



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

**MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS
DISCIPLINARY SUBCOMMITTEE
DECEMBER 13, 2016 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met on December 13, 2016, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Bridget Looby Staffileno, Chairperson, called the meeting to order at 10:39 a.m.

ROLL CALL

Members Present: Bridget Looby Staffileno, Public Member, Chairperson
Jana Broughton, NHA
Paul Barber, NHA
Margaret Chatti, BSN, NHA

Members Absent: Ian Koffler, Public Member

Staff Present: Kisha Bayes, Board Support, Boards and Committees Section
Patricia Leary, Analyst, Boards and Committees Section
Wendy Helmic, Analyst, Compliance Section

APPROVAL OF AGENDA

MOTION by Barber, seconded by Chatti, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Barber, seconded by Chatti, to approve the September 6, 2016 meeting minutes as presented.

A voice vote was taken.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Kay Frances Ravizee – Consent Order and Stipulation

MOTION by Chatti, seconded by Barber, to discuss the Consent Order and Stipulation.

Discussion was held.

A voice vote was held.

MOTION PREVAILED

MOTION by Barber, seconded by Chatti, to accept the Consent Order and Stipulation.

A roll call vote followed: Yeas – Barber, Broughton, Chatti, Looby Staffileno
 Nays – None

MOTION PREVAILED

Erin Abigail Ledington – Administrative Complaint

MOTION by Barber, seconded by Chatti, to discuss the Administrative Complaint.

Discussion was held.

A voice vote was held.

MOTION PREVAILED

MOTION by Barber, seconded by Chatti, to place the Respondent on probation for a minimum of one day, not to exceed one year. The Respondent must complete the deficient 36 hours of continuing education. In addition, the Respondent is fined \$500.00 to be paid within 60 days.

A roll call vote followed: Yeas – Barber, Broughton, Chatti, Looby Staffileno
 Nays – None

MOTION PREVAILED

Adetoro K. Longe – Administrative Complaint

MOTION by Barber, seconded by Broughton, to place the Respondent on probation for a minimum of one day, not to exceed one year. The Respondent must complete the deficient

36 hours of continuing education. In addition, the Respondent is fined \$500.00 to be paid within 60 days.

A roll call vote followed: Yeas – Barber, Broughton, Chatti, Looby Staffileno
 Nays – None

MOTION PREVAILED

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held March 7, 2017, immediately following the Michigan Board of Nursing Home Administrators meeting scheduled to begin at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Barber, seconded by Chatti, to adjourn the meeting at 10:51 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on March 7, 2017

Prepared by:
Nakisha Bayes, Board Support

December 13, 2016