



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

## **MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS DISCIPLINARY SUBCOMMITTEE SEPTEMBER 4, 2018 MEETING**

### **APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met on September 4, 2018, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

#### **CALL TO ORDER**

Ian Koffler, Public Member, Chairperson, called the meeting to order at 10:07 a.m.

#### **ROLL CALL**

**Members Present:** Ian Koffler, Public Member, Chairperson  
Paul Barber, NHA  
Margaret Chatti, BSN, NHA  
Kristine Dozeman, Public Member

**Members Absent:** Jana Broughton, NHA

**Staff Present:** Kimmy Catlin, Board Support, Boards and Committees Section  
Carla Chapman, Analyst, Compliance Section

#### **APPROVAL OF AGENDA**

MOTION by Chatti, seconded by Barber, to approve the agenda as presented.

A voice vote was taken.

MOTION PREVAILED

#### **APPROVAL OF MINUTES**

MOTION by Barber, seconded by Chatti, to approve the March 6, 2018 meeting minutes as presented.

A voice vote was taken.





MOTION PREVAILED

**Jessica Weber, N.H.A. – Request for Dismissal**

MOTION by Dozeman, seconded by Barber, to accept the Request for Dismissal as presented.

A roll call vote followed:   Yeas – Barber, Chatti, Dozeman, Koffler  
  Nays – None

MOTION PREVAILED

**PUBLIC COMMENT**

None

**ANNOUNCEMENTS**

The next regularly scheduled meeting will be held December 4, 2018, immediately following the Michigan Board of Nursing Home Administrators meeting scheduled to begin at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

**ADJOURNMENT**

MOTION by Barber, seconded by Chatti, to adjourn the meeting at 10:44 a.m.

A voice vote was taken.

MOTION PREVAILED

Minutes approved by the Board on December 4, 2018.

Prepared by:  
Kimmy Catlin, Board Support  
Bureau of Professional Licensing

September 6, 2018