



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

**MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS
DISCIPLINARY SUBCOMMITTEE
JUNE 4, 2019 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met on June 4, 2019, at Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Ian Koffler, Public Member, Chairperson, called the meeting to order at 11:06 a.m.

ROLL CALL

Members Present: Ian Koffler, Public Member, Chairperson
Paul Barber, NHA
Margaret Chatti, BSN, NHA
Kristine Dozeman, Public Member

Members Absent: Jana Broughton, NHA

Staff Present: Kimmy Catlin, Board Support, Boards and Committees Section
Carla Chapman, Analyst, Compliance Section
Dena Marks, Analyst, Boards and Committees Section

APPROVAL OF AGENDA

MOTION by Barber, seconded by Chatti, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Dozeman, seconded by Barber, to approve the December 4, 2018 meeting minutes as presented.

A voice vote was taken.

MOTION PREVAILED

Disciplinary Subcommittee Resolution

Marks presented the resolution to the Disciplinary Subcommittee.

Discussion was held.

MOTION by Barber, seconded by Dozeman, to approve the resolution with the discussed changes.

A roll call vote was taken: Yeas: Barber, Dozeman, Chatti, Koffler
 Nays: None

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Ruth Benjamin-Utter, N.H.A. – Proposal for Decision

MOTION by Barber, seconded by Dozeman, to discuss the matter.

A voice vote was taken.

MOTION PREVAILED

Discussion was held.

MOTION by Barber, seconded by Chatti, to accept the Proposal for Decision as presented and dismiss the Complaint.

A roll call vote followed: Yeas – Barber, Chatti, Dozeman, Koffler
 Nays – None

MOTION PREVAILED

Jeffrey Cohen, N.H.A. – Consent Order and Stipulation

MOTION by Barber, seconded by Chatti to discuss the matter.

A voice vote was taken.

A roll call vote followed: Yeas – Barber, Chatti, Dozeman, Koffler
 Nays – None

MOTION PREVAILED

Tiffany Patrick, N.H.A. – Request for Dismissal

MOTION by Dozeman, seconded by Barber, to discuss the matter.

A voice vote was taken.

MOTION PREVAILED

Discussion was held.

MOTION by Barber, seconded by Chatti, to accept the Request for Dismissal as presented.

A roll call vote followed: Yeas – Barber, Chatti, Dozeman, Koffler
 Nays – None

MOTION PREVAILED

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held September 3, 2019, immediately following the Michigan Board of Nursing Home Administrators meeting scheduled to begin at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Chatti, seconded by Barber, to adjourn the meeting at 11:40 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on September 3, 2019.
Prepared by:

Kimmy Catlin, Board Support

June 6, 2019

Bureau of Professional Licensing