



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

## **MICHIGAN BOARD ARCHITECTS MEETING**

### **APPROVED MINUTES JANUARY 8, 2020**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Architects met on January 8, 2020, at 611 West Ottawa Street, Upper Level Conference Center Room 3, Lansing, Michigan 48933.

#### **CALL TO ORDER**

Scott Gustafson, Chairperson, called the meeting to order at 1:00 p.m.

#### **ROLL CALL**

**Members Present:** Scott Gustafson, Architect, Chairperson  
Patrick Barry, Architect, Vice Chairperson  
Gilbert Barish, Professional Surveyor  
Jennifer R. Myers, Architect  
Deveron Q. Sanders, Professional Engineer  
Matthew Slagle, Architect

**Members Absent:** Jay Larson, Public Member  
Joseph Welmers, Public Member

**Staff:** Weston MacIntosh, Senior Policy Analyst, Boards and Committees Section  
Kiran Parag, Senior Analyst, Compliance Section  
Kerry Przybylo, Manager, Boards and Committees Section  
Stephanie Wysack, Board Support, Boards and Committees Section

#### **APPROVAL OF AGENDA**

MOTION by Barish, seconded by Barry, to approve the agenda, as presented.

A voice vote followed.

MOTION PREVAILED

## **APPROVAL OF MINUTES**

MOTION by Barry, seconded by Myers, to approve the minutes from September 11, 2019, as written.

A voice vote followed.

MOTION PREVAILED

## **REGULATORY CONSIDERATIONS**

### **Hearing Report**

MOTION by Barry, seconded by Sanders, to receive the Hearing Report.

A voice vote followed.

MOTION PREVAILED

### **Keith F. Weiland**

MOTION by Barry, seconded by Barish, to discuss.

A voice vote followed.

MOTION PREVAILED

Discussion was held.

MOTION by Barry, seconded by Myers, to place the Respondent on probation for a minimum of one day not to exceed one year. During the probationary period, Respondent shall complete and submit proof to the Department of successful completion of the deficient 24 hours of continuing education. This continuing education shall not apply in computing Respondent's current continuing education requirement for license renewal. Respondent is fined \$250.00 which must be paid within 180 days. Failure to comply with terms shall result in license suspension.

A roll call vote was held:   Yeas: Barish, Myers, Sanders, Slagle, Barry, Gustafson  
  Nays: None

MOTION PREVAILED

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Rules Discussion**

MacIntosh stated that the rules public hearing was held on October 4, 2019 and that no public comments were received. He explained the next steps in rule promulgation, including movement of the rules to the Joint Committee on Administrative Rules.

### **Chair Report**

Gustafson stated that the National Council of Architectural Registration Boards (NCARB) will be holding Board Member and Executive Orientation from February 12 – 14, 2020 in Washington DC and that the Regional Summit is from March 5 – 7, 2020 in Cambridge, Massachusetts. Sanders will be attending the Regional Summit, but one more professional Board Member and a public Board Member can also obtain funding.

### **Department Update**

MacIntosh announced that Debra Gagliardi has been named the Director of the Bureau of Professional Licensing.

MacIntosh stated that the Bureau will hold the next new Board Member Training on February 27, 2020. All Board members are welcome to attend.

Wysack stated that she needed to collect all ID badges. This was a decision made by department leadership due to security concerns in the building. Future access to meetings will require an escort.

Wysack reminded the Board Members to check their new state email address regularly as it is now the source of communication with the Department. The email address should not be synced with a cell phone, but the account may be accessed on a cell phone using the web link.

Wysack announced that the travel reimbursement rate had changed from .58 cents per mile to .575 cents per mile.

## **PUBLIC COMMENT**

None

## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held May 13, 2020 at 2:00 p.m., at 611 West Ottawa Street, Upper Level Conference Center Room 3, Lansing, Michigan 48933.

## **ADJOURNMENT**

MOTION by Barry, seconded by Myers, to adjourn the meeting at 1:34 p.m.

A voice vote followed.

MOTION PREVAILED

Minutes approved by the Board on: September 9, 2020.

Prepared By:  
Stephanie Wysack, Board Support  
Bureau of Professional Licensing

January 13, 2020