



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

## **MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS MARCH 2, 2021 MEETING**

### **APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators met on March 2, 2021. The meeting was held via Zoom, pursuant to MCL15.263 and 15.263a.

#### **CALL TO ORDER**

Rick Ackerman, NHA, Chairperson, called the meeting to order at 10:02 a.m.

#### **ROLL CALL**

##### **Members Present: Rick Ackerman, NHA, Chairperson**

Attending remotely from the city of Grand Rapids, Kent County, Michigan.

##### **Paul Barber, NHA, Vice-Chairperson**

Attending remotely from the city of Kalamazoo, Kalamazoo County, Michigan.

##### **Cheryl Bray, RN, NHA**

Attending remotely from the city of Kingsford, Dickinson County, Michigan.

##### **Daryl Henderson, NHA (Arrived at 10:22 a.m.)**

Attending remotely from the city of Detroit, Wayne County, Michigan.

##### **Ian Koffler, Public Member**

Attending remotely from the city of Grand Rapids, Kent County, Michigan.

##### **Marie Patrick, RN, NHA**

Attending remotely from the city of Holt, Ingham County, Michigan.

**Members Absent:** Paul Pruitt, NHA  
Helen Hartwell, Public Member  
Rita Williams, Public Member

**Staff Present:** Kimmy Catlin, Board Support, Boards and Committees Section  
Dena Marks, Senior Policy Analyst, Boards and Committees Section  
Kerry Przybylo, Manager, Boards and Committees Section.

### **APPROVAL OF AGENDA**

MOTION by Patrick, seconded by Koffler, to approve the agenda as presented.  
Discussion was held.

A roll call vote was taken: Yeas: Bray, Koffler, Patrick, Barber, Ackerman  
Nays: None

MOTION PREVAILED

### **APPROVAL OF MINUTES**

MOTION by Patrick, seconded by Barber, to approve the December 1, 2020 meeting minutes as presented.

A roll call vote was taken: Yeas: Bray, Koffler, Patrick, Barber, Ackerman  
Nays: None

MOTION PREVAILED

### **REGULATORY CONSIDERATIONS**

None

### **OLD BUSINESS**

None

### **CE Discussion**

MOTION by Bray, seconded by Koffler, to accept the recommendations made by the Continuing Education Committee. (Addendum 1).

Discussion was held.

A roll call vote was taken: Yeas: Bray, Koffler, Patrick, Barber, Ackerman  
Nays: None

MOTION PREVAILED

### **Anita Brewster Thomas– Continuing Education Waiver Request**

MOTION by Barber, seconded by Bray, to untable the matter.

A roll call vote was taken:                   Yeas: Bray, Koffler, Patrick, Barber, Ackerman  
Nays: None

MOTION PREVAILED

MOTION by Barber, seconded by Ackerman, to discuss the matter.

A roll call vote was taken:                   Yeas: Bray, Koffler, Patrick, Barber, Ackerman  
Nays: None

MOTION PREVAILED

Discussion was held.

MOTION by Barber, seconded by Ackerman, to table the matter.

A roll call vote was taken:                   Yeas: Bray, Henderson, Koffler, Patrick, Barber,  
Ackerman  
Nays: None

MOTION PREVAILED

### **HPRP Annual Report**

Marks presented the Health Professional Recovery Program (HPRP) Annual Report and discussed statistics of the participants in the program from October 1, 2019 through September 30, 2020.

Discussion was held.

### **Rules Update**

Marks informed the Board of the promulgation process and timeline as well as where the draft rules currently are in the process.

### **Chair Report**

Ackerman thanked the Board for their work and inquired if all members could have access to continuing education files.

### **Department Update**

Catlin reminded the Board to use their state email addresses.

### **PUBLIC COMMENT**

None

## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held June 1, 2021 at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper-Level Conference Room 4, Lansing, Michigan.

## **ADJOURNMENT**

MOTION by Barber, seconded by Bray, to adjourn the meeting at 10:51 a.m.

A roll call vote was taken:                   Yeas: Bray, Henderson, Koffler, Patrick, Barber Ackerman  
  Nays: None

MOTION PREVAILED

Minutes approved by the Board on June 1, 2021.

Prepared by:

Kimmy Catlin, Board Support  
Bureau of Professional Licensing

March 4, 2021