



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

MICHIGAN BOARD OF BEHAVIOR ANALYSTS April 18, 2019 MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Behavior Analysts met on April 18, 2019, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Stephanie Peterson, Ph.D., BCBA-D, Chairperson, called the meeting to order at 9:34 a.m.

ROLL CALL

Members Present: Jessa Love, Ph.D., BCBA-D
Ian McElfish, BCaBA
Christie Nutkins, Ph.D., BCBA-D
Stephanie Peterson, Ph.D., BCBA-D
Josh Plavnick, Ph.D., BCBA-D
Conny Raaymakers, LLP, BCBA
Luchara Wallace, Ph.D, Public Member

Members Absent: Kelly Blankenship, D.O.
Shana Shroll, Public Member

Staff Present: Kimmy Catlin, Board Support, Boards and Committees Section
Brian DeBano, Division Director, Licensing Division
Weston MacIntosh, Analyst, Boards and Committees Section
Kerry Przybylo, Manager, Boards and Committees Section
Rick Roselle, Analyst, Boards and Committees Section

APPROVAL OF AGENDA

MOTION by Wallace, seconded by McElfish, to approve the agenda as presented.

A voice vote was held.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by McElfish, seconded by Nutkins, to approve the July 11, 2018 meeting minutes as presented.

A voice vote was held.

MOTION PREVAILED

Migration to MiPlus Discussion

Brian DeBano introduced himself to the Board. He informed the Board that the Department will be switching to a new licensing platform called MiPlus. The new platform will process license applications and update the online license verification system. DeBano provided an overview of MiPlus and discussed what to expect during and after the transition.

Discussion was held.

Information regarding Egress Portal

Kerry Przybylo introduced herself to the Board. Przybylo informed the Board of the new portal that the Department will be using to securely deliver meeting materials to the Board members. She provided a demonstration of how to access and use the portal.

Discussion was held.

HPRP Annual Report

Roselle presented the Health Professional Recovery Program (HPRP) Annual Report and discussed statistics of the participants in the program from October 1, 2017 through September 30, 2018.

Discussion was held.

NEW BUSINESS

Elections

MacIntosh ran the election for chairperson.

MOTION by Raaymakers, seconded by Love, to elect Peterson as chairperson.

A roll call vote was held:

Yeas – Love, McElfish, Nutkins, Plavnick, Wallace, Raaymakers, Peterson
Nays – None

MOTION PREVAILED

MacIntosh ran the election for vice chairperson.

MOTION by Love, seconded by Wallace, to elect Raaymakers as vice chairperson.

A roll call vote was held: Yeas – Love, McElfish, Nutkins, Plavnick, Wallace,
 Raaymakers, Peterson
 Nays – None

MOTION PREVAILED

MacIntosh advised that committee assignments will take place when needed.

Discussion was held.

Chair Report

Peterson expressed her appreciation for all the information given to the Board.

McElfish announced that he has passed the exam and obtained his degree. Because of this, he no longer fits the criteria for his current position on the Board and will be resigning.

The Board congratulated McElfish for his accomplishments and thanked him for his time on the Board.

Discussion was held about the licensing process.

Department Update

MacIntosh announced that Orlene Hawks was named the new Director of the Department of Licensing and Regulatory Affairs and Kim Gaedeke was named Chief Deputy Director of the Department of Licensing and Regulatory Affairs.

MacIntosh announced that the Department will be providing another board training in July and all members are welcome to attend.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held July 18, 2019 at 9:30 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Love, seconded by Nutkins, to adjourn the meeting at 10:02 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on January 16, 2020.

Prepared by:
Kimmy Catlin, Board Support
Bureau of Professional Licensing

April 22, 2019