



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

MICHIGAN TASK FORCE ON PHYSICIAN'S ASSISTANTS MEETING

OCTOBER 15, 2019

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Task Force on Physician's Assistants met in regular session on October 15, 2019 at 611 West Ottawa Street, Upper Level Conference Center Room 4, Lansing, Michigan 48933.

CALL TO ORDER

Lara Davis, PA-C, Chairperson, called the meeting to order at 9:01 a.m.

ROLL CALL

Members Present: Lara Davis, PA-C, Chairperson
CaShawnda Range, PA-C, Vice Chairperson
Sara Basso, JD, Public Member
Christina Hopps, PA-C
Heather Klopp, PA-C
Maryam Komejan, Public Member
Susan Laham, PA-C
William Palazzolo, PA-C
Ali Safiedine, DPM

Members Absent: Adam Carlson, Public Member
Megan Dietrich, PA-C
James Rogers, M.D.

Staff Present: Michael Draminski, Manager, Compliance Section
Weston MacIntosh, Analyst, Boards and Committees Section
Kerry Przybylo, Manager, Boards and Committees Section
Stephanie Wysack, Board Support, Boards and Committees Section

APPROVAL OF AGENDA

MOTION by Palazzolo, seconded by Laham, to approve the agenda as presented.

A voice vote followed.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Palazzolo, seconded by Laham, to approve the minutes of the October 23, 2018 meeting as written.

A voice vote followed.

MOTION PREVAILED

INFORMATION REGARDING EGRESS PORTAL

Kerry Przybylo introduced herself to the Task Force. Przybylo informed the Task Force of the new portal that the Department will be using to securely deliver meeting materials to the Task Force members. She provided a demonstration of how to access and use the portal.

Przybylo explained that the new state email addresses do not work with Egress at this time, so Task Force members will continue to use their personal/business email to log in. She also explained that the state email address cannot synchronize with cell phones. Therefore, to access email on a cell phone, the web address will have to be used.

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

None

NEW BUSINESS

HPRP Annual Report

MacIntosh presented the HPRP-Executive Summary for October 1, 2017 through September 30, 2018.

2020 Public Notice

MacIntosh presented the 2019 Public Notice.

HPRP Appointment

MacIntosh stated that the term on the Health Professionals Recovery Committee (HPRC) for Ronald Stavale, PA, expires on December 31, 2019, but he is eligible for re-appointment.

MOTION by Palazzolo, Klopp, to re-appoint Ronald Stavale, PA as the Task Force on Physician's Assistants HPRC representative.

A roll call vote was taken. Yeas: Basso, Klopp, Komejan, Laham, Palazzolo,
 Safiedine, Range, Davis
 Nays: None

MOTION PREVAILED

Chair Report

None

DEPARTMENT UPDATE

MacIntosh announced that the next Board/Task Force Member Training is being held in January 2020. An invitation will be sent out from the Department. Draminski added that training includes mock regulatory items and agenda.

MacIntosh gave a brief overview of the Nondisclosure of Confidential Personal Information Acknowledgement form regarding Egress. He asked that members sign the form and returned it to the Department.

Wysack stated that she will upload a folder in Egress, entitled Department Resources, and gave a brief overview of the content.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held January 21, 2020 at 9:00 a.m. at 611 West Ottawa Street, Upper Level Conference Center Room 4, Lansing, Michigan 48933.

ADJOURNMENT

MOTION by Palazzolo, seconded by Komejan, to adjourn the meeting at 9:45 a.m.
A voice vote followed.

MOTION PREVAILED

Minutes approved by the Task Force on January 21, 2020.

Prepared by:
Stephanie Wysack, Board Support
Bureau of Professional Licensing

October 17, 2019