



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

MICHIGAN BOARD OF QUALIFIED INTERPRETERS

OCTOBER 31, 2018

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Qualified Interpreters met on October 31, 2018, at the G. Mennen Williams Building Auditorium, 525 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Carmen Johnson, Chairperson, called the meeting to order at 9:32 a.m.

ROLL CALL

Members Present: Carmen Johnson, Chairperson
Karen Bailey, Vice-Chairperson
Andrea Hentschel, Public Member
Mitchell Holaly
Miriam Horwitz
Sarah Houston (Arrived at 9:34 a.m.)
David Stuckless

Members Absent: Theodore Dorsette III, Public Member

Staff Present: Kimmy Catlin, Board Support, Boards and Committees Section
Linda Clewley, Manager, Licensing Division
Andria Ditschman, Analyst, Boards and Committees Section
Jacob Poynter, Analyst, Licensing Division
Kerry Przybylo, Manager, Boards and Committees Section
Bridget Smith, Assistant Attorney General

APPROVAL OF AGENDA

MOTION by Holaly, seconded by Bailey, to approve the agenda as presented.

A voice vote followed.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Hentschel, seconded by Bailey, to approve the minutes from August 30, 2018 with the removal of the word “supervision” and addition of the word “mentorship” in the chair report.

A voice vote followed.

MOTION PREVAILED

NEW BUSINESS

Attorney General Training

Smith provided a presentation to the board regarding member authority, roles, responsibilities, and related legal considerations, including, but not limited to:

Issues related to standards of conduct, governmental immunity, avoiding conflicts of interest, and participation in professional organizations and meetings.

Smith explained several provisions of the Open Meetings Act and considerations regarding conducting board meetings.

Rules Discussion

Ditschman informed the Board that the Rules Committee has been meeting frequently to review and update the rules. Ditschman explained the promulgation process.

Ditschman presented the draft rules to the Board.

Discussion was held.

Licensing Update

Jacob Poynter introduced himself to the Board. Poynter informed the Board that since August 30, 2018, the department has administered two more sessions of the Test of English Proficiency, which included 10 applicants. The department also administered 27 more BEI performance exams. At this time, department has one TEP exam and three BEI performance exam dates for November posted on the website, with more to come.

2019 Public Notice

Discussion was held regarding the 2019 meeting dates and location.

Chair Report

None

Department Update

None

PUBLIC COMMENT

Rose Bonacci introduced herself to the Board. Bonacci expressed concern with the communication break down amongst the Board and the public.

Karen Young introduced herself to the Board. Young expressed concern with the timeframe it takes to get testing results back. Young encouraged the department to bring pass and fail rate statistics to each regularly scheduled Board meeting. Young also expressed concern with the rules not being in ASL.

Jillian Gruetzner introduced herself to the Board. Gruetzner expressed concern with the rules and law not being in ASL and would like the Board and Department to have more involvement with the deaf community.

Deb Atwood introduced herself to the Board. Atwood thanked the Board for the language change in the rules regarding CDI's. Atwood asked how the rules will be implemented throughout the state.

ANNOUNCEMENTS

The next regularly scheduled meeting will be held January 14, 2019 at 9:30 a.m. at the G. Mennen Williams Building Auditorium, 525 West Ottawa Street, Lansing, Michigan 48933.

ADJOURNMENT

MOTION by Stuckless, seconded by Houston, to adjourn the meeting at 10:54 a.m.

A voice vote was held.

MOTION PREVAILED

Minutes approved by the Board on October 2, 2019.

Prepared by:
Kimmy Catlin, Board Support
Bureau of Professional Licensing

November 1, 2018