



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

## **MICHIGAN BOARD OF SOCIAL WORK**

**SEPTEMBER 27, 2017**

### **APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Social Work met on September 27, 2017, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

#### **CALL TO ORDER**

Brian Philson, LMSW, Chairperson, called the meeting to order at 9:30 a.m.

#### **ROLL CALL**

**Members Present:** Brian Philson, LMSW, Chairperson  
Kenneth Mazur, LMSW, Vice Chairperson  
Michael Fiorillo, LMSW  
Pamela Manela, LMSW  
Tracy Muscat, Public Member  
Shelley Ovink, LMSW  
Brittany Risk, LMSW  
Constance Squires, Public Member

**Members Absent:** Marc Milburn, Public Member

**Staff Present:** Kimmy Catlin, Board Support, Boards and Committees Section  
Andria Ditschman, Analyst, Boards and Committees Section  
Erika Marzorati, Assistant Attorney General  
LeAnn Payne, Board Support, Boards and Committees Section

#### **APPROVAL OF AGENDA**

MOTION by Muscat, seconded by Ovink, to approve the agenda, as presented.

A voice vote followed.

MOTION PREVAILED

#### **APPROVAL OF MINUTES**



MOTION by Ovink, seconded by Fiorillo, to approve the draft, as presented.

A roll call vote followed: Yeas: Fiorillo, Manela, Mazur, Muscat, Ovink, Risk, Squires,  
Philson

Nays: None

MOTION PREVAILED

### **2018 Public Notice**

The Board was given the 2018 Public Notice.

### **Chair Report**

Philson informed the Board that Mazur is attending the ASWB conference as a delegate. Philson will also be in attendance. There has been discussion about increasing the cost of the exam due to it being made available in other languages. Discussion took place regarding the Social Work page on the LARA website. The Board understands that the department determines what is published on the site. A subcommittee was created to discuss possible updates to the LARA website for the Department to consider. Philson appointed Risk, Squires, Fiorillo, and himself to the committee. The subcommittee will provide their suggestions to Ditschman.

### **Department Update**

Ditschman introduced Kimmy Catlin as new board support staff.

### **PUBLIC COMMENT**

Robin Simpson requested a copy of the proposed rules.

### **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held November 28, 2017 at 9:30 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

### **ADJOURNMENT**

MOTION by Fiorillo, seconded by Muscat, to adjourn the meeting at 10:32 a.m.

MOTION PREVAILED

Minutes approved by the Board on 11-28-17.

Prepared by:  
LeAnn Payne, Board Support  
Bureau of Professional Licensing

September 29, 2017