



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

## MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS JUNE 5, 2018 MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators met on June 5, 2018, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

#### CALL TO ORDER

Kimberly Kimbrough-Wozniak, Chairperson NHA, called the meeting to order at 10:00 a.m.

#### ROLL CALL

**Members Present:** Kimberly Kimbrough-Wozniak, Chairperson NHA  
Ricky Ackerman, NHA, Vice-Chairperson  
Margaret Chatti, BSN, NHA  
Cheryl Bray, RN, NHA  
Jana Broughton, NHA

**Members Absent:** Paul Barber, NHA  
Kristine Dozeman, Public Member  
Ian Koffler, Public Member  
Bridget Looby Staffileno, Public Member

**Staff Present:** Kimmy Catlin, Board Support, Boards and Committees Section  
Dena Marks, Analyst, Boards and Committees Section

#### APPROVAL OF AGENDA

MOTION by Ackerman, seconded by Broughton, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

#### APPROVAL OF MINUTES

MOTION by Chatti, seconded by Broughton, to approve the December 5, 2017 meeting minutes as presented.

A voice vote was taken.

MOTION PREVAILED

### **REGULATORY CONSIDERATIONS**

None

### **OLD BUSINESS**

None

### **Rules Discussion**

Marks presented the draft rule set to the Board.

Discussion was held.

MOTION by Broughton, seconded by Chatti, to approve the rules with the discussed changes.

A roll call vote followed:   Yeas – Ackerman, Chatti, Bray, Broughton, Kimbrough-Wozniak  
  Nays – None

MOTION PREVAILED

### **Chair Report**

None

### **Department Update**

None

### **PUBLIC COMMENT**

None

### **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held September 4, 2018 at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

### **ADJOURNMENT**

MOTION by Ackerman, seconded by Bray, to adjourn the meeting at 11:10 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on December 4, 2018.

Prepared by:

Kimmy Catlin, Board Support  
Bureau of Professional Licensing

June 11, 2018