



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

**MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS
DISCIPLINARY SUBCOMMITTEE
DECEMBER 5, 2017 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met on December 5, 2017, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Bridget Looby Staffileno, Public Member, Acting Chairperson, called the meeting to order at 10:44 a.m.

ROLL CALL

Members Present: Bridget Looby Staffileno, Public Member, Acting Chairperson, Alternate Paul Barber, NHA
Margaret Chatti, BSN, NHA
Kristine Dozeman, Public Member

Members Absent: Jana Broughton, NHA
Ian Koffler, Public Member

Staff Present: Kimmy Catlin, Board Support, Boards and Committees Section
Weston MacIntosh, Analyst, Boards and Committees Section
Wendy Helmic, Analyst, Compliance Section

APPROVAL OF AGENDA

MOTION by Barber, seconded by Chatti, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Chatti, seconded by Barber, to approve the September 5, 2017 meeting minutes as presented.

A voice vote was taken.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Patricia Perry, N.H.A. – Consent Order and Stipulation

MOTION by Barber, seconded by Looby Staffileno, to accept the Consent Order and Stipulation as presented.

Discussion was held.

MOTION WITHDRAWN

MOTION by Dozeman, seconded by Chattie, to accept the Consent Order and Stipulation as presented.

A roll call vote followed: Yeas –Chatti, Dozeman, Looby Staffileno
 Nays – None
 Recuse – Barber

MOTION PREVAILED

Lesla Vandermeer, N.H.A. – Request for Dismissal

MOTION by Dozeman, seconded by Chatti, to accept the Request for Dismissal as presented.

A roll call vote followed: Yeas – Barber, Chatti, Dozeman, Looby Staffileno
 Nays – None

MOTION PREVAILED

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held March 6, 2018, immediately following the Michigan Board of Nursing Home Administrators meeting scheduled to begin at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Dozeman, seconded by Chatti, to adjourn the meeting at 10:51 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on March 6, 2018.

Prepared by:

Kimmy Catlin, Board Support
Bureau of Professional Licensing

December 8, 2017