



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

BARRIER FREE DESIGN BOARD

Virtual Zoom Meeting Pursuant to MCL 15.263 and MCL 15.263a

Web Link: <https://us02web.zoom.us/j/88088066436?pwd=Q2dCRXF0eklxeE55Mkd5Yk5ESE4vdz09>

Phone Number: 877-873-8017 (US Toll Free)

Password/Conference Code: 109987

MINUTES

May 13, 2021

10:00 a.m.

MEMBERS ATTENDING REMOTELY*

Mr. Jamal Al, City of Dearborn, Wayne County, MI
Ms. Lisa Franklin, City of Dearborn, Wayne County, MI
Mr. Mark Loch, City of Livonia, Wayne County, MI
Mr. Michael Powell, City of Warren, Macomb County, MI
Ms. Jamie Spore, City of Ludington, Mason County, MI

MEMBERS ABSENT

Mr. Frank Bayer
Mr. Ronald Campbell
Mr. Jeffrey Eischen
Mr. Christopher MacKay

*Each attending member stated they were attending remotely.

DEPARTMENT PERSONNEL ATTENDING

Mr. Keith Lambert, Director, Administration, BCC
Mr. Kevin Kalakay, Chief, Mechanical Division, BCC
Mr. Jon Paradine, Chief, Building and Permits Division, BCC
Ms. Sheila Hartfield, Architect, Building and Permits Division, BCC
Ms. Hillary Millen, Departmental Analyst, Administrative Services Division, BCC
Ms. Sara Leiby, Secretary, Administrative Services Division, BCC

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Board Member Loch called the meeting to order at 10:03 a.m. A quorum was present at that time.

2. COMMUNICATION PROCEUDRES

Ms. Leiby informed the meeting participants of the communication procedures.

3. APPROVAL OF AGENDA

A **MOTION** was made by Board Member Loch and **SECONDED** by Board Member Al to approve the agenda. (Aye: Board Members Al, Franklin, Loch, Powell, and Spore; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

4. APPROVAL OF MINUTES - MARCH 18, 2021

A **MOTION** was made by Board Member Loch and **SECONDED** by Board Member Al to approve the minutes of the March 18, 2021 meeting. (Aye: Board Members Al, Franklin, Loch, Powell, and Spore; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

5. NOMINATION AND ELECTION OF CHAIRPERSON

A **MOTION** was made by Board Member Loch and **SECONDED** by Board Member Franklin to table the nomination and election of the Chairperson until the next scheduled meeting. (Aye: Board Members Al, Franklin, Loch, Powell, and Spore; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

6. EXCEPTION APPLICATION

A. PR2020BFD-000004, 718 Ashmun Street

Ms. Danna Sanderson's Application for Barrier Free Design Rule Exception for 718 Ashmun Street was presented to the Board for relief from the requirements of Sections 410.4.1 and 410.8.1 of the 2015 Michigan Rehabilitation Code (MRHC) and Section 1105.1 of the 2015 of the Michigan Building Code (MBC).

Ms. Sanderson, Sanderson Land Management, LLC and Mr Justin Knepper, Knepper Development Strategies, attended the meeting and provided testimony for the review. Mr. Steven Akkanen, City of Sault Ste. Marie Building Official, also attended the meeting.

Following discussion, a **MOTION** was made by Board Member Al and **SECONDED** by Board Member Loch to approve Ms. Sanderson's application for 718 Ashmun Street with the condition that the business aids wheelchair users when needed. (Aye: Board Members Al, Franklin, Loch, Powell, and Spore; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

Board Member Franklin informed the Board of an accessibility issue for a ramp at the back of a historic building in the City of Detroit and inquired if barrier free design exception was granted.

Director Lambert informed the Board that it can only consider matters within the Board's authority and a complaint would need to be filed in order for the Licensing and Compliance Division to investigate the complaint.

Ms. Leiby also explained that a list of barrier free design exceptions that have been approved by the Barrier Free Design Board from January 2012 to present is available at the Bureau website, <https://www.michigan.gov/bcc>. A Freedom of Information Act request may also be submitted for additional information.

9. BUREAU QUARTERLY REPORT

Director Lambert reported on the following:

The Administrative Services Division is working with jointly with managers on orientation training for the Boards and Commissions.

Board Member Franklin confirmed that members must activate their Egress accounts before the next Board meeting.

Ms. Leiby will provide the documents for this meeting in Egress.

10. PUBLIC COMMENT

None.

11. NEXT MEETING DATE - JULY 15, 2021

The Board is scheduled to meet next at 10:00 a.m. at 702 West Kalamazoo Street in the 1st Floor Forum on July 15, 2021.

12. ADJOURNMENT

A **MOTION** was made by Board Member Al and **SECONDED** by Board Member Powell to adjourn the meeting at 11:12 a.m. (Aye: Board Members Al, Franklin, Loch, Powell, and Spore; Nay: None) **MOTION CARRIED UNANIMOUSLY.**