



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

MICHIGAN BOARD ARCHITECTS MEETING

APPROVED MINUTES SEPTEMBER 11, 2019

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Architects met on September 11, 2019, at 611 West Ottawa Street, Upper Level Conference Center Room 3, Lansing, Michigan 48933.

CALL TO ORDER

Patrick Barry, Chairperson, called the meeting to order at 1:18 p.m.

ROLL CALL

Members Present: Patrick Barry, Architect, Chairperson
Scott Gustafson, Architect, Vice Chairperson
Gilbert Barish, Professional Surveyor
Jennifer R. Myers, Architect
Deveron Q. Sanders, Professional Engineer (arrived 1:28 p.m.)
Matthew Slagle, Architect

Members Absent: Jay Larson, Public Member
Joseph Welmars, Public Member

Staff: Weston MacIntosh, Analyst, Boards and Committees Section
Kiran Parag, Analyst, Compliance Section
Cheryl Pezon, Director, Bureau of Professional Licensing
Inna Volkova, Manager, Enforcement Division
Stephanie Wysack, Board Support, Boards and Committees Section

APPROVAL OF AGENDA

MOTION by Myers, seconded by Barish, to approve the agenda, as presented.

A voice vote followed.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Gustafson, seconded by Barish, to approve the minutes from May 8, 2019, as written.

A voice vote followed.

MOTION PREVAILED

MiPLUS DISCUSSION

Pezon introduced herself to the Board. She informed the Board that the Department will be switching to a new licensing platform called MiPLUS. The new platform will process license applications and update the online license verification system. Pezon provided an overview of MiPLUS and discussed what to expect during and after the transition.

REGULATORY CONSIDERATIONS

MOTION by Barish, seconded by Sanders, to accept the Consent Orders and Stipulations as presented for the following:

Terrence S. Gallagher
Richard Brian Wilber
Harold Williams

A roll call vote was taken: Yeas: Barish, Myers, Sanders, Slagle, Gustafson, Barry
Nays: None

Discussion was held.

MOTION PREVAILED

Wendy Ward Relan

MOTION by Barish, seconded by Gustafson, to accept the Consent Order and Stipulation as presented.

Discussion was held.

A roll call vote was taken: Yeas: Barish, Myers, Sanders, Slagle, Gustafson, Barry
Nays: None

MOTION PREVAILED

OLD BUSINESS

None

NEW BUSINESS

2020 Public Notice

Barry presented the 2020 Public Notice.

Elections

MacIntosh ran the election for Chairperson.

MOTION by Gustafson, seconded by Barry, to elect Gustafson as Chairperson.

A roll call vote was taken: Yeas: Barish, Myers, Sanders, Slagle, Gustafson, Barry
 Nays: None

MOTION PREVAILED

MacIntosh ran the election for Vice Chairperson.

MOTION by Barish, seconded by Myers, to elect Barry as Vice Chairperson.

A roll call vote was taken: Yeas: Barish, Myers, Sanders, Slagle, Gustafson, Barry
 Nays: None

MOTION PREVAILED

Committee Assignments

Barry assigned Barry, Gustafson, Myers, and Sanders to the Rules Committee.

Rules Update

MacIntosh announced that the Public Hearing on the rules will be held on October 4, 2019 in the G. Mennen Williams Building. Public comments from the Public Hearing will be taken to the Rules Committee for review, before the final draft is presented to the full board for a vote.

Audit Team Discussion

Volkova provided an overview of the continuing education audit process and gave statistics from the last audit.

Chair Report

Barry presented a Resolution to Dan Lamble, honoring the time he served on the Michigan Board of Architects.

Barry indicated that he attended the NCARB Annual Meeting in June 2019 along with Gustafson, Larson, and Myers. He stated it was a good meeting and that NCARB will be holding a Member Educator Symposium at Ball State University.

Department Update

Wysack explained that Board members will be receiving state issued email addresses. To move forward, she needed them to sign a Board or Commission Member Security Agreement and return it to the Department.

Wysack stated that she had created a permanent folder in Egress, titled Department Resources, and gave a brief overview of the content.

MacIntosh gave a brief overview of the Nondisclosure of Confidential Personal Information Acknowledgement form regarding Egress. He asked that the form be signed and returned to the Department.

MacIntosh announced that the next Board Member Training is being held in February 2020 and that an invitation will be sent out in January for anyone interested.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held January 8, 2020 at 1:00 p.m., at 611 West Ottawa Street, Upper Level Conference Center Room 3, Lansing, Michigan 48933.

ADJOURNMENT

MOTION by Sanders, seconded by Barish, to adjourn the meeting at 1:57 p.m.

A voice vote followed.

MOTION PREVAILED

Minutes approved by the Board on January 8, 2020.

Prepared By:
Stephanie Wysack, Board Support
Bureau of Professional Licensing

September 13, 2019