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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

**MICHIGAN TASK FORCE ON PHYSICIAN'S ASSISTANTS  
MEETING**

**July 25, 2017**

**APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Task Force on Physician's Assistants met in regular session on July 25, 2017 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

**CALL TO ORDER**

Joan Eddy, PA-C, Chairperson, called the meeting to order at 9:06 a.m.

**ROLL CALL**

**Members Present:** Joan Eddy, PA-C, Chairperson  
Sara Basso, JD, Public Member  
Lara Davis, PA-C  
Pamela Gnodtke, Public Member  
Maryam Komejan, Public Member  
Susan Laham, PA-C  
William Palazzolo, PA-C  
James Rogers, M.D.

**Members Absent:** CaShawnda Range, PA-C, Vice Chairperson  
Vicki Anton-Athens, DPM  
Megan Dietrich, PA-C  
Dennis Dobritt, D.O

**Staff Present:** Nakisha Bayes, Board Support, Boards and Committees Section  
Weston MacIntosh, Analyst, Boards and Committees Section  
Karen Carpenter, Analyst, Boards and Committees Section  
Rick Roselle, Analyst, Boards and Committees Section

**APPROVAL OF AGENDA**

MOTION by Palazzolo, seconded by Laham, to approve the agenda as presented.

A voice vote followed.

MOTION PREVAILED

### **APPROVAL OF MINUTES**

MOTION by Basso, seconded by Gnodtke, to approve the minutes of the January 31, 2017 meeting as written.

A voice vote followed.

MOTION PREVAILED

### **PRESENTATION FROM NATIONAL COMMISSION ON CERTIFICATION OF PHYSICIAN'S ASSISTANTS (NCCPA)**

Dawn Morton-Rias, President and CEO of the NCCPA, introduced herself to the Board and explained the purpose of the NCCPA.

Ms. Morton-Rias summarized the information in the PA Practice & Patterns Certification PowerPoint. (Please see Attachment #1).

Ms. Morton-Rias summarized the information in the 2015 Statistical Profile of Certified Physician Assistants by State document. (Please see Attachment #2).

As a conclusion to her summaries and the information provided, Ms. Morton-Rias opened the floor to the Board for questions regarding the NCCPA.

Laham inquired about the statistical data. How many people were surveyed? When they took the survey, did they have knowledge of what a Physician's Assistant does?

Ms. Morton-Rias explained that there were 5,500 people who participated in the survey. Prior to being surveyed, they participated in an information session regarding the role of a Physician's Assistant.

Rogers inquired if the exams administered included any oral examinations.

Ms. Morton-Rias explained that the oral portion of the exams was removed in the mid 1990's.

Komejan inquired about the goal of Ms. Morton-Rias' presentation to the Board.

Ms. Morton-Rias explained that the goal of the presentation was to show transparency and to educate the Board about what the NCCPA has been working on.

### **REGULATORY CONSIDERATIONS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **HPRC Annual Report**

Carpenter introduced herself to the Board as the current HPRP Contract Administrator. She introduced Rick Roselle. Roselle will be taking over her position as HPRP Contract Administrator.

Ron Stavale, the Board-elected HPRC representative, presented the annual report to the Board. Stavale reported that there are currently 16 Physician's Assistants being monitored by the HPRP.

Stavale explained that the HPRC will discuss medication assisted therapy at their meeting in September.

### **Master Resolution**

MacIntosh explained that the resolutions for all of the health boards are being updated. He explained the resolution is being updated to include special volunteer licenses.

The Board discussed the resolution.

MOTION by Komejan, seconded by Laham, to approve the Master Resolution as presented.

A voice vote followed.

MOTION PREVAILED

### **Master Disciplinary Subcommittee Resolution**

MacIntosh summarized the changes to the Master Disciplinary Subcommittee Resolution and explained that the Disciplinary Subcommittee will vote on the Resolution at the meeting immediately following the Board meeting.

### **Chair Report**

Eddy reported that she has received many conferee requests. She intends to delegate to other members to assist with conferee duties.

## **DEPARTMENT UPDATE**

MacIntosh notified the Board of several staffing changes. Cheryl Pezon, JD, is now the Deputy Director of the Bureau of Professional Licensing. Forrest Pasanski is now the Director of the Enforcement Division. Kerry Przybylo, JD, is now the Manager of the Boards and Committees Section. MacIntosh is now the Policy Analyst for the Board.

MacIntosh notified the Board that the new Licensing software, Accela, will soon be active for the nursing profession. Once nursing has been completed, other professions will gradually be added to the new licensing platform.

### **PUBLIC COMMENT**

Jordan Warnsholz, PA-C, introduced himself to the Board. Mr. Warnsholz expressed his concerns to the Board in regard to how licensees are notified of license status changes. Mr. Warnsholz feels that if a licensee's mail is returned to the Department, further efforts should be made to contact the licensee.

### **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held October 31, 2017 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center (UL), Conference Room 4, Lansing, Michigan.

### **ADJOURNMENT**

MOTION by Palazzolo, seconded by Rogers, to adjourn the meeting at 10:48 a.m.

A voice vote followed.

MOTION PREVAILED

Minutes approved by the Board on January 23, 2018.

Prepared by:

Nakisha Bayes, Board Support  
Bureau of Professional Licensing

July 25, 2017