



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY
AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

**MICHIGAN BOARD OF NURSING
NOVEMBER 3, 2016 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing met on November 3, 2016, at the Ottawa Building, Conference Room 3, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Basso, Vice Chairperson, called the meeting to order at 9:05 a.m.

ROLL CALL

Members Present: Ronald Basso, Public Member, Vice Chairperson
Reginald Armstrong, Public Member
Jill DeVries, LPN
Lars Egede-Nissen, Public Member
Cynthia Fenske, RN, DNP, CNE
Patricia Harney, Public Member
Paula Hopper, RN, MSN
Tiffany McDonald, RN
Elaine Leigh, DNP, RN, FNP-BC
Lawrence Olson, PhD, Public Member
Elizabeth Recker, MSN, RN, CNOR
Mary VanderKolk, RN, MSN
Deborah Vendittelli, DNP, RN, ANP-BC

Members Absent: Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC Chairperson
Kathy Bouchard-Wyant, RN, BA
Elizabeth Horton, LPN RN
Glenn O'Connor, CRNA, MS
Denise Steele, LPN
Kristoffer Tobbe, Public Member
Amy Zoll, RN, CNM

Staff Present: Nakisha Bayes, Board Support, Boards and Committees Section
LeAnn Payne, Board Support, Boards and Committees Section
Kerry Przybylo, Policy Analyst, Boards and Committees Section
Wendy Helmick, Analyst, Compliance Section
Bridget Smith, Assistant Attorney General

A roll call vote followed: Yeas: Armstrong, DeVries, Egede-Nissen, Fenske, Harney, Hopper, Leigh, McDonald, Olson, Recker, Vanderkolk, Vendittelli, Basso
Nays – None

MOTION PREVAILED

Hopper directed the Board to the Education Committee RN Report and provided a verbal highlight. (See attached addendum #2)

MOTION by Hopper, seconded by McDonald, to accept the RN Report as presented by the Nurse Education Committee.

A roll call vote followed: Yeas: Armstrong, DeVries, Egede-Nissen, Fenske, Harney, Hopper, Leigh, McDonald, Olson, Recker, Vanderkolk, Vendittelli, Basso
Nays: None

MOTION PREVAILED

Department of Health and Human Services – Office of Nursing Policy Report

Deborah Bach-Stante presented the “MDHHS - Office of Nursing Policy (ONP) Report,” dated November 3, 2016. (See attached Addendum #3)

Vice Chairperson’s Report

Basso informed the Board he had the opportunity to work on the DSC. Basso also thanked Linda Taft for her dedication and for volunteering her time as the HPRC representative.

Chairperson’s Report

Basso directed the Board to the Chairperson’s Report as follows:

September 2016:

- Allegation review 17 cases (1 authorized for investigation)
- Summary suspensions 5
- CE Review/approvals 1
- Case reviews/Conferee 1
- Compliance conferences 0
- NCSBN: 9/21 Board Member Dialogue Webinar

October 2016:

- Allegation review 28 cases (19 authorized for investigation)

Department Update

None

PUBLIC COMMENT

Linda Taft, former HPRP appointee, thanked the Board for electing Votruba as the new HPRC representative.

ANNOUNCEMENTS

The next regularly scheduled meeting will be held January 12, 2017 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center (UL), Conference Room 3, Lansing, Michigan.

ADJOURNMENT

MOTION by Armstrong, seconded by Harney, to adjourn the meeting at 10:20 a.m.

A voice vote followed.

MOTION PREVAILED

Board Approved on: January 12, 2017

Prepared by:

Nakisha Bayes, Board Support

November 9, 2016

Addendum #1

EDUCATION COMMITTEE LPN MINUTES

**November 2, 2016
1:30 p.m. - 3:30 p.m.
Ottawa Building – Upper Level Conference Room 5**

Chairperson: Paula Hopper

Members: R. Armstrong; C. Fenske; E. Leigh, K. Olson; M. Vanderkolk; A. Zoll, D. Vendittelli

Informational Changes:

Everest Institute has written the board to advise that the board approved curriculum changes that were to be implemented in October 2016 are delayed until January 2017 as the application that was submitted to the Department of Education in July 2016 has not been acted upon in a timely fashion.

Kalamazoo Valley Community College: Patricia Henning, RN, MSN is the new Director of Nursing.

Site Visit:

Kirtland Community College: The program reported for the September meeting that it had moved to a new facility. A site visit was conducted. The report is very well done and the new facility is approved.

Initial Approval:

Dorsey Schools (Wayne and Roseville Campuses): Initial approval was given for the Wayne Campus on 10/5/2015 and the Roseville Campus August 31, 2016 pending a site visit. Site visits were conducted by Esther Bay. The program submitted site visit reports and self-studies for each campus. The site visit reports and the self-studies were very well done and the programs are granted initial approval.

Major Program Change:

Dorsey Schools – Madison Heights: MPC was approved in June 2015 to begin a pilot program. They have submitted a formal request for full approval of the pilot program. The request for alternate community health nursing experience is approved.

Quadrennial Report:

Detroit Business Institute: The report is approved. Please note that the amount of credits for the PN program exceeds the program standards.

NCLEX Improvement Plan:

Davenport University – Midland: The plan is very thorough and approved.

Davenport University – Warren: The plan is very thorough and approved.

Detroit Business Institute: The plan is approved.

Dorsey Schools – Madison Heights: The plan is approved.

Northern Michigan University: The plan is approved.

Oakland University: - The plan is approved.

* **Lake Superior State University:** Requested a 30 day extension. They will submit their improvement plan by November 19, 2016.

***Oakland Community College:** No plan submission is necessary as the program is closed.

Old Business:

Latoya's Health Education:

Deficiency letter: The program submitted some evidence of addressing the deficiencies.

- The HURST Review has been implemented, and student results will be reviewed by faculty. There was an NCLEX-PN Preparation workshop attended by all students.
- Evaluation of teaching methods: There is no evidence that this has taken place.
- Faculty Training: Faculty attended 2 workshops on "Aligning Course Exam Items to Reflect NCLEX-PN" and "Systematic Program Evaluation." Summary of Faculty Evaluation shows 4 faculty in attendance.
- Curriculum Content: The NCLEX Improvement plan provided many ideas. However, there was no evidence of completion of continuing initiatives.
- Systematic Plan of Evaluation is thorough, but no evidence is included that anything has been accomplished.
- NCLEX Improvement Plan is well done, and includes Students, Faculty, Curriculum, Administrative Support, and External Partners. Many initiatives are new, and would not be expected to have documentable progress. Other initiatives say "continuing initiative," but there is no evidence that it has been implemented, and no data or evidence.

- **Self-Study submission:** The program was given permission to resubmit the self-study for the November meeting. It was not approved in September because it lacked evidence supporting standards in multiple areas. The program did not resubmit a self-study or supporting evidence for the November meeting. It did, however, submit some items without a numbered appendices specifically referencing documents. It was left to the reader to figure out which document might provide evidence for a specific area. As such, the materials submitted were not approved.

The committee recommends that board approval of the program be withdrawn.

Addendum #2

EDUCATION COMMITTEE RN MINUTES

**November 2, 2016
1:30 p.m. - 3:30 p.m.
Ottawa Building – Upper Level Conference Room 5**

Chairperson: Paula Hopper

Members: R. Armstrong; C. Fenske; E. Leigh, K. Olson; M. VanderKolk; A. Zoll, D. Vendittelli

PLEASE NOTE: Pursuant to MCL 333.16148(5), a Board member who is an LPN cannot vote on RN program actions.

Informational Changes:

Kalamazoo Valley Community College: Patricia Henning, RN, MSN is the new Director of Nursing.

South University: Anna Czubytyj is the Interim Director of Nursing. She is taking the place of Thelma Phillips.

Site Visit:

Kirtland Community College: The program reported for the September meeting that it had moved to a new facility. A site visit was conducted. The report was very well done and the facility is approved.

Initial Program Approval:

Lawrence Technological University: The program received initial approval pending a site visit. The site visit report was very well done. Initial program approval is granted.

Annual Progress Report:

South University: The report is approved.

Quadrennial Report:

Mott Community College: The report was very well done and it is approved.

Self-Study:

Washtenaw Community College: The program submitted the self-study that was completed for ACEN reaccreditation. The self-study was approved.

Minor Program Change:

Muskegon Community College: The program is replacing COMPASS Testing with Accuplacer Testing in the Fall of 2016. Further, in order to conform with ACEN guidelines, in the Fall of 2017, the program will eliminate two credit hours of general PEA classes. (67-65 hours).

Major Program Change:

Jackson College: The Major Program Change for new curriculum is approved.

NCLEX Improvement Plan:

Alpena Community College: The plan was well done and approved.

Andrews University: The plan was well done and approved.

Bay de Noc Community College: The plan was well done and approved.

Davenport University – Grand Rapids: The plan well done and approved.

Davenport University – Midland: The plan well done and approved.

Davenport University – Warren: The plan well done and approved.

Ferris State University: The plan is approved. Please continue to review other options for student support.

Finlandia University: The plan is approved.

Gogebic Community College: The plan was excellent and approved.

Grand Rapids Community College: The plan was excellent and approved.

Mid-Michigan Community College: The plan is approved.

Mott Community College: The plan is approved.

North Central Michigan College: The plan was very well done and approved.

Oakland University: The plan is approved.

Rochester College: The plan is approved.

Saginaw Valley State University: The plan is approved.

Siena Heights University: The plan is approved.

University of Detroit Mercy: The plan is approved.

Washtenaw Community College: The plan is not approved until the program addresses the ACEN cited area of need for Standard 2 Faculty and Staff.

Wayne County Community College: The plan was approved.

West Shore Community College: The plan was approved.

***Kalamazoo Valley Community College** requested and was granted an extension. They will submit on 12/15/16.

Faculty Exception Request:

Baker College – Cadillac: A faculty exception request was received for Mary Schmidt. The exception is from September 1, 2016 – August 31, 2017 in the area of Fundamentals. This is her first request for an exception. The request has been approved.

Montcalm Community College: A faculty exception request was received for Lisa Cogswell, RN, BSN. The exception is from January 1, 2017 – December 31, 2017 in the area of Fundamentals. This is her first request for an exception. The request has been approved.

New Business:

Rules:

Proposed Rule: 338.10305a requires an 8:1 ratio in clinical areas involving direct care of patients. The rules are expected to be promulgated in December, 2016. The semester planning for the programs has already taken place for the Spring, 2017 term. As such, the committee recommends that programs be given until Fall, 2017 to implement the 8:1 clinical ratio.

ITT- Canton: It was noted that Henry Ford College absorbed many of the students from ITT.

Nurse Scholarship Fund: The committee determined that the entire state is an area of need and that all eligible nursing programs would qualify to receive funds from the Nursing Scholarship Program.

Addendum #3



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

DATE: November 3, 2016
TO: Michigan Board of Nursing
FROM: Deborah Bach-Stante, Director, Office of Nursing Policy
RE: **MDHHS – Office of Nursing Policy Report**

The Michigan Department of Health and Human Services (MDHHS), Office of Nursing Policy (ONP), has been busy working on behalf of nurses in the state of Michigan. October marks the start of a new fiscal year; therefore, this report will focus on reporting Nurse Professional Fund sponsored projects completed in FY2016.

Preceptor Academy

In addition to the cost impact of nursing turnover, shortened retention of new nurses does not allow health care organizations to reap the benefits of staff who have in depth knowledge of the patient population, policies, procedures and care practices in their setting. It also decreases the pool of experienced nurses available to precept and mentor newly hired nurses. The result of a survey and focus group conducted for nurse

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executives in acute, community based, and long term direct care settings in FY2014 and FY2015, concluded that while some larger health systems had robust transition to practice programs, non-acute care settings and small community and critical access hospitals often lacked the resources to fund the development of such programs. To increase the standardization of transition to practice and provide resources to assure all practice environments had access to a minimum standard of transition to practice programming, the group provided recommendations that included the following:

- training be provided to preceptors of licensed nurses in all care environments throughout the state; and
- an online system for support for transition to practice be developed and made available to provider organizations throughout the state.

Throughout FY2016, the ONP obtained a license for a train the trainer program to train individuals from provider organizations to train the preceptors of nurses transitioning to practice within their healthcare settings. The existing programs had been developed primarily for acute care settings. At the direction of the ONP, the program was expanded to include information and examples more applicable to other healthcare environments. During FY2016, MPHI implemented this train the trainer program in 10 regions throughout the state. The training was provided at no cost to the attendees and they received CE for their participation. Trainings included 271 trainers of nurse preceptors from a mix of acute, community based, and long term care provider organizations. Detailed results obtained from surveys administered at the conclusion of each training event may be found in Appendix A.

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Online Support for Transition to Practice

Nursing education and practice have identified an increasing need to recognize and address the need for support for new nurses as they transition from educational programs to their first clinical nursing position. In addition to the Preceptor Academy performed in FY2016, the ONP is addressing this need through creation of online resources to support transition to practice in all health care settings. Informed by a FY2014 provider survey of nurse executives in acute, long term, and community based healthcare settings in Michigan on current transition to practice efforts and needs, and subsequent meetings of a focus group of individuals surveyed, the first module has been programmed and tested. MPHI is in the process of obtaining nursing CE for completion of the module, and it will go live upon receipt of approval for CE.

The second module has been programmed and tested internally. External testing will be conducted and the module finalized in FY2017 pending results of the testing.

The third module has been written and internal testing has begun. It will be completed in FY2017. These initial modules were created for the following three areas that were identified by all three types of care settings as being most in need of educational reinforcement during transition to practice:

- Communication.
- Safety and Quality.
- Evidence Based Practice.

Nursing Licensure Survey and Workforce Analysis

Based on the input of stakeholders, the survey tool was updated early in FY2016. The survey was completed and results compiled and analyzed. The evaluation of the data will be presented in both a written report and an interactive, online, searchable format available later this month.

Nurse Mapping

This project included updating, evaluating, and reporting the characteristics of nurses licensed in Michigan based upon analysis of data obtained by LARA during the nursing licensure renewal process. The results are presented in an online, searchable format that can be viewed at the following URL: <http://www.minursemap.org>.