



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

**MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS
DISCIPLINARY SUBCOMMITTEE
MARCH 6, 2018 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met on March 6, 2018, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Bridget Looby Staffileno, Public Member, Acting Chairperson, called the meeting to order at 10:08 a.m.

ROLL CALL

Members Present: Bridget Looby Staffileno, Public Member, Acting Chairperson, Alternate
Paul Barber, NHA
Margaret Chatti, BSN, NHA

Members Absent: Jana Broughton, NHA
Kristine Dozeman, Public Member
Ian Koffler, Public Member

Staff Present: Kimmy Catlin, Board Support, Boards and Committees Section
Wendy Helmic, Analyst, Compliance Section

APPROVAL OF AGENDA

MOTION by Chatti, seconded by Barber, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Barber, seconded by Chatti, to approve the December 5, 2017 meeting minutes as presented.

A voice vote was taken.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Erin Ledington, N.H.A. – Consent Order and Stipulation

MOTION by Chatti, seconded by Looby Staffileno, to accept the Consent Order and Stipulation as presented.

A roll call vote followed: Yeas – Chatti, Looby Staffileno
 Nays – None
 Abstain - Barber

MOTION PREVAILED

Jeffrey Huegli, N.H.A. – Request for Dismissal

MOTION by Barber, seconded by Looby Staffileno, to accept the Request for Dismissal as presented.

A roll call vote followed: Yeas – Barber, Chatti, Looby Staffileno
 Nays – None

MOTION PREVAILED

Andrea Lynn Pankhurst, N.H.A

MOTION by Barber, seconded by Looby Staffileno, to discuss the matter.

A voice vote was held.

MOTION PREVAILED

Discussion was held.

MOTION by Barber, seconded by Chatti, to accept the Proposal for Decision and place the Respondent on probation for a minimum of 1 day not to exceed 1 year to complete deficient CE (15.5 hours). After consideration of R 338.7005, Respondent is fined \$500 to be paid within 60 days.

A roll call vote followed: Yeas – Barber, Chatti, Looby Staffileno
 Nays – None

MOTION PREVAILED

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held June 5, 2018, immediately following the Michigan Board of Nursing Home Administrators meeting scheduled to begin at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Barber, seconded by Chatti, to adjourn the meeting at 10:19 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on September 4, 2018.

Prepared by:

Kimmy Catlin, Board Support
Bureau of Professional Licensing

March 13, 2018