tr>
<tr>
<td>02</td>
<td>Driving Below Minimum Speed Limit</td>
</tr>
<tr>
<td>03</td>
<td>Failed to Yield</td>
</tr>
<tr>
<td>04</td>
<td>Disregarded Traffic Control Device</td>
</tr>
<tr>
<td>05</td>
<td>Drove Wrong Way</td>
</tr>
<tr>
<td>06</td>
<td>Drove Left of Center</td>
</tr>
<tr>
<td>07</td>
<td>Improper Passing</td>
</tr>
<tr>
<td>08</td>
<td>Improper Lane Use</td>
</tr>
<tr>
<td>09</td>
<td>Improper Turn</td>
</tr>
<tr>
<td>10</td>
<td>Improper Turn Signal</td>
</tr>
<tr>
<td>11</td>
<td>Improper Backing</td>
</tr>
<tr>
<td>12</td>
<td>Unable to Stop</td>
</tr>
<tr>
<td>13</td>
<td>Other</td>
</tr>
<tr>
<td>14</td>
<td>Unknown</td>
</tr>
</tbody>
</table>

### X CODES

 indicate whether drugs or alcohol were involved in the accident.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>X3</td>
<td>Driver Had Been Drinking</td>
</tr>
<tr>
<td>X4</td>
<td>Driver Had Not Been Drinking</td>
</tr>
<tr>
<td>X5</td>
<td>Drug and Alcohol Use Not Stated In Accident Report</td>
</tr>
<tr>
<td>X6</td>
<td>Driver Had Been Using Drugs</td>
</tr>
<tr>
<td>X7</td>
<td>Driver Had Not Been Using Drugs</td>
</tr>
</tbody>
</table>
APPENDIX C: VEHICLE TYPE CODES

The following list shows codes for the type of vehicle being driven when an accident occurred or when a citation was issued.

AA = Group A Vehicle
AH = Group A Vehicle Hauling Hazardous Materials
AL = Group A Tank Vehicle with Double/Triple Trailers and Hauling Hazardous Materials
AN = Group A Tank Vehicle
AP = Group A Passenger Vehicle
AS = Group A School Bus
AT = Group A Vehicle with Double/Triple Trailers
AX = Group A Tank Vehicle Hauling Hazardous Materials
AY = Group A Tank Vehicle with Double/Triple Trailers
AZ = Group A Vehicle with Double/Triple Trailers Hauling Hazardous Materials
BB = Group B Vehicle
BH = Group B Vehicle Hauling Hazardous Materials
BN = Group B Tank Vehicle
BP = Group B Passenger Vehicle
BS = Group B School Bus
BX = Group B Tank Vehicle Hauling Hazardous Materials
BU = Bus
CH = Group C Vehicle Hauling Hazardous Materials
CP = Group C Passenger Vehicle
CS = Group C School Bus
CV = Commercial Vehicle
CX = Group C Tank Vehicle Hauling Hazardous Materials
CY = Motorcycle
GC = Go Cart
*H1 = Cargo Truck (Single Vehicle) Hauling Hazardous Materials
*H2 = Tractor Trailer Combination Hauling Hazardous Materials
*H3 = Tractor Trailer with Double Bottom Trailer
HV = Commercial Vehicle Hauling Hazardous Materials
MD = Medium Duty Truck
MO = Moped
NC = Non-Commercial Vehicle
OR = Off Road Vehicle
PA = Passenger Vehicle
PU = Pickup Truck
SB = School Bus
SM = Snowmobile
ST = Small Truck (GVWR Under 10,000 lbs)
*T1 = Truck/Single Vehicle
*T2 = Tractor Trailer
*T3 = Tractor Trailer Plus Double Bottom Trailer
VA = Van
WC = Watercraft

*These codes are now obsolete but may be seen on older driving records.
APPENDIX D: CDL EDITED RECORD

The Certified CDL Edited Record can be purchased by customers who have a Commercial Driver License (CDL) and need to provide an employer with proof they’ve complied with federal requirements regarding CDLs. The record displays the following:

① **Driving Type**: Customers with a CDL must certify to 1 of 4 driving types – the sample record shows the customer certified to non-excepted interstate driving.

② **Medical Certification Status**: This is only displayed if the driving type is shown as non-excepted interstate. CERTIFIED means the customer’s medical certificate is valid (unexpired). NOT CERTIFIED would mean the medical card information on the record is expired.

③ **Medical Certificate Information**: The area displays information from the medical certificate submitted by the customer, including the certificate issue date, expiration date, and medical examiner’s information. Note that medical certificates can be issued for a maximum of two years. LICENSE NUMBER is the medical care provider’s state medical license number. REGISTRY NUMBER is assigned to the medical care provider by the Federal Motor Carrier Safety Administration.

**SAMPLE: CERTIFIED CDL EDITED RECORD**

```
A SOS 11845  03/05/2015   16:41:55 IP10_43_153_228/HCT083CPRSPC900.
M5;7;J300200100999.

THIS RECORD WAS MARKED AS BOS/LEGACY OWNED ON 02/19/2015
TRANSACTION PROCESS FOR THIS RECORD CAN ONLY BE PERFORMED ON BOS.

J-300-200-100-999
BENJAMIN JOHN JONES   03/05/1983     M          IMAGE
123 E MAIN ST R-CHAF-AN  02/01/2015         03/05/2019
GRAND RAPIDS MI 49504-2001

① SELF-CERTIFICATE OF DRIVING TYPE: NON-EXCEPTED INTERSTATE

② MEDICAL STATUS: CERTIFIED

MEDICAL EXAMINER NAME: JACK QUINCY
MEDICAL EXAMINER NAME TRUCATION: FIRST: N       MIDDLE:      LAST: N
LICENSING JURISDICTION: MI       TELEPHONE:   616-555-1212   SPECIALTY CODE: MD
LICENSE NUMBER: 4300000001          REGISTRY NUMBER: 5678901234

12/5/2014        PETOSKEY                 11/18/2014  VIOL OF BASIC SPEED LAW      2
**** 12/08/2014  DRIVER IMPROVEMENT CORRESPONDENCE H

****************************************************************************** END OF RECORD HISTORY ******************************************************************************

LICENSE VALID
DRIVING STATUS: ELIGIBLE - RECORD CLEAR

(ELECTRONICALLY CERTIFIED IN COMPLIANCE WITH MCL 257.204A,
AS OF RECORD RUN DATE INDICATED ABOVE.)

MI  SOS  (PREPARED IN COMPLIANCE WITH MCL 257.733)
```