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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

## MICHIGAN BOARD OF SOCIAL WORK

JANUARY 24, 2017

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Social Work met on January 24, 2017, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

#### CALL TO ORDER

Brian Philson, LMSW, Chairperson, called the meeting to order at 9:31 a.m.

#### ROLL CALL

**Members Present:** Brian Philson, LMSW, Chairperson  
Michael Fiorillo, LMSW  
Pamela Manela, LMSW  
Kenneth Mazur, LMSW, Vice Chairperson  
Marc Milburn, Public Member  
Shelley Ovink, LMSW  
Brittany Risk, LMSW  
Constance Squires, Public Member

**Members Absent:** Tracy Muscat, Public Member

**Staff Present:** Brian Hoot, Board Support, Boards and Committees Section  
Kerry Przybylo, Analyst, Boards and Committees Section  
Erika Marzorati, Assistant Attorney General

#### APPROVAL OF AGENDA

MOTION by Milburn, seconded by Ovink, to approve the agenda with the change of removing the "Application for Waiver of Continuing Education Requirement – Wendy S. Price VanBuren" under "Old Business" and adding "Robin Mingus – Continuing Education Collaborative" as item G under "New Business".

A voice vote followed.

MOTION PREVAILED

## **APPROVAL OF MINUTES**

MOTION by Squires, seconded by Fiorillo, to approve the November 29, 2016 meeting minutes as presented.

A voice vote followed.

MOTION PREVAILED

## **REGULATORY CONSIDERATIONS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **HPRC Reappointment – Timothy M. Monroe, LMSW**

Philson states that Timothy M. Monroe, the current HPRC representative, has expressed interest to be reappointed as the HPRC representative for the Board of Social Work.

Motion by Milburn, seconded by Manela, to reappoint Timothy M. Monroe as the Board of Social Work HPRC representative.

A voice vote held.

MOTION PREVAILED

## **Elections**

Przybylo ran the elections for Chairperson and Vice-Chairperson.

MOTION by Ovink, seconded by Manela, to re-elect Philson as the Chairperson.

A roll call vote followed.           Yeas: Fiorillo, Manela, Mazur, Milburn, Ovink, Risk, Squires  
  Nays: None  
  Abstain: Philson

MOTION PREVAILED

MOTION by Milburn, seconded by Fiorillo, to re-elect Mazur as the Vice-Chairperson.

A roll call vote followed. Yeas: Fiorillo, Manela, Milburn, Ovink, Risk, Squires, Philson  
Nays: None  
Abstain: Mazur

MOTION PREVAILED

### **Committee Assignments**

Philson appointed Manela, Ovink, and Fiorillo as the professional members for the Disciplinary Subcommittee (DSC) and Risk as the professional alternate. The public members for DSC will be Milburn as DSC Chairperson and Muscat. The public member alternate will be Squires.

Philson appointed Squires, Risk, and himself to the Investigations and Complaint Committee.

### **Promulgation of Rules**

Przybylo stated the rules were promulgated December 22, 2016, and provided a copy for the Board members. Przybylo thanked the Board for their hard and diligent work on this matter. Risk questioned when the continuing education (CE) component of the new rules would take effect. Przybylo stated that when new rules are passed in the middle of a license cycle, anyone seeking re-licensure must comply with the new rules. The Board expressed its support for the Department's method of enforcing the rules.

### **Chair Report**

Philson thanked the Board for their time and hard work, and was happy to be re-elected as the Chairperson.

Philson stated the National Association of Social Workers (NASW) annual conference will be at the end of April, 2017 and he is planning to attend. Philson would like a more formal role with NASW.

Philson announced he will be out of the country for the next Board meeting, March 28, 2017 and Mazur has agreed to run the meeting.

Philson reports that Mazur has been attending conferee meetings with him and is doing well with them. Philson encouraged others to contact him if they are interested in being a conferee.

### **Department Update**

Przybylo reported that Cheryl Pezon, the manager for the Boards and Committees section, has been promoted to Deputy Director for the Bureau of Professional Licensing.

### **Robin Mingus – CE Collaborative**

Mingus distributed a provider report detailing the use of the continuing education (CE) collaborative during January-December 2016 (Addendum 1). Mingus would like to increase the number of approved providers with the collaborative. There is a meeting scheduled for January 26, 2017, to begin updating the forms and the website based on the new rules that have gone into effect.

Mingus states that the NASW-Michigan website is offering webinars on the rule updates and how it will effect social workers in Michigan. The webinars will be archived soon.

Mingus reports there was some confusion on the human trafficking component of the required CE. The language is vague and does not include a specific number of hours, which courses are approved, and if it counts towards regular CE for re-licensure. Milburn questioned if the rules could be more specific with the amount of hours.

### **PUBLIC COMMENT**

Montrisha Barnes, LLMSW, expressed to the Board concerns over her license status. She was directed to speak to the Department staff following the meeting.

### **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held March 28, 2017 at 9:30 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

### **ADJOURNMENT**

MOTION by Fiorillo, seconded by Risk, to adjourn the meeting at 10:08 a.m.

MOTION PREVAILED

Minutes approved by the Board on                     May 23, 2017                    .

Prepared by:  
Brian Hoot, Board Support  
Bureau of Professional Licensing

January 25, 2017

Addendum 1

**MICHIGAN SOCIAL WORK  
 CONTINUING EDUCATION COLLABORATIVE**

**PROVIDER REPORT**

**JANUARY – DECEMBER 2016**

	<b>Year End 2015</b>		<b>Year to Date 2016</b>
Number of Unlimited Providers:	For-Profit	16	In
	Non-Profit	130	Flux
Number of Approved Providers		87	105
Total Number of Applications Submitted		2281	2418
Number of Approved Provider Applications		1405	1750
Number of Renewal Applications/Previously Approved		318	345
Number of Rush Applications		97	106
Number of Out-of-State Applications		10	6
Number of Webinar Applications		30	68
Number of Live Webinars			11
Number of Online Course Applications		117	235
Number of Home Study Course Applications		45	40
Number of Denied Applications		10	9
Number of Courses in Multiple Counties		112	112
Number of Hybrid Courses		6	5

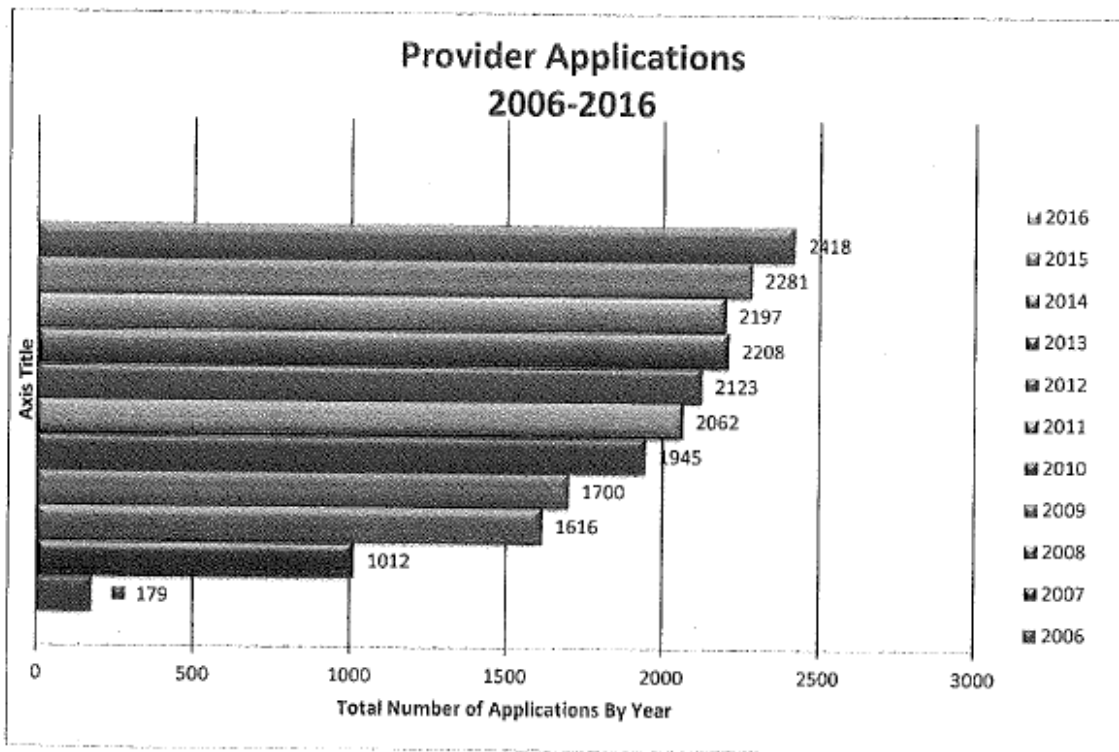
Notes:

- There are 29 counties in Michigan that are not participating in continuing education through the Collaborative
- 2016 was the busiest year with January being the busiest month, followed by August and then March
- Collaborative members reviewed approximately 323 applications in 2016
- The highest number of CE hours were offered in Oakland County with 1623.5 CE hours, followed by Wayne County at 1321 CE hours

### 2016 SW CE Application Data

#### Provider Application Submissions

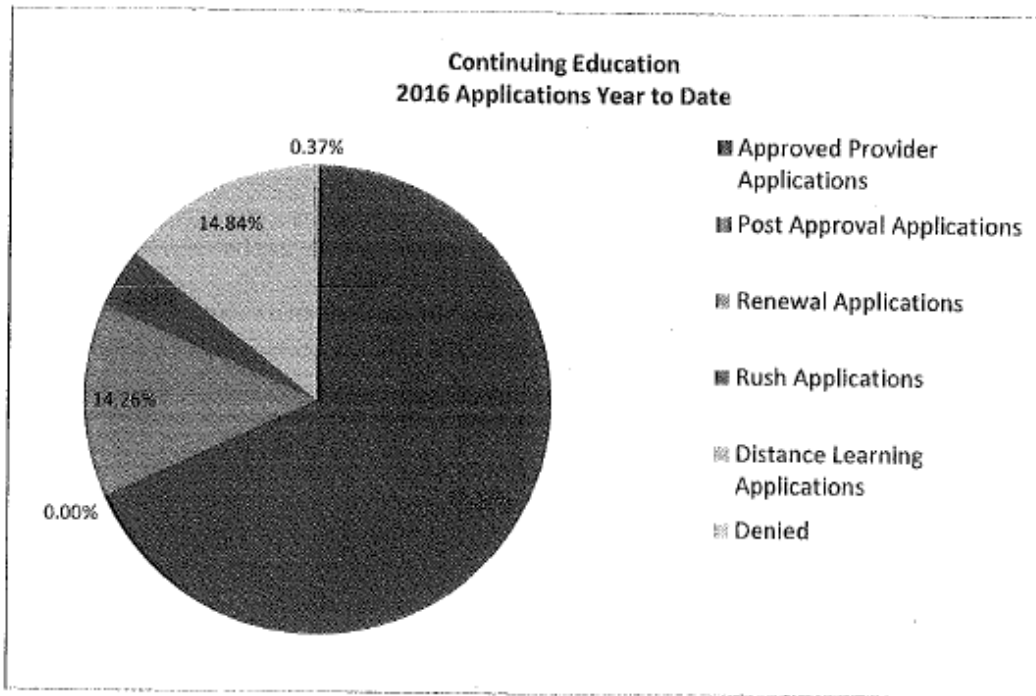
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Total by Month
<i>Jan</i>	0	56	147	160	199	208	246	310	205	178	272	1981
<i>Feb</i>	0	76	113	122	106	156	174	178	209	266	217	1617
<i>Mar</i>	0	109	172	257	187	127	180	190	208	219	187	1836
<i>Apr</i>	0	76	105	112	173	234	193	259	185	200	207	1744
<i>May</i>	8	71	130	145	183	187	175	91	166	191	224	1571
<i>June</i>	3	82	98	114	96	163	119	190	153	199	188	1405
<i>July</i>	13	54	196	100	180	123	125	168	151	219	107	1436
<i>Aug</i>	24	129	146	184	227	213	228	177	207	151	274	1960
<i>Sept</i>	44	93	137	134	139	191	196	203	204	213	215	1769
<i>Oct</i>	33	147	136	129	192	123	156	194	212	147	183	1652
<i>Nov</i>	16	63	133	125	130	159	109	135	141	148	100	1259
<i>Dec</i>	38	56	103	118	133	178	222	113	156	150	244	1511
	179	1012	1616	1700	1945	2062	2123	2208	2197	2281	2418	19741



### 2016 SW CE Application Data

2016 # of Applications  
Percentage of Total

Total # of Applications	2418	
Approved Provider Applications	1750	72.37%
Post Approval Applications	0	0.00%
Renewal Applications	345	14.26%
Rush Applications	106	4.38%
Distance Learning Applications	359	14.84%
Denied	9	0.37%



# COLLABORATIVE REPORT JAN-DECEMBER 2016

Source for # of Licenses by  
 County-  
 LARA 03/01/2016

County	LBSW		LMSW		County	LBSW		LMSW		County	Courses Jan-Dec 2016		Hours Jan-Dec 2016
	LBSW	LMSW	LBSW	LMSW		LBSW	LMSW	Courses Jan-Dec 2016	Hours Jan-Dec 2016				
Alcona	6	1	1		Lake	3	2						
Alger	6	10			Lapeer	29	57						
Allegan	31	87	1	3	Leelanau	4	43						
Alpena	34	38	1	1	Lenawee	43	111	3	40				
Antrim	7	17	2	16.5	Livingston	32	165	16	31.5				
Arenac	13	13			Luce	3	8						
Baraga	2	6			Mackinac	5	10						
Barry	14	44			Macomb	195	866	92	420.5				
Bay	88	137	32	139.5	Manistee	16	24						
Benzie	8	28	6	47.5	Marquette	53	93	30	173				
Berrien	64	161	7	22	Mason	22	39	1	5				
Branch	8	26			Mecosta	20	40	1	3				
Calhoun	39	142	18	86.5	Menominee	7	7	2	10.5				
Cass	9	20	3	17	Midland	35	111	13	80				
Charlevoix	8	29	1	5	Missaukee	3	7						
Cheboygan	9	18	1	8	Monroe	50	109	5	56				
Chippewa	24	54	4	21	Montcalm	17	39						
Clare	11	15	2	17	Montmorency	7	7						
Clinton	7	81	3	11.5	Muskegon	73	194	17	135.5				
Crawford	12	10	2	16.5	Newago	12	33	3	12.5				
Delta	31	37	4	32	Oakland	458	2924	373	1623.5				
Dickinson	19	33			Oceana	9	17						
Eaton	26	155	3	30.5	Ogemaw	21	13	7	43				
Emmet	10	66	6	42	Ontonagon	3	3						
Genesee	143	519	54	229.5	Oscoda	8	19	1	6				
Gladwin	8	9	1	4	Oscoda	3	2						
Gogebic	12	8			Otsego	5	18	7	63				
GR Traverse	56	231	59	977.5	Ottawa	101	507	82	96				
Gratiot	19	34	5	15	Presque Isle	9	16						
Hillsdale	15	26			Roscommon	13	14						
Houghton	19	39	2	2	Saginaw	108	254	12	69.5				
Huron	19	43	5	18	St. Clair	63	221	44	85				
Ingham	88	624	197	1167.5	St. Joseph	14	33	1	6				
Ionia	7	44	12	82.5	Sanilac	33	33	1	5				
Iosco	17	23	1	7	Schoolcraft	5	9						
Iron	6	10			Shiawassee	20	53	2	11				
Isabella	42	65	25	199.5	Tuscola	31	56	6	29				
Jackson	58	190	17	53	Van Buren	26	69						
Kalamazoo	100	528	77	502	Washtenaw	93	1427	451	1317.5				
Kalkaska	6	12			Wayne	589	1969	292	1321				
Kenosha	219	1458	188	933	Wexford	15	37	1	5.5				
Keweenaw	1	2	1	3	Out of State	98	908	3	32				



