

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LANSING

ORLENE HAWKS

MICHIGAN BOARD OF OCCUPATIONAL THERAPISTS

MAY 14, 2019 MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Occupational Therapists met on May 14, 2019, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Kelli King, Chairperson, called the meeting to order at 10:02 a.m.

ROLL CALL

Members Present: Kelli King, OTRL, Chairperson

Richard Bryce, DO, Public Member Valerie Palmer, Public Member

Janet Santos, OTRL Matthew Swan, OTRL Mary Jo Vaughn, OTRL

Gregory Zimmerman, EdD, Public Member

Members Absent: Lynn Kaiser, OTR

David Oh, Public Member

Staff Present: Andria Ditschman, Analyst, Boards and Committees Section

LeAnn Payne, Board Support, Boards and Committees Section

King requested everyone introduce themselves.

APPROVAL OF AGENDA

MOTION by Palmer, seconded by Santos, to approve the agenda, as presented.

A voice vote followed.

MOTION PREVAILED

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APPROVAL OF MINUTES

MOTION by Palmer, seconded by Swan, to approve the November 13, 2018 meeting minutes, as presented.

A voice vote followed.

MOTION PREVAILED

Information Regarding Egress Portal

Kerry Przybylo introduced herself to the Board. Przybylo informed the Board of the new portal the Department will be using to securely deliver meeting materials to the Board members. She provided a demonstration of how to access and use the portal.

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

None

NEW BUSINESS

HPRP Annual Report

Roselle presented the HPRP – Executive Summary for October 1, 2017 through September 30, 2018.

Elections

Ditschman ran the elections for Chairman and Vice Chairman.

MOTION by Palmer, seconded by Santos, to re-elect King as Chairperson.

A roll call vote followed: Yeas: Bryce, Palmer, Santos, Swan, Vaughn, Zimmerman,

King

Nays: none

MOTION PREVAILED

MOTION by Palmer to elect Bryce, as Vice Chairperson.

A roll call vote followed: Yeas: Bryce, Palmer, Santos, Swan, Vaughn, Zimmerman,

Kinc

Nays: none

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MOTION PREVAILED

Committee Assignments

DSC: Bryce, Santos, Swan, Vaughn, Palmer (Chair)

Rules: Palmer, Santos, Swan

Allegations: Kaiser, King, Zimmerman

Rules Discussion

Ditschman explained the need to rescind Rule 12, entitled Prohibited Conduct, as the Public Health Code (PHC) does not authorize the Board to add activities by rule that are violations of the PHC.

MOTION by Santos, seconded by Bryce, to discuss.

A voice vote was held.

MOTION PREVAILED

Discussion was held.

MOTION by Bryce, seconded by Swan, to approve the draft rules as modified, delete Rule 12, Prohibited Conduct, and add good standing requirement to the endorsement and relicensure rules for both the OT and OTA.

A roll call vote followed: Yeas: Bryce, Palmer, Santos, Swan, Vaughn, Zimmerman, King

Navs: none

MOTION PREVAILED

Chair Report

None

Department Update

Ditschman stated that the Bureau held the New Board Member Training in March that was well received by those who attended. This training was very detailed and included information on the Inspections & Investigations and Enforcement sections of the Bureau. Ditschman announced that another training will be held in July 31, 2019 and all Board members are welcome to attend.

Ditschman informed the Board that the Health Professional Recovery Committee (HPRC) needs public members. Candidates may reach out to the Department.

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Ditschman explained that Department leadership has mandated that all rules committee meetings will be open to the public in order to receive public input on the rules draft earlier in the rulemaking process. Ditschman stated that the meetings will be called the rules work group meetings and the rules committee will continue to make the final recommendation on the rules to the Board.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held August 13, 2019 at 10:00 a.m. in the Ottawa Building, 611 W. Ottawa Street, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

ADJOURNMENT

	MOTION by	Swan,	seconded b	y Bryo	e, to ad	journ the	meeting	at 10:56 a.	m
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MOTION PREVAILED

Minutes approved on August 13, 2019

Prepared by:

LeAnn Payne, Board Support

May 16, 2019