



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS DECEMBER 13, 2016 MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators met on December 13, 2016, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Ricky Ackerman, Vice-Chairperson, called the meeting to order at 10:17 a.m.

ROLL CALL

Members Present: Ricky Ackerman, NHA, Vice-Chairperson
Paul Barber, NHA
Jana Broughton, NHA
Margaret Chatti, BSN, NHA
Bridget Looby Staffileno, Public Member (arrived at 10:20 a.m.)
Kristine Dozeman, Public Member

Members Absent: Patricia Lyden, RN, MS, LNHA, LNC
Kimberly Wozniak, Chairperson NHA
Ian Koffler, Public Member

Staff Present: Nakisha Bayes, Board Support, Boards and Committees Section
Pat Leary, Analyst, Boards and Committees Section
Wendy Helmic, Analyst, Compliance Section

APPROVAL OF AGENDA

MOTION by Barber, seconded by Chatti, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Broughton, seconded by Barber, to approve the September 6, 2016 meeting minutes as presented.

A voice vote was taken.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Kenneth Michael Adkins – Reinstatement

MOTION by Dozeman, seconded by Barber, to discuss the Reinstatement.

Discussion was held.

A voice vote was held.

MOTION PREVAILED

MOTION by Barber, seconded by Looby Staffileno, to accept the Proposal for Decision and grant reinstatement. Respondent will be placed on probation for 3 years with quarterly supervisor reports.

A roll call vote was held: Yeas: Ackerman, Barber, Broughton, Chatti, Dozeman,
Looby Staffileno
Nays: None

MOTION PREVAILED

OLD BUSINESS

HPRC Appointment

Leary explained that the HPRC appointment was discussed at the September 6, 2016 meeting. She stated that a candidate has not yet applied or expressed an interest to be the HPRC Representative for the Board. Leary clarified that the HPRC Representative cannot be an active member of the Board. Leary also explained what would need to be submitted by an interested candidate.

NEW BUSINESS

Department Update

Patricia Leary introduced herself as the new analyst to the Board and is looking forward to working with the Board.

Chair Report

None

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held March 7, 2017 at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Chatti, seconded by Broughton, to adjourn the meeting at 10:37 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on March 7, 2017.

Prepared by:
Nakisha Bayes, Board Support

December 13, 2016